



ADOPTED Resource Allocation Plan Fiscal Year 2003

Presented by
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City Manager
&
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CFO/Director of Financial Management

**This information is available in an alternate format by request
to the Budget Management Bureau (562)570-6425.**

What We Believe

The City's Business is Service

We are committed to providing quality service to our diverse community in ways that are helpful, caring and responsive.

Working Together to Serve

We believe that the success of our organization depends on the teamwork, mutual trust, and honesty achieved through commitment to the following values:

Participation

by
citizens and City team members in setting and attaining the City's goals.

Communication

with
one another and with citizens.

Courtesy

in
all personal relations.

Integrity

in
everything we do.

Loyalty

to
our community, to this organization, and to each team member.

Innovation

in
meeting the present and future needs of the City.

Responsibility

as
a team for efficient and effective delivery of services.

Pride

in
our work, in our dedication to public service, and in being the best we can be.

Elected Officials City of Long Beach

Mayor

Beverly O'Neill

City Council

Bonnie Lowenthal, District 1
Dan Baker, District 2
Frank Colonna, Vice-Mayor, District 3
Dennis Carroll, District 4
Jackie Kell, District 5
Laura Richardson, District 6
Tonia Reyes Uranga, District 7
Rob Webb, District 8
Val Lerch, District 9

City Attorney

Robert E. Shannon

City Auditor

Gary L. Burroughs

City Prosecutor

Thomas M. Reeves

City Organizational Chart

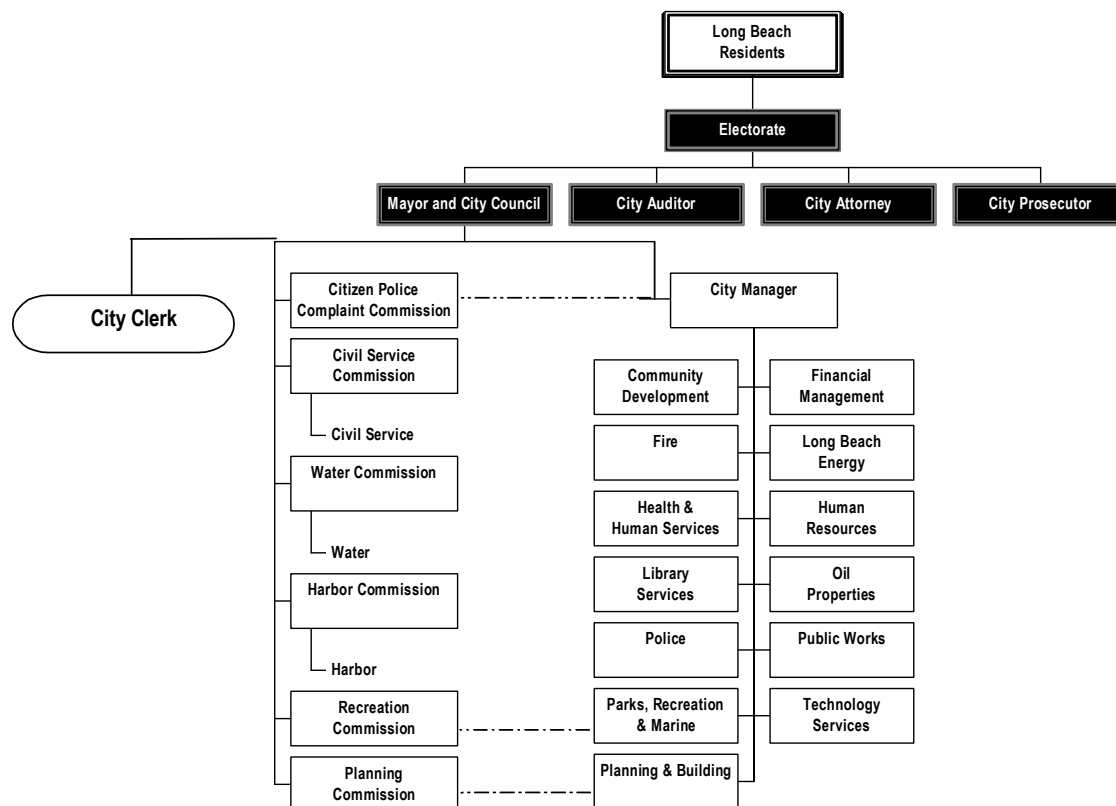


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City Manager's Budget Messages

The City of Long Beach utilizes two messages to provide a complete record of the City Manager's Proposed Budget and the final budget adopted by the Mayor and City Council.

The message dated August 1, 2002 transmits the City Manager's recommendations for the Fiscal Year 2003 (FY 03) budget to the Mayor and City Council. In that message, the City Manager discusses the current economic environment, the overall financial condition of the City, and major policy issues. He also discusses the impact of the State of California's budget and the outlook for the City for the following fiscal year (FY 04). The message includes recommendations on fee and rate changes and any anticipated major changes in revenues. The City Manager also discusses highlights of his proposed budget, including additional programs and services to be provided in the new fiscal year. The message dated October 1, 2002 lists the changes that were made to the City Manager's proposed budget during the adoption process by the Mayor and City Council.

Together these two messages provide the background and environment within which the budget was developed and adopted.

Adopted Budget Transmittal Letter

Fiscal Year 2003

March 10, 2003

HONORABLE MAYOR AND CITY COUNCIL

City of Long Beach
California

SUBJECT: Fiscal Year 2003 Adopted Resource Allocation Plan

The Mayor and City Council adopted the final budget for Fiscal Year 2003 (FY 03) on September 23, 2002, as provided under Section 1704 of the City Charter, after holding four public workshops and four budget hearings.

The City is facing a difficult financial situation. Although the General Fund budget is balanced, a structural deficit exists in the General Fund where ongoing expenses exceed corresponding revenues. The FY 03 gap between expenditures and revenues was filled largely by the use of all the available discretionary reserves. This deficit is due primarily to increases in the number and cost of new programs, primarily public safety, new public safety facility debt, general inflation, wage and benefit cost increases, and the loss of revenue due to the voter-approved Utility Users Tax cut.

The Mayor and City Council endorsed the City Manager's Proposed Budget with the following amendments:

MAYOR AND CITY COUNCIL DECISIONS

Since the FY 03 Proposed Budget covered the structural deficit largely with the use of one-time reserves, the deficit was not eliminated and carries over to FY 04. To address the need to reduce costs, and begin the process of eliminating the structural gap, the Mayor and City Council adopted several changes to the Proposed General Fund Budget, which resulted in additional expenditure reductions of \$2,360,064.

The following City Council actions are included in the Adopted Budget:

- A 3.5 percent reduction in all departments' General Fund budgets, with the exception of Police and Fire, for a total of \$2,257,906. Debt service, pension bond, and workers' compensation costs were excluded from the calculation;

- A 3.0 percent reduction in the Police and Fire Departments' General Fund budgets, excluding debt service, pension bond, workers' compensation, and sworn and dispatcher salaries and benefits for a total of \$565,942;
- A \$450,000 reduction in the Public Corporation for the Arts (PCA) budget from \$1,750,000 to \$1,300,000;
- Funding the Municipal Band directly, in the amount of \$350,000, rather than through the PCA;
- Inclusion of \$155,822 for one new position in the City Prosecutor Department and \$188,826 for three new positions in the City Auditor Department; and
- Carryover of \$219,136 of discretionary funds for Districts 4 and 6.

The 3.5 percent and 3.0 percent budget reductions were handled by including an equivalent negative dollar amount in each department's General Fund expenditure budget. Although program budgets were not reduced, departments are required to reduce expenditures in various programs to achieve these reductions.

Please refer to the City Manager's Budget Message dated August 1, 2002, directly following this letter, for more detail relating to the FY 03 budget. The City Manager's Budget Message also contains discussion relating to other funds.

The Adopted FY 03 General Fund expenditure budget totals \$368.2 million. Revenues, including one-time reserves and transfers, total \$370.6 million. This leaves a projected FY 03 ending General Fund operating balance of \$2.4 million. These are pre-audited numbers and may change as staff completes the year-end FY 02 audit.

FINANCIAL OUTLOOK

In addition to the immediate cost savings included in the adopted budget, the Mayor and City Council directed the City Manager to develop a three-year financial strategic plan to address the City's on-going structural deficit. In response, the Acting City Manager initiated the Budget Evaluation Process (BEP), through which staff reviewed strategic goals, services and programs to identify areas where the City can redefine the way it does business, and focus its limited resources where they are most needed. The process included community forums and surveys to access the needs of the residents of Long Beach. The City is taking steps to downsize the organization in a balanced and gradual way, without severely impacting essential services to the public. The approach recommended in that plan is predicated largely on cost reductions and does not rely heavily on new taxes or fees.

The State's economy and current financial crisis will have a major influence on the City's budget strategy as well. Staff will continue to monitor the economic impact of the State's budget deficit on the City and make recommendations as necessary.

I am confident the City will be able to withstand the challenges we face and continue to provide quality services to our residents and visitors.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gerald R. Miller". The signature is fluid and cursive, with a long horizontal stroke at the end.

GERALD R. MILLER
ACTING CITY MANAGER

GM:BT:MK

City Manager's Budget Message

Fiscal Year 2003

August 1, 2002

HONORABLE MAYOR AND CITY COUNCIL

City of Long Beach
California

SUBJECT: **Fiscal Year 2003 Proposed Budget**

I respectfully submit my Proposed Budget for Fiscal Year 2003 (FY 03). Input solicited in public workshops in May provided a context for this budget. However, the economy was the major issue affecting the development of the FY 03 budget. Since this time last year, the State and local economy have been redefined by the national recession and the tragic events of September 11, 2001. As a result, there has been limited local revenue growth. This lack of growth, combined with the next scheduled reduction in the Utility Users Tax (UUT), additional public safety costs and the implications for local government caused by the State budget stalemate, are factors that affect the viability of the Proposed Budget for FY 03.

In spite of these uncertainties, you will find that this Proposed Budget protects priority service areas identified by the City Council including public safety, neighborhood infrastructure, capital projects delivery, and Strategic Plan 2010 initiatives. Further, the Proposed Budget continues to support the City Council's policy to maintain an Emergency Reserve of 10 percent of the General Fund operating budget. This is a critical factor for fiscal stability.

CITYWIDE BUDGET

The Citywide proposed FY 03 budget totals \$1.7 billion, most of which is restricted by State or Federal law or grant requirements. The Citywide budget finances a multitude of operations including City utilities (gas, sewer, water), refuse collection, the airport, harbor operations, marinas, redevelopment activities, oil operations as well as traditional municipal services that are typically funded by the General Fund such as police, fire, public works, parks and recreation, libraries, and general government services.

GENERAL FUND BUDGET STRATEGY

The FY 03 budget message, my fourth, is the most difficult I have had to deliver to the City Council and the community. The proposed FY 03 General Fund budget is balanced. However, a projected budget deficit is funded largely with one-time revenues from the current and prior years. You will recall that in the FY 02 first quarter budget report, and again in the mid-year report delivered to you on May 7, 2002, I indicated that a shortfall of several million dollars was possible by the end of the current fiscal year. The FY 02 shortfall will be mitigated during the current year by reducing expenditures to 97 percent of current budget and implementing a hiring freeze, to balance to zero.

More importantly, I also reported that, short of a dramatic and immediate turnaround in the economy, a deficit exceeding \$35 million was projected for FY 03. With additional, unavoidable costs, that deficit has grown to a projected \$46.2 million, a gap not experienced since the mid-80s.

When the City Council appointed me City Manager in 1999, the City budget picture was improving and the national and local economies were growing at robust rates. What followed were three relatively healthy years from a fiscal standpoint. However, in the past year or so, the economy has been slowed severely by the near meltdown of the technology sector, the energy crisis and the crash of the stock market. The nightmare of September 11, 2001 ("9-11") plunged the nation's already floundering economy into a full-blown recession, as hundreds of thousands of people lost their jobs. With that came a drop in consumer confidence resulting in reduced spending and, therefore, reduced tax revenues at all levels of government.

Long Beach was no exception as local hotels' occupancy plummeted. Shortfalls in City hotel taxes and sales taxes are the obvious manifestations of the economic retraction; however, the impacts go beyond the obvious to other City taxes and fees, and to the additional costs of security.

The following table illustrates trends evident in the City's General Fund revenues. Detail is provided for only a sampling of the largest revenues:

	FY 01 Actual	FY 02 Budget	FY 02 Projected	FY 03 Projected
Secured Property Tax	\$ 42,766,550	\$ 45,800,000	\$ 45,343,072	\$ 47,588,000
Sales Tax	\$ 40,504,603	\$ 41,500,000	\$ 38,471,065	\$ 40,075,000
Transient Occupancy Tax	\$ 6,667,920	\$ 7,212,000	\$ 6,080,290	\$ 6,263,000
Pipeline Franchise Fee	\$ 20,417,032	\$ 11,000,000	\$ 6,533,786	\$ 5,338,000
Electric Franchise Fee	\$ 5,389,266	\$ 5,144,000	\$ 6,419,287	\$ 6,548,000
Gas Utility Users Tax	\$ 8,968,480	\$ 7,245,000	\$ 4,836,787	\$ 4,232,000
Electric Utility Users Tax	\$ 23,875,249	\$ 22,900,000	\$ 26,557,529	\$ 23,703,000
Telephone Utility Users Tax	\$ 20,081,378	\$ 18,099,000	\$ 19,368,554	\$ 17,286,000
Water Utility Users Tax	\$ 4,226,131	\$ 4,134,000	\$ 4,410,431	\$ 3,897,000
Business License Tax	\$ 7,805,588	\$ 7,925,000	\$ 7,830,000	\$ 7,800,000
COPS/Other Federal Grants	\$ 6,528,232	\$ 4,220,826	\$ 6,322,416	\$ 4,829,482

The Property Tax has clearly been somewhat insulated from the recession, as housing demand continues to exceed supply. Revenues from this tax may flatten in the near future

as additional housing units are added to the region thereby increasing housing supply outside of Long Beach. In addition, some sentiment has been expressed by real estate analysts that speculation has added to the sharp increases in property values; if so, that artificial “bubble” could burst, as it did in the early 1990s, although the resultant impact is expected to be much less severe.

The drop in Sales Tax and the Transient Occupancy Tax (TOT) are indicative of both the slump in tourism that began at this time last year and the drop in spending in the aftermath of “9-11.” The FY 03 Sales Tax projection includes a 3 percent growth factor plus the addition of new retail development, such as CityPlace, coming online. Moreover, there is already some indication that our FY 03 forecast might not hold, if recent worsening economic trends continue. In addition, a significant improvement is not anticipated at this time in the TOT.

With regard to the Pipeline Franchise Fee, since natural gas prices and supplies are back to lower historical levels, so are the City’s revenues from this source. A significant revenue shortfall will result by the end of FY 02, and those trends are expected to carry into FY 03.

Somewhat lost in the discussions of the recession is the loss of revenue due to the voter-approved reduction of the City’s UUT. The UUT rate drops to 7 percent on October 1, 2002 for a total reduction to date of three percentage points from the original 10 percent rate. The first reduction to 9 percent was fully offset during FY 01 by an unanticipated one-time increase in Pipeline Franchise Fee revenue due to higher natural gas prices and higher usage by energy plants in Long Beach. We know now that the energy “crisis” was artificial and due to manipulation by gas and energy suppliers, many of whom face ongoing scrutiny and possible criminal charges for their violations of law. Nonetheless, since there was sufficient one-time revenue from the FY 01 Pipeline Franchise Fee to also offset much of the FY 02 UUT rate reduction, to an 8 percent rate, the impact of the rate reductions on City revenues was essentially delayed.

As a result, the full brunt of the rate reductions to 7 percent and the resultant **\$21 million loss of UUT revenue** will be felt in FY 03. Although some loss of Gas UUT revenue is being felt during the current FY 02, it can be stated that FY 03 will be the first year that City revenues will be noticeably affected. Of the projected \$46.2 million deficit, 45 percent is the direct result of the voter approved UUT rate reduction. Long Beach is unique in this regard. While other cities are grappling with reduced revenue due to the recession, Long Beach also has to contend with voter mandated revenue reductions.

In addition, during the 1990s, the City accepted several federal Citizens Option for Public Safety (COPS) grants with the understanding that when the grants expired, the full cost of the grant-funded police officers added to the budget would be borne by the General Fund. Those grants are now expiring, and City revenue will decrease approximately \$3 million in FY 04.

Beyond the loss of UUT, grants, and other revenue shortfalls are \$10 million in new costs that must be included in the FY 03 budget. These include debt payments for new or renovated public safety facilities; equipment lease payments for the Emergency Communications Operations Center (ECOC) and other public safety facilities; and increased employee health premiums. These costs are deemed unavoidable. You will recall, for example, that during early FY 02, the City Council approved the issuance of \$41 million in Public Safety Facilities bonds to fund the renovation of the Police Headquarters,

Fire Station No. 1, the Crime Lab, and other related improvements. At the time, staff informed you that no new revenue had been identified to pay for the annual \$2.8 million debt payment but, since the needs had reached the critical stage, the City had no recourse but to incur debt to proceed with the required repairs. A partial debt payment on those bonds will come due during FY 03. In addition, the \$4.4 million lease payments on the new equipment for those new facilities and for the new ECOC will also begin in FY 03. Operating costs for the new facility are also included.

Other unavoidable additions include staffing for the new Police Athletic League (PAL) facility in North Long Beach, park maintenance contract increases, Animal Control facility debt share, and the net cost of the CityPlace garage.

Also, please be reminded that the FY 02 budget was adopted with a \$24 million gap between revenues and expenditures. That gap had developed over the last several years as new ongoing programs and costs were added to the annual budgets. At the same time, revenue growth has not been sufficient to offset those costs. The FY 02 gap was filled with \$24 million in one-time, energy-related revenues that were carried over from FY 01.

Beyond the City's own economic situation, we must also be wary of the potential impact on local government of the State's budget. As of the date of this writing, the State has not yet adopted a FY 03 budget and the Vehicle License Fee (VLF) continues to be an option being considered by some legislators to help balance the State budget. Some have suggested that the State will adopt a budget that is balanced only on paper, only to reopen its budget process after the November gubernatorial election. If so, then we will not truly know the impacts of the State's budget on Long Beach's budget until after November.

The first quarter and mid-year budget reports also included a list of budgetary actions that could be employed to deal with budget deficits in both FY 02 and FY 03. For FY 02, as indicated earlier, a hiring freeze has been put in place, and departments have been directed to limit spending to 97 percent of budget and to defer equipment and other purchases beyond the 97 percent where they can. The FY 02 budget strategy assumes elected and appointed General Fund departments will also adhere to the 97 percent spending limit. Their cooperation is needed for the good of the entire City.

With regard to FY 03, however, some of the traditional budgetary options would result in severe impacts to City services. Eliminating the projected deficit by across-the-board budget reductions, for example, would require a 12 percent cut to all budgets, including Police and Fire Departments. Budget reductions of that magnitude would be unprecedented and would decimate many City programs and services.

Therefore, the Proposed Budget that has been submitted to you closes the projected FY 03 budget gap as follows:

- The use of \$37.1 million of one-time revenues from the current and prior year such as the City's share of the recent settlement payment from Southern California Edison (SCE) to the Southeast Resources Recovery Facility (SERRF) and the anticipated rebate from the refinancing of the Pension Obligation Bonds.
- Additional transfers from other non-General Funds totaling \$5.8 million.

- The budgeting of a negative salary savings amount in the expenditure budget amounting to approximately 2 percent of the total General Fund budget (excluding certain fixed costs and sworn employee salaries) in each City Manager department. The negative amount has the effect of reducing each department's budget by 2 percent. I recommend this strategy rather than actually cutting specific programs. This enables department managers some flexibility in managing to a lower bottom line. The 2 percent is the equivalent of \$3.3 million. This strategy may need to be implemented by non-City Manager Departments if the situation worsens.

At this time, the use of one-time revenues is recommended, as it will avoid severe budget cuts to City services. As a consequence, however, these funds will not be available for use on the many capital projects that will remain unfunded. In addition, these revenues are one-time, and once used in FY 03, will not be available in FY 04. Since the FY 03 budget gap is being closed with \$46.2 million of one-time measures, as a result, the FY 04 budget will also have a major deficit to overcome.

The one-time revenues are only sufficient to close the projected \$46.2 million gap. That leaves no funds available for budget increases. It is my duty to submit to you a balanced Proposed Budget. Therefore, the additions to departments' budgets that are included are those mandated or unavoidable costs mentioned earlier, those changes that are offset by either new revenues or voluntary budget reductions, or the cost of continuing a previously-approved program.

Moreover, there is no positive fund balance projected in the operating budget. In the past, the City Council has appropriated available fund balances to establish the City Council's discretionary fund.

The City's budget situation is truly unfortunate. Many operating departments, such as the Library, Public Works, and Parks, Recreation and Marine and others have not yet fully recovered from the budget slashing of the 1990s.

The budget situation is difficult because the City's fiscal situation prevents me from including many of the worthy budget increases requested by departments that report to me. Also, budget augmentations submitted by several elected and appointed (non-City Manager) department heads, in order to expand staffing, cannot be accommodated within the Proposed Budget. To do so would result in a deficit or unbalanced budget.

With the exception of specific mandated costs, most of which are related to public safety, I am essentially recommending a flat budget for FY 03. While primarily due to lack of resources, this strategy also will help avoid a major budget restructuring once the final State budget impacts are known, after the November elections.

At that time, the City Council may wish to reopen the City's General Fund budget, either to address negative impacts of the State's budget or to consider use of any unanticipated revenues that may be received in the interim. I caution you, however, that the economy is unpredictable and, regardless, any unanticipated revenue will be needed to help offset another major deficit projected for FY 04.

The following sections provide additional detail on the proposed FY 03 General Fund budget:

Recommended Additions and Continuing Programs

Enhancements in the General Fund have been added only if:

- The request pays for itself, with either new revenue or cost reductions
- Is deemed unavoidable, such as debt service, lease payments, contract requirements
- Are required operating costs for new facilities
- Are a continuation of previously-approved programs; i.e., Library Books and Materials budget and Social Services Grants.

The following list highlights several new or continuing programs. A comprehensive list is included on Attachment A.

Public Safety

- Costs that have been included in this Proposed Budget include debt service, equipment lease payments, and operating costs associated with the new ECOC and the Public Safety Building seismic retrofit for a total of \$6.5 million, as well as \$620,000 for equipment lease payments for other public safety facilities. The ECOC is scheduled to open in the Spring of 2003.
- The cost of staffing the new PAL facility approved by the City Council in North Long Beach is also included for a cost of \$212,000. The facility is scheduled to open in September 2002.
- Ten additional Police Officers have been included in the Proposed Budget to be added in June 2003. The Police Department will absorb the academy and training costs of approximately \$225,000 in FY 03. The full costs for the Officers will be included in the FY 04 budget.
- An additional Police Officer has been included to be dedicated to arson and environmental crimes investigation in conjunction with the Fire Department. The proposed increase in ambulance fees will pay the cost of \$122,161 for this position.

Business

- The FY 02 pilot program of a Business Help Desk in the Department of Planning and Building has proven to be successful and has been institutionalized by assigning a permanent experienced employee to staff the Desk. The cost of the position of \$90,000 will be offset by cost reductions in the department budget.
- The Sustainability Program begun in FY 02 for \$87,000 will be continued into FY 03 in order to complete and implement the building and purchasing guidelines, in keeping with Strategic Plan 2010.

Communication

- Closed-captioning for City Council meetings will be implemented. This valuable service is provided in response to requests from the disabled community. The cost of \$45,120 is to be funded from cable franchise fees.

- A local cable television program highlighting City events will be developed on HTTV. The cost of \$50,000 is to be funded from cable franchise fees.
- E-Government is continuing in support of the goal of the Strategic Plan to develop a community of neighborhoods with the establishment of a community portal on the Internet. This phase will organize the portal and set up guidelines in order to bring information on community, business and City resources into one location. The source of funding for the cost of \$175,000 is the General Services Fund.

Library

- The next phase of the multi-year Library Strategic Plan approved by the City Council will continue in FY 03 with an addition of \$165,000 for books and materials.

Neighborhood Infrastructure

- The Neighborhood Infrastructure program to repair sidewalks, curbs, and gutters will continue with \$3 million in funding from the General Fund.
- The City's commitment to the community to meet the City's Americans with Disabilities Act (ADA) Transition Plan will continue with \$3 million for facility upgrades and response for accessibility.

Community Services and Recreation

- The Mural Conservancy program will continue. Permanent staffing has been included to supervise the development of new murals and ensure the protection of prior murals. This addition of \$54,024 is offset with cost reductions and Community Development Block Grant (CDBG) funds.
- Parks and Recreation programs begun in FY 01 with City Council discretionary funds and continued into FY 02 are also included in this Proposed Budget. These programs total \$439,315 and include Youth Sports programs at numerous parks including College Estates, Coolidge, DeForest, Drake, Houghton, Ramona, Veterans, and Whaley. OlympicKids for Fitness and after-school recreation are also included as well as other recreation programs.
- The Social Services Grant Program, established in 1985, will continue at the same \$450,000 funding level to community-based organizations providing critically needed public health programs in Long Beach. The original source of funding was the interest earned on the proceeds of the sale of hospital property. Since the principal was used several years ago, all interest revenue has been depleted. The loss in FY 03 will be supplanted with \$200,000 from the General Fund. CDBG funds support the remaining \$250,000.
- Support to the Public Corporation for the Arts (PCA) will continue at the same level as FY 02 of \$1.75 million, but the PCA will allocate \$350,000 of that support to the Municipal Band concert program. This allows capacity to assist the Museum of Art through its agreement with the Parks, Recreation and Marine Department.

Unfunded Needs

Additional unfunded needs requested by City departments are listed on Attachment B. Attachment C lists priorities identified by the City Council that have been requested but for which no funding has yet been identified.

Proposed Fee Adjustments

After considerable study, several fee adjustments are recommended to help offset the cost of specific services. All fee adjustments are listed in Attachment D of this letter.

A few fee adjustments of note in the General Fund include:

- Ambulance transport fees

The additional revenue from the ambulance fees will be used to offset the cost of providing the service as well as additional personal safety equipment for firefighters and emergency rescue equipment, including a new Jaws of Life.

- Fire prevention and permit fees

The revenue from fire prevention and permit fees will offset the cost of the service as well as support the cost of a Police Officer for investigation of arson and environmental crimes.

- Plan check fee surcharge

A two-year surcharge on plan check fees is proposed to pay for the upgrade of the Planning and Building Department's building and permit database. The upgrade will make it accessible to more users and make it web-enabled. The surcharge will also be used to offset the cost of scanning equipment in order to digitize building records.

- Animal Control licenses and fees

The new fees will help support increased operating costs at the P.D. Pitchford Companion Animal Village. The revenue also helps offset the loss of adoption revenue which now accrues to spcaLA by agreement.

Elected and Commission Budgets

Budget increases in the General Fund were submitted to my office by some elected departments. Although the requests may be worthy, since they have no funding sources, the increases are not included in my proposed FY 03 budget, but are highlighted in Attachment B for City Council consideration.

Submitted increases in the City Attorney Department have been included since funding was available in the Insurance Fund to support the needs in the Workers' Compensation and Litigation programs. These are listed in Attachment A.

The following sections provide more budget detail on the General Fund and other funds.

General Fund Budget

Total proposed General Fund expenditures for FY 03 are \$368.6 million and revenues, combined with adjustments to fund balance, are \$368.6 million with an ending operating fund balance of zero. Total proposed revenues include \$37.1 million of one-time revenues and \$5.8 million of additional transfers indicated earlier in this transmittal.

As part of the recent contract negotiations, the City's non-safety employee associations agreed to forgo a salary increase for FY 03, which allowed the City to avoid an even larger deficit for FY 03. Negotiations are now underway with the safety employee associations. An initial meeting indicates that these associations may have high expectations for salary and compensation increases. It should be noted that each 1 percent salary increase for safety employees adds an additional annual cost of \$1.1 million to the General Fund.

The outlook appears to worsen in FY 04, due to known costs including the cost of negotiated salary increases, health insurance premium costs, public safety debt payments and expiring police grants. FY 04 will also experience a further decrease in the UUT rate that will reduce revenue of a net \$6 million in addition to the annual \$21 million loss already in place. The projected FY 04 deficit could exceed \$56 million. With revenue growth expected to be minimal, the City may be faced with having to use Emergency Reserves. Measures to close the projected FY 04 budget gap will have to be identified.

Gas Fund

The Long Beach Energy Department had the lowest natural gas bills in California this past winter. This was achieved not only with innovative arrangements with suppliers but also with use of the financial resources in the Gas Fund to keep ratepayers' charges down.

Month-to-month ratepayers are charged based on estimated gas purchase costs. During the height of the energy crisis, it was nearly impossible to accurately predict upward spiraling gas purchase costs. This resulted in an undercollection from customers of the true cost of gas. In addition, the City experienced a large write-off of bad debts. Costs were also impacted by providing gas for use by General Fund departments, increased costs associated with implementing the low-income program and level pay plan, and increased costs for the tremendous number of customer inquiries and requests for meter rereads. Additional costs were also incurred in obtaining the gas supply contract, which allowed the City to buy gas at better than market rates.

The Gas Fund has historically been able to support the General Fund with an annual transfer of funds that were not needed to maintain gas utility operations. As permitted under the City Charter, funds determined by the City Manager to be unnecessary to meet Gas Fund operating requirements were transferred into the General Fund as approved in the annual budgets by the City Council.

The FY 02 General Fund budget assumed the transfer from the Gas Fund of \$12 million. However, due to the increased demands on the Gas Fund described above, and a need to maintain a prudent amount in reserve for future emergencies, a transfer of only \$7.5 million will be made in FY 02 from the Gas Fund's operating reserve. In addition, the proposed transfer for FY 03 is budgeted at only \$7 million, which is less than the \$10 million originally

contemplated in the City's Multi-Year Financial Plan. Nonetheless, since gas prices are currently stable and future gas supply contract provisions will not include large fixed payments, as was necessary during the previous two years, the Gas Fund is able to transfer to the General Fund the \$8 million sequestered in FY 01. You will recall that only a portion of the budgeted FY 01 transfer was made, with the balance sequestered for future General Fund use. These funds are now needed to help fill the General Fund budget gap.

Tidelands Funds

During the last two fiscal years, the Tidelands Funds were able to fund many needed capital projects. However, funding is severely limited in FY 03. Projects included in FY 03 are the Los Angeles River Dredging, Boardwalk repairs, seawall repairs and the continuation of the Downtown Marina rehabilitation project.

Resources to support beach cleaning and maintenance, lifeguards, fire service, police and other services in the Tidelands area are dependent on continued support from the Harbor Department. The City Council will be asked to request the transfer of 10 percent of the Port net income to the Tidelands Funds, as allowed under the City Charter. The transfer is included in the Harbor Department's Proposed Budget, recently adopted by its Board of Commissioners, and is included in the Tidelands Proposed Budget as well.

In addition, the downturn in the economy has also affected Aquarium revenue and fundraising. Aquarium revenues were supplemented by the City in FY 02 with \$700,000 in order to make the May 2002 bond payment. Should the Aquarium not meet its revenue and fundraising targets, an equal or greater amount will be required in FY 03 from TOT earned in the Redevelopment Area (RDA). The RDA TOT is available since the Harbor Board agreed that it be used as the first pledge to the Aquarium refunding bonds. We thank the Board of Harbor Commissioners for their continued support.

Refuse/Recycling Fund

The Refuse/Recycling Fund supports the City's refuse and recycling operations. Monthly charges to customers generate the revenue required to support these services. As noted in last year's Budget Message, there has not been a refuse rate increase since 1995, despite annual increases in operating costs. Refuse/Recycling Fund reserves have been utilized the last three years to supplement revenue; however, reserves will be depleted in FY 03.

The Proposed Budget for the Refuse/Recycling program includes a 7 percent rate increase, along with an annual Consumer Price Index (CPI) adjustment for subsequent years. It is expected that this action will keep the fund solvent through FY 06. The estimated increase to the average single family home will be an additional charge of \$1.15 a month. If the proposed rate increase were put off, a rate increase of at least 17 percent would be required in FY 04.

In order to improve efficiency, keep costs down and improve services, staff is developing a plan to reroute refuse collection vehicles. Rerouting benefits include reduced response times for special services such as illegally dumped item collection and reduced overtime usage.

Also, in response to feedback received from refuse and recycling customers, the Department expects to enhance recycling collection services over the next three years by

distributing larger, wheeled containers, similar to refuse containers currently in use. This will provide residents as much as five times more space for recycling. The program will further be enhanced to accept all plastic containers and motor oil filters in addition to currently accepted materials.

Long Beach Plan

The Long Beach Plan has been expanded to include the Strategic Plan 2010, Departmental Business Plans, the Corporate Plan and the Community Scorecard. These are all initiatives to improve the delivery of services to the community.

The new Long Beach Plan will be a framework to:

- Provide focus and direction for the organization;
- Inspire and motivate the workforce;
- Facilitate policy discussions;
- Lead and direct the budget;
- Communicate value to the community;
- Align and integrate various City initiatives; and
- Make City service delivery system truly accountable.

Department Business Plans are currently under development. When complete, the Plans will integrate and align the value that City services create in the community with strategic planning efforts, budgets, customer feedback and input, and results, while also responding to operational needs. As these Business Plans are completed over the ensuing months, staff will begin to develop a Corporate Plan for the City. It is intended that the Business Plans and Corporate Plan be integral to the FY 04 budget process. I believe these efforts will create powerful tools for making more thoughtful decisions thereby enhancing the city for residents and business interests. Concurrent with the development of the Business Plans, City services will continue to be reviewed for efficiency.

Much progress has been made in implementing recommendations in the citywide Strategic Plan 2010 since its adoption by the City Council in June 2000. Existing resources are being used for some items, and grants, partnerships or other collaborative efforts are being used for others. Highlights of Strategic Plan 2010 accomplishments can be found within the Department sections of this document.

The implementation of the recommended strategic actions calls for the participation and collaboration of other agencies, such as the Long Beach Unified School District, Long Beach Transit and local non-profit agencies, who also have a role in developing those ideals expressed by the citizens. In order to monitor the progress and achievement of the goals contained within the Long Beach Plan, the National Civic League Community Stakeholders group was formed. With their assistance, measurements are being developed that will become a component of an annual Community Scorecard.

CONCLUSION

The FY 03 Proposed Budget, as submitted, is balanced. However, the use of one-time resources to balance that budget simply delays the inevitable. Due to the loss of half the City's most significant revenue source, the UUT, as well as revenue shortfalls due to the

recession, City General Fund expenditures exceed revenues by \$46.2 million. That gap will grow additionally by FY 04 as new public safety costs come online. The City's Emergency Reserves total only \$35 million. It is clear there will not be sufficient revenue growth to augment Emergency Reserves to once again close the General Fund budget gap in FY 04.

I urge that we must start planning today; we must begin taking actions in FY 03 to deal with the fiscal realities of FY 04. I believe that with the City Council's direction, staff can begin designing the foundation that will lead the City back to fiscal stability.

In the event that revenues are greater than projected in the Proposed Budget, I recommend that they be applied to those programs of greatest need listed on Attachments B and C of this letter or placed into savings to help fill the projected budget gap in FY 04.

Although there is uncertainty about the growth of the economy, the City has moved forward on previously-approved projects and progress can be seen all over the City. I am pleased to report that the new North Long Beach PAL facility will be open this September, and construction of the new ECOC will be complete in the Spring of 2003. Also, the building of CityPlace retail center and the development of the Pike at Rainbow Harbor will be important components in the revitalization of the downtown area. CityPlace, Pike at Rainbow Harbor, along with the Park at Harbour View, developed by Camden Property Trust, an apartment, condominium, office and hotel complex, the Carnival Cruise Terminal, the Genesis project, and the upgrading of Airport facilities, all of which are under construction, are indicative of a stronger future for the City of Long Beach. The design of the future Boeing PacificCenter project is also continuing.

I would like to thank the Mayor and the City Council for their guidance and direction in developing this budget, as well as our City employees who helped put it together, and the community for their input during the May workshops and at other public sessions. I look forward to discussing this Proposed Budget in detail during the public workshops and hearings that will take place in the coming weeks.

Respectfully submitted,



HENRY TABOADA
CITY MANAGER

HT:BT:AAH

Attachment A:	Recommended Additions
Attachment B:	Department Unfunded Requests
Attachment C:	Mayor and City Council Unfunded Priorities
Attachment D:	Fee Changes

ATTACHMENT A

RECOMMENDED ADDITIONS

GENERAL FUND ADDITIONS Unavoidable and Non-Offset Costs

Description	Cost	Department
Animal Control Facility Debt Share	\$ 35,000	Health and Human Services
CityPlace Plaza Garage (net amount)	\$ 319,085	Financial Management
ECOC* Equipment Lease	\$ 3,790,574	Police and Fire
ECOC* Operating Costs	\$ 706,500	Police, Fire, Technology Services
Employee Health Insurance Cost Increase	\$ 1,939,600	Citywide
Library Multi-Year Plan – books & materials	\$ 165,000	Library
Maintenance Contracts CPI Increases	\$ 50,387	Parks, Recreation and Marine
PAL staffing - New North Long Beach Facility	\$ 211,557	Parks, Recreation and Marine
Public Safety Facilities Construction Debt	\$ 1,990,494	Financial Management
Public Safety Facilities Equipment Lease	\$ 620,000	Police and Fire
Social Services grants	\$ 200,000	Health and Human Services
TOTAL	\$ 10,028,197	

* Emergency Communications and Operations Center (ECOC)

GENERAL FUND ADDITIONS Offset with New Revenue or Cost Reductions

Description	Incremental Cost	Offset
City Manager		
Upgrade of Human Dignity Officer position	\$ 9,620	Cost Reduction
Community Development		
Boeing PacifiCenter support	\$ 200,000	Revenue
Financial Management		
Diversity Outreach Program Operating Expense	\$ 7,862	Cost Reduction
Process Server Expense	\$ 10,000	Revenue
Teleworks Interactive Voice Response (IVR) for Commercial Services	\$ 40,000	Revenue
Upgrade of three positions	\$ 32,857	Cost Reduction

ATTACHMENT A

RECOMMENDED ADDITIONS

Description	Incremental Cost	Offset
<i>Fire</i>		
Arson and Environmental Crimes Investigation - Police Officer and equipment	\$ 122,161	Revenue
Computer Maintenance	\$ 10,843	Revenue
Emergency Medical Data Management	\$ 37,000	Revenue
Emergency Rescue Equipment	\$ 159,400	Revenue
Firefighter Safety Equipment	\$ 51,534	Revenue
Marine Firefighting Training	\$ 10,000	Revenue
Temporary Fire Station 1 Utilities	\$ 35,000	Revenue
Paramedic School Expenses	\$ 47,580	Revenue
<i>Health and Human Services</i>		
Operating Expense for P.D. Pitchford Companion Animal Village	\$ 51,494	Revenue
<i>Human Resources</i>		
Closed-captioning for City Council meetings	\$ 45,120	Revenue
<i>Library Services</i>		
Books-On-Tape	\$ 4,000	Revenue
Neighborhood Library Music CD Collection	\$ 16,000	Revenue
Family Learning Centers (12) continued funding	\$ 309,022	Revenue
Upgrade or change for four positions	\$ 24,210	Cost Reduction & Revenue
<i>Parks, Recreation and Marine</i>		
Automated Call Distribution System for Reservations/Registration	\$ 22,000	Revenue
Capital Projects Coordinator	\$ 7,166	Revenue
Field Permit Monitors	\$ 14,396	Revenue
Gang Intervention and Prevention Speakers Bureau	\$ 10,000	Revenue
GIS/Utilities Support increased hours	\$ 5,349	Cost Reduction
Grounds Maintenance Service for Fire Academy	\$ 2,000	Revenue
Junior Golf Building Facility Reservations - increased hours	\$ 10,036	Revenue
Mural Conservancy and Program Supervision - Cultural Program Supervisor	\$ 28,499	Cost Reduction

ATTACHMENT A

RECOMMENDED ADDITIONS

Description	Incremental Cost	Offset
<i>Parks, Recreation and Marine (continued)</i>		
Reservations/Registration Office increased hours	\$ 7,653	Revenue
Teen Dance Security	\$ 16,000	Revenue
Youth Employment Visual Communications Prog	\$ 40,000	Revenue
<i>Planning and Building</i>		
Architectural Services – in conjunction with Redevelopment Agency support	\$ 50,000	Revenue
Help Desk – adds permanent position	\$ 90,000	Revenue
Imaging project for records retrieval	\$ 100,000	Revenue
Integrated Land Management System (ILMS) Re-engineering project	\$ 200,000	Revenue
Upgrade of one position	\$ 3,984	Cost Reduction
<i>Police</i>		
1 Police Officer – Environmental Crimes/Fire	\$ 81,186	Cost Reduction
10 Police Officers (academy and training costs absorbed by department)	\$ 217,003	Cost Reduction
<i>Public Works</i>		
Staff training	\$ 6,000	Cost Reduction
Engineering project design software	\$ 5,000	Revenue
<i>Technology Services</i>		
E-Government I (Phase II) for Web Content Management Project and Community Portal	\$ 175,000	Revenue

TIDELANDS FUNDS

Description	Incremental Cost	Offset
<i>Community Development</i>		
Pike at Rainbow Harbor Permit expenses	\$ 14,500	None
<i>Fire</i>		
Marine Safety Training Expense	\$ 18,000	Revenue
Summer Upgrades of Marine Safety Staff	\$ 25,920	Revenue

ATTACHMENT A

RECOMMENDED ADDITIONS

Description	Incremental Cost	Offset
<i>Parks, Recreation and Marine</i>		
Contractual agreements increases	\$ 16,796	None
Electrician for Marinas	\$ 131,541	Revenue
GIS/Utilities Support increased hours	\$ 729	Cost Reduction
Leeway Sailing Center After-school Prgm	\$ 24,500	Revenue
Marina electricity additional cost	\$ 274,265	Revenue

OTHER FUNDS

Program	Incremental Cost	Offset	Fund
<i>City Attorney</i>			
Deputy City Attorney – litigation	\$ 135,007	None	Insurance
Workers Compensation Claims staff – 3 positions	\$ 132,458	None	Insurance
<i>Community Development</i>			
Administration – 1.5 positions payroll support and reception	\$ 55,245	Cost Reduction	Community Dev. Grants
Administrative Intern – conversion of 2 contract positions	\$ 60,164	Cost Reduction	Community Dev. Grants
Development Project Manager - Downtown	\$ 76,230	Revenue	RDA - Downtown Dev. Housing Dev. & Community Dev. Grants
Housing Action Plan and SRO - Administrative Analyst	\$ 71,297	Revenue	Housing Authority
Housing Authority – addition of 4 positions & 1 vehicle to support new vouchers	\$ 207,663	Revenue	Business Assist. & Community Dev. Grants
Loan and Marketing - 4 positions for new division	\$ 124,215	Cost Reduction	Community Dev. Grants
Long Beach Family Safety Initiative - Development Project Manager	\$ 14,289	Cost Reduction	Business Assist. & Community Dev. Grants
Section 3 monitoring - Administrative Analyst	\$ 65,941	Cost Reduction	Community Dev. Grants
Workforce Development Officers – 3 upgraded positions	\$ 21,724	Cost Reduction	Community Dev. Grants

ATTACHMENT A

RECOMMENDED ADDITIONS

Program	Incremental Cost	Offset	Fund
<i>Financial Management</i>			
Accounting Operations position upgrade for Grants/RDA	\$ 10,888	Cost Reduction & Revenue	Community Dev. Grants
Human Resources Management Support (HRMS) Payroll Support	\$ 67,500	None	Employee Benefits
Systems Analyst in Technical Systems Division	\$ 6,415	Cost Reduction	General Services
<i>Health and Human Services</i>			
Business Services Specialist	\$ 99,500	None	Health
Emergency Sewage Spill Response Vehicle	\$ 31,180	Revenue	Health
Environmental Health Specialist - supervise housing and food inspection programs	\$ 73,916	Revenue	Health
Maintenance Assistant - for Vector Control Program	\$ 30,212	Cost Reduction	Health
Public Health Associate – 2 personnel for environmental health	\$ 131,200	Revenue	Health and CUPA
Public Health Associate – increase to full time in Employee Assistance Program	\$ 20,020	None	Insurance
Public Health Professional - conversion from Special Status Consultant	\$ 12,546	Revenue	Health
<i>Human Resources</i>			
Human Resources Management Support (HRMS) Payroll Support	\$ 67,500	None	Employee Benefits
Insurance Premium Increase	\$ 1,278,000	None	Insurance
Lab Analysis of Employee Exposure Assessments	\$ 30,000	None	Insurance
Musculoskeletal training for Firefighters	\$ 80,000	None	Insurance
Occupational Health and Safety System Support	\$ 20,000	None	Insurance
<i>Long Beach Energy</i>			
Automated Work Order Request Tracking System – Phase II AVL/Wireless ongoing costs	\$ 193,200	None	Refuse/Recyc.
Customer Service Personnel – conversion of 8 contract positions	\$ 328,657	Cost Reduction	Refuse/Recyc. & Towing
Enhanced Network Connectivity	\$ 84,524	None	Gas
Environmental Services Facility Lease and Upkeep	\$ 16,200	Cost Reduction	Refuse/Recyc.

ATTACHMENT A

RECOMMENDED ADDITIONS

Program	Incremental Cost	Offset	Fund
<i>Long Beach Energy(continued)</i>			
Facility Maintenance Consolidation - classification changes	\$ 3,484	Cost Reduction	Gas, Refuse/Recyc. Towing, & Fleet
Reroute of Refuse/Recycling Collection	\$ (988,382)	Cost Reduction	Refuse/Recyc.
Reclassification of six Gas Systems Control positions	\$ (11,983)	Cost Reduction	Gas
Stockroom Inventory Staffing	\$ 49,113	Cost Reduction	Fleet Services
Technology Services Support for Work Order Management System	\$ 67,500	Cost Reduction	Refuse/Recyc.
<i>Oil Properties</i>			
Clerk	\$ 35,644	Cost Reduction	Tidelands Oil Revenue
<i>Parks, Recreation and Marine</i>			
Capital Projects Management Coordinator	\$ 72,737	Cost Reduction	Capital Projects
Mural Conservancy and Program Supervision - adds Cultural Prog. Supervisor	\$ 25,525	Cost Reduction	Community Dev. Grants
Safety Budget Augmentation	\$ 40,000	None	Insurance
<i>Public Works</i>			
Airport Security Officers - addition of 7.0 non-career at checkpoints (TSA funded)	\$ 348,925	Revenue	Airport
Building Maintenance Engineer for ECOC	\$ 112,500	Cost Reduction	Civic Center
Capital Projects Coordinator - upgrade	\$ 3,035	Revenue	Transportation
Clerk Typist	\$ 38,393	Revenue	Transportation
Remote Parking Lot - lease and costs for six months	\$ 519,000	Revenue	Airport
<i>Technology Services</i>			
Business Systems Specialist	\$ 100,000	Revenue	General Services
Help Desk and PC Support staff - conversion of 4 contract positions	\$ 229,306	Cost Reduction	General Services
HTTV Staff - conversion of 5 contract positions	\$ 55,070	None	General Services
PC Support - add 2 positions	\$ 147,452	Revenue	General Services
HTTV Program highlighting City events	\$ 50,000	None	General Services

ATTACHMENT B

CITY DEPARTMENT UNFUNDED REQUESTS

ELECTED OFFICES Request	General Fund Cost
City Auditor Three auditor positions	\$ 241,725
City Prosecutor One Assistant City Prosecutor	\$ 155,822

CITY MANAGER DEPARTMENTS Request	Cost
GENERAL FUND	
Community Development City Facilities Study Project	\$ 350,000
Financial Management Business License Inspectors - 2 Vehicles	\$ 39,059
Fire Community Emergency Response Team (CERT) - 1.5 positions	\$ 107,759
Capital Improvements Projects Liaison - 0.5 position	\$ 29,040
Disaster Preparedness - 2.0 positions	\$ 147,095
Fire Suppression - Contingency Overtime	\$ 50,000
Firefighter Entrance Exam Video Testing	\$ 50,000
Nurse Educator	\$ 93,313
Second Drill Class of 24 Recruits	\$ 533,741
Urban Search and Rescue (USAR)/Technical Rescue Equipment	<u>\$ 110,000</u>
<i>Subtotal Fire</i>	<i>\$ 1,120,948</i>
Health and Human Services Facility Centers Assessment - North, Central and West	\$ 50,000
Library Services Administration Bureau - Assistant Administrative Analyst	\$ 56,526
Community Services Programming and Marketing Coordinator	\$ 90,148
Facility Maintenance - Upgrade Maintenance Assistant to full-time	\$ 17,058
Library Webmaster - part-time position	\$ 27,704
Pilot Monitor Project for 4 Neighborhood Libraries	\$ 42,871
Teen Programs and Library Hours - expansion at Dana Branch	<u>\$ 150,322</u>
<i>Subtotal Library Services</i>	<i>\$ 384,629</i>
Long Beach Energy Customer Relations - additional position (balance from other funds)	\$ 3,893

ATTACHMENT B

CITY DEPARTMENT UNFUNDED REQUESTS

Request	Cost
Parks, Recreation and Marine	
Maintenance of new park areas	\$ 108,497
Volunteer Program Expansion	\$ 141,477
Weed abatement from alleys	\$ 126,296
Conversion of Youth Sports temporary staff to permanent Recreation Assistants staff	<u>\$ 30,404</u>
<i>Subtotal Parks, Recreation and Marine</i>	<i>\$ 406,674</i>
Planning and Building	
Development Service Center - add two Combination Building Inspectors	\$ 214,406
General Plan Update	\$ 200,000
Historic Preservation - Convert part-time Clerical to full-time	\$ 39,449
Manager of Planning Bureau	<u>\$ 159,973</u>
<i>Subtotal Planning and Building</i>	<i>\$ 613,828</i>
Police	
Communication Dispatchers - Add 8 positions for new ECOC	\$ 413,336
Emergency Communications and Operations Center (ECOC) - 5 Security Officers (in lieu of \$100,000 for contract security)	<u>\$ 218,204</u>
<i>Subtotal Police</i>	<i>\$ 631,540</i>
Public Works	
Engineering - one Administrative Analyst position (General Fund portion)	\$ 31,142
Community-based Traffic Districts - 3 Traffic Engineer positions	\$ 240,748
Street Maintenance - Overtime Services	\$ 25,000
Traffic Signal Technician	\$ 51,058
Equipment, supplies, training in Engineering and Administration/Planning	<u>\$ 24,235</u>
<i>Subtotal Public Works</i>	<i>\$ 372,183</i>
General Fund Total – City Manager Departments	\$ 3,972,754
TIDELANDS FUNDS	
Fire	
Marine Safety Training Expenses - additional funding	\$ 82,357
Parks, Recreation and Marine	
Beach Maintenance - 1 Maintenance Supervisor position and 1 dump truck	\$ 283,308
Maintenance of new park areas	<u>\$ 123,547</u>
<i>Subtotal Parks, Recreation and Marine</i>	<i>\$ 406,855</i>
Tidelands Funds Total	\$ 489,212
TOTAL ALL FUNDS	\$ 4,859,513

ATTACHMENT C

Mayor and City Council Unfunded Priorities

Program	Cost	Department
Alley Repair (total estimated at \$35 million)	\$ 750,000	Public Works
Alley repair fee waivers	TBD	Planning & Building
Alley Sweeping - Monthly	\$ 244,126	Long Beach Energy
Campaign Finance Reporting – electronic filing	TBD	City Clerk
Cesar Chavez Park celebrations – ongoing funding	\$ 5,250	Parks, Recreation & Marine
Code Enforcement - two additional teams	\$ 480,350	Planning & Building
Colorado Lagoon Master Plan and Study	\$ 150,000	Parks, Recreation & Marine
Discretionary funded FY 02 programs - ongoing funding for senior programming at Silverado Park	\$ 28,000	Parks, Recreation & Marine
Discretionary funded FY 02 programs – other	\$ 36,088	Parks, Recreation & Marine
Fire Station Repairs and code upgrades (9 stations total for \$17.2 million)	\$ 2,000,000	Fire
Fire Station Replacement - land for one station (11 station total of \$20 million)	\$ 2,000,000	Fire
Fire Station Replacement - design/build one station (11 stations total for \$75.35 million)	\$ 6,850,000	Fire
Graffiti Abatement – crew of three	\$ 129,116	Public Works
Homeless MultiService Center Expansion to 7 days/week	\$ 460,000	Health & Human Services
Homeless Service Assessment Study	\$ 200,000	Health & Human Services
Housing Trust Fund	TBD	Community Development
Internet City Portal and Content Management - contract for additional software and administration	\$ 250,000	Technology Services
Jergins Pedestrian Subway Tunnel	\$ 201,500	Planning & Building
Local Street Repair – additional funding	\$ 3,000,000	Public Works
Open Space - mini parks development	\$ 250,000	Parks, Recreation & Marine
Park Ranger Expansion	\$ 436,822	Parks, Recreation & Marine
Police – additional 10 Police Officers, 1 Sergeant, & equip.	\$ 976,627	Police
Police Mental Evaluation Team (MET) expansion	\$ 146,525	Police
Property Maintenance Combination Building Inspector	\$ 107,203	Planning & Building
Revolving Account for relocation benefits for residents displaced by code enforcement	TBD	Planning & Building
Sixth District Master Plan	TBD	Community Development
Street Art Exhibit	\$ 5,000	City Manager
Trash pick-up expansion in First District	\$ 350,000	Long Beach Energy
Tree Trimming – increase to accelerate schedule	\$ 800,000	Public Woks
Vacuum/pumper trucks for standing water on local streets	\$ 1,500,000	Public Works
Youth Commission	\$ 246,036	Parks, Recreation & Marine
Total	\$ 21,602,643	

ATTACHMENT D

Recommended Fee Adjustments

General Fund

The following are proposed fee adjustments in the General Fund:

FEE	ANNUAL REVENUE
<ul style="list-style-type: none"> Ambulance Fees The proposal increases fees for ambulance transport and mileage. The Advanced Life Support Transport fee will change from \$474.50 to \$524.50, the Basic Life Support Transport will change from \$338.75 to \$388.75, and mileage rates per mile will change from \$9.50 to \$13.72. In addition, an automatic CPI adjustment for future fee increases will be included in the fee change. The proposed fee increases are in line with those of surrounding jurisdictions. Revenue generated will offset the costs of providing the service including labor, safety equipment and vehicle costs. (Fire) 	\$395,936
<ul style="list-style-type: none"> Fire Prevention/Fire Permit Fees These fees have not been revised since 1998. All but one of the Fire Permit Fees are proposed to be increased and one fee would be decreased. In addition to the fee changes, a 30 percent penalty for non-payment will be instituted. The increased revenue will assist in offsetting the costs in providing fire inspections as well as support the costs of a Police Officer who will be dedicated to Environmental Crimes and Arson Investigations. (Fire) 	\$221,712
<ul style="list-style-type: none"> Animal Control Fees The proposal increases dog license fees from \$13.20 to \$18 for altered dogs and from \$26.40 to \$36 for unaltered. A 50 percent discount is offered to seniors for altered dogs. These fees have not been revised since 1999. Impound and other shelter fees are also increased to partially offset increased operating costs and debt service costs at the P.D. Pitchford Companion Animal Village, and to offset the loss in revenue from animal adoptions, which now accrue to the Los Angeles Society for the Prevention of Cruelty to Animals (spcaLA). (Health and Human Services) 	\$68,263
<ul style="list-style-type: none"> Inter-Library Loan Fee The proposal increases the fee charged for inter-library loan requests from \$1.00 to \$2.00. This fee is assessed when a library patron requests an item that is not in the Long Beach Public Library collections, and the Library must search other libraries and arrange to borrow the item for the patron. (Library Services) 	\$654
<ul style="list-style-type: none"> Videos and DVDs Maximum Overdue Fines The proposal decreases the maximum fine charged for overdue videos and DVDs from \$50 to \$25. The Department currently charges \$2 a day up to a maximum of \$50. In many instances, the maximum fine acts as a deterrent for patrons to return overdue videos and/or DVDs. By reducing the maximum fine, the Department anticipates increased returns, while having a nominal affect on revenues. (Library Services) 	\$0
<ul style="list-style-type: none"> Long Beach Collection Use and Photograph Fees The proposed fee establishes a service where patrons can reproduce and access historical documents and photographs included in the Long Beach Collection. Currently, if a library patron wants to have one of the historic photos reproduced, or to use any of the historical documents for media purposes, they must purchase them at City Goods and pay the established fee for the service they are requesting. Occasionally, patrons will request items in the Main Library. In order to provide this same service for patrons, the Library is proposing to include the same established fees in their Department fee schedule. Fees for reproduction and media purposes range from \$10 to \$555. (Library Services) 	\$1,000
<ul style="list-style-type: none"> Plan Checks and Permit Fees Surcharge The proposed fee is a 1.6 percent surcharge on building, zoning, environmental, electrical, mechanical and plumbing plan check and permit fees. This surcharge will span over two years and will collect an estimated \$100,000 per year for a total of \$200,000. These funds will offset cost of Live Scan equipment for digitizing records. (Planning and Building) 	\$100,000

ATTACHMENT D

Recommended Fee Adjustments

General Fund

The following are proposed fee adjustments in the General Fund:

FEE	ANNUAL REVENUE
<ul style="list-style-type: none"> <i>Plan Checks and Permit Fees Surcharge</i> The proposed fee is a 3.4 percent surcharge on building, zoning, environmental, electrical, mechanical and plumbing plan check and permit fees. This surcharge will span over two years and will collect an estimated \$200,000 per year for a total of \$400,000. These funds will offset the Integrated Land Management System (ILMS) Upgrade. This upgrade will convert the current ILMS database from its current proprietary Hpe3000 IMAGE database environment to an open database where more users can have access, and it will be web-enabled. (Planning and Building) 	\$200,000
<ul style="list-style-type: none"> <i>Golf Fees</i> Adjustments to the golf fees are based on CPI increases since the last fee adjustment in August 2000. The increases are \$1 for residents and \$1.50 to \$2.00 for non-residents, depending on the course, for an 18-hole round of golf. These adjustments are approved administratively. (Parks, Recreation and Marine) 	\$200,000

The following fees were approved by the Recreation Commission on May 16, 2002 and are included in the FY 03 budget for the Parks, Recreation and Marine Department:

<ul style="list-style-type: none"> <i>Day Camp Deposit Fee</i> The proposed fee is to establish a deposit for day camps. This would allow staff to determine when camps are not filled to capacity, so they can market the open spots and maximize revenue. The proposed deposit would range from \$10 to \$20 per week, depending on the camp. 	\$0
<ul style="list-style-type: none"> <i>Field Permit Monitors</i> The proposal increases fees at the sports field processing-fee by \$5 per permit and the field rental rates by \$2 per hour. The revenue would be used to offset the cost of non-career hours for field-permit monitors. 	\$14,396
<ul style="list-style-type: none"> <i>Gang Intervention and Prevention Program Speakers Bureau</i> The proposed fee would allow the Gang Intervention and Prevention Program staff to charge outside agencies for their services in negotiating gang truces and/or providing presentations and workshops regarding the City's program and how similar programs could benefit their jurisdictions. The proposed fee is \$600 for a two-day workshop and \$300 per day for truce negotiations. The revenue would be used to offset the cost of the non-career staff and associated mileage expenses. 	\$10,000
<ul style="list-style-type: none"> <i>Junior Golf Facility Reservations</i> The proposed fee is for rental of the meeting rooms at the Junior Golf Facility at a cost comparable to similarly sized meeting rooms in community centers throughout the City. The revenue would be used to offset the cost of staff and supplies associated with oversight of the rentals. 	\$10,036
<ul style="list-style-type: none"> <i>Teen Dances</i> The proposal increases the admission fee for teen dances from \$3 to a range of \$5-\$10 for the five teen centers located at California Recreation Center, El Dorado, Houghton, Recreation and Silverado Parks. The revenue would be used to offset the cost of contracting with the Long Beach Police Department to provide security and crowd control at the dances. 	\$16,000
<ul style="list-style-type: none"> <i>Youth Employment Visual Communications Program</i> The proposed fee is to produce video and computer compact disc (CD) presentations for individuals and corporations through the Visual Communications Program at Houghton Park. The fee would be \$25-\$150 per hour depending on the complexity of the job. The revenue would be used to offset the cost of the program. 	\$40,000
TOTAL General Fund Revenue	\$1,277,997

ATTACHMENT D

Recommended Fee Adjustments

Non-General Fund

The following are proposed fee adjustments in other funds:

FEE	ANNUAL REVENUE
<ul style="list-style-type: none"> <i>Marine Safety Special Events Fee</i> This fee has not been adjusted since 1987. The current fee is a blended rate. The proposed fees include separate rates for water versus land events. The current fee for special events is \$51/hr for staff and \$29/hr for apparatus. The proposed fee is \$140/hr for staff and maintenance for water events, and \$50/hr for staff and maintenance for land events. Additional revenue will be utilized to offset recommended enhancements for Marine Safety Training. (Fire; Tidelands Fund) 	\$44,700
<ul style="list-style-type: none"> <i>Environmental Health Fees</i> The proposal increases fees 12 percent for health permits and associated fees in the Food, Housing, Water, and CUPA programs. Approximately 2 percent of the fee increase would be dedicated to continue educational site visits to food and hazardous waste facilities. (Health and Human Services (HHS); Health Fund) 	\$76,857
<ul style="list-style-type: none"> <i>Public Health Service Clinic Fees</i> The proposal increases fees from \$8.50 plus cost to \$10.00 plus cost for travel vaccines and Communicable Disease Clinic pharmaceuticals, excluding Senior flu and Children's vaccines. Physical exams will increase from \$30 to \$45, and new \$10 fees are proposed for pregnancy testing and monthly medication. (HHS; Health Fund) 	\$38,671
<ul style="list-style-type: none"> <i>Preventive Health Clinic Fee Increases</i> The proposal increases STD exam fees from \$30 to \$40, confidential HIV tests from \$5 to \$10, and court-ordered HIV tests from \$10 to \$20. The City Health Officer will continue to waive fees, if necessary, to prevent the spread of communicable disease. (HHS; Health Fund) 	\$14,000
<ul style="list-style-type: none"> <i>Fee for Small Quantity Specified Waste</i> This fee creates a more equitable fee for hazardous generators that generate and use only small quantities of specified types of waste, such as small oil change operations and photo processors. The current annual fee for these facilities would be reduced from \$233 to \$125, but the overall effect is a net increase in annual revenue of \$7,202 because new facilities will be added into the inspection program. (HHS; Health Fund) 	\$7,202
<ul style="list-style-type: none"> <i>Refuse Rate</i> Rates have not been increased since July 1995. The proposed rate increase of 7 percent plus annual CPI adjustments for subsequent years will maintain the viability of the Refuse/Recycling Fund through FY 06. This increase is necessary because the demands on the fund have grown to include increases in operational costs, while rates have not been changed to reflect these additions. The average monthly increase for a single-family home would be \$1.15 for a 30-day bill. (Long Beach Energy (LBE); Refuse/Recycling Fund) 	\$1,745,466
<ul style="list-style-type: none"> <i>Commercial Roll-off Collection Fee</i> The proposed fee establishes a charge for a roll-off service, which is required when customers have large scale refuse needs normally resulting from construction or demolition debris. Each roll-off up to six tons would cost \$289, with each additional ton costing an additional \$35/ton. The revenue will offset the cost of providing this service. (LBE; Refuse/Recycling Fund) 	\$8,424
<ul style="list-style-type: none"> <i>Excess Refuse Fee</i> The proposed fee is to recover costs associated with cleaning up excessive refuse created by neighborhood nuisances. The fee will be charged after two free special pickups per year of up to five bulky items and will be assessed when staff is able to link violations back to responsible parties. The fee charges will be \$110 per hour with a one hour minimum and \$40 for each ton, or portion of ton disposed. (LBE; Refuse/Recycling Fund) 	\$5,850

ATTACHMENT D

Recommended Fee Adjustments

Non-General Fund

The following are proposed fee adjustments in other funds:

FEE	ANNUAL REVENUE
<ul style="list-style-type: none"> <i>Refuse Re-inspection Fee</i> The proposed fee is intended to be an incentive for private haulers and property owners to clean up refuse after being issued an inspection notice. The proposed fee is \$55 per compliance re-inspection. The generated revenue will recoup costs associated with re-inspections. (LBE; Refuse/Recycling Fund) 	\$1,430
<ul style="list-style-type: none"> <i>Marina Slip Rental Fee</i> The proposal increases the marina slip rental fees, with an overall average increase of 5.9 percent. The increase would be based on slip size and marina location. The largest increase would be for the slips that are 50' and larger in the Alamitos Bay Marina. This increase would be in lieu of the CPI-based slip rental increase that was approved in October 2001 to take effect on October 1, 2002. This proposed fee adjustment also includes an increase in the shoreboat, rowboat, yacht tender mooring fee from \$3.35 to \$5.00 per foot; an increase in the small boat storage rack fee from \$5 to \$10 per month; and a decrease in the marina temporary permit fee for vessels under 30 lineal feet from \$11.65 per foot per month to \$9.00 per foot per month. (Parks, Recreation and Marine; Tidelands Fund) 	\$700,000
<ul style="list-style-type: none"> <i>Launch Ramp Fee</i> The proposal increases the launch ramp fee by \$2 per day, from \$6 per 24-hour period to \$8 per 24-hour period. The additional revenue would be used to create a special capital reinvestment fund that can be used to refurbish existing launch ramps and correct facility problems, such as the silt obstruction at the South Shore Launch Ramp. (Parks, Recreation and Marine; Tidelands Fund) 	\$99,204
<ul style="list-style-type: none"> <i>Shore Mooring Permit Fee</i> The proposal increases the Sandstake and Bay Rack fee by \$20 per year. The current fees have been in effect since October 1996. There is a waiting list of over five years for the Sandstakes; there is also a waiting list for the Bay Racks, which are being rebuilt this year. (Parks, Recreation and Marine; Tidelands Fund) 	\$9,340
<ul style="list-style-type: none"> <i>Marina Administrative Processing Fee</i> The proposal increases the administrative fee for reinstatement of a boat slip account from \$50 to \$100. Parks, Recreation and Marine charge an administrative fee to reinstate an account that has been canceled due to non-payment of slip rent. In October 2000 the fee was raised from \$50 for the first reinstatement to \$100, with a \$50 incremental increase for any subsequent reinstatements. The Department has determined that the \$50 incremental increase is too low to deter late payments, so they are requesting to increase the incremental fee from \$50 to \$100. The administrative fees charged for reinstatements are used to offset the cost of processing the reinstatement. (Parks, Recreation and Marine; Tidelands Fund) 	\$0
<ul style="list-style-type: none"> <i>After-school Programming at Leeway Sailing Center</i> The proposed fee would fund proposed after-school programs at the Leeway Sailing Center, including instruction in sailing, canoeing, kayaking, swimming, arts and crafts, and homework help. The fee would be \$35 per week for youth ages 5-17. The revenue would be used to offset the cost of providing the programs. (Parks, Recreation and Marine; Tidelands Fund) 	\$24,500
<ul style="list-style-type: none"> <i>Water Aerobics Classes</i> The proposal increases the fee for an individual water aerobics class from \$3 to \$4, while maintaining the cost of \$30 for the "Plaza Pass" (ten water aerobics classes). It is anticipated that the \$10 savings will encourage patrons to purchase the Plaza Pass, for more efficient cash handling operations. It is anticipated that the effect on revenue will be nominal. (Parks, Recreation and Marine; Tidelands Fund) 	\$0

Appropriation Ordinance and Resolutions

Appropriations

Appropriations Limit

Harbor Department Resolution

Water Department Resolution



ORDINANCE NO. C-7824

AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF LONG BEACH APPROVING AND ADOPTING
THE OFFICIAL BUDGET OF THE CITY OF LONG BEACH
FOR THE FISCAL YEAR 2002-03, CREATING AND
ESTABLISHING THE FUNDS OF THE MUNICIPAL
GOVERNMENT OF THE CITY OF LONG BEACH AND
APPROPRIATING MONEY TO AND AUTHORIZING
EXPENDITURES FROM SAID FUNDS FOR SAID FISCAL
YEAR; DECLARING THE URGENCY THEREOF, AND
PROVIDING THAT THIS ORDINANCE SHALL TAKE
EFFECT AT 12:01 A.M. ON OCTOBER 1, 2002

The City Council of the City of Long Beach ordains as follows:

Section 1. The City Manager's Recommended Budget which was
submitted to the City Council on August 15, 2002 by the Mayor, and which constitutes
the preliminary budget for the fiscal year beginning October 1, 2002, as amended, is
hereby adopted as the official budget of the City of Long Beach for fiscal year 2002-03.

Sec. 2. The amounts appropriated in Sections 3 and 4 shall govern
and control the expenditures for fiscal year 2002-03 of the several fund types, funds,
departments, offices and agencies stated therein. Said amounts conform to the
adopted budget of the City of Long Beach as set forth in Section 1. All detailed
schedules and other data set forth in the City Manager's Recommended Budget other
than those mentioned in this ordinance are provided for information purposes only and
are not intended to limit expenditures.

Sec. 3. The Funds specified in Exhibit "A" are hereby established,
those of such funds not otherwise created are hereby created, and the specified sums

1 of money set forth opposite the names of said funds are hereby appropriated and
2 authorized to be spent in 2002-03, all of which sums are based on the approved and
3 adopted budget.

4 Sec. 4. The specified sums of money set forth opposite the names
5 of the following departments, offices and agencies in Exhibit "B" are hereby
6 appropriated and authorized to be spent in fiscal year 2002-03, all of which sums are
7 based upon the approved and adopted budget.

8 Sec. 5. This is an emergency measure and is urgently required for
9 the reason that in order to carry on the affairs, functions and business of the City of
10 Long Beach during the fiscal year which begins on October 1, 2002, it is necessary to
11 authorize the expenditure of monies required for such purposes. Currently, no authority
12 exists to pay the salaries and wages of the officers and employees of said City or to
13 make the necessary purchases of supplies, equipment and services to carry on the
14 affairs, functions and business of said City in the forthcoming fiscal year. Commencing
15 on October 1, 2002 it will be necessary for the City of Long Beach to make certain
16 payments on the principal and interest of the bonded indebtedness of said City and to
17 meet the payrolls of the various departments of said City, including the Police, Fire and
18 Health Departments.

19 In order that said obligations may be met when due and payable and said
20 expenditures may be made, it is necessary that this ordinance be passed as an
21 emergency measure, to take effect at 12:01 a.m. on October 1, 2002.

22 Sec. 6. If any section, subsection, subdivision, sentence, sum,
23 percentage, clause or phrase of this ordinance is for any reason held to be
24 unconstitutional, invalid or void, such decision shall not affect the validity of the
25 remaining portions of this ordinance. The City Council hereby declares that it would
26 have passed this ordinance, and every section, subsection, subdivision, sentence, sum,
27 percentage, clause and phrase thereof, irrespective of the fact that any one or more
28 sections, subsections, subdivisions, sentences, sums, percentages, clauses or phrases

Robert E. Shannon
City Attorney of Long Beach
333 West Ocean Boulevard
Long Beach, California 90802-4664
Telephone (562) 570-2200

thereof is declared unconstitutional, invalid or void.

Sec. 7. This ordinance is an emergency ordinance duly adopted by the City Council by a vote of five of its members and shall take effect immediately. The City Clerk shall certify to a separate roll call and vote on the question of the emergency of this ordinance and to its passage by the vote of five members of the City Council of the City of Long Beach, and cause the same to be posted in three conspicuous places in the City of Long Beach, and it shall thereupon take effect and shall be operative on and after 12:01 a.m. on October 1, 2002.

I hereby certify that on a separate roll call and vote which was taken by the City Council of the City of Long Beach upon the questions of the emergency of this ordinance at its meeting of September 23, 2002 the ordinance was declared to be an emergency by the following vote:

Ayes: Councilmembers: Colonna, Carroll, Kell,

Reyes Uranga, Webb.

Noes: Councilmembers: Lowenthal, Baker,

Richardson-Batts, Lerch.

Absent: Councilmembers: None.

I further certify that thereafter, at the same meeting, upon a roll call and vote on adoption of the ordinance, it was adopted by the City Council of the City of

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///

///

Robert E. Shannon
City Attorney of Long Beach
333 West Ocean Boulevard
Long Beach, California 90802-4664
Telephone (562) 570-2200

Long Beach by the following vote:

Ayes: Councilmembers: Colonna, Carroll, Kell,
Reyes Uranga, Webb.

Noes: Councilmembers: Lowenthal, Baker,
Richardson-Batts, Lerch.

Absent: Councilmembers: None.

I further certify that the foregoing ordinance was thereafter adopted on
final reading of the City Council of the City of Long Beach at its meeting of
October 1, 2002, by the following vote:

Ayes: Councilmembers: Colonna, Carroll, Kell,
Richardson-Batts, Webb, Lerch.

Noes: Councilmembers: Baker.

Absent: Councilmembers: Lowenthal, Reyes Uranga.

Approved:

10-9-02
(Date)

Elaine M. Marsh
Acting City Clerk
Benny Neil
(Mayor)

HAM:fl

8/29/02

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#02-03961

EXHIBIT A

FISCAL YEAR 2003 APPROPRIATIONS ORDINANCE BY FUND

<u>FUND</u>	<u>FY 03 NEW ALLOCATION</u>	<u>FY 02 ESTIMATED CARRYOVER*</u>	<u>FY 03 APPROPRIATION</u>
GENERAL FUND	\$ 368,163,055	\$ -	\$ 368,163,055
HEALTH FUND	29,544,250	24,853,248	54,397,498
PARKING & BUSINESS AREA IMPROVEMENT FUND	1,834,555	-	1,834,555
SPECIAL ADVERTISING & PROMOTION FUND	5,757,618	-	5,757,618
UPLAND OIL FUND	8,647,000	-	8,647,000
HOUSING DEVELOPMENT FUND	12,550,208	944,905	13,495,113
BELMONT SHORE PARKING METER FUND	476,337	-	476,337
BUSINESS ASSISTANCE FUND	2,397,484	-	2,397,484
COMMUNITY DEVELOPMENT GRANTS FUND	25,971,363	38,875,020	64,846,383
PARK DEVELOPMENT FUND	544,818	-	544,818
GASOLINE TAX STREET IMPROVEMENT FUND	10,865,973	14,529,312	25,395,285
TRANSPORTATION FUND	12,662,479	16,307,293	28,969,771
CAPITAL PROJECTS FUND	8,555,058	108,934,146	117,489,204
CIVIC CENTER FUND	8,726,326	13,123,890	21,850,216
GENERAL SERVICES FUND	39,642,157	-	39,642,157
FLEET SERVICES FUND	26,244,565	3,068,020	29,312,586
INSURANCE FUND	36,930,988	-	36,930,988
EMPLOYEE BENEFITS FUND	125,486,845	-	125,486,845
TIDELANDS FUNDS	75,833,748	61,511,361	137,345,109
TIDELAND OIL REVENUE FUND	19,243,400	-	19,243,400
RESERVE FOR SUBSIDENCE	3,314,800	-	3,314,800
GAS FUND	88,267,148	13,893,852	102,161,000
ENERGY SERVICES FUND	-	-	0
AIRPORT FUND	15,867,753	13,184,460	29,052,213
REFUSE/RECYCLING FUND	29,612,781	-	29,612,781
SERRF FUND	59,596,901	-	59,596,901
SERRF JPA FUND	12,967,503	-	12,967,503
TOWING FUND	5,942,442	-	5,942,442
PARKING AUTHORITY FUND	508,777	-	508,777
HOUSING AUTHORITY FUND	43,748,768	-	43,748,768
REDEVELOPMENT FUND	57,139,373	9,687,601	66,826,973
CUPA FUND	827,368	-	827,368

TOTAL \$ 1,137,871,841 \$ 318,913,108 \$ 1,456,784,948

* Carryover of multi-year grants and CIP funds.

EXHIBIT B

FISCAL YEAR 2003 APPROPRIATIONS ORDINANCE BY DEPARTMENT

<u>DEPARTMENT</u>	<u>FY 03 NEW ALLOCATION</u>	<u>FY 02 ESTIMATED CARRYOVER*</u>	<u>FY 03 APPROPRIATION</u>
MAYOR AND COUNCIL	\$ 4,259,575	\$ -	\$ 4,259,575
CITY ATTORNEY	8,439,121	-	8,439,121
CITY AUDITOR	2,386,320	-	2,386,320
CITY CLERK	2,949,721	-	2,949,721
CITY MANAGER	9,728,239	-	9,728,239
CITY PROSECUTOR	3,969,610	-	3,969,610
CIVIL SERVICE	2,322,095	-	2,322,095
COMMUNITY DEVELOPMENT	153,312,363	50,182,629	203,494,992
FINANCIAL MANAGEMENT**	274,297,759	-	274,297,759
FIRE	68,877,336	-	68,877,336
HEALTH AND HUMAN SERVICES	35,700,450	24,853,248	60,553,698
HUMAN RESOURCES	7,890,677	-	7,890,677
LIBRARY SERVICES	11,547,213	-	11,547,213
LONG BEACH ENERGY	213,559,212	13,893,852	227,453,063
OIL PROPERTIES	27,616,556	-	27,616,556
PARKS, RECREATION AND MARINE	43,631,148	-	43,631,148
PLANNING AND BUILDING	10,824,513	-	10,824,513
POLICE	144,670,072	-	144,670,072
PUBLIC WORKS	77,463,768	229,983,380	307,447,148
TECHNOLOGY SERVICES	37,680,321	-	37,680,321
TOTAL	\$ 1,141,126,067	\$ 318,913,108	\$ 1,460,039,175

* Carryover of multi-year grants and CIP funds.

** Department of Financial Management includes Water, Sewer and Harbor Fund internal service charges that are contained in the appropriations ordinances of those funds.

RESOLUTION NO. C-28083

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LONG BEACH ADOPTING AN APPROPRIATIONS
LIMIT FOR THE CITY OF LONG BEACH FOR THE 2002-
2003 FISCAL YEAR PURSUANT TO ARTICLE XIII(B) OF
THE CALIFORNIA CONSTITUTION

WHEREAS, Article XIII(B) of the California Constitution provides for an
annual appropriations limit for state and local governments beginning with the 1980-81
fiscal year, based on 1978-79 appropriations, as adjusted for specified annual changes
in population and inflation; and

WHEREAS, Section 7910 of the Government Code also provides that 15
days prior to such meeting, documentation used in the determination of the
appropriations limit shall be available to the public; and that each year the City Council
shall, by resolution, establish the appropriations limit for the City of Long Beach for the
following fiscal year; and

WHEREAS, Proposition 111 subsequently amended Article III(B) of the
California Constitution to provide for certain revisions in the population and inflation
factors used in the calculation of the appropriations limit and to provide for a
recalculation of the appropriation limit date for the years 1987-88 through 1990-91; and

WHEREAS, Proposition 111 provided that one factor that may be used in
the calculation of the appropriations limit is the increase in local non-residential
assessed value due to new construction for the years 1987-88 through 1992-93; and

WHEREAS, the documentation which is attached hereto and made a part
hereof as Exhibit "A" was used in the determination of the appropriations limit for the
2002-2003 fiscal year, and has been available for public inspection in the office of the
City Clerk since August 19, 2002;

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City Attorney of Long Beach
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1 NOW, THEREFORE, the City Council of the City of Long Beach resolves
2 as follows:

3 Section 1. The appropriations limit for the City of Long Beach for fiscal
4 year 2002-2003 shall be \$429,998,269.

5 Sec. 2. This resolution shall take effect immediately upon its adoption by
6 the City Council, and the City Clerk shall certify the vote adopting this resolution.

7 I hereby certify that the foregoing resolution was adopted by the City
8 Council of the City of Long Beach at its meeting of September 10, 2002, by the
9 following vote:

10 Ayes: Councilmembers: Lowenthal, Baker, Colonna, Carroll,
11 Kell, Richardson-Batts,
12 Reyes Uranga, Webb, Lerch.

13
14 Noes: Councilmembers: None.
15

16 Absent: Councilmembers: None.
17

18 
19

20 Acting City Clerk
21
22
23
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26
27

"EXHIBIT A"

CITY OF LONG BEACH

I. DETERMINATION OF FISCAL YEAR 2002-2003 APPROPRIATIONS LIMIT Based On Budgeted Revenues

2001-2002 Appropriations Limit:		\$422,201,474
Adjustment Factor (See Below):	x	1.018467
2002-03 Appropriations Limit:		\$429,998,269

II. DETERMINATION OF APPROPRIATIONS FACTOR

Price Factor:	1.005000
Change in Nonresidential New Construction as Determined by the Los Angeles County Assessor's Office= 0.50%	
Ratio = $(0.50+100)/100 = 1.005$	
Population Change:	1.013400
Department of Finance estimate pursuant to Revenue Tax Code, Sec. 2227 and 2228, California = 1.34%	
Ratio = $(1.34+100)/100 = 1.0134$	
Adjustment Factor:	1.018467
1.0050 x 1.0134	
Factors were converted to ratios per State guidelines.	

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RESOLUTION NO. C- 28092

A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF LONG BEACH APPROVING THE 2002-2003 BUDGET OF
THE LONG BEACH HARBOR DEPARTMENT

WHEREAS, Ordinance No. C-7300 of the City Council establishes the fiscal
year of the City as beginning on October 1 and ending on September 30 of the following
year; and

WHEREAS, the annual budget of the Long Beach Harbor Department for the
2002-2003 fiscal year was adopted by the Board of Harbor Commissioners in its meeting
of July 22, 2002 by minute order; and

WHEREAS, said annual budget has been filed with the City Clerk for
presentation to the City Council and with the City Auditor pursuant to the provisions of
Section 1210 of the Charter of the City of Long Beach;

NOW, THEREFORE, the City Council of the City of Long Beach resolves as
follows:

Section 1. The annual budget of the Long Beach Harbor Department for the
2002-2003 fiscal year, adopted by the Board of Harbor Commissioners in its meeting of
July 22, 2002 by minute order, a copy of which is attached hereto and made a part hereof
by reference, is hereby approved pursuant to the provisions of Section 1210 of the Charter
of the City of Long Beach.

Sec. 2. The City Clerk shall file a certified copy of said budget, as approved,
with the Board of Harbor Commissioners and the City Auditor.

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Sec. 3. The City Clerk shall certify to the passage of this Resolution by the City Council of the City of Long Beach, and it shall thereupon take effect.

I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Long Beach at its meeting of September 23, 2002 by the following vote:

Ayes: Councilmembers: Lowenthal, Baker, Colonna, Carroll,
Kell, Richardson-Batts,
Reyes Uranga, Webb, Lerch.

Noes: Councilmembers: None.

Absent: Councilmembers: None.

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City Attorney of Long Beach
333 West Ocean Boulevard
Long Beach, California 90802-4664
Telephone (562) 570-2200

Elaine M. Marshall
Acting City Clerk

DTH:dmp
7/24/02
B-5\BUDGET.2.RES\02-03334

THE HARBOR DEPARTMENT OF THE CITY OF LONG BEACH
BUDGET SUMMARY
FISCAL YEAR 2003

ESTIMATED FUNDS AVAILABLE

1. Unrestricted funds at October 1		49,214,000
2. Revenues for Fiscal year		
a. Operating revenues	230,196,000	
b. Other revenues	<u>71,903,000</u>	302,099,000
3. Revenue bond proceeds		
a. Bond project funds	64,240,224	
b. Capitalized interest	<u>7,554,731</u>	71,794,955
4. Oil operations		<u>15,785,000</u>
TOTAL ESTIMATED FUNDS AVAILABLE		<u><u>438,892,955</u></u>

ESTIMATED EXPENDITURES AND COMMITMENTS

1. Personal services		27,010,142
2. Non-personal expenditures		33,022,902
3. Debt service		95,398,441
4. Capital outlay		
a. Major projects	213,627,000	
b. Other projects	42,171,000	
c. Miscellaneous	<u>2,617,550</u>	258,415,550
5. Operating transfers		8,677,000
6. Oil operations		<u>16,368,920</u>
TOTAL ESTIMATED EXPENDITURES AND COMMITMENTS		<u><u>438,892,955</u></u>

BOARD OF HARBOR COMMISSIONERS

BY John W. Hancock
John W. Hancock, President

BY Roy E. Hearnean
Roy E. Hearnean, Secretary

DATED: July 28, 2002

Certified as a True and
Correct Copy

Just T. He
Executive Secretary
Board of Harbor Commissioners
of the City of Long Beach, CA
Dated July 29, 2002

RESOLUTION NO. C-28091

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF LONG BEACH APPROVING THE 2002-2003
BUDGET OF THE LONG BEACH WATER DEPARTMENT
AS ADOPTED

WHEREAS, the annual budget of the Long Beach Water Department for the
2002-2003 fiscal year was adopted by the Board of Water Commissioners in its meeting
on July 18, 2002, by Resolution No. WD-1159; and

WHEREAS, it appears advisable to approve said budget, pursuant to the
provisions of Section 1405 of the Charter of the City of Long Beach;

NOW, THEREFORE, the City Council of the City of Long Beach resolves, as
follows:

Section 1. That the annual budget of the Long Beach Water Department for
the 2002-2003 fiscal year adopted by the Board of Water Commissioners at its meeting
on July 18, 2002 by Resolution No. WD-1159, is hereby approved pursuant to the
provisions of Section 1405 of the Charter of the City of Long Beach.

Sec. 2. The City Clerk shall file a certified copy of said budget, as hereby
approved, with the Board of Water Commissioners and the City Auditor.

Sec. 3. This resolution shall take effect immediately upon its adoption by the
City Council, and the City Clerk shall certify the vote adopting this resolution.

I hereby certify that the foregoing resolution was adopted by the City Council

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Robert E. Shannon
City Attorney of Long Beach
333 West Ocean Boulevard
Long Beach, California 90802-4664
Telephone (562) 570-2200

of the City of Long Beach at its meeting of September 23, 2002, by the following
vote:

Ayes: Councilmembers: Lowenthal, Baker, Colonna,
Carroll, Kell, Richardson-Batts,
Reyes Uranga, Webb,

Noes: Councilmembers: None.

Absent: Councilmembers: Lerch.


Acting City Clerk

DFG:7-9-02(ApproveWaterBudget.RES)02-03047
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RESOLUTION NO. WD-1159

A RESOLUTION OF THE BOARD OF WATER
COMMISSIONERS ADOPTING THE ANNUAL BUDGET FOR
THE LONG BEACH WATER DEPARTMENT FOR THE
FISCAL YEAR 2002-2003

The Board of Water Commissioners of the City of Long Beach resolves as
follows:

Section 1. That the annual department budget of the Long Beach Water
Department for the fiscal year 2002-2003, as follows, be and the same is hereby adopted:

WATER

Estimated Contingency Fund Balance 10-1-2002	\$ 5,316,523
Estimated Revenues	<u>77,355,000</u>
Total Estimated Resources	82,671,523
Estimated Expenditures	79,407,937
Estimated Contingency Fund Balance 9-30-2003	3,263,586

SEWER

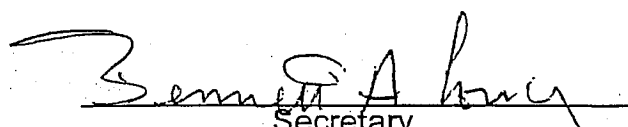
Estimated Contingency Fund Balance 10-1-2002	3,901,669
Estimated Revenues	<u>8,881,400</u>
Total Estimated Resources	12,783,069
Estimated Expenditures	9,603,038
Estimated Contingency Fund Balance 9-30-2003	3,180,031

Detailed schedules and other data which accompany the budget are provided
for information purposes only and are not intended to limit expenditures.

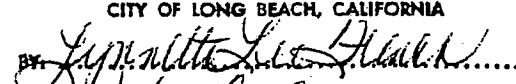
Sec. 2. The Secretary of the Board of Water Commissioners shall certify to
the passage of this resolution, and cause copies of the same to be filed with the City
Council, the City Auditor and the City Manager.

1 I hereby certify that the foregoing resolution was adopted by the Board of
2 Water Commissioners of the City of Long Beach, at its meeting of July 18, 2002, by the
3 following vote:

4	Ayes:	Commissioners:	<u>CHARLES PARKS, RICHARD WILLIAMS,</u>
5			<u>BENNETT LONG, HELEN HANSEN,</u>
6			<u>STEPHEN CONLEY</u>
7	Noes:	Commissioners:	<u>NONE</u>
8	Absent:	Commissioners:	<u>NONE</u>

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11 Secretary
12 BOARD OF WATER COMMISSIONERS
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CERTIFIED AS A TRUE AND CORRECT COPY
.....
SECRETARY TO THE BOARD OF WATER COMMISSIONERS
CITY OF LONG BEACH, CALIFORNIA
BY: 
DATE: July 18, 2002

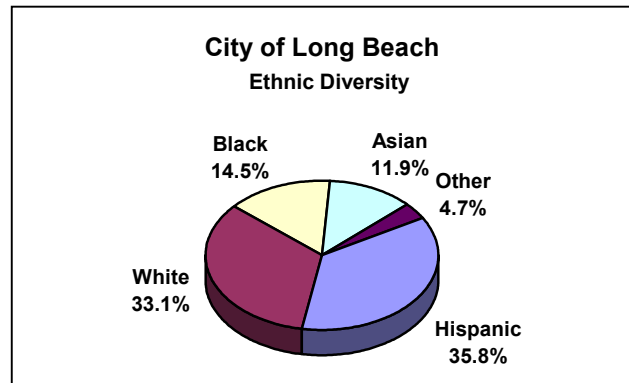
Understanding The City's Resource Allocation Plan



City of Long Beach Demographics

GOVERNMENT

The City of Long Beach, California covers approximately 52 square miles on the southern coast of Los Angeles County. With a current population of approximately 473,131, Long Beach is the second largest city in Los Angeles County and the fifth largest city in the state. It is a diverse and dynamic city that, based on the 2000 Census, has the following ethnic breakdown: 35.8% Hispanic, 33.1% White, 14.5% Black, 11.9% Asian, and 4.7% all other ethnicities.



Long Beach was originally incorporated in 1888. After a short period of disincorporation, the City was reincorporated on December 3, 1897. Since 1921, Long Beach has been governed as a charter city, and operates under a Council-Manager form of government.

The City Council is made up of nine members, elected by district. The Mayor is chosen in a citywide election to serve as the full-time chief legislative officer of the City. Although the Mayor does not vote, the Mayor presides over City Council meetings, presents the annual budget to the City Council and has veto power over Council actions. The Vice-Mayor is elected by the Council from among its members.

The City has three other full-time elected officials: City Attorney, City Auditor and City Prosecutor. The City Council appoints the City Clerk and City Manager. The Mayor nominates and City Council approves members to various boards and commissions. The Civil Service Commission, Board of Water Commissioners and Board of Harbor Commissioners oversee operations of their respective departments while all other City departments report directly to the City Manager.



The City Manager serves at the discretion of the City Council. As head of the municipal government, the City Manager is responsible for the efficient administration of all departments, with the exception of the elective offices and the three semi-

autonomous commissions. The City currently employs approximately 6,000 full-time equivalent positions within 22 departments.

In addition to the usual municipal services of police, fire, public works, library, and parks and recreation, the City of Long Beach owns and operates a leading deep-water port, offshore and onshore oil production, a gas utility, a water utility, a convention and

entertainment center, two historic ranchos, a commercial airport, marinas and golf courses.

EDUCATION

The Long Beach Unified School District is the third largest public school system in California and serves over 97,000 kindergarten through twelfth grade students. The district's 93 schools are located in Long Beach, Signal Hill, Lakewood, and on Catalina Island.

Long Beach City College has an enrollment exceeding 27,000 students. The college offers 119 Associate of Arts/Science degree programs, and the opportunity to complete up to two years in any of 81 baccalaureate programs for transfer to a four-year college or university.

California State University, Long Beach (CSULB) is the State University system's second largest campus. With approximately 31,000 students, CSULB offers 76 baccalaureate programs, 63 master degree programs, and one joint doctoral degree. Through University College and Extension Services, more than 33,000 students attend 6,000 credit and non-credit courses offered year-round.

BUSINESS AND INDUSTRY

The City of Long Beach is a center for aerospace, petroleum, shipping and tourism, along with a wide variety of office and retail opportunities. Downtown alone is home to 4.1 million square feet of commercial office space.

Currently, the largest employer within the city is the Long Beach Unified School District, which operates 88 regular and five charter schools. The district's workforce of 14,000 employees ensures the success of students by maintaining high standards, a commitment to excellence, and by offering a comprehensive scholastic program.



The City's second largest employer, the Boeing Corporation, operates a 424-acre facility at the Long Beach Airport where they employ approximately 12,150 persons. The facility exceeds 6.7 million square feet of space and is currently utilized for the production of the Boeing 717 commercial jetliner, the C-17 military transport plane, and program support for production lines in other locations. In what will be one of the region's largest land redevelopment efforts, Boeing is in the process

of converting 260 acres of their facility from industrial to commercial use in an effort to provide quality industrial, research and development space.

Other major employers in the City include California State University, Long Beach; the City of Long Beach; the Long Beach Memorial Medical Center; and the Veteran's Administration Medical Center.

Rank	Employer	Employees As of June 2002
1	L.B. Unified School District	14,000
2	Boeing	12,150
3	City of L.B. (includes part-time)	6,657
4	L.B. Memorial Medical Center	3,500
5	CSULB (includes part-time)	3,439
6	V.A. Medical Center	1,906
7	St. Mary Medical Center	1,900
8	L.B. City College	1,628
9	United State Postal Service	871
10	Gulfstream Aerospace Corp.	860

Oil production, private and municipally owned, continues to be an important business in Long Beach with both offshore and onshore facilities. The Long Beach Unit Optimized Water-Flood Injection Process, authorized by State legislation, has improved oil recovery and lengthened field life in the Wilmington Oil Field. Continued application of new technology is expected to further increase oil recovery.

The Port of Long Beach remains one of the busiest container ports in the world. During Fiscal Year 2002, throughput exceeded approximately 4.5 million twenty-foot equivalent units (TEU) and 123 million metric revenue tons. International trading partners include the Pacific Rim nations of Japan, China, Taiwan, and Korea. In addition to containers, the Harbor facility handles crude and refined petroleum products, dry bulk such as coal, coke and cement; automobiles, lumber, paper and fruit; steel and scrap metal.

As California's largest urban Enterprise Zone, Long Beach offers businesses five categories of State tax incentives aimed at stimulating new private investment, business expansion and job creation. These incentives include: sales tax credits; hiring tax credits; business expense deductions; net operation loss carryover and a net interest deduction for lenders. Over 10,000 businesses of varying sizes are in the Enterprise Zone. The Enterprise Zone designation is in place until 2007.

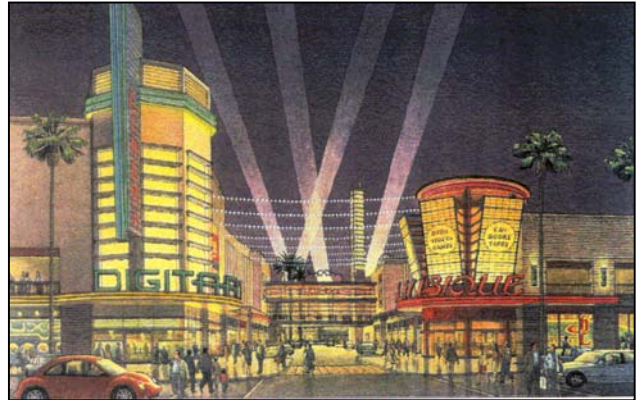


Tourism continues to be a growing industry in Long Beach, and the City attracts over five million visitors a year. A vital part of that industry is the Long Beach Convention and Entertainment Center. The Center's facilities include a 224,000 square-foot exhibit hall, 83,000 square feet of meeting room space, a ballroom able to comfortably seat 1,600, a 13,600-seat arena, and two theaters in the elegant Long Beach Performing Arts Center. Additionally, over 2,500 hotel rooms are within walking distance of the Center.

The world-class Long Beach Aquarium of the Pacific, on Rainbow Harbor, is located across the water from the Convention Center, Shoreline Village and the Queen Mary Hotel and Attraction. The Aquarium is home to 12,000 ocean animals from over 550 species indigenous to the Pacific Rim. It is a milestone in design, architecture and technology for the 21st century.

MAJOR DEVELOPMENTS

Groundbreaking began in May 2002 for the Pike at Rainbow Harbor, a 350,000-square foot commercial complex consisting of restaurant, retail, and entertainment uses. The Pike will be a major waterfront attraction located between the Convention Center, the Aquarium of the Pacific, and the Rainbow Harbor. In addition, the adjacent Park at Harbour View is a \$250 million multi-phase, mixed-use development currently under construction at 300 West Ocean Boulevard. This project will include 538 apartments, 246 condominiums, a 500-room hotel, and related office and retail space. Ocean Villas, a \$100 million luxury high-rise residential development at 350 East Ocean Boulevard broke ground in 2002 and will consist of 17-story twin towers containing 556 condominium units.



Progress continues in the construction of CityPlace, formerly the Long Beach Plaza, a major component in the revitalization of the downtown area. This \$75 million mixed-use development will include 370,000-square feet of urban scaled destination retail anchored by Wal-Mart; 85,000-square feet of neighborhood retail anchored by Albertson's and Sav-On; Nordstrom Rack and Ross stores; and 300+ units of market rate housing for rent and for sale.

Carnival Cruises has entered into a 25-year sublease at the Queen Mary to move its western United States cruise ship terminal to Long Beach. The terminal will be home to two 855-foot cruise ships with approximately 600,000 annual passengers. This project also includes renovation of a third of the former Spruce Goose Dome for a Carnival Cruise Line embarkation facility; a five-story, 1,300-space parking structure; and a new fire facility, which includes a new fire station and rescue boats for the surrounding area. In addition, the renovation of Queen Mary rooms and public areas is also underway.



Major improvements are underway at the Long Beach Airport. Upgrade to the facilities include a new boarding lounge to include more passenger gates and a new concession area; an expanded baggage claim area; an expected security screening area; a new parking structure; and improved signage from the 405 Freeway into the Airport. Much of the expansion and upgrade is due to the arrival of JetBlue airlines, which expects 27 daily flights by May 2003.

Several key public safety projects are currently under construction: the Emergency Communications and Operations Center, the North Division Police Station, and the Public Safety Building Retrofit. These projects will provide much needed facilities and assist the Police Department in continuing to deliver quality service to both residents and visitors.

Future projects include the development of the Promenade, the North-South pedestrian right-of-way between 1st and 5th Streets. Construction is estimated to begin in Spring 2003 for this urban, pedestrian oriented, mixed-use development that will complement the Pine Avenue entertainment, East Village Arts, and Convention Center areas. The West Gateway project is a mixed-use development incorporating all or portions of nine blocks with ground level neighborhood retail with approximately 800-1,000 residential units. Construction is estimated to start in mid-2003. The PacifiCenter, a project by the Boeing Realty Company, will include 260-acres of commercial office, retail, housing and flex-tech components.



STRATEGIC PLAN ITEMS FOR CITY GOALS

In September 1998, over 100 Long Beach residents, representing a comprehensive array of neighborhoods, ethnic groups, businesses, educational interests, and environmental and community organizations, joined with City staff to create a vision and plan that will guide the City to 2010. On June 20, 2000, the Long Beach City Council adopted the Strategic Plan 2010 to act as a living roadmap, guiding the future growth and development of the City of Long Beach.



The Strategic Plan identifies what residents deem to be their collective essential vision: Long Beach will be a community of neighborhoods focused on youth and education, with safety and economic opportunity for all and a responsive, accountable government, in a healthy, green environment. The Strategic Plan makes this vision a reality by focusing on goals in five areas: neighborhoods, youth and education, safety, economic opportunity, and the environment.

Restoring neighborhoods as the center of community life was determined to be the most important step the City of Long Beach can take to build a positive future. The Plan conceives Long Beach as a city where children and youth of diverse backgrounds live in safe and nurturing communities, with access to comprehensive, culturally sensitive programs and services that make them healthy, happy and well-educated, preparing them to become successful, responsible, and contributing members of the community. The Plan's vision of public safety includes increasing involvement by the

City's residents in programs to control crime and improve the quality of life. The Plan capitalizes on an economic strategy involving the development of a more diversified economy, based on Long Beach's strengths: trade, tourism, technology, and retail. The Plan harnesses the new ideas and dynamic energy of the City's growing population and entrepreneurs all focusing on the creation of a knowledge-based economy. Lastly, Long Beach 2010 encourages the development and implementation of environmental programs aimed at enhancing open space, restoring wetlands, improving air and water quality, and better management of water and natural resources.



Much progress has been made thus far in implementing items in the 2010 Strategic Plan. City staff has embraced the Plan and are making it a living document through implementing strategic actions. Highlights of Strategic Plan accomplishments can be found within the Department sections.

The implementation of the recommended strategic actions calls for the participation and collaboration of other agencies. These other agencies, such as the Long Beach Unified School District, Long Beach Transit, local non-profit agencies, also have a role in developing those ideals expressed by the citizens. The City will be working with these agencies to ensure successful implementation.

In order to monitor the progress of achievement of the goals contained within the Plan, the National Civic League Community Stakeholders group was formed. With their assistance, outcome indicators are being developed that will become a component of the annual Community Scorecard.

The Budget Process

The City Council's adopted budget is presented as the City's Resource Allocation Plan for the period October 1, 2002 through September 30, 2003 (FY 03). The FY 03 Resource Allocation Plan is divided into four sections: a summary of the City's overall financial plan, operating plans for all City departments, fund summaries and a capital improvement program.

THE BUDGET PROCESS

To establish a fiscal blueprint for the next year, decisions must be made as to how scarce resources will be allocated among departments and programs. The FY 03 process began in January 2002, as the City Manager advised department directors to begin preparing their budget proposals for the upcoming fiscal year. Departments were also instructed to be mindful of opportunities for innovation, productivity gains and infrastructure needs.

Each department has its own methods for developing a budget to meet the needs of the community. A typical department process begins six to eight months before the budget year, with line managers reviewing their operations, preparing their budgets, and submitting these to their department heads. Some departments hold hearings with their staff at which budget proposals are discussed and decisions are reached.

Public workshops are held in May to solicit input from the public and City Council regarding upcoming budget issues and priorities. During May and June, the City Manager meets with each of his departments to review budgets for conformity with City policies, community needs and the City's financial condition. Where possible, room is made within the Citywide budget for new innovative programs or programs that address pressing or emerging community needs. The City Manager submits the Proposed Resource Allocation Plan, or budget, on or before August 1 to the Mayor for review. The Mayor reviews the proposed budget and submits it, along with any recommendations, to the City Council on or before August 15.

Citizen input into the resource allocation process is encouraged at public hearings held by the City Council in August and September. By City Charter, the annual City budget must be adopted prior to October 1, the beginning of the new fiscal year.

BUDGET CALENDAR

Oct	Call for long-range Capital Improvement Plans (CIP)
Jan	City Manager initiates Department Budget preparation efforts
Jan-Mar	Departments submit 5-Year CIP requests (one year update)
Jan-Apr	Departments prepare operating budgets
Feb-Mar	CIP committee reviews projects
May-Jun	Public pre-budget workshops, City Manager reviews CIP and operating budgets
Aug 1*	City Manager submits proposed Resource Allocation Plan and CIP budget to Mayor
Aug 15*	Mayor submits Resource Allocation Plan with recommendations to City Council and Public
Aug-Sept	Public hearings
Sept 30*	Budget adopted

*On or before

THE FINANCIAL PLAN

Department plans include budget requirements and budgeted staffing. The financial plan also includes the costs needed to maintain and improve ongoing City services. The following "character of expense" categories are used throughout the budget to show operational costs: salary, wages, and benefits; materials, supplies and services; internal support; capital purchases; debt service; transfers from other funds; and prior year encumbrances.

THE OPERATING PLAN

The purpose and planned objectives of each department serve as a base for the department's operating plan. The plan provides the prior year's accomplishments, along with goals for the new fiscal year with an emphasis on customer service and service improvement objectives that measure efficiency and effectiveness.

FUND SUMMARIES

The Resource Allocation Plan includes the proposed spending from many different "funds" which are required by State or Federal law, the City Charter or proper accounting practice. A fund consists of a separate set of accounts used to monitor the accomplishment of specified purposes or use of restricted revenues. Depending on the type of service provided, department expenditures may be authorized from a number of funds. Most traditional City services are funded through the General Fund.

THE CAPITAL PLAN

The fourth section of the Resource Allocation Plan is the Capital Improvement Program (CIP), which presents proposed expenditures for major construction or repair of City facilities and buildings. A committee of department representatives meets during the year to select projects to be initiated. This committee also determines the timeframe of the projects, the sources of funding, and the operating impacts on the General Fund. The capital budget is based on a five-year program for investment in the City's infrastructure, which is adopted annually by the City Council, as part of the budget process. A companion document, the Fiscal Year 2003 One-Year Capital Improvement Program describes capital improvements in greater detail.

FINANCIAL INFORMATION

Adjustments to the Budget

During a fiscal year, special circumstances may result in changes to department spending priorities. Appropriations are made at the fund and department level. Transfers between programs or characters of expense require City Manager approval. Budget adjustments that require a modification to the amounts authorized by the Appropriations Ordinance require the approval of the City Council.

Basis of Accounting*

Governmental funds and expendable trust funds are maintained on the modified accrual basis of accounting. Revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the period in which the liability is incurred, if measurable, except for unmatured principal and interest on general obligation debt, which is recognized when due.

**This information is taken from the Comprehensive Annual Financial Report of the City of Long Beach, California – September 30, 2001. For further information regarding the City's accounting and debt management practices, please consult this document.*

Accounting Basis of Budgeting

The generally accepted accounting principles used as the accounting basis to prepare this Resource Allocation Plan are the same as those used to prepare the annual financial report with the following exceptions: (1) encumbrances are considered to be expenditures for budget purposes but are not included in financial reporting; and (2) land held for resale is recorded as an expenditure when purchased and a revenue when sold for budget purposes. For financial reporting purposes, land is held as an asset and a gain or loss is recognized at the time of sale.

Investment Management

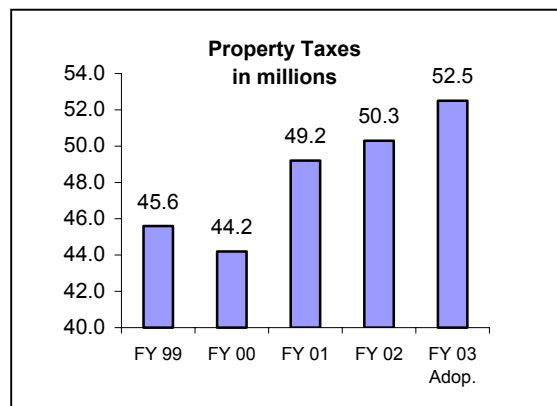
This function's primary goal is optimizing return on investment while simultaneously safeguarding principal and ensuring the liquidity levels necessary to pay for budgeted expenses. The City maintains general bank accounts for daily business requirements, but the majority of the City's funds are held in an investment pool administered by the City Treasurer. As of September 30, 2001, the Treasurer's investment pool was approximately \$930 million divided into short-term and long-term portfolios. The short-term portfolio is managed for liquidity. The long-term portfolio is managed for enhanced yield. To measure performance, the City uses two benchmarks: the 91-Treasury Bill benchmark for the short-term component and the Merrill Lynch 1-3 year Treasury Index for long-term component.

General Fund Revenue

Property Taxes

Approximately 14.5% or \$52.5 million of the City's General Fund revenue is derived from local property taxes. Property, primarily land and buildings, is valued by the County Assessor and taxed at 1% of assessed value. Cities and other local agencies, such as schools, special districts, and the County of Los Angeles, share in the countywide property tax pool. The City of Long Beach only receives approximately 21% of property taxes paid by City property owners. In addition, the City's Redevelopment Agency receives 100% of certain specified property tax revenues generated within the redevelopment project areas.

Due to the economy's growth and affect on property values, FY 03 property tax estimates assume revenue increases above FY 02 receipts. Property in the State of California is generally reassessed only upon change of ownership. During the late 1980s, the City was the beneficiary of a strong real estate market resulting in a dramatic increase in property tax receipts. However, the recession and State legislative action over the last five years have resulted in significant property tax losses.

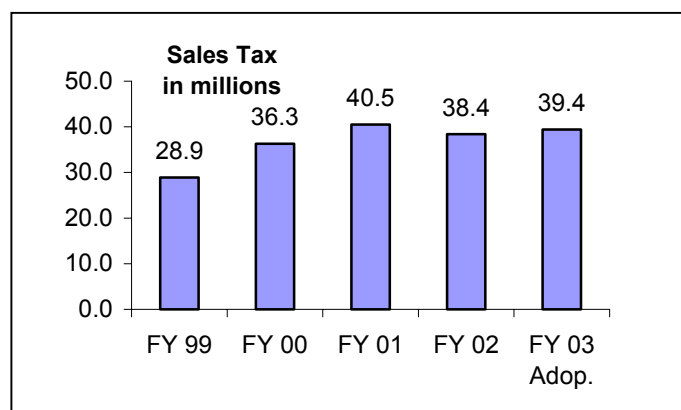


The continuing inability of the State of California to provide funding for State programs through its ongoing revenues has required that the State turn to local government for help. As a result, the City's property tax estimates reflect the loss of \$4.8 million in FY 93, an additional \$8.7 million in FY 94, another \$0.9 million loss in FY 95 plus \$0.9 million in FY 95/FY 96 as a retroactive assessment, and \$0.3 million in FY 98. This loss of property tax revenue is ongoing.

Property tax is a major source of revenue for critical City services such as police, fire, public works, recreation, and library services. Prior to the passage of Proposition 13 in 1978, property tax revenues accounted for approximately 28% of all General Fund revenues as compared to 14.5% now. Other revenues have been used to augment the decrease in this revenue source.

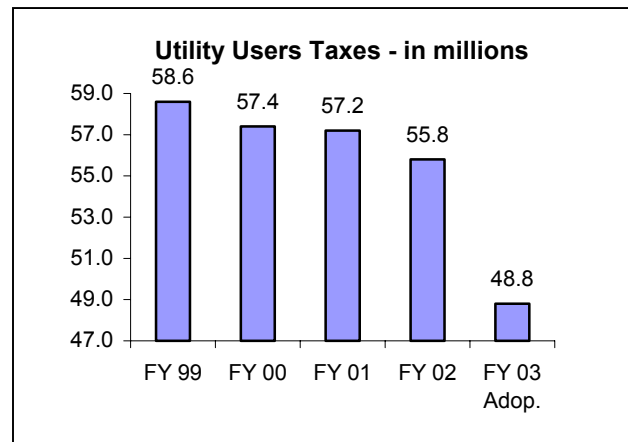
Sales Tax

Sales tax receipts are expected to account for \$39.4 million, or 10.9% of all General Fund revenues for FY 03. All taxable retail sales in Long Beach are charged an 8.25% tax. This amount includes 1.0% that goes to the County of Los Angeles, and 6.25% that is retained by the State of California. Only 1.0% is returned to the City of Long Beach by the State. Sales tax revenue varies from year-to-year due to fluctuations in the economy. In FY 92, Long Beach sales tax revenues were \$59 per capita, 28% below the \$82.47 per capita average of Los Angeles County as a whole. The City must continue to promote economic development in order to bring revenues from the sales tax to a level comparable to other cities in Los Angeles County. FY 02 sales taxes have decreased over FY 01, but FY 03 projections are higher due to the improving economy.



Utility Users Taxes

The City of Long Beach has a utility users tax for electricity, gas, telephone, and water. These four revenue sources account for \$48.8 million or 13.5% of the City's General Fund revenues. A voter-approved initiative is reducing the utility user tax rate from 10% to 5% over a five-year period. The rate for FY 03 will be 7% effective October 1, 2002. These taxes do not apply to low-income senior citizens who are over 62 years of age or disabled low-income individuals.



Other Taxes

The City receives revenue from the Transient Occupancy Tax assessed on guests of all City hotels and motels, and from the Business License Tax assessed on all those doing business in Long Beach. Both taxes have been affected by the recession and the events of September 11, 2001.

Licenses and Permits

This revenue comes to the City from a variety of licenses and permits. The greatest revenue is generated by sale of building permits, building plan check fees, emergency ambulance fees and dog licenses.

Fines, Forfeitures and Penalties

Revenue is received by the City in this category primarily from vehicle code fines and parking citations. As part of its budget act several years ago, the State diverted 50% of cities' vehicle code fines to State uses. Assembly Bill 233 brought these revenues back to the City effective July 1, 1998.

Revenue from Use of Money and Property

The City is able to generate income from its current assets. This includes interest earned on investments, land and facility rental, and parking meter revenue within the City. Interest earnings have been positively affected by the increase in interest rates but negatively affected by a relatively low cash balance.

Revenue from Other Agencies

The General Fund receives revenue from other cities, the County of Los Angeles, and the State of California. Revenue is received for the maintenance of traffic signals and parking meters under contract with smaller cities neighboring Long Beach as well as unincorporated parts of Los Angeles County. The State provides funding through the Motor Vehicle In Lieu Tax. Other miscellaneous State funds are provided for maintenance of State highways, fire and peace officer training, and police extradition reimbursements. The budget reflects legislative action enacted that shifted all Cigarette Tax revenues to the State's General Fund.

Other Charges and Revenues

These miscellaneous charges include library fines and fees, police reports and sale of used equipment and vehicles.

Inter- and Intra-Fund Charges

Programs within the City that are funded by sources other than the General Fund often receive services from General Fund supported departments. This category includes reimbursement for these services.

Transfers from Other Funds

This category includes transfers, in lieu of property tax, to the General Fund from City enterprise and utility operations.

"Gann" Appropriations Limit

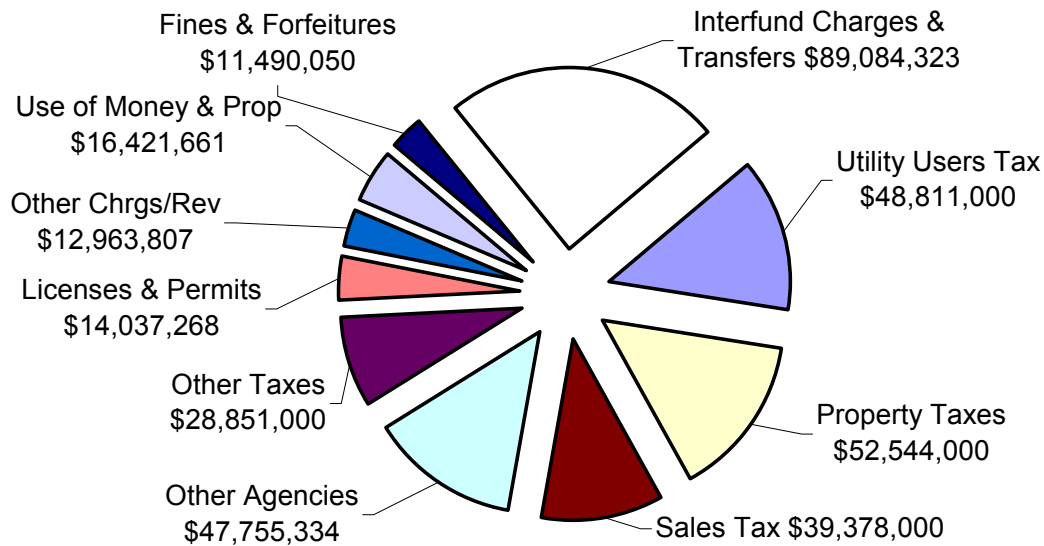
In November 1979, the voters of the State of California approved Proposition 4, commonly known as the "Gann Initiative." The Proposition created Article XIII B of the State Constitution, placing certain limits on the amount of revenue that can be appropriated each fiscal year. The Limit is based on actual appropriations during FY 79. Only those revenues that are considered "proceeds of taxes" are subject to the Limit. The Limit is recalculated each fiscal year based on certain inflation and population factors. Proceeds of taxes are, however, allowed to be spent on several types of appropriations that do not count against the Limit, including voter approved debt, the costs of complying with court orders and federal mandates, and expenditures for qualified capital outlays.

The Gann Appropriations Limit for the City of Long Beach for FY 03 is \$429,998,269. The total revenue, or proceeds of taxes, subject to the limit after removing allowable exclusions is \$188,741,230 or 43.89% of the Gann Limit. In FY 02 the Limit was \$422,201,474.

FY 03 Adopted Revenues

General Fund

(Total = \$370,523,120*)

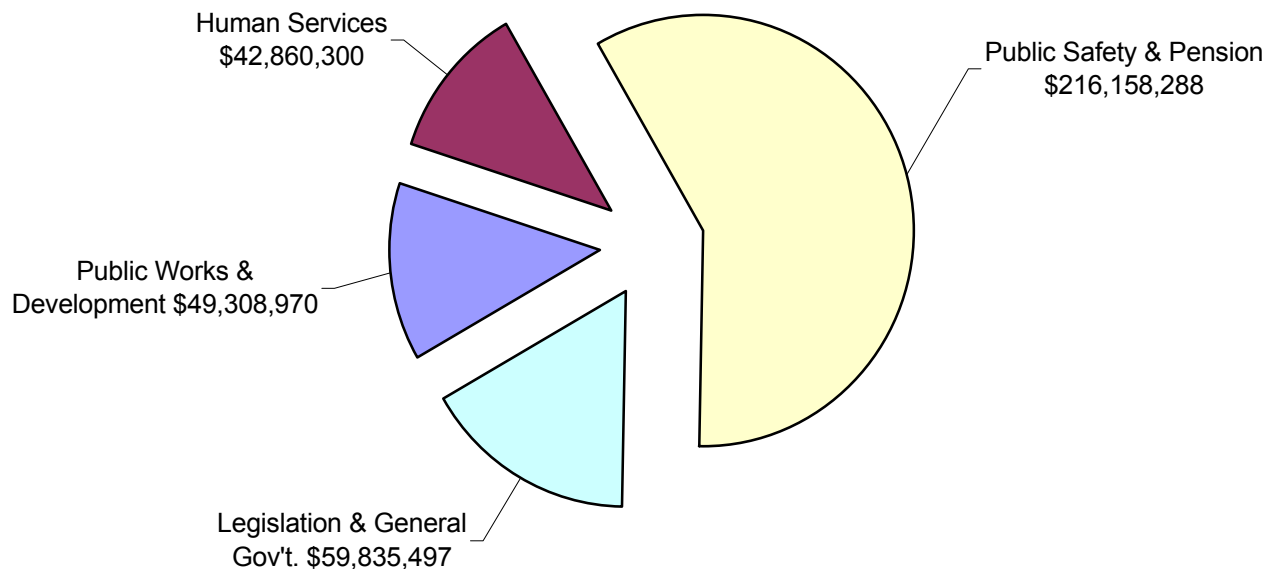


* Includes use of \$9,186,677 restricted reserves.

FY 03 Adopted Expenditures by Function

General Fund

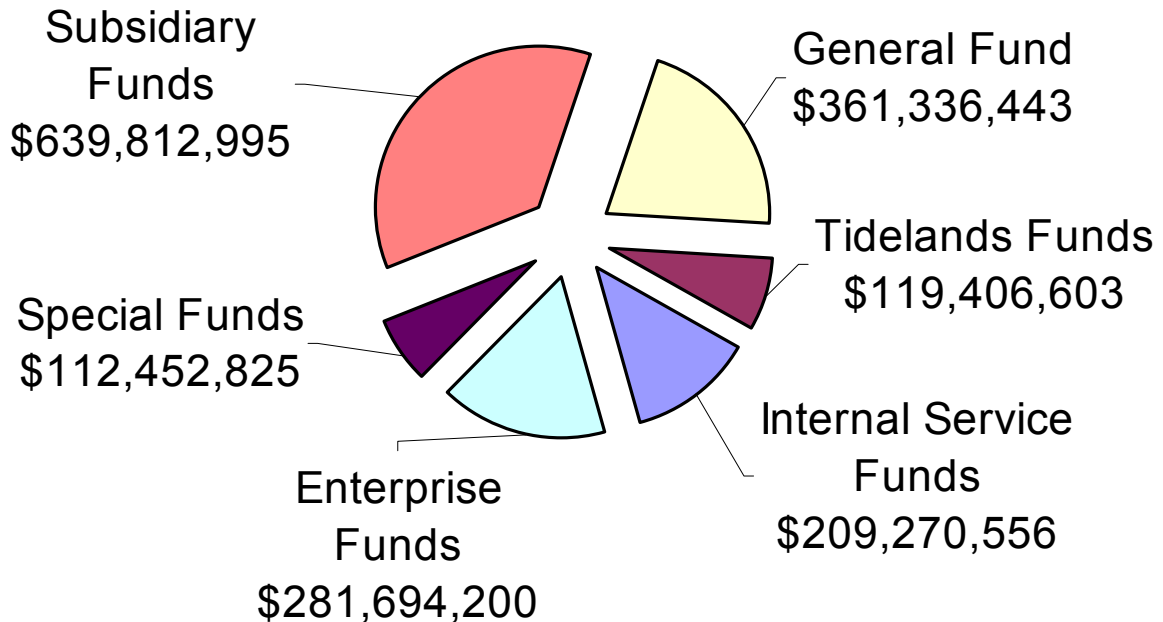
(Total = \$368,163,055)



FY 03 Adopted Revenues

All Funds

(Total = \$1,742,844,030*)

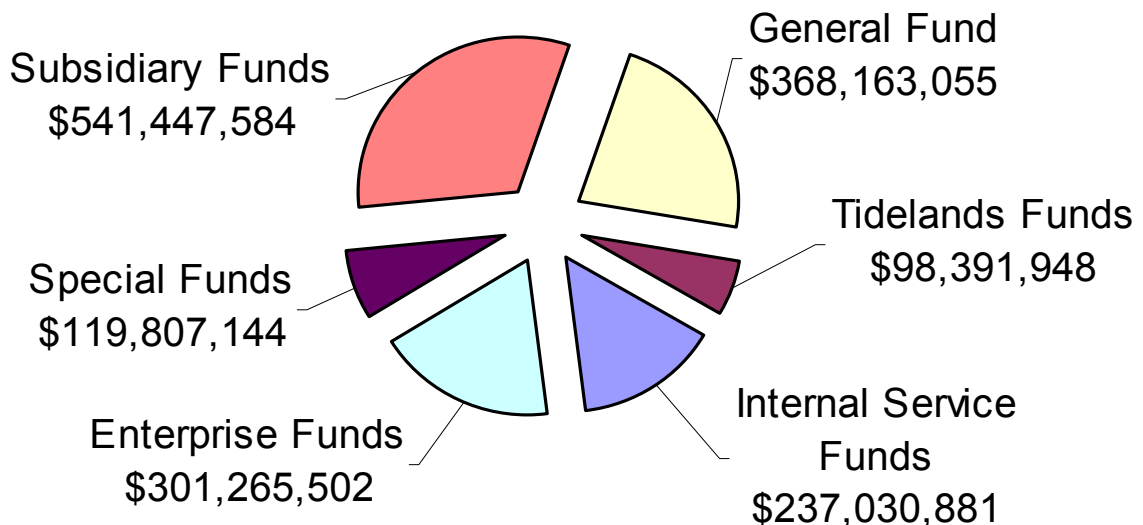


* Includes use of \$18,870,408 restricted reserves.

FY 03 Adopted Expenditures

All Funds

(Total = \$1,666,106,115)



Debt Management

Debt Management

This function is responsible for issuing debt on behalf of City departments, City agencies, assessment districts, community facilities districts, and other qualified entities. Typical debt structures include revenue bonds, lease revenue bonds, land based financings, and notes. Debt may be issued with fixed or variable rate interest structures. Approximately \$2.7 billion in debt will be outstanding as of September 30, 2002.

Central to debt management is ensuring the City's compliance with federal, state and local regulations. Other duties of this function include trustee services, preparation of Securities and Exchange Commission and Internal Revenue Service reports, determining annual assessment levies, and approving the distribution of bond proceeds. The function also provides analysis for proposed and existing loan and lease programs.

Summary of the City and Related Agencies Outstanding Debt

The tables below summarize the City's outstanding debt, including final maturities, original par amounts and amounts outstanding. All information is presented as of September 30, 2001.

Revenue Bonds			
Issue Name	Final Maturity	Original Par Amount	Amount Outstanding
Series 1993 Harbor Revenue Bonds	2018	166,500,000	138,550,000
Series 1993 Belmont Shore Parking Meter Revenue Bonds	2013	2,220,000	1,680,000
Series 1993 Gas Utility Revenue Bonds	2013	13,490,000	10,015,000
Series 1994 Marina Subordinate Revenue Bonds	2009	1,310,000	845,000
Series 1995 Marina Refunding Revenue Bonds	2008	31,725,000	20,370,000
Series 1995 Harbor Revenue Bonds	2025	343,420,000	320,205,000
Series 1995 Pension Obligation Refunding Bonds	2011	108,635,000	97,705,000
Series 1997A Water Revenue Bonds	2024	46,945,000	41,660,000
Series 1998A Harbor Revenue Bonds	2019	206,330,000	191,510,000
Series 2000A Harbor Revenue Bonds	2025	275,000,000	275,000,000
Series 2001 Lease Revenue Bonds (Plaza Parking Facilities)	2027	11,500,000	11,500,000
Series 2001 Lease Revenue Refunding Bonds (Aquarium)	2030	129,520,000	129,520,000

Tax Allocation Revenue Bonds			
Issue Name	Final Maturity	Original Par Amount	Amount Outstanding
Series 1987 West Beach Project Tax Allocation Revenue Bonds	2009	\$9,000,000	5,270,000
Series 1992 Downtown Project Refunding Bonds	2022	81,020,000	66,930,000
Series 1992 B - Downtown Project Tax Allocation Rev. Bonds	2022	11,640,000	3,190,000
Series 1992 West Long Beach Indust. Tax Allocation Rev. Bonds	2022	36,470,000	31,490,000
Series 1997 Downtown Redevelopment Project Subordinated Refunding Tax Allocation Bonds	2020	14,645,000	14,600,000

Lease Revenue Bonds			
Issue Name	Final Maturity	Original Par Amount	Amount Outstanding
Series 1994 Civic Center Parking Garage Revenue Bonds	2002	900,000	135,000
Series 1995 Southeast Resource Recovery Facility Lease Revenue Refunding Bonds	2018	143,300,000	133,200,000
Series 1997A Lease Revenue Refunding (Civic Center Project)	2027	43,655,000	40,830,000
Series 1998A&B Lease Revenue and Refunding Bonds (Temple & Willow Facility)	2027	38,065,000	36,175,000
Series 1999A Lease Revenue Bonds (Rainbow Harbor Refinancing Project)	2024	47,970,000	47,970,000
Series 1999 Variable Rate Demand Lease Revenue Bonds (Long Beach Museum of Art)	2009	3,060,000	3,060,000

Certificates of Participation			
Issue Name	Final Maturity	Original Par Amount	Amount Outstanding
Series 1993 Airport	2016	\$16,815,000	13,365,000
Series 1997 Queensway Bay Parking Facility	2017	5,855,000	5,255,000

Source: City of Long Beach – Comprehensive Annual Financial Report

Series 1995 Pension Obligation Refunding Bonds Annual Debt Service

The following table describes the annual debt service for Series 1995 Pension Obligation Refunding Bonds.

Period Ending (September 1)	Principal	Interest	Total Debt Service
2002	4,260,000	6,827,219	11,087,219
2003	5,170,000	6,547,763	11,717,763
2004	6,185,000	6,202,924	12,387,924
2005	7,305,000	5,786,055	13,091,055
2006	8,540,000	5,290,046	13,830,046
2007	9,910,000	4,703,348	14,613,348
2008	11,415,000	4,015,594	15,430,594
2009	13,075,000	3,217,685	16,292,685
2010	14,910,000	2,290,668	17,200,668
2011	16,935,000	1,226,094	18,161,094
Total	\$97,705,000	\$46,107,398	\$143,812,396

Source: City of Long Beach – Department of Financial Management

City of Long Beach

Computation of Legal Debt Margin

September 30, 2001

(In Thousands)

Net Assessed Valuation		\$ 22,963,171
Plus Exempt Property		<u>725,200</u>
Total Assessed Valuation (1)		<u><u>\$ 23,688,371</u></u>
Debt Limit - 15 Percent of Total Assessed Valuation (1)		\$ 3,553,256
Amount of Debt Applicable to Debt Limit:		
Redevelopment Bonded Debt	\$ 121,480	
Less:		
Assets in Redevelopment Debt Service Fund,		
Available for Payment of Principal	<u>17,522</u>	
Total Amount of Debt Applicable to Debt Limit		<u>103,958</u>
Legal Debt Margin (1)		<u><u>\$ 3,449,298</u></u>

Note:

- (1) The fiscal year 2001 debt limit is based on assessed valuation of 100% of market value, and reflects valuation for the property in redevelopment project areas.

Source: City of Long Beach, Department of Financial Management.

"SV-13 G Report FY 00-01 Assessed Valuations" compiled under the supervision of the Los Angeles County Auditor-Controller.



Allocation Plan Summaries

Notes:

During FY 01, the City created the Long Beach Energy Department. The Long Beach Energy Department is comprised of the former Gas and Electric Department in addition to three former Department of Public Works bureaus. These bureaus include Energy Recovery, Fleet Services, and Integrated Resources. Beginning in FY 02, the budgets for these entities are included in the Long Beach Energy Department. Therefore, there is no FY 02 budget for Gas and Electric and a reduced budget for Public Works is reflected in the following Summary of Budgets by Department.

Beginning with the FY 03 budget, all-years funds will show both estimated carryover revenues and expenditures. These carryover amounts are for multi-year grants and projects that have been previously budgeted but not yet received nor expended.

Summary of Budgets by Department

All Funds

Fiscal Years 2001 to 2003
(Includes operating, debt service and capital improvement program)

	FY 01 Actual	FY 02 Adopted	FY 02 Adjusted	FY 02 Estimated Actual	FY 03 Adopted
OPERATIONS					
Mayor and Council	\$ 4,031,888	\$ 4,424,864	\$ 4,445,562	\$ 4,463,057	\$ 4,259,575
City Attorney	7,898,862	8,555,886	8,589,274	8,232,123	8,439,121
City Auditor	2,429,582	2,367,166	2,577,446	2,220,793	2,386,320
City Clerk	2,503,749	3,396,146	3,674,852	3,529,467	2,949,721
City Manager	8,901,894	10,509,571	11,062,290	10,419,890	9,728,239
City Prosecutor	4,068,780	4,184,021	4,406,096	4,384,834	3,969,610
Civil Service	2,305,282	2,568,504	2,593,582	2,570,109	2,322,095
Community Development	137,014,274	132,013,908	219,406,881	176,842,653	153,312,363
Financial Management	18,082,637	19,703,886	20,343,151	19,632,935	18,481,975
Interfund and Non-Operating *	281,297,685	222,706,470	231,275,496	222,263,072	249,425,783
Police and Fire Pension Plan	6,640,638	6,869,000	6,869,000	6,437,405	6,390,000
Fire	60,292,938	65,368,021	67,634,219	66,379,341	68,877,336
Gas and Electric	130,138,441	-	-	-	-
Harbor	349,357,625	586,396,665	586,396,665	426,735,151	436,768,869
Health and Human Services	33,957,797	34,406,965	40,382,264	39,276,440	35,700,450
Human Resources	5,818,644	6,741,342	7,521,630	6,729,940	7,890,677
Library Services	12,307,684	13,484,951	14,079,652	13,738,043	11,547,213
Long Beach Energy	-	217,053,539	219,481,256	165,263,379	213,559,212
Oil Properties	69,895,443	24,518,804	33,450,085	32,501,274	27,616,556
Parks, Recreation and Marine	43,996,916	42,529,101	45,601,192	44,013,568	43,631,148
Planning and Building	10,157,066	11,517,917	11,752,831	11,306,393	10,824,513
Police	130,814,254	141,363,930	145,702,124	144,168,013	144,670,072
Public Works	229,325,338	134,456,954	180,717,431	172,228,159	77,463,768
Technology Services	33,768,821	36,515,483	36,606,890	35,157,770	37,680,321
Water	86,102,707	80,942,673	80,942,673	80,127,434	88,211,180
TOTAL APPROPRIATIONS	\$ 1,671,108,943	\$ 1,812,595,769	\$ 1,985,512,542	\$ 1,698,621,245	\$ 1,666,106,115

Full-Time Equivalent Employees	N/A	5,843.38	N/A	N/A	6,003.91
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All Funds by Character FY 03

Personal Services	\$ 534,241,348
Non-Personal Services	465,614,608
Capital Outlay	300,741,584
Debt Service	174,250,675
Operating Transfers	86,259,914
Subtotal	\$ 1,561,108,129
Internal Services	104,997,986
TOTAL ALL FUNDS	\$ 1,666,106,115

* Interfund and Non-Operating include pass through transactions, debt service on revenue anticipation notes, etc.

Summary of Full-Time Equivalents (FTEs) by Department

Fiscal Years 2001 to 2003

DEPARTMENT	FY 01 Adopted	FY 02 Adopted	FY 03 Adopted
Mayor and Council	49.36	53.92	55.60
City Attorney	71.00	71.00	75.00
City Auditor	19.25	19.00	22.00
City Clerk	26.20	29.00	29.00
City Manager	26.00	31.00	31.00
City Prosecutor	37.77	41.00	42.00
Civil Service	23.50	23.50	24.00
Community Development	157.97	313.31	332.05
Financial Management	169.06	171.06	172.86
Fire	597.19	582.25	556.25
Harbor	361.78	362.37	376.30
Health and Human Services	438.51	451.07	489.33
Human Resources	27.51	28.51	28.51
Library Services	164.11	167.37	165.16
Long Beach Energy *	212.00	536.26	546.26
Oil Properties	39.25	40.25	41.25
Parks, Recreation and Marine	497.56	547.46	564.87
Planning and Building	111.27	117.17	118.17
Police	1,437.18	1,459.73	1,498.33
Public Works	727.06	418.46	438.16
Technology Services	145.00	150.50	165.50
Water	219.68	229.19	232.31
TOTAL FTEs	5,558.21	5,843.38	6,003.91

* Long Beach Energy was the Gas and Electric Department in FY 01.

Note: The FTE increase in the Department of Community Development between FY 01 and FY 02 included the conversion of 144.0 FTE California State University Long Beach (CSULB) Foundation employees to City employee status. This conversion was accomplished without cost to the General Fund.

Summary of General Fund Budgets by Department

Fiscal Years 2001 to 2003
(Includes operating, debt service and capital improvement program)

	FY 01 Actual	FY 02 Adopted	FY 02 Adjusted	FY 02 Estimated Actual	FY 03 Adopted
OPERATIONS					
Mayor and Council	\$ 4,031,888	\$ 4,424,864	\$ 4,445,562	\$ 4,463,057	\$ 4,259,575
City Attorney	2,856,813	3,239,527	3,270,780	3,003,104	3,226,066
City Auditor	2,374,638	2,136,500	2,346,780	2,165,304	2,154,138
City Clerk	2,503,749	3,396,146	3,674,852	3,529,467	2,949,721
City Manager	3,663,925	4,940,567	5,354,509	5,155,572	4,442,923
City Prosecutor	4,068,780	4,184,021	4,406,096	4,384,834	3,969,610
Civil Service	2,295,503	2,548,711	2,573,788	2,564,044	2,301,878
Community Development	2,044,673	1,941,111	2,881,071	3,240,299	2,075,667
Financial Management	15,246,005	16,344,551	16,898,250	16,554,139	15,430,981
Interfund and Non-Operating *	15,997,165	17,486,406	23,336,408	26,951,668	23,500,661
Police and Fire Pension Plan	6,640,638	6,869,000	6,869,000	6,437,405	6,390,000
Fire	55,516,951	60,274,965	62,540,257	61,391,035	63,804,851
Health and Human Services	3,970,832	4,450,457	4,568,084	4,419,763	4,526,454
Human Resources	422,882	486,354	491,152	425,371	404,126
Library Services	12,165,581	13,306,365	13,901,066	13,587,698	11,375,188
Long Beach Energy	-	3,550,566	3,592,884	3,466,569	5,706,957
Parks, Recreation and Marine	24,195,087	26,591,004	28,615,166	27,162,228	26,958,658
Planning and Building	10,157,066	11,517,917	11,752,831	11,306,393	10,824,513
Police	128,847,982	139,063,930	143,397,432	141,983,373	141,993,827
Public Works	24,923,494	30,786,321	31,246,124	30,420,415	30,701,834
Technology Services	12,800	23,181	23,181	22,422	1,165,428
TOTAL APPROPRIATIONS	\$ 321,936,451	\$ 357,562,464	\$ 376,185,272	\$ 372,634,159	\$ 368,163,055
Full-Time Equivalent Employees	N/A	3,367.39	N/A	N/A	3,435.25

General Fund by Character FY 03

Personal Services	\$ 259,157,785
Non-Personal Services	\$ 47,750,697
Capital Outlay	\$ 3,010,408
Debt Service	\$ 8,896,749
Operating Transfers	\$ 11,010,399
Subtotal	\$ 329,826,038
Internal Services	\$ 38,337,017
TOTAL GENERAL FUND	\$ 368,163,055

* Interfund and Non-Operating include pass through transactions, debt service on revenue anticipation notes, etc.

Summary of Resources & Expenditures by Fund

Fiscal Year 2003

	Estimated Fund Balance 10/1/2002	Unreserving/ (Reserving) Restricted Fund Balance	Total Revenues	Estimated All-years Carryover Revenue	Total Resources
GENERAL FUNDS					
General	\$ 152,683	\$ 9,186,677	\$ 361,336,443	\$ -	\$ 370,675,803
Total	\$ 152,683	\$ 9,186,677	\$ 361,336,443	\$ -	\$ 370,675,803
SPECIAL FUNDS					
Health	\$ 1,595,178	\$ -	\$ 28,627,883	\$ 25,306,983	\$ 55,530,044
Parking And Business Area Improvement	306,900	-	1,925,517	-	2,232,417
Special Advertising & Promotion	877,608	-	5,190,001	-	6,067,609
Upland Oil	2,271,913	-	8,970,000	-	11,241,913
Housing Development	10,349,604	-	7,512,100	3,489,490	21,351,194
Belmont Shore Parking Meter	201,119	-	430,500	-	631,619
Business Assistance	16,926	-	2,647,000	-	2,663,926
Community Development Grants	372,121	-	25,285,768	50,721,892	76,379,781
Park Development	415,891	-	515,000	-	930,891
Gasoline Tax Street Improvement	5,748,705	-	10,865,972	9,935,491	26,550,168
Transportation	19,193,091	-	12,431,026	1,446,610	33,070,727
Capital Projects	41,170,200	-	8,052,058	40,703,366	89,925,624
Assessment District	-	-	-	-	-
Total	\$ 82,519,255	\$ -	\$ 112,452,825	\$ 131,603,832	\$ 326,575,912
INTERNAL SERVICE FUNDS					
Civic Center	\$ 14,054,080	\$ 7,185,116	\$ 1,289,800	\$ (116,048)	\$ 22,412,948
General Services	6,030,147	-	39,050,179	-	45,080,326
Fleet Services	8,622,889	-	28,065,488	(425,003)	36,263,374
Insurance	21,137,575	-	21,236,335	145	42,374,055
Employee Benefits	15,991,012	2,498,615	119,628,754	-	138,118,381
Total	\$ 65,835,703	\$ 9,683,731	\$ 209,270,556	\$ (540,906)	\$ 284,249,084
TIDELANDS FUNDS					
Tidelands Funds	\$ 61,043,145	\$ -	\$ 73,101,875	\$ 22,212,253	\$ 156,357,273
Tideland Oil Revenue	21,874,997	-	40,967,928	-	62,842,925
Reserve For Subsidence	142,753,237	-	5,336,800	-	148,090,037
Total	\$ 225,671,379	\$ -	\$ 119,406,603	\$ 22,212,253	\$ 367,290,235
ENTERPRISE FUNDS					
Gas	\$ 13,880,184	\$ -	\$ 83,425,576	\$ (613,859)	\$ 96,691,901
Energy Services	44,285	-	6,225	-	50,510
Water	3,252,572	-	77,355,000	-	80,607,572
Sewer	3,474,823	-	8,881,400	-	12,356,223
Airport	1,884,405	-	22,857,122	17,308,525	42,050,052
Refuse/Recycling	5,246,490	-	29,220,480	-	34,466,970
SERRF	52,067,357	-	41,141,036	-	93,208,393
SERRF-JPA	1,484,490	-	13,462,333	-	14,946,823
Towing	1,105,834	-	5,345,028	-	6,450,862
Total	\$ 82,440,441	\$ -	\$ 281,694,200	\$ 16,694,666	\$ 380,829,307
SUBSIDIARY AGENCIES-FUNDS					
Harbor	\$ 251,972,115	\$ -	\$ 562,253,000	\$ -	\$ 814,225,115
Parking Authority	224,730	-	579,730	-	804,460
Housing Authority	2,688,659	-	43,742,859	-	46,431,518
Redevelopment	70,449,494	-	32,335,864	41,035,797	143,821,155
CUPA	180,079	-	901,542	-	1,081,621
Total	\$ 325,515,077	\$ -	\$ 639,812,995	\$ 41,035,797	\$ 1,006,363,869
TOTAL	\$ 782,134,538	\$ 18,870,408	\$ 1,723,973,622	\$ 211,005,642	\$ 2,735,984,210

Operating Expenditures		Capital Improvement Expenditures		Debt Service	Total Expenditures	Estimated All-years Carryover Expense	Estimated Fund Balance 9/30/2003
\$	352,326,951	\$	6,939,355 (a)	\$	8,896,749	\$	- \$ 2,512,748
\$	352,326,951	\$	6,939,355	\$	8,896,749	\$	- \$ 2,512,748
\$	29,216,250	\$	-	\$	328,000	\$	24,853,248 \$ 1,132,546
	1,834,555		-		-		- 397,862
	5,757,618		-		-		- 309,991
	8,647,000		-		-		- 2,594,913
	12,550,208		-		-	944,905	7,856,081
	261,337		-	215,000	476,337	-	155,282
	2,397,484		-	-	2,397,484	-	266,441
	25,887,963		-	83,400	25,971,363	38,875,020	11,533,398
	544,818		-	-	544,818	-	386,073
	6,308,973	4,557,000		-	10,865,973	14,529,312	1,154,883
	6,112,369	6,550,110		-	12,662,479	16,307,293	4,100,955
	778,000	7,777,058		-	8,555,058	108,934,146	(27,563,580) (b)
	-			-	-	-	-
\$	100,296,576	\$	18,884,168	\$	626,400	\$	204,443,924 \$ 2,324,844
\$	4,113,437	\$	1,000,000	\$	3,612,889	\$	13,123,890 \$ 562,732
	35,969,389		-		3,672,768		- 5,438,169
	23,747,361		-		2,497,204	3,068,020	6,950,789
	36,930,988		-		-	-	5,443,067
	116,342,062		-		9,144,783	-	12,631,536
\$	217,103,237	\$	1,000,000	\$	18,927,644	\$	16,191,910 \$ 31,026,293
\$	61,191,653	\$	963,899	\$	13,678,196	\$	75,833,748 \$ 61,511,361 \$ 19,012,164
	19,243,400		-		-		- 43,599,525
	3,314,800		-		-		- 144,775,237
\$	83,749,853	\$	963,899	\$	13,678,196	\$	98,391,948 \$ 61,511,361 \$ 207,386,926
\$	84,090,508	\$	3,135,000	\$	1,041,640	\$	88,267,148 \$ 13,893,852 \$ (5,469,099) (b)
	-		-		-		- 50,510
	50,744,248	24,557,490		4,106,198	79,407,936	-	1,199,636
	7,078,037	2,525,000		-	9,603,037	-	2,753,186
	14,012,758	555,000		1,299,995	15,867,753	13,184,460	12,997,839
	29,612,781	-		-	29,612,781	-	4,854,189
	59,596,901	-		-	59,596,901	-	33,611,491
	-	-		12,967,503	12,967,503	-	1,979,320
	5,942,442	-		-	5,942,442	-	508,420
\$	251,077,676	\$	30,772,490	\$	19,415,336	\$	301,265,502 \$ 27,078,312 \$ 52,485,493
\$	85,408,857	\$	258,416,000	\$	95,398,442	\$	439,223,299 \$ - \$ 375,001,816
	6,928		-		501,849		- 295,683
	43,748,768		-		-		- 2,682,750
	40,333,314		-		16,806,059	9,687,601	76,994,181
	827,368		-		-	-	254,253
\$	170,325,234	\$	258,416,000	\$	112,706,350	\$	541,447,584 \$ 9,687,601 \$ 455,228,684
\$	1,174,879,528	\$	316,975,912	\$	174,250,675	\$	1,666,106,115 \$ 318,913,108 \$ 750,964,987

(a) General Fund CIP total of \$6,939,355 is included in the Capital Projects total of \$316,975,912. It is shown in the General Fund line to illustrate the General Fund's contribution to citywide CIPs.

(b) This fund is an All-Years Fund. As such, the adopted budget was based on new appropriations plus an estimated balance carry forward. With the estimated balance carry forward, a positive fund balance was projected at the close of FY 03. With the actual carry forward, a negative fund balance is projected at the close of FY 03. This will be corrected with a budget adjustment, approximately February 2003.

Comparison of Revenues by Fund

Fiscal Years 2001 to 2003

	FY 01 Actual	FY 02 Adopted	FY 02 Adjusted	FY 02 Estimated Actual	FY 03 Adopted
GENERAL FUNDS					
General	\$ 341,788,075	\$ 333,245,639	\$ 354,169,453	\$ 367,379,324	\$ 361,336,443
Total	\$ 341,788,075	\$ 333,245,639	\$ 354,169,453	\$ 367,379,324	\$ 361,336,443
SPECIAL FUNDS					
Health	\$ 28,616,694	\$ 27,147,784	\$ 32,950,860	\$ 33,484,427	\$ 28,627,883
Parking and Business Area Improvement	1,686,566	1,925,517	1,925,517	1,787,333	1,925,517
Special Advertising & Promotion	7,310,083	6,028,501	6,003,201	4,988,948	5,190,001
Upland Oil	11,926,012	8,563,500	8,563,500	8,644,570	8,970,000
Housing Development	11,605,688	4,809,851	5,409,851	8,694,063	7,512,100
Belmont Shore Parking Meter	433,052	430,500	430,500	448,629	430,500
Business Assistance	774,500	2,647,000	2,647,000	1,291,484	2,647,000
Community Development Grants	36,587,410	33,716,683	34,282,426	38,825,999	25,285,768
Park Development	610,305	612,000	612,000	851,616	515,000
Gasoline Tax Street Improvement	17,656,957	11,963,323	9,995,121	19,318,833	10,865,972
Transportation	12,693,249	11,990,000	16,791,600	12,672,600	12,431,026
Capital Projects	26,092,421	25,223,945	55,799,325	59,069,316	8,052,058
Total	\$ 155,992,936	\$ 135,058,604	\$ 175,410,900	\$ 190,077,819	\$ 112,452,825
INTERNAL SERVICE FUNDS					
Civic Center	\$ 12,191,311	\$ 27,270,010	\$ 12,878,783	\$ 13,006,742	\$ 1,289,800
General Services	33,965,650	35,242,596	35,242,596	34,104,473	39,050,179
Fleet Services	26,748,854	26,659,666	19,989,791	27,851,093	28,065,488
Insurance	17,761,121	21,904,921	21,904,921	21,121,104	21,236,335
Employee Benefits	100,342,894	110,571,464	110,571,464	112,976,899	119,628,754
Total	\$ 191,009,829	\$ 221,648,657	\$ 200,587,555	\$ 209,060,311	\$ 209,270,556
TIDELANDS FUNDS					
Tidelands Funds	\$ 193,526,803	\$ 74,846,793	\$ 105,623,542	\$ 115,469,867	\$ 73,101,875
Tideland Oil Revenue	86,472,400	16,265,774	16,265,774	44,521,949	40,967,928
Reserve For Subsidence	8,135,109	7,500,000	7,500,000	6,374,824	5,336,800
Total	\$ 288,134,312	\$ 98,612,567	\$ 129,389,316	\$ 166,366,640	\$ 119,406,603
ENTERPRISE FUNDS					
Gas	\$ 125,599,811	\$ 108,775,929	\$ 108,775,929	\$ 63,476,262	\$ 83,425,576
Energy Services	24,352	6,225	6,225	4,379	6,225
Water	61,825,044	73,446,550	73,446,550	62,122,821	77,355,000
Sewer	9,810,759	8,748,400	8,748,400	8,359,921	8,881,400
Airport	13,650,247	20,244,793	29,730,985	20,177,880	22,857,122
Refuse/Recycling	29,447,127	28,292,281	28,292,281	29,976,634	29,220,480
SERRF	48,313,329	40,259,022	40,259,022	44,045,445	41,141,036
SERRF-JPA	5,017,538	7,784,000	7,784,000	2,771,125	13,462,333
Towing	5,583,398	5,345,028	5,545,028	5,511,549	5,345,028
Total	\$ 299,271,606	\$ 292,902,228	\$ 302,588,420	\$ 236,446,016	\$ 281,694,200
SUBSIDIARY AGENCIES-FUNDS					
Harbor	\$ 570,579,283	\$ 515,687,739	\$ 515,687,739	\$ 582,491,970	\$ 562,253,000
Parking Authority	585,463	583,230	583,230	583,301	579,730
Housing Authority	36,928,528	42,453,468	42,453,468	42,351,015	43,742,859
Redevelopment	38,899,256	30,117,521	139,073,497	118,708,331	32,335,864
CUPA	689,443	868,000	868,000	784,675	901,542
Total	\$ 647,681,973	\$ 589,709,958	\$ 698,665,934	\$ 744,919,292	\$ 639,812,995
TOTAL	\$ 1,923,878,731	\$ 1,671,177,652	\$ 1,860,811,578	\$ 1,914,249,402	\$ 1,723,973,622

Comparison of Expenditures by Fund

Fiscal Years 2001 to 2003

	FY 01 Actual	FY 02 Adopted	FY 02 Adjusted	FY 02 Estimated Actual	FY 03 Adopted
GENERAL FUNDS					
General	\$ 321,936,451	\$ 357,562,464	\$ 376,185,272	\$ 372,634,159	\$ 368,163,055
Total	\$ 321,936,451	\$ 357,562,464	\$ 376,185,272	\$ 372,634,159	\$ 368,163,055
SPECIAL FUNDS					
Health	\$ 28,489,264	\$ 28,385,050	\$ 34,232,918	\$ 33,196,446	\$ 29,544,250
Parking and Business Area Improvement	1,644,628	1,888,000	1,888,000	1,746,531	1,834,555
Special Advertising & Promotion	7,192,566	6,978,426	7,121,804	5,671,675	5,757,618
Upland Oil	10,806,149	8,563,500	8,563,615	8,077,539	8,647,000
Housing Development	10,270,077	4,986,326	6,635,602	5,477,015	12,550,208
Belmont Shore Parking Meter	520,520	475,237	475,267	474,926	476,337
Business Assistance	1,138,591	2,120,229	2,124,229	1,447,408	2,397,484
Community Development Grants	38,960,038	33,665,724	34,231,467	38,874,604	25,971,363
Park Development	494,648	906,295	916,823	902,763	544,818
Gasoline Tax Street Improvement	22,088,541	12,019,628	5,291,126	18,895,852	10,865,973
Transportation	12,644,507	11,370,136	11,670,136	12,905,764	12,662,479
Capital Projects	35,270,158	27,169,210	57,032,613	62,757,700	8,555,058
Total	\$ 169,519,687	\$ 138,527,761	\$ 170,183,600	\$ 190,428,223	\$ 119,807,144
INTERNAL SERVICE FUNDS					
Civic Center	\$ 18,693,805	\$ 31,138,560	\$ 16,406,184	\$ 25,489,133	\$ 8,726,326
General Services	34,214,544	36,974,058	37,145,713	35,401,889	39,642,157
Fleet Services	32,050,091	35,235,235	34,556,967	32,039,176	26,244,565
Insurance	29,041,389	32,325,819	35,711,651	34,342,503	36,930,988
Employee Benefits	97,474,729	109,610,085	109,727,581	105,903,533	125,486,845
Total	\$ 211,474,557	\$ 245,283,757	\$ 233,548,096	\$ 233,176,234	\$ 237,030,881
TIDELANDS FUNDS					
Tidelands Funds	\$ 162,875,978	\$ 84,210,798	\$ 116,214,585	\$ 82,528,655	\$ 75,833,748
Tideland Oil Revenue	59,494,522	16,477,122	25,408,288	24,758,018	19,243,400
Reserve For Subsidence	4,067,555	4,100,000	4,100,000	3,187,412	3,314,800
Total	\$ 226,438,055	\$ 104,787,919	\$ 145,722,872	\$ 110,474,085	\$ 98,391,948
ENTERPRISE FUNDS					
Gas	\$ 130,900,765	\$ 108,619,928	\$ 109,660,293	\$ 64,852,596	\$ 88,267,148
Energy Services	-	-	62,000	62,000	-
Water	71,888,415	73,777,675	73,777,675	67,812,594	79,407,936
Sewer	14,954,804	8,010,132	8,010,132	13,159,974	9,603,037
Airport	15,302,741	19,461,423	27,719,323	21,968,635	15,867,753
Refuse/Recycling	31,765,835	32,724,424	32,275,741	31,685,332	29,612,781
SERRF	39,784,046	42,045,507	42,059,059	36,267,583	59,596,901
SERRF-JPA	4,650,644	7,289,503	7,289,503	2,678,029	12,967,503
Towing	5,626,457	5,777,676	6,048,049	5,759,805	5,942,442
Total	\$ 314,873,705	\$ 297,706,268	\$ 306,901,776	\$ 244,246,546	\$ 301,265,502
SUBSIDIARY AGENCIES-FUNDS					
Harbor	\$ 351,226,701	\$ 588,422,739	\$ 588,422,739	\$ 428,761,225	\$ 439,223,299
Parking Authority	1,507,402	508,855	508,855	507,961	508,777
Housing Authority	36,024,497	42,318,636	43,158,483	42,955,220	43,748,768
Redevelopment	37,433,777	36,641,076	120,034,681	74,720,125	57,139,373
CUPA	674,111	836,294	846,170	717,467	827,368
Total	\$ 426,866,487	\$ 668,727,600	\$ 752,970,927	\$ 547,661,998	\$ 541,447,584
TOTAL	\$ 1,671,108,943	\$ 1,812,595,769	\$ 1,985,512,542	\$ 1,698,621,245	\$ 1,666,106,115

Comparison of Revenues by Fund Group and Source

Fiscal Years 2001 to 2003

		FY 01		FY 02		FY 02		FY 02		FY 03
GENERAL FUNDS		Actual		Adopted		Adjusted		Estimated Actual		Adopted
General Revenues										
Property Taxes	\$	44,489,559	\$	51,249,000	\$	51,269,000	\$	50,274,493	\$	52,544,000
Taxes Other Than Property Taxes										
Sales and Use Taxes		40,504,603		41,500,000		41,500,000		38,427,651		39,378,000
Oil Production Taxes		2,365,145		2,212,000		2,212,000		2,253,947		2,184,000
Franchises		25,806,298		16,144,000		16,144,000		9,976,495		11,186,000
Utility Users Taxes		57,151,238		56,192,028		56,192,028		55,895,866		48,811,000
Business License Taxes		8,051,958		8,075,000		8,075,000		8,066,896		8,050,000
Transient Occupancy Taxes		6,667,920		7,212,000		7,212,000		6,223,373		6,231,000
Other Taxes		1,075,532		2,110,000		2,110,000		1,407,846		1,200,000
Fines and Forfeitures		11,090,842		12,203,650		12,203,650		11,448,301		11,490,050
Use of Money and Property										
Interest on Investments		7,882,205		6,161,500		11,083,293		8,526,474		5,331,580
Other Use of Money and Property		10,208,153		9,676,000		9,879,720		11,093,805		11,090,081
Subventions From Other Agencies										
State Prop. Tax Exempt. Replace.		700,975		720,000		720,000		683,599		704,000
Motor Vehicle In-Lieu		32,789,238		30,351,903		32,354,098		36,158,992		35,946,357
Other		6,756,584		7,354,011		5,410,688		6,510,656		5,955,239
City Utilities In-Lieu		7,777,250		13,780,000		13,780,000		9,276,168		17,130,000
Sundry Revenues		4,285,229		1,718,928		11,146,088		29,297,085		2,013,698
Interfund Transfers		11,495,246		9,084,075		9,084,075		13,926,622		36,318,685
Reimbursements and Charges for Services										
Licenses and Permits		13,847,487		12,092,720		13,392,720		15,801,953		14,037,268
From Other Governmental Agencies		6,996,785		4,250,624		7,546,090		6,598,263		5,149,738
Charges to Other City Funds		31,430,951		31,037,137		32,562,281		34,769,680		35,635,638
Library and Recreation Charges		0		0		0		0		0
Capital Improvement Projects		0		0		0		0		0
Other Reimbursements and Chgs for Svcs		10,414,879		10,121,062		10,292,722		10,761,163		10,950,109
TOTAL - GENERAL FUNDS	\$	341,788,075	\$	333,245,639	\$	354,169,453	\$	367,379,324	\$	361,336,443
SPECIAL FUNDS										
Taxes Other Than Property										
Transient Occupancy Taxes	\$	3,835,683	\$	4,165,000	\$	4,165,000	\$	3,619,532	\$	3,645,000
Parking and Business Improvement Taxes		631,148		709,000		709,000		698,346		709,000
Other Taxes		3,952,747		3,488,599		3,488,599		3,895,820		3,851,729
Use of Money and Property										
Interest on Investments		2,896,610		2,749,678		3,404,799		2,181,856		2,326,877
Other Use of Money and Property		12,809,631		9,349,800		9,349,800		10,333,199		9,686,300
Sundry Revenues		0		0		0		0		0
Reimbursements and Charges for Services										
Licenses and Permits		3,280,332		3,122,668		3,130,745		3,422,760		3,245,481
Employment and Training Grants		7,494,716		9,521,913		952,784		6,185,530		2,533,959
Capital Improvement Projects		26,092,418		25,223,945		55,799,325		59,069,318		8,052,058
CDBG		5,824,841		13,375,485		10,049,000		10,291,785		9,976,259
Proposition A & C		10,778,252		4,800,000		9,357,600		11,029,947		11,359,176
Other Government Agencies		53,903,538		39,031,362		48,593,237		56,139,297		33,519,920
Charges for Current Services		1,310,413		1,346,708		1,346,708		1,439,483		1,431,913
Interfund Charges		575,258		585,024		585,024		545,491		575,497
Other		22,607,344		17,589,422		24,479,279		21,225,463		21,539,656
TOTAL - SPECIAL FUNDS	\$	155,992,936	\$	135,058,604	\$	175,410,900	\$	190,077,819	\$	112,452,825
INTERNAL SERVICE FUNDS										
Use of Money and Property										
Interests on Investments	\$	6,725,759	\$	4,315,000	\$	9,967,646	\$	3,889,916	\$	3,359,000
Other Use of Money and Property		2,085,391		2,121,150		2,121,150		2,157,779		2,165,200

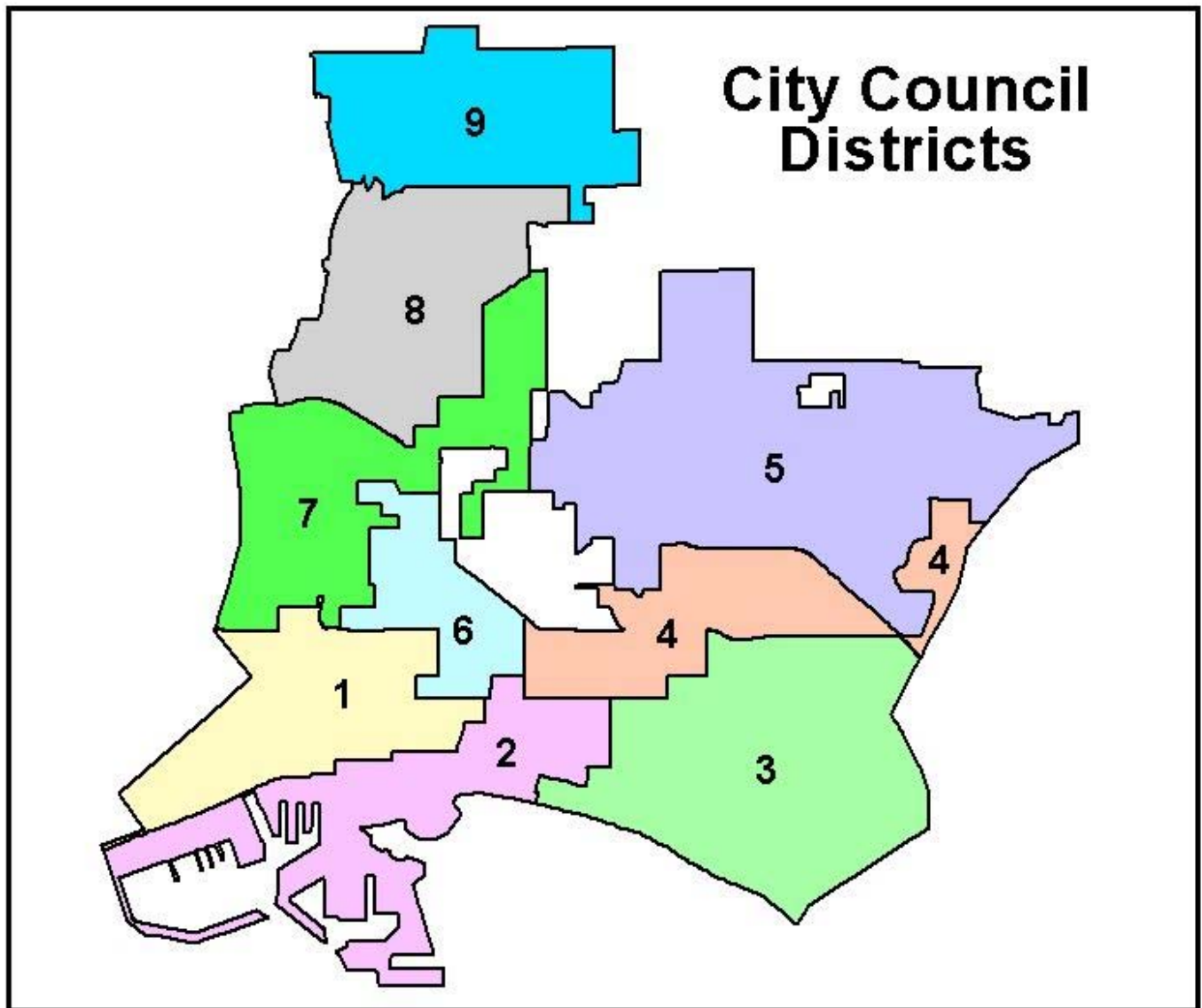
INTERNAL SERVICE FUNDS (continued)	FY 01 Actual	FY 02 Adopted	FY 02 Adjusted	FY 02 Estimated Actual	FY 03 Adopted
Charges for Current Services					
Civic Center	10,044,543	26,669,860	6,624,908	11,508,491	555,600
General Services	33,972,052	34,807,596	34,807,596	33,609,058	38,580,179
Insurance	13,953,666	18,225,652	18,225,652	18,508,356	18,490,055
Fleet	22,744,488	23,998,908	17,329,033	24,188,410	25,404,730
Employee Leave Time and Other Benefits	96,782,546	101,981,464	109,617,464	112,178,314	118,909,754
Sundry & Other Revenues	4,701,382	9,529,027	1,894,108	3,019,986	1,806,038
Interfund Transfers	0	0	0	0	0
TOTAL - INTERNAL SERVICE FUNDS	\$ 191,009,829	\$ 221,648,657	\$ 200,587,555	\$ 209,060,311	\$ 209,270,556
TIDELANDS FUNDS					
Use of Money and Property					
Interest on Investments	\$ 12,462,101	\$ 9,323,486	\$ 8,625,986	\$ 10,794,461	9,810,859
Other Use of Money and Property	110,947,408	38,573,817	39,331,317	69,150,370	62,826,854
Other Revenues					
Sundry	115,014	25,000	41,706	255,191	51,199
Interfund Charges/Transfers	152,288,347	19,016,045	66,982,366	62,677,988	20,170,334
From Other Agencies	1,570,957	7,532,561	(9,804,717)	1,613,657	609,322
Capital Improvement Projects	0	0	0	0	0
Licenses and Permits	0	0	71,000	31,768	0
Charges for Services	10,568,680	23,906,026	23,906,026	21,704,073	25,757,535
Fines & Forfeitures	181,807	235,632	235,632	139,130	180,500
TOTAL - TIDELANDS FUNDS	\$ 288,134,312	\$ 98,612,567	\$ 129,389,316	\$ 166,366,640	\$ 119,406,603
ENTERPRISE FUNDS					
Use of Money and Property					
Interest on Investments	\$ 7,463,084	\$ 4,459,030	\$ 4,538,027	\$ 5,175,704	3,718,030
Other uses of Money and Property	15,411,247	21,483,855	23,231,699	17,436,965	34,569,358
Licenses and Permits	2,428,470	1,807,750	1,807,750	1,911,178	1,559,250
Charges for Services					
Gas	124,212,034	108,460,904	108,460,904	62,414,150	83,110,551
Energy Services	19,103	0	0	0	0
Refuse/Recycling	26,543,063	26,020,531	26,020,531	26,824,754	26,920,446
SERRF	44,487,089	38,105,146	38,105,146	40,800,714	38,511,000
SERRF-JPA	0	0	0	0	0
Towing	5,468,439	5,159,613	5,359,613	5,422,871	5,159,613
Sewer	7,402,325	7,366,900	7,366,900	7,361,400	7,973,900
Water	59,294,267	69,266,550	69,266,550	59,710,476	74,985,000
Airport	2,093,347	6,150,819	10,947,645	5,704,166	1,237,765
Interfund Transfers	0	0	0	0	0
Other/Misc Revenues	4,449,135	4,621,130	7,483,655	3,683,640	3,949,287
TOTAL - ENTERPRISE FUNDS	\$ 299,271,606	\$ 292,902,228	\$ 302,588,420	\$ 236,446,016	\$ 281,694,200
SUBSIDIARY AGENCIES - FUNDS					
Property Taxes	\$ 19,251,005	\$ 19,749,000	\$ 19,749,000	\$ 25,830,234	22,394,600
Taxes Other than Property	3,260,339	3,613,000	3,613,000	3,309,054	3,414,000
Use of Money and Property					
Interest on Investments	18,771,294	21,261,938	21,264,938	19,583,445	8,439,200
Other Use of Money and Property	19,402,223	14,877,505	14,874,505	16,149,324	17,825,648
Charges for Services	228,908,302	225,970,000	225,970,000	224,684,448	230,196,000
From Other Governmental Agencies	36,398,364	43,104,126	42,888,590	42,181,370	43,563,519
Sundry Revenues	314,101,912	260,032,189	369,523,701	412,220,655	311,767,192
Licenses and Permits	732,782	857,200	857,200	798,459	883,967
Interfund Transfers	6,855,753	245,000	(75,000)	162,302	1,328,869
TOTAL - SUBSIDIARY AGENCIES	\$ 647,681,973	\$ 589,709,958	\$ 698,665,934	\$ 744,919,292	\$ 639,812,995
TOTAL - REVENUES	\$ 1,923,878,731	\$ 1,671,177,652	\$ 1,860,811,578	\$ 1,914,249,402	\$ 1,723,973,622



Allocation Plans By Department



Mayor and City Council





Mayor and City Council Department Summary

Mission Statement

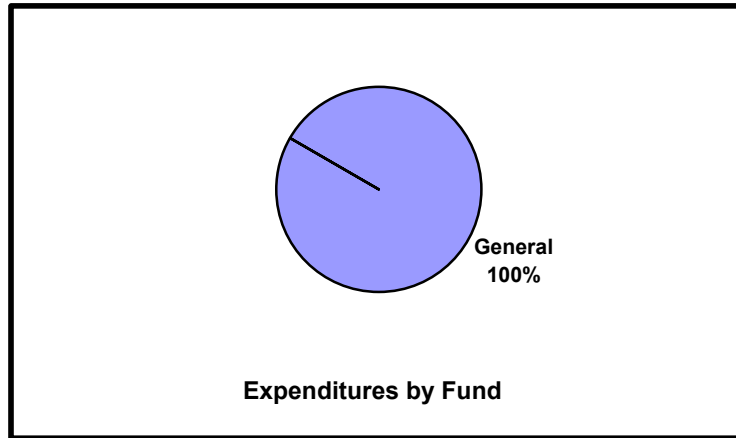
To develop policy and legislative actions that provide a safe, healthy environment and a high quality of life for those who live, learn, work in and visit the City of Long Beach.

Customers Served

Those who live, learn, work in and visit the City of Long Beach.

Notes

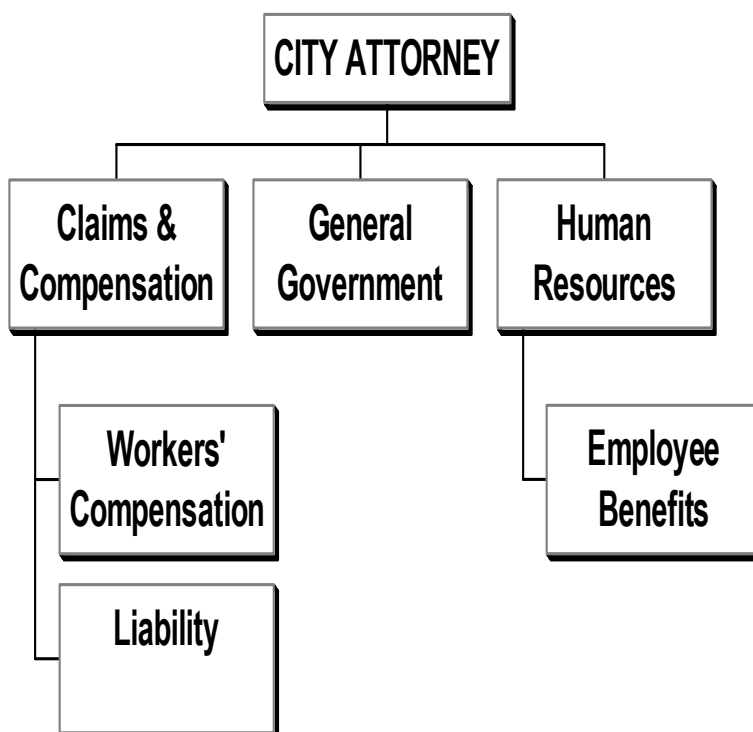
The Mayor and City Council Department is an elected official department.



	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	2,930,485	3,335,905	3,335,905	3,274,403	3,371,598
Materials, Supplies and Services	399,234	395,342	416,039	467,021	453,095
Internal Support	702,168	693,618	693,618	721,633	434,882
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers from Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	4,031,888	4,424,864	4,445,562	4,463,057	4,259,575
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	419	0	0	0	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	419	0	0	0	0
Personnel (Full-time Equivalents)	49.36	53.92	53.92	53.92	55.60

Mayor and City Council Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
City Mayor	1.00	1.00	1.00	98,975	101,054
Administrative Aide I	1.43	2.00	1.00	79,981	38,660
Administrative Aide II	-	3.10	6.10	120,972	239,127
Administrative Analyst I	1.68	5.53	3.75	285,574	204,063
Administrative Analyst II	10.87	7.72	9.45	475,173	585,424
Administrative Analyst III	8.91	9.95	7.65	675,588	521,838
Administrative Intern-NC/H28	0.43	0.50	-	9,209	-
Administrative Intern-NC/H32	-	0.25	-	5,344	-
Administrative Intern-NC/H36	-	0.15	0.30	3,866	7,731
Administrative Intern-NC/H42	-	0.27	-	9,745	-
Assistant Administrative Analyst II	1.13	0.10	0.10	4,849	5,047
City Council Member	9.00	9.00	9.00	222,695	227,371
Clerk I	-	1.00	0.25	21,613	5,709
Clerk II	-	0.75	-	21,709	-
Clerk Typist I	1.75	-	-	-	-
Clerk Typist II	0.74	-	1.00	-	26,019
Clerk Typist III	4.35	4.80	3.00	150,682	96,415
Councilmanic Secretary	1.00	1.00	1.00	53,230	61,654
Executive Assistant-Mayor/Council	1.00	1.00	1.00	67,027	75,070
Legislative Assistant	5.64	5.80	11.00	245,967	480,006
Student Worker	0.43	-	-	-	-
Subtotal Salaries	49.36	53.92	55.60	2,552,199	2,675,188
Overtime	---	---	---	-	-
Fringe Benefits	---	---	---	643,175	669,530
Administrative Overhead	---	---	---	140,531	130,136
Salary Savings	---	---	---	-	(103,255)
Total	49.36	53.92	55.60	3,335,905	3,371,599



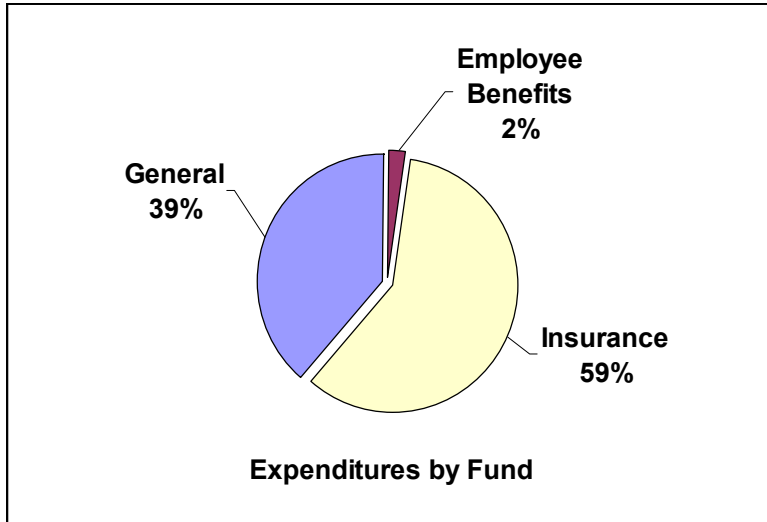
City Attorney Department

Expenditures Budget by Fund

General	\$3,226,065
Employee Benefits	\$205,633
Insurance	\$5,007,423

Revenues Budget by Fund

General	\$5,000
Employee Benefits	\$0
Insurance	\$142,500



Major Accomplishments FY 02

- Received and responded to over 5,959 written requests for legal assistance from various City offices.
- Prepared over 1,145 formal contracts and leases, as well as several thousand opinions and other legal documents.
- Prepared approximately 58 ordinances and 220 resolutions.
- Received and handled over 1,129 liability claims for money damages and over 1,025 workers' compensation claims in addition to over 2,000 active workers' compensation claims from prior years.
- Dispatched liability investigators to the scene of 688 accidents.
- Represented the City, in house, in 800 lawsuits.
- Attended and furnished legal advice and assistance at hundreds of meetings of the approximately 40 boards, commissions and committees of the City of Long Beach.

For a complete listing of accomplishments, go to the City Attorney's Internet Website at:
www.ci.long-beach.ca.us/attorney.

City Attorney Department Summary

Mission Statement

To provide strategic, creative, proactive legal counsel, services, structures and solutions as well as a streamlined, efficient service delivery process that supports our clients with reference to all of their functions, powers and duties under the City Charter and State and Federal laws and in the achievement of their goals.

Customers Served

Mayor and City Council, City Commissions, committees, officers and employees.

Primary Activities

The City Attorney's duties are set forth in the City's Charter, which provides that the City Attorney shall be the sole and exclusive legal advisor of the City, City Council and all City Commissions, committees, officers and employees. It is charged with municipal legal responsibilities as complex as any in the state.

Notes

The City Attorney is an elected official department.

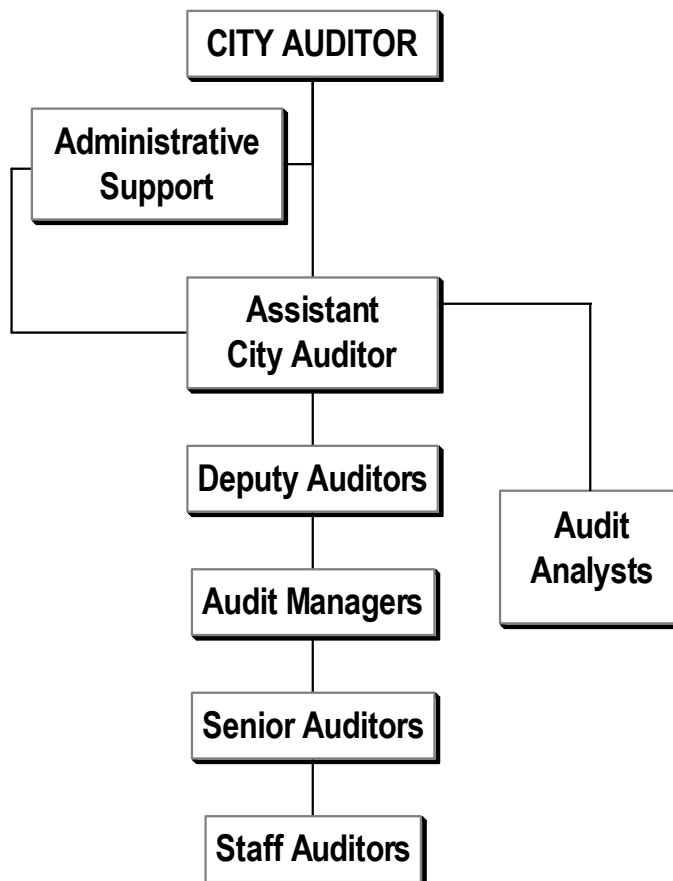
It should be noted that the \$150,000 in costs for nuisance abatement activities provided by this Department are transferred to the Community Development Department and supported by Community Development Block Grant funds.

Prior to FY 03, Civic Center rent was charged directly to individual departments in their Internal Support account group. For FY 03, this expense was centralized in a City-wide account and does not show up in the budget for individual departments. In FY 02, this expense was \$540,969.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	6,319,077	6,837,788	6,837,788	6,479,258	7,119,246
Materials, Supplies and Services	424,176	599,500	606,994	636,298	651,500
Internal Support	1,259,127	1,261,491	1,261,491	1,259,565	811,269
Capital Purchases	62,060	34,107	60,000	43,372	34,107
Debt Service	0	0	0	0	0
Transfers from Other Funds	(165,578)	(177,000)	(177,000)	(186,369)	(177,000)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	7,898,862	8,555,886	8,589,274	8,232,123	8,439,121
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	151,967	148,500	148,500	216,138	147,500
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	151,967	148,500	148,500	216,138	147,500
Personnel (Full-time Equivalents)	71.00	71.00	71.00	71.00	75.00

City Attorney Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
City Attorney	1.00	1.00	1.00	185,694	189,594
Assistant City Attorney	1.00	1.00	1.00	150,801	158,490
Chief Investigator	1.00	1.00	1.00	86,678	91,010
Claims Investigator/Representative I	1.00	1.00	1.00	68,482	68,480
Clerk III	1.00	1.00	-	31,155	-
Deputy City Attorney	16.00	16.00	17.00	1,720,456	1,902,148
Executive Secretary - Confidential	2.00	2.00	3.00	122,451	191,288
Investigator III	3.00	3.00	3.00	225,785	226,112
Legal Assistant I	2.00	1.00	1.00	39,725	41,739
Legal Assistant II	4.00	2.00	1.00	93,546	46,771
Legal Assistant III	6.00	8.00	9.00	423,208	477,035
Legal Assistant IV	5.00	6.00	5.00	334,768	278,978
Legal Assistant - Subrogation	1.00	1.00	1.00	55,795	61,514
Legal Office Assistant	3.00	2.00	2.00	75,838	75,840
Legal Office Specialist	1.00	1.00	1.00	39,885	39,885
Legal Records Assistant	-	1.00	2.00	30,583	57,054
Legal Records Management Supervisor	1.00	1.00	1.00	56,784	59,719
Legal Records Specialist	2.00	2.00	1.00	75,838	37,920
Liability Claims Assistant II	1.00	1.00	1.00	44,482	44,485
Manager - Workers' Compensation	1.00	1.00	1.00	81,228	85,290
Office Manager - Attorney	1.00	1.00	1.00	84,784	90,751
Paralegal	2.00	2.00	2.00	119,411	129,178
Principal Deputy City Attorney	4.00	4.00	4.00	530,524	575,272
Senior Deputy City Attorney	1.00	1.00	1.00	133,970	140,668
Senior Workers' Comp Claims Examiner	2.00	1.00	2.00	74,310	141,419
Workers' Comp Administrative Assistant	1.00	1.00	1.00	59,125	62,081
Workers' Comp Claims Assistant	2.00	2.00	1.00	111,508	50,896
Workers' Comp Claims Examiner	1.00	2.00	3.00	126,453	178,346
Workers' Comp Office Assistant I	3.00	3.00	5.00	98,728	145,126
Workers' Comp Office Assistant II	1.00	1.00	2.00	39,252	76,573
Subtotal Salaries	71.00	71.00	75.00	5,321,248	5,723,662
Overtime	---	---	---	33,140	33,140
Fringe Benefits	---	---	---	1,232,551	1,221,566
Administrative Overhead	---	---	---	250,849	254,091
Salary Savings	---	---	---	-	(113,213)
Total	71.00	71.00	75.00	6,837,788	7,119,246



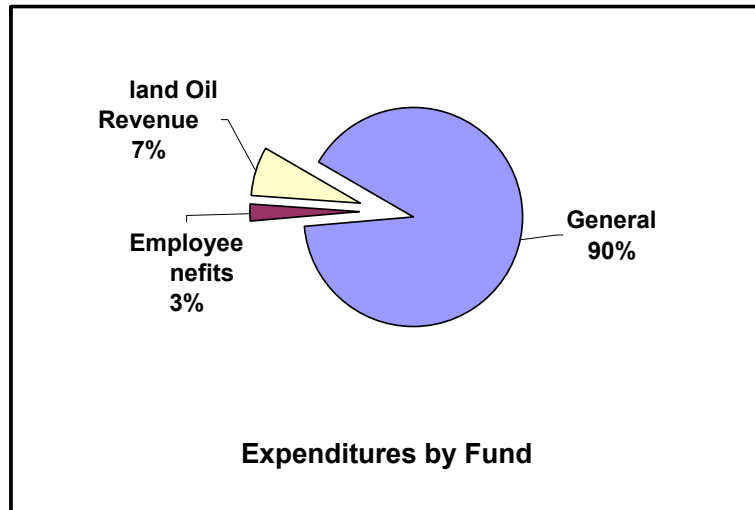
City Auditor Department

Expenditures Budget by Fund

General	\$2,154,138
Employee Benefits	\$57,182
Tideland Oil Revenue	\$175,000

Revenues Budget by Fund

General	\$0
Employee Benefits	\$0
Tideland Oil Revenue	\$0



Major Accomplishments FY 02

- Audited over 150,000 disbursements totaling over \$1.4 billion.
- Produced annual audited financial statements for the City and City enterprises.
- Provided financial analysis and other insight to City departments and City Council on current City developments and agreements.
- Performed numerous Transient Occupancy Tax, Utility Users Tax, lease and contract compliance audits resulting in claims for under-payment of revenue in excess of \$8 million.
- Expanded the Department's internet Website to provide information on the Auditor's Office and historical audit reports to City departments and the public.
- Conducted numerous operational audits, providing recommendations on enhanced internal controls and efficiencies.
- Responded to numerous requests for information and "hotline" tips.
- Conducted several fraud investigations.
- Participated as a member of the City's Investment Committee, Debt Advisory Committee, and other ad hoc committees.

City Auditor Department Summary

Mission Statement

The mission of the City Auditor's Office is to protect the public's interest and assets; ensure City resources are used to provide optimum benefits to the City's residents; enable the public's trust in City financial information; and improve the quality of, and confidence in City decision making.

Customers Served

City residents, the Mayor and City Council, all Agencies, Boards and Commissions and City management.

Primary Activities

Perform financial, compliance and operational audits of the City and all of its Boards and Agencies; perform economic analysis on major financial transactions; provide independently gathered information on issues of importance to the Mayor and City Council, Management and residents; promote substantive improvement to City operations; and provide consultation services to the Mayor, City Council, City management and residents.

Notes

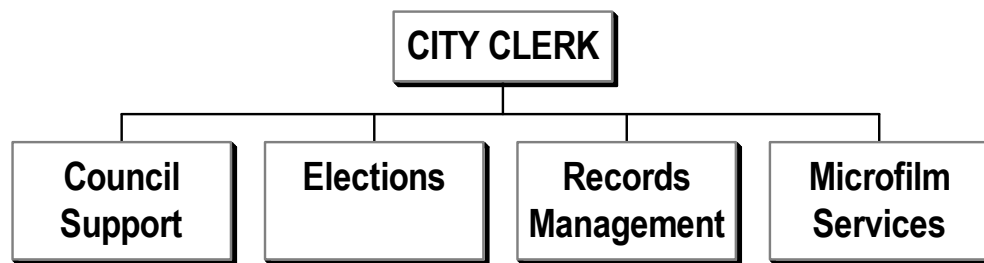
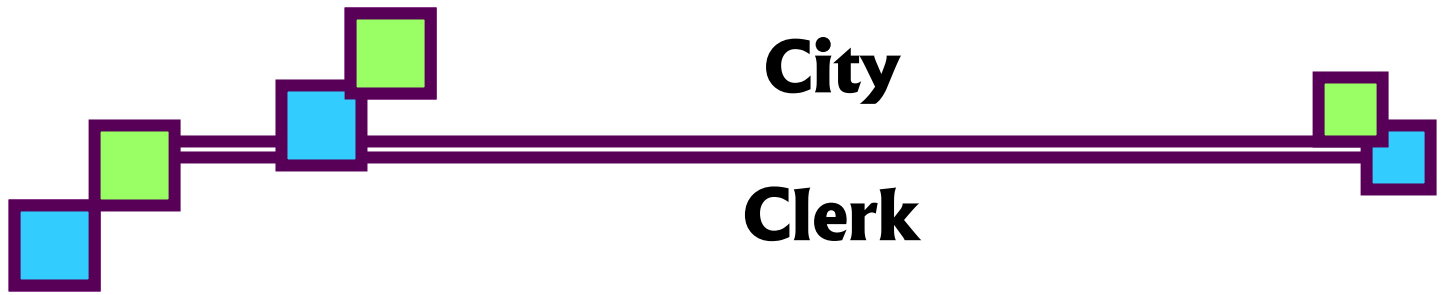
The City Auditor is independently elected and is by City Charter not under the authority of the City Manager or City Council. All audits are conducted based on the professional judgment of the City Auditor and his professional staff.

Prior to FY 03, Civic Center rent was charged directly to individual departments in their Internal Support account group. For FY 03, this expense was centralized in a City-wide account and does not show up in the budget for individual departments. In FY 02, this expense was \$169,040.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	1,512,519	1,786,043	1,786,043	1,675,894	1,953,024
Materials, Supplies and Services	619,715	317,500	527,780	280,167	320,000
Internal Support	297,348	263,623	263,623	262,107	113,296
Capital Purchases	0	0	0	2,626	0
Debt Service	0	0	0	0	0
Transfers from Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	2,429,582	2,367,166	2,577,446	2,220,793	2,386,320
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	3,800	0	0	1,277	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	260,000	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	263,800	0	0	1,277	0
Personnel (Full-time Equivalents)	19.25	19.00	19.00	19.00	22.00

City Auditor Department Personal Services

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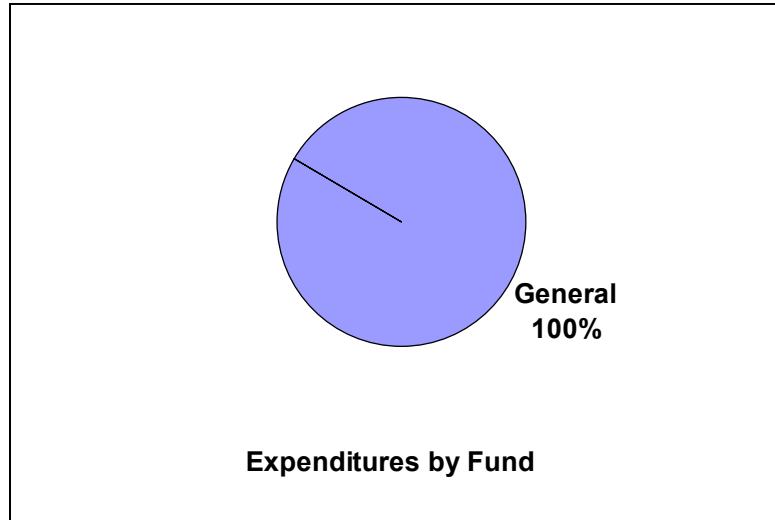
City Clerk Department

Expenditures Budget by Fund

General \$2,949,721

Revenues Budget by Fund

General \$171,552



Major Accomplishments FY 02

- The City Clerk Department was the first department chosen to pilot the Document Imaging Project, which allowed the City Council agenda and most backup documents to be viewed over the Internet. Since the official rollout of the on-line City Council agenda backup documents (City Council letter/staff report agenda items), the response from both City staff and the public has been very positive. Users can view the agenda items at their convenience without having to request copies from the City Clerk Department. The City Clerk Department has been able to maintain the reduced number of City Council agenda packets made each week.

Strategic Plan Highlights

Neighborhood Development

- Increased public accessibility to miscellaneous agendas and reports by making them available in libraries, park community centers, the Neighborhood Resource Center and on the Internet.

City Clerk Department Summary

Mission Statement

The City Clerk Department is a team comprised of highly dedicated and professional staff whose goal is to satisfactorily serve the public and City departments at the highest level of service and automation.

Customers Served

The residents of Long Beach, City departments and the general public.

Primary Activities

Provide support services to the Mayor and City Council; maintain public records of the City of Long Beach; assist City departments in developing and maintaining records retention schedules; provide storage and retrieval and re-filing services; microfilm reproduction of records and the legal destruction of records; administer free elections in accordance with statutory requirements.

Notes

The City Clerk Department is a City Council appointed department.

Note: Prior to FY 03, Civic Center rent was charged directly to individual departments in their Internal Support account group. For FY 03, this expense was centralized in a City-wide account and does not show up in the budget for individual departments. In FY 02 this expense was \$315,979.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	1,380,102	1,861,008	2,112,008	1,559,538	1,761,007
Materials, Supplies and Services	632,150	950,802	978,508	1,354,429	920,600
Internal Support	491,461	584,336	584,336	590,015	268,114
Capital Purchases	35	0	0	25,485	0
Debt Service	0	0	0	0	0
Transfers from Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	2,503,749	3,396,146	3,674,852	3,529,467	2,949,721
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	347,255	0	0	28,909	0
Charges for Services	4,344	3,900	3,900	4,928	3,400
Other Revenues	146,263	1,275	252,275	432,289	1,275
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	138,067	170,877	170,877	84,985	166,877
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	635,929	176,052	427,052	551,111	171,552
Personnel (Full-time Equivalents)	26.20	29.00	29.00	29.00	29.00

City Clerk Summary

Services Provided:

To provide a record of proceedings of the City Council and other public bodies; conduct City elections; provide records management and microfilming services.

Service Improvement Objectives:

The continuing goal of the City Clerk Department is complete customer satisfaction.

In microfilm, user departments will be satisfactorily served based on a survey.

Council Support will track any agendas not posted within legal mandates.

Financial reporting will ensure that all affected statement of Economic Interest personnel are tracked for compliance.

Records Management will continue to measure the number of services (retention schedules, destructions, transfers) that are provided.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of meeting tapes copied	35	35	35	51	35
% of meeting agendas posted timely	100%	100%	100%	100%	100%
# of retention schedules updated	3	1	1	3	3
% of departments well-served microfilm	100%	100%	100%	100%	100%
Expenditures:					
Salaries, Wages and Benefits	1,380,102	1,861,008	2,112,008	1,559,538	1,761,007
Materials, Supplies and Services	632,150	950,802	978,508	1,354,429	920,600
Internal Support	491,461	584,336	584,336	590,015	268,114
Capital Purchases	35	0	0	25,485	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	2,503,749	3,396,146	3,674,852	3,529,467	2,949,721
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	347,255	0	0	28,909	0
Charges for Services	4,344	3,900	3,900	4,928	3,400
Other Revenues	146,263	1,275	252,275	432,289	1,275
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	138,067	170,877	170,877	84,985	166,877
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	635,929	176,052	427,052	551,111	171,552
Personnel (Full-time Equivalents)	26.20	29.00	29.00	29.00	29.00

City Clerk Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
City Clerk	1.00	1.00	1.00	101,907	104,047
Administrative Aide II	-	1.00	1.00	44,192	44,485
Administrative Analyst III	1.00	1.00	1.00	68,321	68,324
Assistant City Clerk	1.00	1.00	1.00	94,469	101,082
Chief Deputy City Clerk	2.00	2.00	2.00	151,760	155,690
Clerk Typist I	1.00	1.00	1.00	31,155	31,155
Clerk Typist II	1.00	1.00	1.00	33,614	33,613
Clerk Typist III	1.00	1.00	1.00	36,495	36,494
Clerk Typist IV	2.00	1.00	1.00	39,252	39,252
Deputy City Clerk I	6.00	6.00	6.00	318,036	318,023
Deputy City Clerk II	1.00	1.00	1.00	55,795	55,796
Election Employee/1	1.00	1.00	1.00	22,683	22,682
Election Employee/5	1.00	1.00	1.00	24,761	24,760
Election Employee/6	1.20	4.00	4.00	109,379	109,378
Election Supervisor	1.00	1.00	1.00	39,252	39,252
Executive Secretary	1.00	1.00	1.00	48,840	48,840
Microfilm Technician	1.00	1.00	1.00	41,670	41,670
Records Manager-City Clerk	1.00	1.00	1.00	55,795	60,132
Senior Minute Clerk	1.00	1.00	1.00	43,361	43,362
Special Projects Officer-City Clerk	1.00	1.00	1.00	64,152	71,850
Subtotal Salaries	26.20	29.00	29.00	1,424,889	1,449,886
Overtime	---	---	---	20,600	20,600
Fringe Benefits	---	---	---	356,240	334,058
Administrative Overhead	---	---	---	59,278	60,672
Salary Savings	---	---	---	-	(104,210)
Total	26.20	29.00	29.00	1,861,007	1,761,007





City Manager Department

Purpose

The City Manager is responsible for the administration of the following City departments:

- Community Development
- Financial Management
- Fire
- Health and Human Services
- Human Resources
- Library Services
- Long Beach Energy
- Oil Properties
- Parks, Recreation, and Marine
- Planning and Building
- Police
- Public Works
- Technology Services

The City Manager is not responsible for the administration of the elected and appointed offices and commission-governed departments. Though the specific duties and responsibilities are set forth in the City Charter, the City Manager also plans and directs the implementation of City programs in accordance with City Council policies, the City Charter and the Municipal Code, and provides leadership for efficient and effective municipal services for the community.

Customers Served

City Council, City departments, other governmental agencies, and the general public.

Notes

The following City Manager Department pages represent general city management activities and citywide functions directed by the City Manager. These citywide functions include the Citizen Police Complaint Commission, Human Dignity Program, Intergovernmental Relations, Service Optimization Program, Neighborhood Nuisance Abatement Program, Management Assistant Program, City art support, and special advertising and promotions activities.

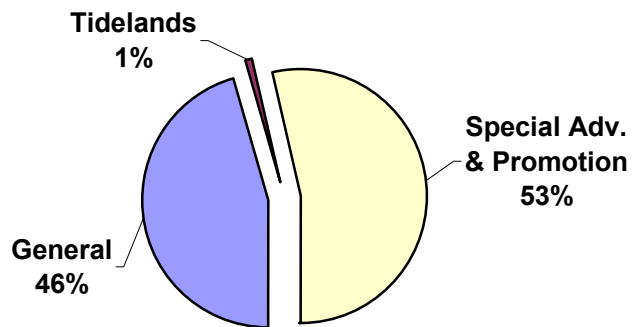
City Manager Department Summary

Expenditures Budget by Fund

General	\$4,442,923
Special Advertising & Promotion	\$5,210,427
Tidelands	\$74,889

Revenues Budget by Fund

General	\$0
Special Advertising & Promotion	\$3,949,500
Tidelands	\$0



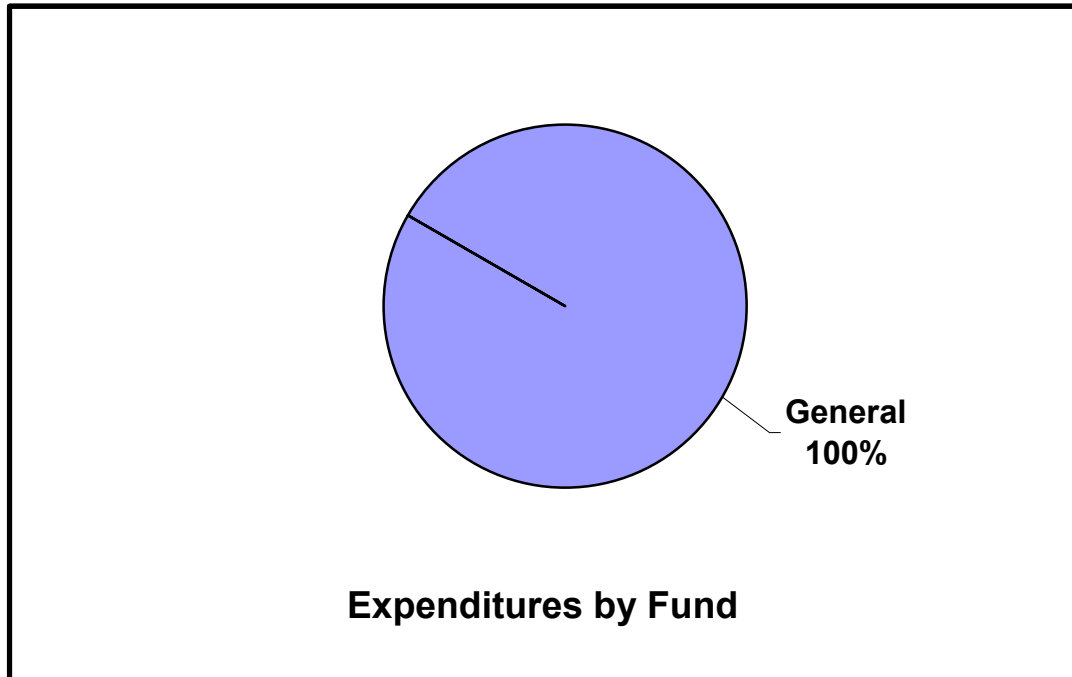
Expenditures by Fund

Notes

Prior to FY 03, Civic Center rent was charged directly to individual departments in their Internal Support account group. For FY 03, this expense was centralized in a City-wide account and does not show up in the budget for individual departments. In FY 02, this expense was \$197,227.

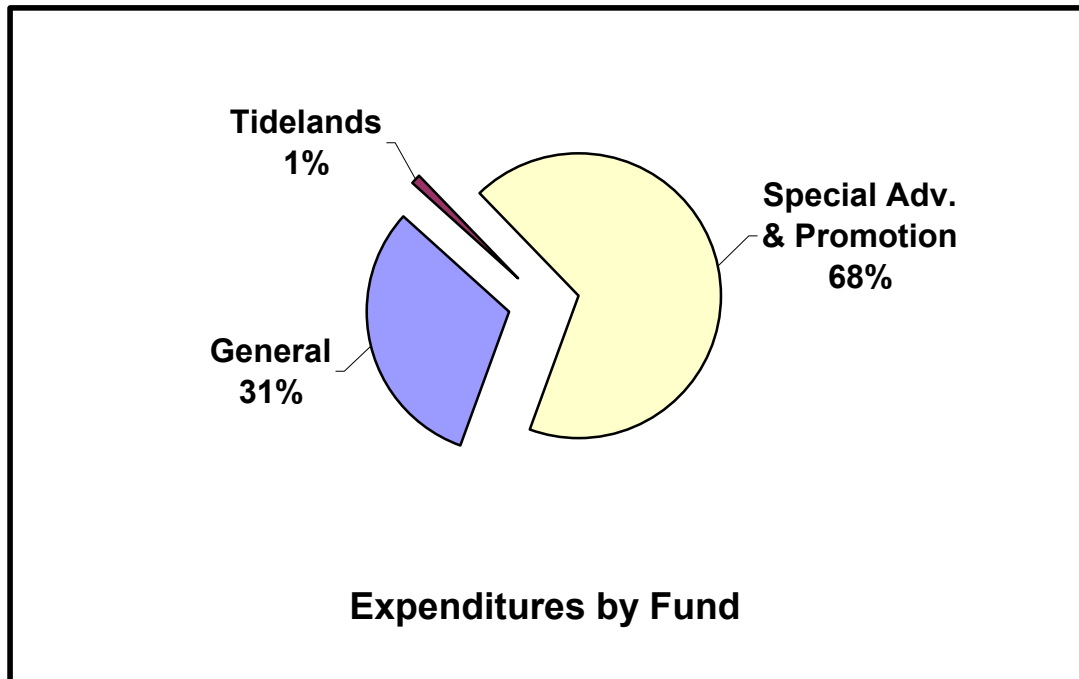
	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	2,716,827	2,932,324	2,932,324	2,986,557	2,761,726
Materials, Supplies and Services	5,967,048	7,415,250	7,905,969	7,259,210	6,983,988
Internal Support	503,682	493,150	495,650	478,961	358,286
Capital Purchases	0	0	59,500	52,997	0
Debt Service	0	0	0	0	0
Transfers from Other Funds	(285,664)	(331,153)	(331,153)	(357,835)	(375,761)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	8,901,894	10,509,571	11,062,290	10,419,890	9,728,239
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	3,835,683	4,165,000	4,165,000	3,619,532	3,645,000
Licenses and Permits	75,355	0	0	78,027	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	419,457	380,000	345,000	542,090	304,500
Revenue from Other Agencies	500	0	107,000	0	0
Charges for Services	0	0	0	0	0
Other Revenues	(21,123)	0	0	32,454	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	4,309,872	4,545,000	4,617,000	4,272,102	3,949,500
Personnel (Full-time Equivalents)	26.00	31.00	31.00	31.00	31.00

General City Management Functions Summary



	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	1,865,774	1,836,827	1,836,827	1,836,285	1,604,469
Materials, Supplies and Services	183,325	235,750	460,520	316,900	244,550
Internal Support	326,532	331,308	331,308	345,736	206,022
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	(259,801)	0	0	(101,523)	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	2,115,829	2,403,885	2,628,655	2,397,398	2,055,041
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	75,355	0	0	77,827	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	(40)	0	0	80	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	75,315	0	0	77,907	0
Personnel (Full-time Equivalents)	15.45	16.95	16.95	16.95	16.45

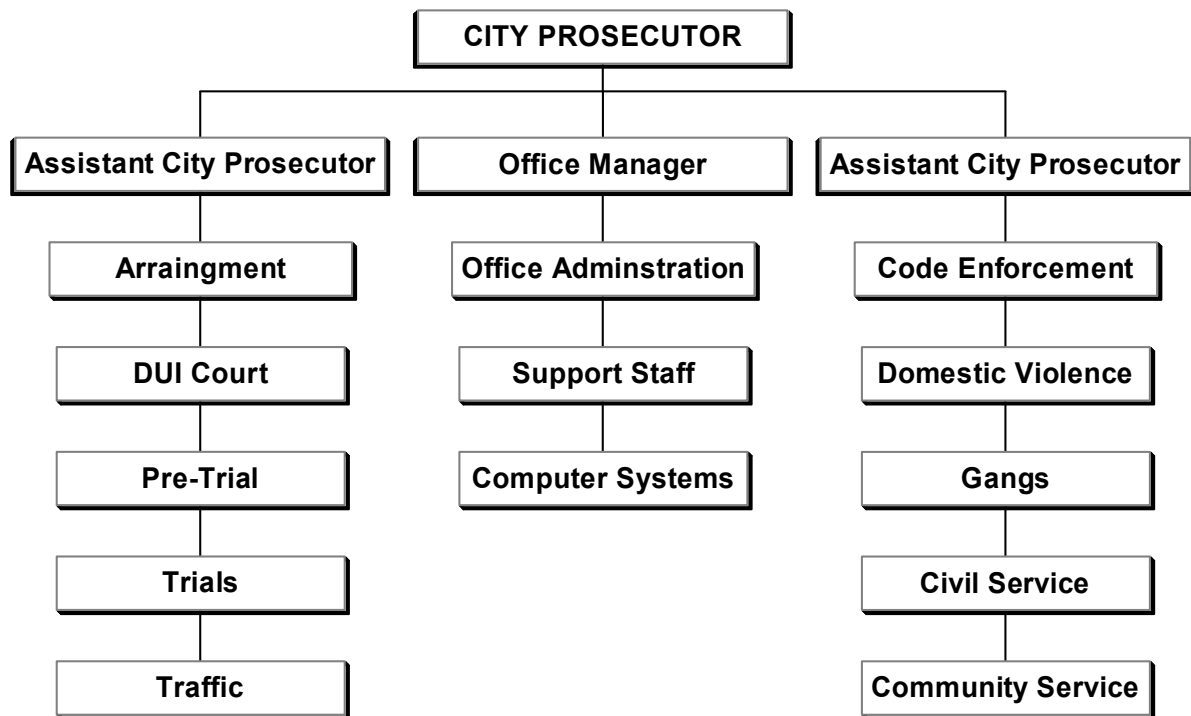
Citywide Functions Directed by the City Manager Summary



	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	851,053	1,095,497	1,095,497	1,150,272	1,157,257
Materials, Supplies and Services	5,783,724	7,179,500	7,445,448	6,942,310	6,739,438
Internal Support	177,151	161,842	164,342	133,225	152,264
Capital Purchases	0	0	59,500	52,997	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	(25,863)	(331,153)	(331,153)	(256,311)	(375,761)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	6,786,065	8,105,686	8,433,635	8,022,492	7,673,198
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	3,835,683	4,165,000	4,165,000	3,619,532	3,645,000
Licenses and Permits	0	0	0	200	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	419,457	380,000	345,000	542,090	304,500
Revenue from Other Agencies	500	0	107,000	0	0
Charges for Services	0	0	0	0	0
Other Revenues	(21,083)	0	0	32,373	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	4,234,556	4,545,000	4,617,000	4,194,195	3,949,500
Personnel (Full-time Equivalents)	10.55	14.05	14.05	14.05	14.55

City Manager Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
City Manager	1.00	1.00	1.00	189,578	199,578
Administrative Assistant-City Manager	5.00	7.00	8.00	621,414	648,595
Assistant City Manager	1.00	1.00	1.00	158,168	166,077
Clerk Typist II	1.00	1.00	-	29,260	-
Clerk Typist III	1.00	1.00	2.00	32,579	68,145
Contracts Officer	1.00	1.00	1.00	94,940	84,034
Deputy City Manager	1.00	2.00	2.00	259,037	267,946
Director-Queensway Bay	1.00	-	-	-	-
Executive Secretary to Assistant City Manager	1.00	1.00	1.00	57,859	60,750
Executive Secretary to City Manager	1.00	1.00	1.00	65,106	65,106
Executive Secretary	5.00	5.00	5.00	260,149	268,016
Investigator - City Manager	3.00	2.00	2.00	108,673	108,453
Management Assistant	2.00	3.00	3.00	116,291	116,292
Program Specialist-City Manager	1.00	3.00	2.00	167,271	103,996
Public Information Officer	1.00	1.00	1.00	83,786	85,813
Secretary	-	1.00	1.00	39,075	39,252
Subtotal Salaries	26.00	31.00	31.00	2,283,186	2,282,053
Overtime	---	---	---	-	-
Fringe Benefits	---	---	---	542,837	527,633
Administrative Overhead	---	---	---	106,302	111,029
Salary Savings	---	---	---	-	(158,990)
Total	26.00	31.00	31.00	2,932,324	2,761,726



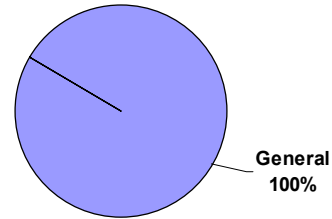
City Prosecutor Department

Expenditures Budget by Fund

General \$3,969,610

Revenues Budget by Fund

General \$97,343



Expenditures by Fund

Major Accomplishments FY 02

- Received and implemented new computer case management system.
- Obtained \$200,000 in grant funding for Community Prosecution Program.

City Prosecutor Department Summary

Mission Statement

The Long Beach City Prosecutor's Office provides the finest municipal prosecution services for all persons in Long Beach by pursuing the highest standards of justice and balancing the needs of society with those of the individual.

Customers Served

General public, law enforcement agencies and City Departments.

Primary Activities

Prosecutes all adult misdemeanors in the City of Long Beach, represents City management at Civil Service appeals, reviews and proposes penal ordinances for action and renders opinions on penal statutes for City officials.

Notes

The City Prosecutor is an elected official department.

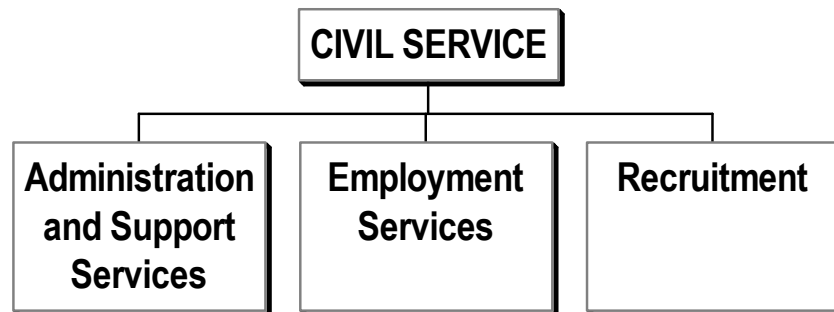
In this Department, it should be noted that \$98,500 in costs for code enforcement activities provided by this Department are transferred to the Community Development Department and supported by Community Development Block Grant funds.

Prior to FY 03, Civic Center rent was charged directly to individual departments in their Internal Support account group. For FY 03, this expense was centralized in a City-wide account and does not show up in the budget for individual departments. In FY 02, this expense was \$333,798.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	2,874,922	3,318,423	3,318,423	3,199,294	3,519,616
Materials, Supplies and Services	580,463	279,900	501,975	619,213	175,700
Internal Support	695,982	684,198	684,198	664,827	372,794
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers from Other Funds	(82,588)	(98,500)	(98,500)	(98,500)	(98,500)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	4,068,780	4,184,021	4,406,096	4,384,834	3,969,610
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	(1,324)	0	0	0	0
Revenue from Other Agencies	178,732	259,520	286,729	268,144	97,343
Charges for Services	0	0	0	0	0
Other Revenues	3,255	0	0	423	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	180,663	259,520	286,729	268,567	97,343
Personnel (Full-time Equivalents)	37.77	41.00	41.00	41.00	42.00

City Prosecutor Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
City Prosecutor	1.00	1.00	1.00	150,944	154,113
Administrative Analyst I	-	-	1.00	-	46,899
Assistant City Prosecutor	1.00	1.00	2.00	117,350	270,000
Clerk I - NC	-	-	0.50	-	9,686
Clerk Typist II - NC	0.80	0.60	1.00	18,052	31,677
Deputy City Prosecutor	17.00	18.00	19.00	1,350,709	1,547,231
Investigator - City Prosecutor	1.97	1.90	2.00	100,647	102,924
Law Clerk	1.00	-	-	-	-
Law Clerk-Prosecutor	-	1.00	-	43,802	-
Legal Assistant I	-	2.00	1.00	75,612	39,455
Legal Assistant II	-	7.00	5.00	286,918	212,323
Legal Assistant III	-	-	1.00	-	47,209
Legal Office Assistant	-	2.00	-	62,440	-
Legal Office Specialist	-	-	4.00	-	136,523
Legal Secretary I	1.00	-	-	-	-
Legal Secretary II	4.00	-	-	-	-
Legal Stenographer III	2.00	-	-	-	-
Office Manager-Prosecutor-Confidential	1.00	1.00	1.00	64,349	65,945
Office Specialist-Prosecutor	-	3.50	1.50	168,026	79,212
Paralegal	1.00	-	-	-	-
Paralegal-Prosecutor	-	1.00	1.00	39,409	40,591
Senior Legal Secretary I	4.00	-	-	-	-
Senior Legal Secretary II	1.00	-	-	-	-
Victims Advocate	1.00	1.00	1.00	36,202	35,492
Subtotal Salaries	37.77	41.00	42.00	2,514,460	2,819,279
Overtime	---	---	---	20,360	16,160
Fringe Benefits	---	---	---	653,940	679,936
Administrative Overhead	---	---	---	129,663	136,280
Salary Savings	---	---	---	-	(132,038)
Total	37.77	41.00	42.00	3,318,423	3,519,616



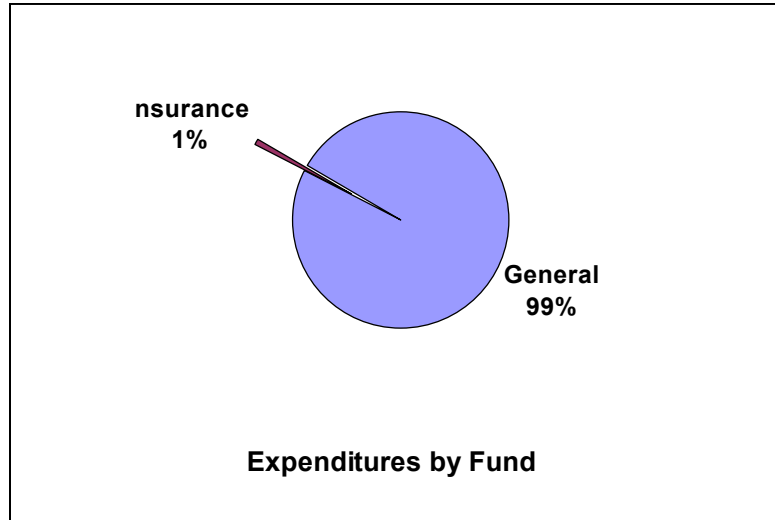
Civil Service Department

Expenditures Budget by Fund

General	\$2,301,878
Insurance	\$20,217

Revenues Budget by Fund

General	\$0
Insurance	\$0



Major Accomplishments FY 02

- Conducted a major recruitment and test for Police Recruit, utilizing video testing.
- Completed promotional examinations for Battalion Chief, Fire Boat Operator, Fire Captain, and Fire Engineer.
- Administered the Security Officer and Communications Dispatcher examinations on a two-per-year cycle.
- Created new classifications to convert 144 California State University of Long Beach Foundation employees to City Service.
- Co-hosted a major management training session on the legal challenges of using electronic mail.
- Implemented an on-line employment application process for positions within the classified service.
- Instituted electronic recruiting through CareerBuilders.Com.
- Provided for the continuous filing of employment applications for difficult to fill information technology positions.
- Conducted major job analysis for the classifications of Police Lieutenant, Sergeant and Fire Captain.
- Adopted 15 revised job classification specifications and approved 3 job classification consolidations.
- Conducted 17 employee disciplinary hearings over 35 days.
- Conducted two community recruitment orientations for prospective Communications Dispatcher candidates and three recruitment orientations for prospective Police Recruit candidates.

Civil Service Department Summary

Mission Statement

The Civil Service Department, with fairness, integrity and courtesy, ensures a qualified, service-oriented pool of candidates that reflects the diversity of the community through an unbiased, reliable and timely employment process.

Customers Served

The residents and businesses of Long Beach, City departments, City employees and the general employment-seeking public.

Primary Activities

To recruit, test and certify the most highly qualified job applicants for the classified workforce that will equip user departments with the means to provide dependable, quality service to both residents and businesses. To carry out the City Council's commitment to equal employment opportunities (EEO) and the merit principle. To assist in the training and development of employees, managers and supervisors. To administer a fair appeal process, monitor the hours of non-career employees and maintain the personnel records of 4,172 classified employees.

Notes

The Civil Service Department is a Commission governed department.

For FY 03, the number of bilingual tests administered will be measured in the Employment Services Division and the number of managerial/supervisory training classes will be measured in the Recruitment Division.

Note: Prior to FY 03, Civic Center rent was charged directly to individual departments in their Internal Support account group. For FY 03, this expense was centralized in a City-wide account and does not show up in the budget for individual departments. In FY 02 this expense was \$231,074.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	1,483,046	1,784,188	1,784,188	0	1,748,222
Materials, Supplies and Services	346,461	340,250	365,328	0	333,800
Internal Support	490,775	444,066	444,066	0	240,073
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers from Other Funds	(15,000)	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	2,305,282	2,568,504	2,593,582	0	2,322,095
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	614	0	0	0	0
Other Revenues	(518)	0	0	0	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	97	0	0	0	0
Personnel (Full-time Equivalents)	23.50	23.50	23.50	23.50	24.00

Administration and Support Services Division Summary

Services Provided:

Enforce City Charter mandated Civil Service Rules and Regulations; adjudicate appeals; maintain eligible and priority lists; certify candidates for selection; monitor non-career appointments; process personnel transactions; monitor performance appraisal system; and maintain employee records.

Service Improvement Objectives:

To conduct four training classes on Civil Service Rules and Regulations.

To certify 75% of personnel requisitions within 24 hours of receipt.

To modify or adopt rules which will provide management with optimal flexibility without compromising merit system principles.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of supervisory/management training classes conducted	3	4	4	4	4
% of personnel requisitions certified within 24 hours of receipt	68%	75%	75%	60%	75%
Expenditures:					
Salaries, Wages and Benefits	518,458	618,865	618,865	0	617,711
Materials, Supplies and Services	98,009	77,250	77,641	0	77,250
Internal Support	360,668	387,061	387,061	0	179,540
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	977,135	1,083,176	1,083,567	0	874,501
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	435	0	0	0	0
Other Revenues	(518)	0	0	0	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	(83)	0	0	0	0
Personnel (Full-time Equivalents)	5.50	5.50	5.50	5.50	6.00

Employment Services Division Summary

Services Provided:

Develop and administer streamlined, job-related employment examinations in accordance with modern psychometric standards to ensure City departments are equipped with highly qualified pools of candidates for selection. Provide timely staff reports to the Civil Service Commission to meet the exceptional personnel needs of the user departments.

Service Improvement Objectives:

To establish 180 eligible lists.
 To complete examinations within an average of 22 days.
 To complete 98% of departmental requests for staff reports within established deadlines.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of eligible lists established	228	180	180	250	180
Average exam turnaround days	44	85	85	44	72
% of reports completed within established deadlines	98%	98%	98%	98%	98%
# of managerial/supervisory training classes conducted	4	4	4	4	N/A
# of bilingual tests administered	N/A	N/A	N/A	N/A	85
Expenditures:					
Salaries, Wages and Benefits	812,714	972,161	972,161	0	926,076
Materials, Supplies and Services	162,802	193,750	213,906	0	149,600
Internal Support	48,923	24,742	24,742	0	26,381
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	1,024,439	1,190,653	1,210,810	0	1,102,057
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	179	0	0	0	0
Other Revenues	0	0	0	0	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	179	0	0	0	0
Personnel (Full-time Equivalents)	15.00	15.00	15.00	15.00	15.00

Recruitment Division Summary

Services Provided:

Implement recruitment strategies that identify and attract qualified service-oriented applicants for City jobs; coordinate Reassignment for Training Program. Provide City departments with EEO hiring opportunities. Provide individuals with career counseling opportunities.

Service Improvement Objectives:

To increase direct recruitment contacts by 10%.

To recruit a pool of diverse applicants for City employment equivalent to the labor market.

To increase career counseling sessions by 10%.

To conduct a total of eight managerial/supervisory training sessions on Employee Selection and Performance Appraisal.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of community outreach visits	92	54	54	151	175
# of bilingual tests administered	69	105	105	96	N/A
# of career counseling sessions conducted	69	100	100	80	90
# of managerial/supervisory training classes conducted	1	7	7	2	8
Expenditures:					
Salaries, Wages and Benefits	151,874	193,162	193,162	0	204,434
Materials, Supplies and Services	85,650	69,250	73,780	0	106,950
Internal Support	81,184	32,263	32,263	0	34,152
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	(15,000)	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	303,708	294,675	299,205	0	345,536
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	0	0	0	0	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	0	0	0	0	0
Personnel (Full-time Equivalents)	3.00	3.00	3.00	3.00	3.00

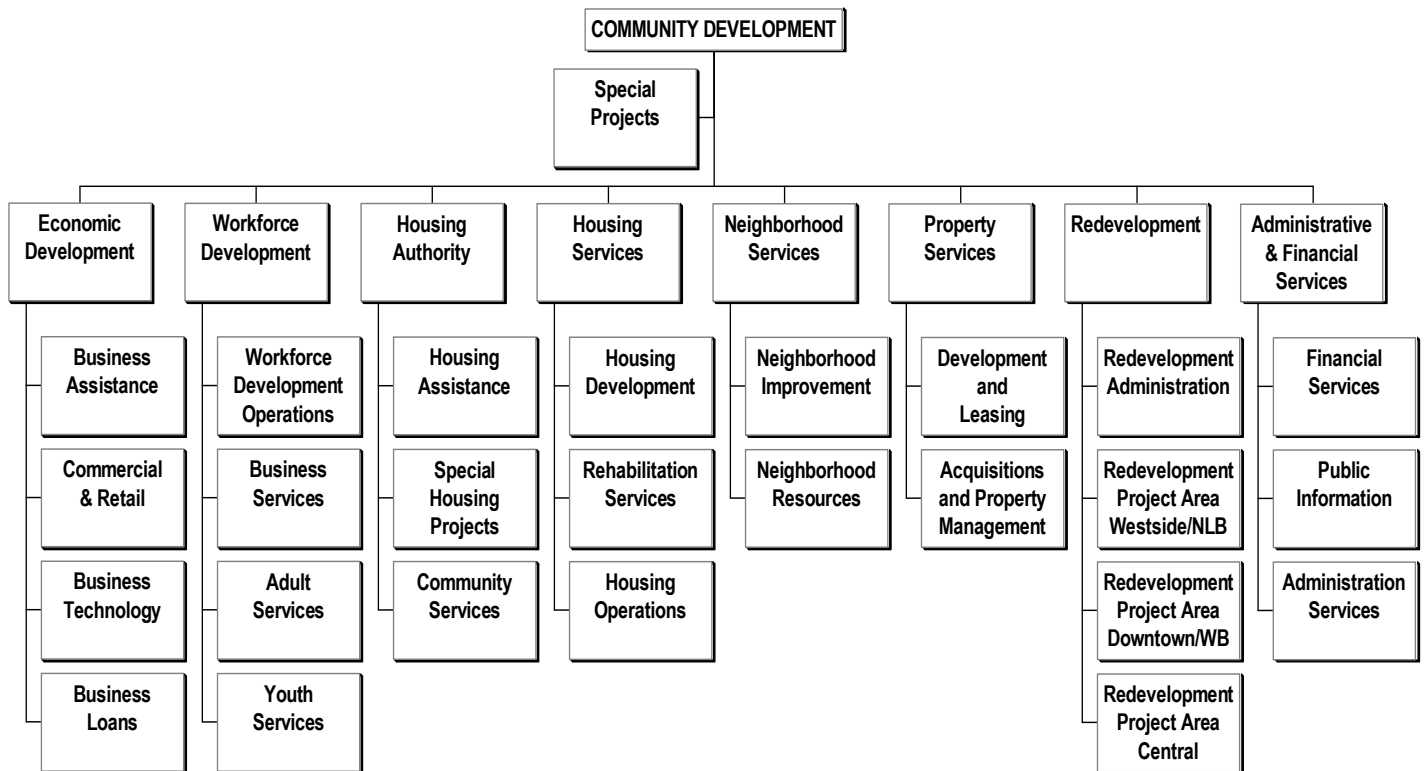
Civil Service Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Executive Director-Civil Service	1.00	1.00	1.00	114,299	122,300
Administrative Aide I	-	-	1.00	-	30,911
Assistant Administrative Analyst II-Confidential	2.00	2.00	2.00	105,777	98,479
Clerk Typist I	1.50	1.50	-	40,761	-
Clerk Typist II	2.00	2.00	3.00	60,532	93,060
Clerk Typist III	1.00	1.00	1.00	37,957	37,956
Clerk Typist IV	2.00	2.00	2.00	78,504	78,505
Deputy Director-Civil Service	1.00	1.00	1.00	100,416	107,444
Employment Services Officer	1.00	1.00	1.00	88,051	94,215
Executive Secretary	1.00	1.00	1.00	49,352	52,808
Members-Boards/Commissions	-	-	-	30,000	30,000
Payroll/Personnel Assistant III	1.00	1.00	-	40,208	-
Personnel Analyst I-Confidential	5.00	4.00	2.00	203,839	106,855
Personnel Analyst II-Confidential	1.00	2.00	4.00	122,623	241,467
Personnel Analyst III-Confidential	2.00	2.00	2.00	136,643	136,647
Personnel Assistant I-Confidential	-	-	1.00	-	40,209
Personnel Assistant II-Confidential	0.00	-	1.00	-	44,485
Recruitment Officer-Civil Service	1.00	1.00	1.00	71,896	78,532
Senior Payroll/Personnel Assistant	1.00	1.00	-	44,482	-
Subtotal Salaries	23.50	23.50	24.00	1,325,340	1,393,871
Overtime	---	---	---	-	-
Fringe Benefits	---	---	---	390,098	368,604
Administrative Overhead	---	---	---	68,751	65,902
Salary Savings	---	---	---	-	(80,156)
Total	23.50	23.50	24.00	1,784,189	1,748,221



Community

Development



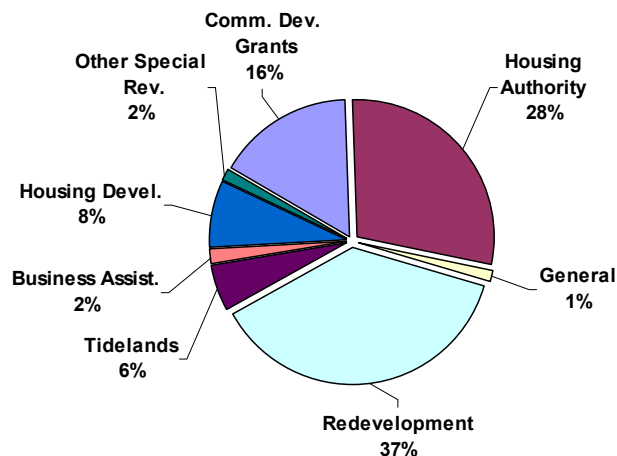
Community Development Department

Expenditures Budget by Fund

General	\$2,075,667
Business Assistance	\$2,377,460
Comm Dev Grants	\$25,285,767
Housing Authority	\$43,639,624
Housing Develop	\$12,375,895
Other Special Rev	\$2,310,892
Redevelopment	\$56,708,501
Tidelands	\$8,538,557

Revenues Budget by Fund

General Fund	\$4,075,200
Business Assistance	\$2,647,000
Comm Dev Grants	\$25,285,768
Housing Authority	\$43,742,859
Housing Develop	\$7,512,100
Other Special Rev	\$2,356,017
Redevelopment	\$32,335,864
Tidelands	\$3,951,371



Expenditures by Fund

Major Accomplishments FY 02

- Completed 90% of construction for the new CityPlace, including opening new retail stores.
- Implemented new community lending program as a result of a \$1 million Economic Development Agency (EDA) grant.
- Assisted in the preservation of 528 affordable housing units in North Long Beach.
- Successfully raised \$36 million of Redevelopment Agency (RDA) Tax Allocation Bonds for North Long Beach Redevelopment Area.
- Implemented North Long Beach Public Works Master Plan.
- Completed RDA plan review and land sale for construction of Genesis housing project.
- Graduated 30 low-income residents from the Neighborhood Leadership program.
- Began construction of 38 units and completed construction of 10 units of artist loft housing in the East Village Arts District.
- Refined conceptual plan for Boeing PacifiCenter industrial development.
- Developed and distributed Community Development public information brochures.

Strategic Plan Highlights

Community Safety

- The School-to-Career Consortium and the Summer Youth Employment Programs provide job opportunities for city youth while the Youth Opportunity Center is upgrading job placement focus/activities through expansion of a job matching system.
- The Neighborhood Services Bureau assisted with 300 neighborhood cleanups, cleaning streets and alleys.

Neighborhood Development

- To strengthen community leadership and increase public participation, the Leadership Academy and the Neighborhood Leadership Program are in place; bi-monthly workshops are also held to assist neighborhood leaders in gaining skills.

Community Development Department

Strategic Plan Highlights Continued

Neighborhood Development

- To inform community leaders, *NeighborNews* is a quarterly publication sent to all neighborhood/community leaders. In addition, all neighborhood associations regularly receive program flyers and meeting announcements.
- To assist neighborhoods, the Neighborhood Resource Center provides neighborhood problem solving seminars, grant writing assistance and access to resources necessary to conduct neighborhood meetings and cleanups.
- The Neighborhood Partners Program provides \$5,000 in matching grants to neighborhood organizations to assist in the development of neighborhood identity through signage, murals, artwork and banners.
- A rehabilitation loan program aimed at stimulating housing improvements and physical revitalization for residential property are available as well as Neighborhood Improvement Programs that target low-income neighborhoods.
- First time homebuyers' assistance seminars, programs and low interest single-family owner-occupied rehabilitation programs are in place. In addition, the RDA sets aside 20% of its funding for affordable housing to support first-time homebuyer programs and the construction of new housing.
- The Housing Authority is creating a Home Ownership Program and developing a Housing Action Plan to increase home ownership.

Education and Youth

- To address workforce needs of youth, the Workforce Development Board formed a Youth Council/Committee.
- The Youth Employment Opportunity Center is open and operating, providing job preparation and support services to disadvantaged, at-risk youth.

Business Growth and Workforce Development

- To retain, expand and attract business, a citywide Economic Development Plan is being developed and will include the input of groups such as the Chamber of Commerce.
- Two "Red Teams" are in place to attract and retain new businesses.
- To protect, preserve and build the industrial sector, staff assisted a manufacturer with re-zoning efforts for their expansion and with the acquiring of adjacent sites for further expansion and additional jobs. Staff is also identifying sites that offer opportunities for additional industrial development.
- The Pike at Rainbow Harbor project has a scheduled completion date of October 2003, and is designed to boost tourism and economic activity.
- The Workforce Development Board is in place, as well as numerous programs, to assist in meeting the needs of employers and helping to promote quality jobs and wages.
- The Atlantic Community Economic Development Center is in place to create a balance between business growth and neighborhood needs.
- CityPlace is under construction to provide a facility to serve downtown workers, residents and visitors.
- The RDA has allocated funds for an expanded Façade Improvement Program in North Long Beach.



Community Development Department Summary

Mission Statement

To enhance the physical appearance of the City and its neighborhoods; to increase the availability of affordable housing; and to improve the economic well-being of the community and its residents.

Customers Served

Long Beach residents, businesses, community groups, City Council, City Manager, and other City departments.

Primary Activities

Programs and services that focus on providing job placement skills and skills development; low and moderate income housing rehabilitation and development; rental housing tenant assistance; neighborhood revitalization and beautification; assistance with real estate transactions; business development, expansion and relocation; new commercial development; and the management of contract operations for certain City properties.

Notes

The Department of Community Development is a City Manager department.

The Department's Full-Time Equivalent (FTE) total increased from 157.97 in FY 01 to 313.31 in FY 02. This is mainly due to the conversion of 144 FTE CSULB Foundation employees to City employee status.

The Redevelopment Bureau sold approximately \$77 million of tax allocation bonds in FY 02 to help support various projects throughout the City. This accounts for the large variance between the Adopted and Adjusted FY 02 amounts and a portion of the increase for the Proposed FY 03 expenditure budget.

Prior to FY 03, Civic Center rent was charged directly to individual departments in the Internal Support account group. For FY 03, this expense was centralized in a City-wide account and does not show up in the budget for individual departments. In FY 02 this expense was \$301,646.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	8,195,115	19,410,715	18,210,066	10,336,668	20,653,260
Materials, Supplies and Services	94,638,428	85,491,804	107,199,295	98,118,287	107,661,646
Internal Support	4,247,743	3,760,281	3,957,928	4,416,770	3,011,853
Capital Purchases	454,795	3,385,000	2,262,885	308,840	1,504,000
Debt Service	19,343,613	16,005,517	79,830,829	55,817,331	17,104,459
Transfers from Other Funds	10,182,140	3,960,592	7,945,812	7,844,757	3,377,145
Prior Year Encumbrance	(47,560)	0	66	0	0
Total Expenditures	137,014,274	132,013,908	219,406,881	176,842,653	153,312,363
Revenues:					
Property Taxes	23,980,268	23,717,751	23,717,751	30,381,008	28,088,600
Other Taxes	4,934,565	6,530,691	6,530,691	5,085,114	5,331,691
Licenses and Permits	116,095	7,700	15,777	25,994	11,745
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	13,978,060	13,922,301	13,971,967	14,824,715	13,535,573
Revenue from Other Agencies	70,030,583	68,727,659	67,936,651	77,649,167	64,144,323
Charges for Services	5	0	0	1,217	0
Other Revenues	6,210,024	8,048,948	9,301,874	9,057,418	5,159,249
Interfund Services - Charges	223,591	169,558	205,558	234,848	181,658
Intrafund Services - GP Charges	694,957	235,115	703,288	667,011	368,329
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	7,654,466	1,189,240	111,280,752	81,306,222	1,259,692
Operating Transfers	7,541,313	2,741,450	2,421,450	1,844,189	3,825,319
Total Revenues	135,363,928	125,290,413	236,085,759	221,076,903	121,906,179
Personnel (Full-time Equivalents)	157.97	313.31	313.31	313.31	332.05

Administrative and Financial Services Bureau Summary

Services Provided:

This is an internal service bureau within Community Development which provides financial, budgetary, human resources, employee benefits, training, safety and risk management support to the Department.

Service Improvement Objectives:

Coordinate departmental public information and communication improvement strategy.

Streamline internal financial and budgeting procedures to enhance operating efficiency.

Improve internal personnel procedures to increase ability to serve Department employees and hire new staff.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Media Contacts	15	20	20	20	30
Departmental Information Packages Distributed	100	150	150	300	250
New Employee Orientation Meetings	2	6	6	6	6
Expenditures:					
Salaries, Wages and Benefits	811,037	997,495	997,495	987,524	1,007,230
Materials, Supplies and Services	244,209	342,214	363,068	284,240	240,803
Internal Support	(1,122,731)	(1,420,422)	(1,420,422)	(1,244,049)	(1,455,422)
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	94,964	110,113	110,113	(13,773)	124,947
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	27,480	29,400	50,254	13,941	(82,442)
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	98	0	0	158	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	98	0	0	158	0
Personnel (Full-time Equivalents)	11.00	13.20	13.20	13.20	15.55

Economic Development Bureau Summary

Services Provided:

Business attraction, retention and development; permit process assistance and business incentive packages; site selection and corridor revitalization; technical and financial assistance; business technology services.

Service Improvement Objectives:

Develop new Business Technology Division to enhance City's use of technology for business recruitment and online tools.

Increase business outreach in Redevelopment project areas.

Provide high quality comprehensive economic development services focusing on business attraction, retention, finance and growth.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Business Loan Services (including counseling)	62	65	65	200	250
Online Business Development Tools	2	5	5	6	6
Business Technology Recruitment	1	3	3	6	10
# of Site Visits to Businesses in Redevelopment Areas	150	200	200	200	200
Expenditures:					
Salaries, Wages and Benefits	812,831	2,170,112	1,801,772	1,009,178	2,298,838
Materials, Supplies and Services	4,102,238	6,614,034	1,570,592	4,376,655	5,454,993
Internal Support	496,878	439,764	396,890	493,285	369,199
Capital Purchases	15,000	0	0	6,564	0
Debt Service	332,219	213,900	311,600	296,460	298,400
Transfers From Other Funds	(108,670)	0	4,429,139	(49,623)	(83,400)
Prior Year Encumbrance	0	0	66	0	0
Total Expenditures	5,650,495	9,437,810	8,510,060	6,132,520	8,338,030
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	1,674,226	2,917,691	2,917,691	1,776,060	1,917,691
Licenses and Permits	10,400	0	0	2,300	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	644,609	1,173,464	1,173,464	620,306	785,326
Revenue from Other Agencies	113,768	300,000	300,000	751,348	300,000
Charges for Services	0	0	0	0	0
Other Revenues	(512,973)	1,548,831	1,548,831	674,570	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	195,000	2,000,000	2,000,000	1,137,263	2,000,000
Total Revenues	2,125,031	7,939,986	7,939,986	4,961,848	5,003,017
Personnel (Full-time Equivalents)	27.16	31.17	31.17	31.17	34.17

Housing Authority Bureau Summary

Services Provided:

Low-income family certification and unit qualification for participation in federally-funded residential rental assistance program.

Service Improvement Objectives:

Maximize the use of the rental assistance program by assisting 5,972 households, or 100% of authorization.

Ensure compliance with program requirements by completing all recertifications and other annual activities at least 45 days before the anniversary date.

Improve service to tenants and landlords by scheduling inspections within eight calendar days of the request.

Improve the success rate of Family Self-Sufficiency (FSS) participants through delivery of available services.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Utilization of Authorized Units	5,674	5,543	5,543	5,674	5,972
% Utilization of Authorized Units	99%	100%	100%	102%	100%
Enrollment of HUD-Mandated FSS Participants	875	800	800	829	1,113
% of FSS Enrollment	100%	100%	100%	104%	100%
Expenditures:					
Salaries, Wages and Benefits	2,051,669	3,130,012	3,130,012	2,660,066	3,362,648
Materials, Supplies and Services	33,275,672	38,401,242	39,042,754	39,296,295	39,223,343
Internal Support	777,802	883,355	1,081,690	922,754	1,053,633
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	2,204	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	36,105,143	42,414,609	43,254,456	42,881,319	43,639,624
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	203,195	219,792	219,792	116,819	144,340
Revenue from Other Agencies	36,691,955	42,229,126	42,229,126	42,186,463	43,563,519
Charges for Services	0	0	0	0	0
Other Revenues	33,378	4,550	4,550	47,733	35,000
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	36,928,528	42,453,468	42,453,468	42,351,015	43,742,859
Personnel (Full-time Equivalents)	43.00	56.00	56.00	56.00	60.00

Housing Services Bureau Summary

Services Provided:

Promotion, preservation and expansion of home ownership opportunities and rental housing units that are affordable, and financial assistance to existing low and moderate income property owners to ensure safe, sanitary and decent housing, and improvement of housing stock.

Service Improvement Objectives:

Increase the number of affordable rental and ownership units in the City of Long Beach.

Modify home-buyer assistance programs and rehabilitation loan programs to comply with new restrictions and meet changing market needs.

Improve communications with other bureaus and departments to facilitate cross-marketing of compatible or alternative programs to inform customers of all available opportunities.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of first time home-buyers assisted	176	225	225	110	130
# of affordable rental units provided	24	120	120	247	279
# of affordable ownership units provided	0	0	0	9	12
# of single-family, owner-occupied units assisted	76	92	92	92	100
# of rental units rehabilitated	300	300	300	75	250
# of household units provided rental assistance	164	176	176	100	62
Expenditures:					
Salaries, Wages and Benefits	802,216	1,415,427	1,415,427	1,026,787	1,621,360
Materials, Supplies and Services	13,641,176	7,244,096	12,515,898	8,781,154	15,709,370
Internal Support	386,140	309,250	371,766	426,149	343,301
Capital Purchases	5,614	2,350,000	1,102,885	0	1,504,000
Debt Service	0	0	21,240	39,009	0
Transfers From Other Funds	3,556,039	10,000	(2,451,035)	229,033	22,705
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	18,391,186	11,328,774	12,976,181	10,502,132	19,200,736
Revenues:					
Property Taxes	4,729,264	3,968,751	3,968,751	4,550,774	5,694,000
Other Taxes	0	0	0	0	0
Licenses and Permits	96,925	0	8,077	16,649	3,000
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	1,000,890	752,214	901,880	1,246,003	1,096,315
Revenue from Other Agencies	7,776,956	4,873,000	3,631,785	4,494,036	4,909,506
Charges for Services	0	0	0	1,000	0
Other Revenues	1,735,845	2,843,082	3,926,554	2,785,099	2,391,761
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	5,230,005	250,000	850,000	930,885	800,000
Operating Transfers	(423,085)	(400,000)	(400,000)	(10,912)	0
Total Revenues	20,146,799	12,287,047	12,887,047	14,013,534	14,894,582
Personnel (Full-time Equivalents)	11.38	19.38	19.38	19.38	22.38

Neighborhood Services Bureau Summary

Services Provided:

Assist residents of low-income neighborhoods through coordinating and delivering federally funded programs and services designed to reduce social, physical and economic distress. Also provide assistance to neighborhood business and community organizations Citywide through programs and services provided by the Neighborhood Resource Center.

Service Improvement Objectives:

Increase resident involvement in community projects to 200.

Increase Home Improvement Rebates offered in Neighborhood Improvement Strategy (NIS) areas and Redevelopment Project Areas.

Increase participation of Citywide organizations utilizing programs and services provided by the Neighborhood Resource Center.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Resident Involved Community Improvement Projects	143	175	175	195	200
Home Improvement Rebates Issued	425	450	450	480	475
Neighborhood Resource Center Workshops, Seminars, and Events	566	594	594	2,054	2,100
Expenditures:					
Salaries, Wages and Benefits	1,041,739	2,487,991	2,487,991	1,388,640	2,551,713
Materials, Supplies and Services	3,171,385	2,316,630	1,457,864	3,507,918	2,351,008
Internal Support	822,573	955,214	934,714	899,166	529,306
Capital Purchases	391,263	0	0	0	0
Debt Service	140,400	587,997	1,740,373	2,740,400	0
Transfers From Other Funds	2,992,599	3,886,328	4,861,828	3,358,817	3,853,945
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	8,559,958	10,234,160	11,482,770	11,894,941	9,285,973
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	(1,019)	0	0	7,470	0
Revenue from Other Agencies	6,705,859	10,065,620	10,065,620	11,019,682	10,092,879
Charges for Services	0	0	0	0	0
Other Revenues	2,579,650	3,351,985	3,351,985	1,601,639	2,531,988
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	9,284,490	13,417,605	13,417,605	12,628,791	12,624,867
Personnel (Full-time Equivalents)	35.76	45.76	45.76	45.76	46.50

Property Services Bureau Summary

Services Provided:

Property management and real estate services for City-owned properties; negotiation of lease and development agreements.

Service Improvement Objectives:

Structure development agreements to maximize revenues to the City.

Ensure that long-term interests of the City are protected in all real estate transactions.

Complete new real estate agreements.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Real Estate Agreements (leases, amendments)	17	6	6	20	6
Development Projects	3	3	3	6	4
Properties Managed	68	68	68	68	68
Properties Acquired	57	60	60	40	45
Code Enforcement Properties Cleaned	390	300	300	200	250
Properties Sold	43	25	25	18	25
Expenditures:					
Salaries, Wages and Benefits	746,770	863,295	863,295	864,043	1,018,136
Materials, Supplies and Services	1,141,728	294,181	968,681	1,938,831	629,434
Internal Support	170,601	123,841	123,841	198,404	126,947
Capital Purchases	1,316	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	(54,118)	0	0	(92,902)	(36,950)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	2,006,297	1,281,317	1,955,817	2,908,376	1,737,567
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	3,577,226	3,343,829	3,343,829	4,109,174	3,325,213
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	12,541	0	169,454	207,268	200,000
Interfund Services - Charges	223,591	169,558	205,558	234,848	181,658
Intrafund Services - GP Charges	694,957	235,115	703,288	667,011	368,329
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	4,508,315	3,748,502	4,422,129	5,218,301	4,075,200
Personnel (Full-time Equivalents)	10.67	11.00	11.00	11.00	13.00

Redevelopment Bureau Summary

Services Provided:

The elimination of physical, social and economic blight within the redevelopment project areas.

Service Improvement Objectives:

Work with the public to create strategic plans for project areas.
 Create new parks in redevelopment project areas.
 Encourage community participation in all redevelopment activity.
 Create new shopping centers.
 Create new housing units.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Project Areas with Strategic Plans	2	4	4	2	4
New Parks Created	0	3	3	0	2
Project Area Committee Meetings Held	34	34	34	34	34
New Shopping Centers	1	0	0	1	0
New Housing Units	new	new	new	new	1,000
Expenditures:					
Salaries, Wages and Benefits	1,155,553	1,429,077	1,429,077	1,334,063	1,800,967
Materials, Supplies and Services	13,297,844	15,121,687	34,735,872	15,117,006	30,714,306
Internal Support	602,527	564,774	564,944	588,975	530,360
Capital Purchases	0	1,035,000	1,160,000	288,330	0
Debt Service	18,870,994	15,203,620	77,757,616	52,741,462	16,806,059
Transfers From Other Funds	3,647,610	3,373,948	4,470,943	4,410,865	6,729,889
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	37,574,528	36,728,105	120,118,452	74,480,701	56,581,581
Revenues:					
Property Taxes	19,251,004	19,749,000	19,749,000	25,830,234	22,394,600
Other Taxes	3,260,339	3,613,000	3,613,000	3,309,054	3,414,000
Licenses and Permits	8,770	7,700	7,700	7,045	8,745
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	5,091,938	4,388,081	4,388,081	5,527,830	4,729,458
Revenue from Other Agencies	(298,239)	875,000	659,464	(7,162)	0
Charges for Services	5	0	0	3	0
Other Revenues	2,317,907	300,500	300,500	3,679,319	500
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	2,424,462	939,240	110,430,752	80,375,337	459,692
Operating Transfers	7,278,838	645,000	325,000	217,302	1,328,869
Total Revenues	39,335,023	30,517,521	139,473,497	118,938,962	32,335,864
Personnel (Full-time Equivalents)	17.00	17.00	17.00	17.00	20.80

Special Projects Division Summary

Services Provided:

Supervise the operations, maintenance and development of the Convention Center, Queen Mary, and the Hyatt Regency Hotel. Represent the Department on several Citywide committees and handle special assignments for the Director.

Service Improvement Objectives:

Meet with facilities staff to review preventive maintenance programs to minimize the number of emergency repairs. Provide site inspections, meet with facilities staff to expedite repairs, replacements, scheduled maintenance and Capital Improvement Projects.

Work with facilities staff to increase event bookings and reduce maintenance cost to the City's Tideland Fund.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of Queen Mary site visits	14	13	13	12	12
# of Convention Center site visits	25	27	27	26	26
# of Hyatt Regency Hotel site visits	8	7	7	8	8
Expenditures:					
Salaries, Wages and Benefits	133,474	141,693	141,693	151,238	133,634
Materials, Supplies and Services	9,258,233	8,166,327	8,161,147	8,201,528	8,026,942
Internal Support	300,397	306,248	306,248	279,205	310,189
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	(21,569)	(10,894)	138	(21,569)
Prior Year Encumbrance	(47,560)	0	0	0	0
Total Expenditures	9,644,544	8,592,699	8,598,194	8,632,109	8,449,196
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	3,464,749	3,944,921	3,944,921	3,192,484	3,454,921
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	214	0
Other Revenues	0	0	0	37	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	490,561	496,450	496,450	500,536	496,450
Total Revenues	3,955,309	4,441,371	4,441,371	3,693,271	3,951,371
Personnel (Full-time Equivalents)	2.00	1.80	1.80	1.80	1.65

Workforce Development Bureau Summary

Services Provided:

Recruiting and attracting qualified employees for businesses; providing skills-upgrade training to employees of businesses; assessing local trends and needs to close skill-gaps; assisting with business closures and downsizing; skills and on-the-job training in demand occupations; career center services to prepare and assist residents with employment goals; supportive services to assist in career transitions; employment and career preparation services/training to youth.

Service Improvement Objectives:

Increase access to core resources for residents.
 Increase employment among residents and dislocated workers.
 Increase economic stability of adult residents.
 Increase job/career readiness of Long Beach youth.
 Expand access of business services among local employers.
 Ensure satisfaction with services among business and residential customers.
 Align effectively with local labor trends and economic priorities.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Residents accessing resource centers monthly	8,500	9,000	9,000	8,000	9,000
Earnings increase - adult residents	3,500	3,600	3,600	3,600	3,600
Employment rate - dislocated workers	65%	66%	66%	94%	70%
Skills attainment - youth served	67%	70%	70%	94%	70%
Core business services provided	1,200	1,350	1,350	1,400	1,400
Adult Customer Satisfaction Index (ACSI) Score	66	67	67	67	68
Expenditures:					
Salaries, Wages and Benefits	639,825	6,775,613	5,943,304	915,128	6,858,734
Materials, Supplies and Services	16,505,942	6,991,392	8,383,418	16,614,659	5,311,447
Internal Support	1,813,557	1,598,257	1,598,257	1,852,881	1,204,339
Capital Purchases	41,602	0	0	13,946	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	53,715	(3,398,228)	(3,464,283)	0	(7,212,422)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	19,054,642	11,967,034	12,460,696	19,396,614	6,162,098
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	(3,528)	100,000	0	4,628	0
Revenue from Other Agencies	19,040,284	10,384,913	11,050,656	19,204,800	5,278,419
Charges for Services	0	0	0	0	0
Other Revenues	43,579	0	0	61,597	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	19,080,336	10,484,913	11,050,656	19,271,025	5,278,419
Personnel (Full-time Equivalents)	0.00	118.00	118.00	118.00	118.00

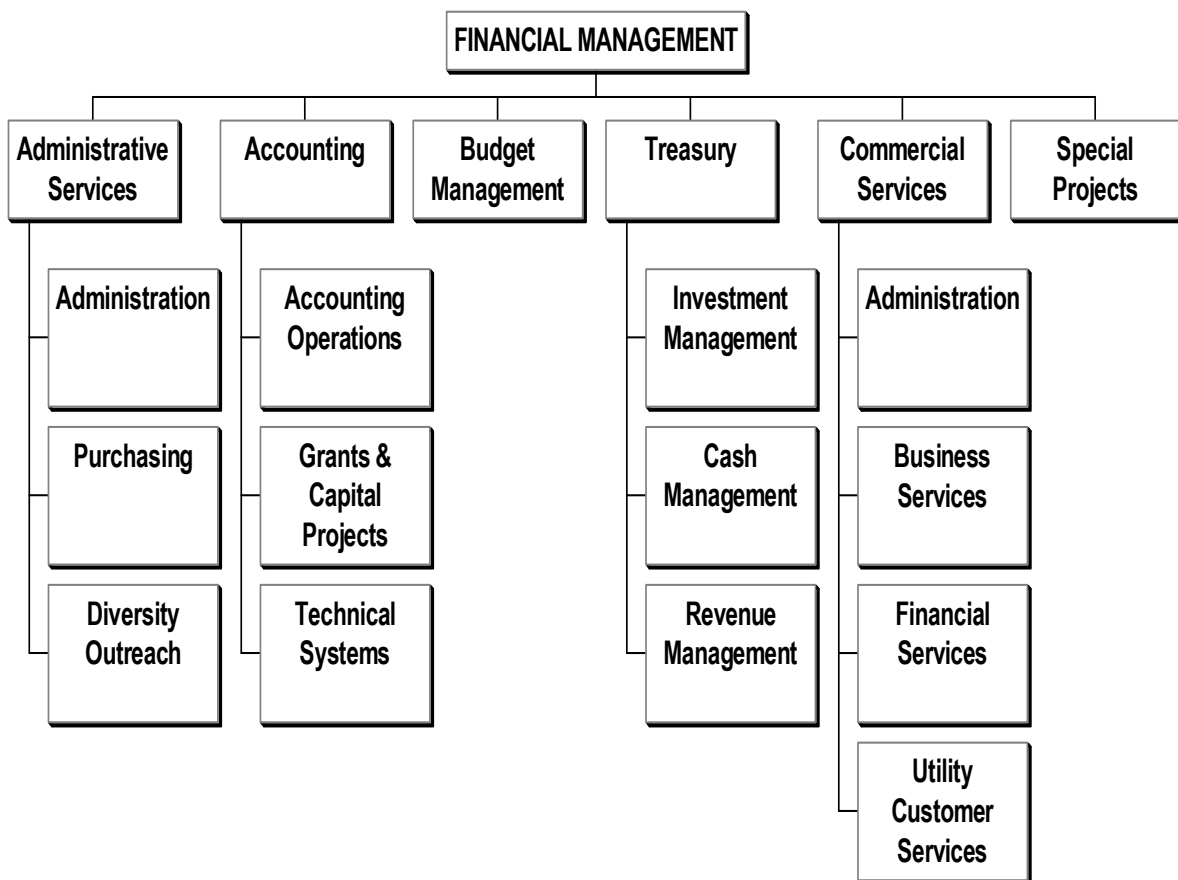
Community Development Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Director-Community Development	1.00	1.00	1.00	153,923	162,018
Accounting Clerk II	1.00	1.00	1.00	31,010	32,606
Accounting Clerk III	3.00	3.00	3.00	114,896	114,894
Administrative Aide II	1.00	1.00	1.00	44,482	38,298
Administrative Analyst I	7.00	6.00	4.00	314,073	204,384
Administrative Analyst II	3.00	3.00	2.00	177,354	111,525
Administrative Analyst III	3.00	3.00	4.00	185,610	271,476
Administrative Intern-NC/H28	4.92	4.93	4.17	90,617	76,804
Administrative Intern-NC/H34	1.00	-	-	-	-
Administrative Intern-NC/H36	-	-	4.00	-	103,080
Administrative Intern-NC/H38	0.38	0.38	0.38	10,914	10,914
Administrative Intern-NC/H41	-	-	1.00	-	34,394
Administrative Officer – CD	-	1.00	1.00	75,000	75,155
Assistant Administrative Analyst I	2.00	2.00	2.00	88,056	78,505
Assistant Administrative Analyst II	5.00	6.00	6.00	277,486	268,582
Business Assistance Officer	1.00	1.00	1.00	89,193	89,193
Business Loan Officer	-	-	1.00	-	85,325
Business Technology Officer	-	1.00	1.00	79,000	72,030
CD Clerical Assistant I	-	2.00	4.00	48,565	95,611
CD Clerical Assistant II	-	14.00	13.00	380,932	371,656
CD Clerical Assistant III	-	8.00	3.00	246,319	94,288
CD Coordinator I	-	5.00	-	278,544	-
CD Coordinator II	-	2.00	-	126,527	-
CD Coordinator III	-	3.00	-	190,098	-
CD Specialist I	-	27.00	39.00	1,195,368	1,912,564
CD Specialist II	-	24.00	13.00	1,186,070	722,710
CD Specialist III	-	9.00	8.00	515,381	499,427
CD Technician I	-	3.00	2.00	95,033	57,094
CD Technician II	-	13.00	12.00	453,028	400,827
CD Technician III	-	22.00	21.00	842,103	751,364
CD Technician IV	-	12.00	27.00	534,331	1,075,997
Clerk Supervisor	1.00	1.00	1.00	42,258	42,257
Clerk Typist I	-	-	4.00	-	109,019
Clerk Typist II	12.67	13.00	14.00	398,306	431,494
Clerk Typist III	18.00	19.00	21.00	663,191	729,105
Clerk Typist IV	1.00	1.00	1.00	39,252	39,252
Commercial & Retail Development Officer	1.00	1.00	1.00	90,641	90,641
Community Development Analyst I	2.00	-	3.00	-	151,389
Community Development Analyst II	3.00	4.00	5.00	241,519	297,023
Community Development Analyst III	1.00	1.00	1.00	68,321	68,324
Community Service Officer	1.00	1.00	1.00	63,550	66,728
Community Worker-NC	10.00	10.00	10.00	269,483	257,421
Development Project Manager II	4.00	4.00	8.00	273,600	535,633
Development Project Manager III	4.00	5.00	5.00	367,550	374,737
Economic Development Specialist II	2.00	2.00	1.00	117,626	53,195
Economic Development Specialist III	1.00	1.00	1.00	67,916	58,644
Executive Secretary	1.00	1.00	1.00	49,110	49,110
Subtotal Page 1	95.97	242.31	257.55	10,576,236	11,164,695

Community Development Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Subtotal Page 1	95.97	242.31	257.55	10,576,236	11,164,695
Financial Services Officer	-	1.00	1.00	76,108	77,615
Financial Services Officer-Community Devel	1.00	-	-	-	-
Housing Assistance Coordinator	3.00	4.00	5.00	204,620	265,019
Housing Assistance Officer	1.00	1.00	1.00	79,168	79,167
Housing Development Officer	1.00	1.00	1.00	88,619	85,036
Housing Operations Officer	-	1.00	1.00	87,602	90,231
Housing Rehabilitation Supervisor II	1.00	1.00	1.00	64,911	64,910
Housing Specialist II	-	17.00	17.00	666,389	663,810
Housing Specialist III	-	10.00	11.00	441,538	486,696
Manager-Admin & Financial Services	1.00	1.00	1.00	91,006	94,829
Manager-Economic Development	1.00	1.00	1.00	115,000	119,528
Manager-Housing Authority	1.00	1.00	1.00	99,482	99,483
Manager-Housing Services	1.00	1.00	1.00	98,829	95,039
Manager-Neighborhood Services	1.00	1.00	1.00	100,570	101,669
Manager-Property Services	1.00	1.00	1.00	95,537	100,314
Manager-Redevelopment	1.00	1.00	1.00	125,487	125,487
Manager-Workforce Development	-	1.00	1.00	101,350	101,352
Members Boards and Commissions	-	-	-	27,100	37,600
Neighborhood Improvement Officer	1.00	1.00	1.00	80,000	69,848
Neighborhood Resources Officer	1.00	1.00	1.00	61,533	64,607
Occupancy Specialist I	10.00	-	-	-	-
Occupancy Specialist II	6.00	-	-	-	-
Payroll/Personnel Assistant II	1.00	1.00	1.50	33,300	51,530
Property Management Specialist I	4.00	-	-	-	-
Property Management Specialist II	2.00	-	-	-	-
Public Information Officer	-	1.00	1.00	83,786	83,787
Real Estate Officer	1.00	1.00	1.00	84,924	84,925
Real Estate Technician II	1.00	1.00	1.00	44,107	44,485
Redevelopment Administrator	1.00	1.00	1.00	91,419	91,419
Redevelopment Project Officer	2.00	3.00	3.00	265,840	265,841
Rehabilitation Services Officer	1.00	1.00	1.00	89,773	89,771
Secretary	6.00	7.00	7.00	265,206	268,685
Senior Economic Development Officer	1.00	-	-	-	-
Special Projects Officer-Com Dev	1.00	1.00	1.00	80,834	82,451
Special Projects Officer-Housing	1.00	1.00	1.00	76,998	76,997
Training and Employ Development Officer	1.00	-	-	-	-
Workforce Development Officer	-	-	4.00	-	328,587
Workforce Development Supervisor I	3.00	3.00	3.00	194,733	202,386
Workforce Development Supervisor II	4.00	4.00	1.00	309,746	68,244
Subtotal Salaries	157.97	313.31	332.05	14,901,753	15,726,040
Overtime	---	---	---	2,000	2,000
Fringe Benefits	---	---	---	3,893,799	4,391,823
Administrative Overhead	---	---	---	613,163	606,310
Salary Savings	---	---	---	-	(72,912)
Total	157.97	313.31	332.05	19,410,715	20,653,260

Financial Management



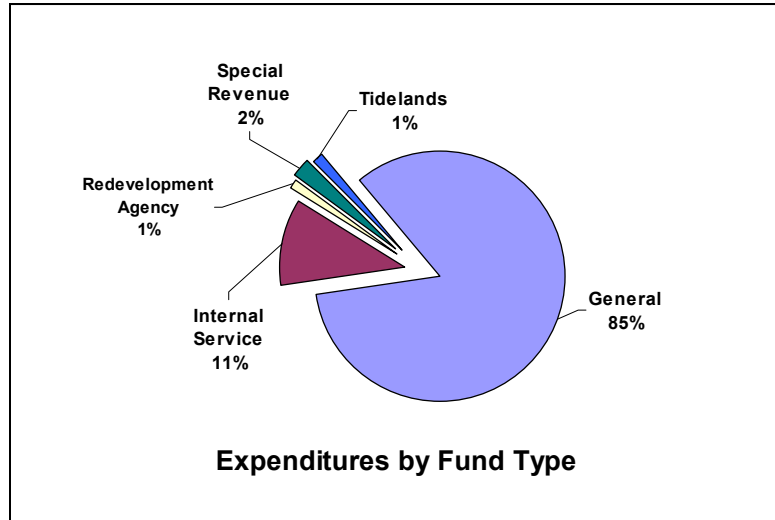
Financial Management Department

Expenditures Budget by Fund

General	\$15,430,981
Internal Service	\$2,125,962
Redevelop Agency	\$201,882
Special Revenue	\$451,535
Tidelands	\$271,615

Revenues Budget by Fund

General	\$21,378,609
Internal Service	\$398,772
Redevelop Agency	\$0
Special Revenue	\$0
Tidelands	\$0



Major Accomplishments FY 02

- Implemented the City's Purchasing Card in four City departments that will facilitate the more efficient and effective purchase of items.
- Participated in the Mayor's "re-Discover Long Beach" campaign to help promote business in Long Beach.
- Designed and rolled out the "Issues and Legislation Tracking Log" that tracks and monitors important state legislation that may impact the City's financial interests.
- Implemented the new Diversity Outreach Program to better assist Long Beach, disadvantaged, minority- and women-owned enterprises that do business with the City of Long Beach.
- Updated, improved and added budget forms and reports that helped make the budget process more effective and efficient.
- Implemented the Business License Amnesty Program that forgave overdue business license taxes for businesses that voluntarily applied for a business license.
- Implemented the successful Business License 15 Percent Discount Program that gives discounts when business license renewals are paid on a timely basis.
- For a second year in a row, received the Investment Pool rating of AAf and volatility rating of S1 by Standard and Poor's, which is the highest rating possible.
- Through successfully presenting its case to the State Board of Equalization, the City was able to recover and maintain hundreds of thousands of dollars in sales tax revenues from Office Depot.
- Installed an upgrade to the City's financial systems that will enhance their capabilities and effectiveness, particularly in relation to the Purchasing system.
- Contracted with an outside collection agency to collect hard-to-get parking citations revenue that resulted in the collection of several hundred thousand dollars.
- Upgraded the Interactive Voice Response (IVR) System, providing customers with a 24/7 access to their utility payment information, and giving them the convenience to pay any time day or night with their credit card.

Strategic Plan Highlights

Business Growth and Workforce Development

- The Diversity Outreach Division was established to provide a system of support for DBE/MBE/WBE businesses.
- Issued Lease Revenue Bonds totaling \$45 Million for Public Safety Facilities Capital Improvements.

Financial Management & Citywide Activities Summary

Mission Statement

Citywide activities are included on the Financial Management Department & Citywide Activities Summary page. This summary includes the Financial Management operating budget as well as the following activities: "XC" Citywide contains certain Citywide revenues, transfers and expenditures. Citywide receipt of property taxes and Citywide payments for Pension Obligation Bonds are examples of this. "XI" contains interfund transfers for the indirect cost allocation plan. "XJ" Joint Powers Authority contains expenditures for City involved joint power activities. The second Department summary page strictly includes the Financial Management Department operating budget. Note: "CM14/16" were included in citywide activities through FY 02, but these dollars are now included in the City Manager Department chapter.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	101,451,747	115,170,457	115,670,457	110,508,082	123,965,694
Materials, Supplies and Services	41,026,381	54,457,430	63,009,195	59,124,119	55,160,469
Internal Support	8,414,811	11,025,226	11,000,426	10,666,795	10,584,948
Capital Purchases	96,744,345	1,750,000	1,916,454	7,719,282	0
Debt Service	31,706,757	36,999,805	38,299,246	28,870,248	41,689,531
Transfers from Other Funds	26,676,919	29,876,437	28,591,868	31,444,885	42,897,117
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	306,020,960	249,279,356	258,487,647	248,333,412	274,297,759
Revenues:					
Property Taxes	44,489,559	51,249,000	51,269,000	50,274,494	52,544,000
Other Taxes	141,622,770	132,445,028	132,445,028	122,252,075	117,040,000
Licenses and Permits	776,660	722,000	722,000	1,006,294	622,000
Fines and Forfeitures	113,372	127,600	127,600	323,585	72,000
Use of Money & Property	25,459,891	20,298,000	25,882,252	25,680,801	17,127,429
Revenue from Other Agencies	54,366,153	58,619,155	67,960,478	55,288,625	64,559,247
Charges for Services	11,288,423	24,725,572	24,725,572	22,249,260	26,704,572
Other Revenues	3,356,022	737,198	2,348,097	2,732,641	740,198
Interfund Services - Charges	119,774,341	137,121,027	137,121,027	135,813,865	146,986,792
Intrafund Services - GP Charges	5,520,368	6,823,156	6,823,156	7,525,143	7,516,566
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	131,678,897	0	7,212,193	37,653,891	0
Operating Transfers	41,284,516	42,458,936	42,458,936	43,484,815	74,415,546
Total Revenues	579,730,970	475,326,672	499,095,340	504,285,489	508,328,350
Personnel (Full-time Equivalents)	N/A	N/A	N/A	N/A	N/A

Financial Management Department Summary

Mission Statement

The Financial Management Department is a team committed to quality. We believe in dependable and efficient customer service delivered in a helpful, timely and responsive manner. We strive to provide effective leadership through innovative solutions consistent with professional and legal standards, personal integrity and the public trust.

Customers Served

City Council, City Manager, all City departments, suppliers of goods and services, bond holders, active/retired employees, grant agencies, assessment districts, and the general public.

Primary Activities

The Department of Financial Management administers the financial affairs of the City of Long Beach. The Department manages the City's revenues, expenditures, investments, purchasing, accounting, budgeting and debt. The Department provides the City's departments and residents with dependable and efficient quality services in billing and collections for utility and other City services, taxation, cash management and other fiscal functions in accordance with legal and professional standards.

Notes

The Department of Financial Management is a City Manager department.

Prior to FY 03, Civic Center rent was charged directly to individual departments in their Internal Support account group. For FY 03, this expense was centralized in a City-wide account and does not show up in the budget for individual departments. In FY 02, this expense was \$842,781.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	9,460,173	10,892,883	10,892,883	10,337,857	10,346,309
Materials, Supplies and Services	4,033,947	4,127,230	4,599,841	4,307,973	4,196,427
Internal Support	4,436,248	4,766,761	4,741,961	5,013,748	4,192,877
Capital Purchases	228,113	0	166,454	151,373	0
Debt Service	1,125	0	0	0	0
Transfers from Other Funds	(76,970)	(82,988)	(57,988)	(178,017)	(253,637)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	18,082,637	19,703,886	20,343,151	19,632,935	18,481,975
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	8,050,898	8,075,000	8,075,000	8,066,896	8,050,000
Licenses and Permits	141,117	122,000	122,000	170,516	122,000
Fines and Forfeitures	113,372	127,600	127,600	323,585	72,000
Use of Money & Property	(4,085)	0	0	40,180	0
Revenue from Other Agencies	113,976	0	0	66,266	0
Charges for Services	1,487,584	1,474,572	1,474,572	1,329,998	1,629,572
Other Revenues	755,337	701,198	701,198	961,019	701,198
Interfund Services - Charges	9,315,912	9,604,808	9,604,808	9,601,129	9,995,018
Intrafund Services - GP Charges	608,707	639,833	639,833	639,833	1,207,593
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	20,582,818	20,745,011	20,745,011	21,199,421	21,777,381
Personnel (Full-time Equivalents)	169.06	171.06	171.06	171.06	172.86

Accounting Bureau Summary

Services Provided:

Management and maintenance of the City's financial systems and processes.
 Coordination and oversight of City's payroll.
 Preparation of management and annual audited financial reports.

Service Improvement Objectives:

To complete the annual financial reports by January 31, 2003.
 Bill to receive grant funds within 30 days of eligibility.
 Successfully implement new accounting standards.
 Implement new financial system software release.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of days to process vendor payments	30	30	30	30	30
# of financial system training classes	125	115	115	122	200
% of CIP billings processed within 30 days	99%	98%	98%	98%	98%
Expenditures:					
Salaries, Wages and Benefits	2,657,373	3,018,665	3,018,665	2,719,875	2,922,982
Materials, Supplies and Services	560,514	714,595	812,802	583,827	463,368
Internal Support	1,169,520	1,268,531	1,268,531	1,335,438	1,128,024
Capital Purchases	330	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	(22,457)	0	0	(44,144)	(128,461)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	4,365,280	5,001,791	5,099,998	4,594,996	4,385,913
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	47,793	0
Revenue from Other Agencies	12,151	0	0	0	0
Charges for Services	2,250	0	0	2,100	0
Other Revenues	8,774	0	0	14,798	0
Interfund Services - Charges	513,998	527,999	527,999	497,032	412,772
Intrafund Services - GP Charges	0	0	0	0	500,000
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers					
Total Revenues	537,173	527,999	527,999	561,723	912,772
Personnel (Full-time Equivalents)	47.00	45.40	45.40	45.40	45.25

Administrative Services Bureau Summary

Services Provided:

Provide internal administrative services to the Department of Financial Management; provide purchasing services to all City departments, and provide diversity outreach services to Long Beach and other area businesses, other City departments and to the community in general.

Service Improvement Objectives:

To attain goal of 15% Minority-owned Business Enterprise (MBEs) expenditures of total procurement expenditures, per City Council adopted program.

To attain goal of 15% Women-owned Business Enterprise (WBEs) expenditures of total procurement expenditures, per City Council adopted program.

To conduct 18 departmental outreach training sessions on purchasing system (ADPICS) use.

To create 900 Blanket Purchase Orders (BPOs) to facilitate more efficient purchasing practices.

To conduct 2 Citywide recyclable/environmentally preferable product educational training sessions.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
% of MBE procurement expenditures	10.6%	15.0%	15.0%	15.0%	15.0%
% of WBE procurement expenditures	9.6%	15.0%	15.0%	15.0%	15.0%
# of outreach training sessions	8	12	12	12	18
# of Blanket Purchase Orders (BPOs)	650	750	750	750	900
# of recyclable/environmental training sessions	2	2	2	2	2
Expenditures:					
Salaries, Wages and Benefits	1,109,367	1,429,591	1,429,591	1,309,360	1,403,319
Materials, Supplies and Services	377,522	160,451	350,820	251,775	93,313
Internal Support	(580,970)	(614,555)	(614,555)	(723,033)	(660,820)
Capital Purchases	53,644	0	36,054	6,494	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	(42,550)	0	0	50	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	917,013	975,487	1,201,910	844,645	835,812
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	0	0	0	6,450	0
Interfund Services - Charges	75,492	55,425	55,425	57,713	66,297
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	75,492	55,425	55,425	64,163	66,297
Personnel (Full-time Equivalents)	17.00	19.00	19.00	19.00	19.00

Budget Management Bureau Summary

Services Provided:

Coordinate preparation of the City's annual budget and monitor and analyze the City's budget throughout the fiscal year.

Service Improvement Objectives:

To continue to produce a balanced budget to the Mayor and City Council in accordance with the City Charter.

To provide at least 100 department personnel with Citywide budget training.

To work with the Mayor, City Council, City Manager, City departments and others to help the general public understand the City's finances and budget.

To continue to refine the new budget preparation system and maximize its utilization.

To continue to improve the budget document for enhanced user readability and understanding.

To work with City departments to maintain accurate and up-to-date estimated actual expenditures.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of City staff trained	118	130	130	54	100
# of public presentations	2	6	6	2	2
# of budget awards received	2	2	2	2	2
# of Council letters reviewed	New	New	New	500	500
# of personnel requisitions reviewed	New	New	New	850	800
Expenditures:					
Salaries, Wages and Benefits	576,176	634,722	634,722	605,266	613,372
Materials, Supplies and Services	13,096	16,325	18,146	20,871	16,325
Internal Support	155,538	165,325	165,325	183,587	122,256
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	50	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	744,810	816,372	818,193	809,773	751,953
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	130	0	0	215	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	130	0	0	215	0
Personnel (Full-time Equivalents)	7.00	7.00	7.00	7.00	7.00

Commercial Services Bureau Summary

Services Provided:

Provide quality centralized customer service, billing, and collection functions for the City, including utility departments, business licenses, parking citations, and marina billings. Manage revenue received and perform banking functions.

Service Improvement Objectives:

To exceed a collection rate of 82% on City issued parking citations.

To exceed a 3.0 productivity ratio of revenue/expenditures for Business License Inspectors.

To process and deposit 95% of funds tendered within 24 hours of receipt.

To exceed an average collection rate of 75% of all miscellaneous billings for City services.

To resolve 99% of all utility customer problems within the Commercial Services Bureau.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Parking Citations collection rate	79.3%	82.0%	82.0%	81.0%	82.0%
License Inspector Revenue\Expense ratio	3.50	3.00	3.00	3.50	3.00
% of payments processed within 24 hours	95.0%	99.0%	99.0%	95.0%	95.0%
Average misc. billings collection rate	75.0%	95.0%	95.0%	75.0%	75.0%
% of utility customer problems resolved	N/A	99.0%	99.0%	99.9%	99.0%
Expenditures:					
Salaries, Wages and Benefits	4,617,857	4,917,020	4,917,020	4,884,606	4,541,405
Materials, Supplies and Services	2,623,282	2,760,712	2,828,339	2,789,841	2,876,077
Internal Support	3,495,489	3,847,111	3,822,311	4,090,023	3,597,254
Capital Purchases	174,139	0	130,400	144,844	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	692	(25,000)	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	10,911,459	11,499,843	11,698,070	11,909,313	11,014,736
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	8,050,898	8,075,000	8,075,000	8,066,896	8,050,000
Licenses and Permits	141,117	122,000	122,000	170,516	122,000
Fines and Forfeitures	113,372	127,600	127,600	323,585	72,000
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	22,431	0	0	9,397	0
Charges for Services	190,858	161,200	161,200	(11,602)	136,200
Other Revenues	740,989	651,198	651,198	927,056	651,198
Interfund Services - Charges	8,726,422	9,021,384	9,021,384	9,046,384	9,515,949
Intrafund Services - GP Charges	608,707	639,833	639,833	639,833	707,593
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	18,594,794	18,798,215	18,798,215	19,172,065	19,254,940
Personnel (Full-time Equivalents)	90.06	90.06	90.06	90.06	91.06

Special Projects Bureau Summary

Services Provided:

The Special Projects Bureau monitors and responds to all Sales Tax and Public Employees Retirement System (PERS) related legislation issues, State Board of Equalization (SBE) and State of California PERS (CalPERS) Board meetings and supports the Budget, Treasury and Commercial Services Bureaus. The Bureau works to maximize sales tax revenues and protect existing revenues that are threatened by State legislation and SBE actions.

Service Improvement Objectives:

Monitor and recommend City positions on State legislation and CalPERS Board actions regarding pension issues.
 Monitor and recommend City positions on State legislation and State Board of Equalization (SBE) actions concerning sales and property tax issues.
 Support Director of Financial Management on special projects as assigned (e.g. Energy-related issues).
 Work with local business to encourage self-accrual of sales/use tax.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
% of pension legislation monitored	100%	100%	100%	100%	100%
% of sales tax legislation monitored	80%	100%	100%	90%	100%
# PERS related meetings coordinated and attended	6	6	6	6	6
# SBE issues monitored and testified to and board meetings attended	4	3	3	5	3
Expenditures:					
Salaries, Wages and Benefits	285	163,503	163,503	156,838	172,086
Materials, Supplies and Services	0	45,350	45,350	32,298	88,300
Internal Support	4,016	(119,774)	(119,774)	(107,320)	(165,088)
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	50	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	4,301	89,079	89,079	81,867	95,298
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	0	0	0	1,924	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	0	0	0	1,924	0
Personnel (Full-time Equivalents)	0.00	1.60	1.60	1.60	1.75

Treasury Bureau Summary

Services Provided:

To structure debt financing and manage outstanding debt obligations; to invest, manage and perform diagnostics on the City's and related agencies' operating and long-term portfolios; review and recommend enhanced cash policies; administer and monitor the City's assessment districts for collections/delinquencies; administer City's defined contribution plans; manage asset/debt management fee allocation structure and monitor major revenue sources.

Service Improvement Objectives:

Manage outstanding City debt obligations to ensure compliance and determine potential refunding opportunities. Maintain or improve the City's debt rating of Aa-.

Evaluate new cash management techniques, products and systems that will enhance and improve current cash management functions.

Ensure the credit rating of the City's Investment Pool at AAf.

Optimize returns on the City's portfolio of short-term to mid-term securities.

Compare investment returns to appropriate benchmarks while maintaining adequate liquidity.

Provide revenue estimates to the Budget Bureau for Citywide activities.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Performance of short-term portfolio return to 91-day T-Bill benchmark	106.0%	100.0%	100.0%	120.0%	100.0%
Performance of long-term portfolio return to 1-3 year Treasury benchmark	86.1%	100.0%	100.0%	150.0%	100.0%
% of City funds invested	100.0%	100.0%	100.0%	100.0%	100.0%
Ratio of short-term/long-term funds	25/75	30/70	30/70	35/65	35/65
Expenditures:					
Salaries, Wages and Benefits	499,115	729,382	729,382	661,912	693,145
Materials, Supplies and Services	459,400	429,797	544,383	628,586	659,044
Internal Support	192,789	220,123	220,123	235,051	171,250
Capital Purchases	0	0	0	36	0
Debt Service	1,125	0	0	0	0
Transfers From Other Funds	(12,655)	(57,988)	(57,988)	(134,023)	(125,176)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	1,139,774	1,321,314	1,435,900	1,391,562	1,398,263
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	79,394	0	0	56,869	0
Charges for Services	1,294,476	1,313,372	1,313,372	1,339,500	1,493,372
Other Revenues	5,444	50,000	50,000	10,576	50,000
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	1,379,314	1,363,372	1,363,372	1,406,945	1,543,372
Personnel (Full-time Equivalents)	8.00	8.00	8.00	8.00	8.80

Budget Commentary

SPECIAL ADVERTISING AND PROMOTIONS FUND Fund SR 133

CITYWIDE PROMOTION	FY 02 ADOPTED	FY 03 ADOPTED
Long Beach Convention and Visitors Bureau	* \$3,729,000	* \$3,729,000
July 4 th Fireworks	30,000	30,000
Film Permits and Photography	77,000	77,000
Long Beach Junior Concert Band	137,500	137,500
General City Promotion and Special Events	** 462,953	** 462,033
Program and Special Events Administration	400,049	347,814
Public Corporation for the Arts Newsletter	13,500	13,500
TOTAL	\$4,850,002	\$4,796,847

The activities noted above are highlights of the Special Advertising and Promotions Fund.

*Includes	\$3,579,000	Long Beach Convention and Visitors Bureau Activities
	115,000	Rose Parade Float
	<u>35,000</u>	Mayor and City Council Grand Prix Events
	\$3,729,000	

**Includes the following City-sponsored events: Daisy Avenue Parade; Martin Luther King, Jr. Parade; and Veterans Day Parade, in addition to other General City Promotion and Special Events activities.

OTHER CITYWIDE ACTIVITIES

Many citywide activities are budgeted in the XC, XE, XI, XJ and CM14/CM16 organizations; some examples include the following:

Police & Fire Pension	\$	6,390,000
General Fund Transfer to Capital Projects		5,549,000
Prop. A Transfer to Bus Company		4,346,346
City Arts Support		1,300,000
Business License Surcharge for CIPs		1,076,000
Debt Service-Tax Revenue Notes		675,000
Health & Human Services Support		543,480

Financial Management Department Personal Services

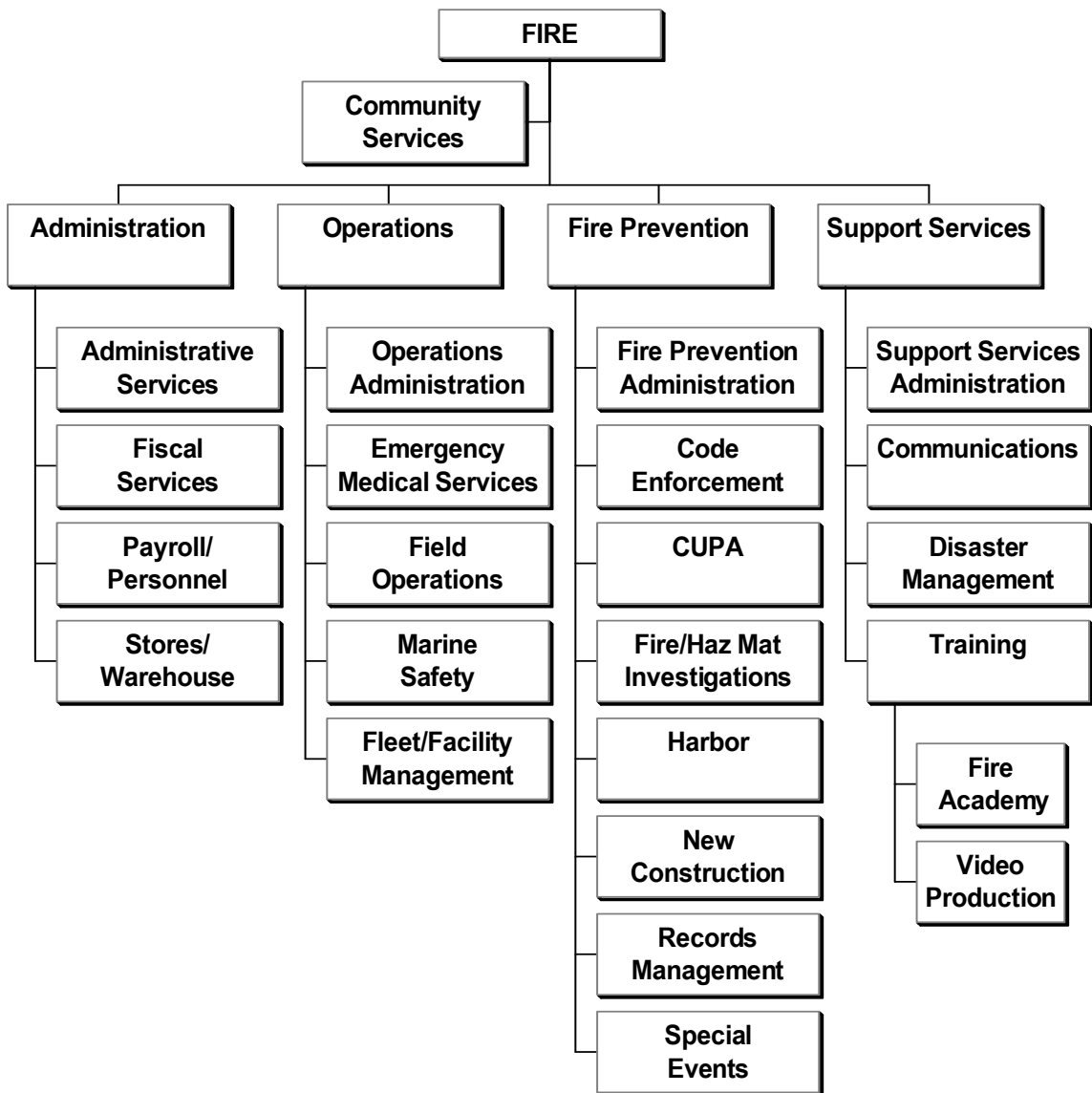
Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Director of Financial Management	1.00	1.00	1.00	151,513	151,516
Accountant II	1.00	1.00	1.00	46,773	49,204
Accountant III	11.00	11.00	11.00	647,143	652,639
Accounting Clerk II	6.00	6.00	6.00	192,707	187,673
Accounting Clerk III	8.00	8.00	8.00	303,074	300,098
Accounting Operations Officer	1.00	2.00	4.00	162,279	319,060
Accounting Technician	3.00	3.00	3.00	126,664	126,771
Administrative Analyst II	1.00	1.00	1.00	63,264	63,262
Administrative Analyst II - Confidential	1.00	-	-	-	-
Administrative Analyst III	2.00	4.00	4.00	272,841	263,626
Administrative Analyst III - Confidential	4.00	5.00	4.00	341,411	273,294
Administrative Intern - NC/H39	-	-	0.80	-	23,954
Assistant Administrative Analyst	1.00	-	-	-	-
Budget Division Officer	-	-	1.00	-	86,909
Business Services Officer	1.00	1.00	1.00	71,761	75,348
Buyer I	3.00	3.00	3.00	144,028	150,658
Buyer II	2.00	2.00	2.00	112,992	120,716
City Controller/Special Projects Manager	1.00	1.00	1.00	110,166	110,165
City Treasurer	1.00	1.00	1.00	106,434	106,475
Clerk II	1.00	1.00	1.00	25,019	23,743
Clerk III	1.00	1.00	1.00	27,259	28,627
Clerk Typist II	1.00	1.00	1.00	33,614	33,613
Clerk Typist III	4.00	4.00	3.00	137,229	104,845
Clerk Typist IV	1.00	1.00	1.00	33,114	33,620
Customer Service Representative II	21.00	21.00	21.00	686,389	696,128
Customer Service Representative II-NC	4.06	4.06	4.06	132,686	119,231
Customer Service Representative III	45.00	45.00	45.00	1,728,319	1,713,797
Customer Services Officer	1.00	1.00	1.00	71,761	75,348
Customer Services Supervisor I	7.00	7.00	7.00	332,283	333,725
Customer Services Supervisor II	2.00	2.00	3.00	93,818	144,283
Diversity Outreach Officer	-	1.00	1.00	81,364	81,363
Executive Secretary	1.00	1.00	1.00	48,146	49,108
Financial Services Officer	1.00	1.00	1.00	76,546	77,281
Grants Accounting Officer	1.00	-	-	-	-
License Inspector I	3.00	3.00	3.00	130,082	124,051
License Inspector II	1.00	1.00	1.00	45,603	45,604
Manager-Accounting Operations	-	1.00	1.00	95,539	100,314
Manager-Administrative Services	1.00	1.00	1.00	94,863	90,000
Manager-Budget Management	1.00	1.00	1.00	104,189	104,189
Manager-Commercial Services	1.00	1.00	1.00	104,762	104,761
Payroll/Personnel Assistant II	2.00	2.00	2.00	67,903	71,639
Payroll Specialist I	3.00	3.00	3.00	133,445	133,455
Purchasing Agent	1.00	1.00	1.00	78,212	81,394
Revenue Officer - Treasury	-	1.00	1.00	79,583	75,100
Secretary	4.00	4.00	4.00	154,178	151,817
Secretary - Confidential	1.00	1.00	1.00	39,252	34,855
Senior Accountant	5.00	5.00	3.00	331,930	185,202
Subtotal Page 1	162.06	166.06	166.86	7,820,137	7,878,461

Financial Management Department Personal Services

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Fire



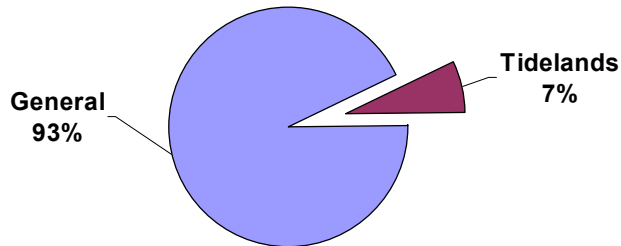
Fire Department

Expenditures Budget by Fund

General	\$63,804,851
CUPA	\$301,902
Tidelands	\$4,770,583

Revenues Budget by Fund

General	\$17,127,635
CUPA	\$466,500
Tidelands	\$312,747



Expenditures by Fund

Less than 1% of expense is appropriated for the CUPA Fund.

Major Accomplishments FY 02

- Responded to 53,747 calls for service.
- Conducted two recruit drill classes and graduated 38 probationary firefighters.
- Conducted a CPR Training Day and certified 1,550 individuals in CPR techniques.
- Conducted 70 site visits to 3rd grade classes and instructed them in fire safety in the home.
- Conducted the Junior Lifeguard program with over 400 participants.
- Implemented an electronic data management system for Paramedic responses.
- Broke ground on the new Emergency Communications Operations Center.
- Increased the number of participants and contributions by over 200% during the Annual Charity Drive.
- Created one and appointed two additional Assistant Chiefs in the Department.
- Appointed two civilian managers to the Department.
- Expanded radio frequency capabilities from three to six frequencies and re-programmed all radios.

Strategic Plan Highlights

Community Safety

- There are 1,300 active community members that are trained to assist if an emergency were to occur within their neighborhood with another 50 scheduled to be trained in the coming months. In addition, staffs of larger occupied buildings, including hotels, are also being trained to assist visitors and employees in the event of an emergency.
- To be prepared for emergencies, the Terrorism Working Group, City-wide Disaster Preparedness Committee, and the Bioterrorism Preparedness Plan are all in place with the assistance of federal funding.

Fire Department Summary

Mission Statement

We protect lives, property and provide for a safer community.

Customers Served

The residents and visitors to Long Beach, Signal Hill, and surrounding jurisdictions.

Primary Activities

Saving lives and property by providing effective fire suppression services.

Saving lives and minimizing injuries by providing quality Emergency Medical Services.

Saving lives and property and minimizing injuries on the beaches and waterways by providing quality marine services.

Saving lives and property through effective Disaster Preparedness.

Notes

The Fire Department is a City Manager department.

Prior to FY 03, Civic Center rent was charged directly to individual departments in their Internal Support account group. For FY 03, this expense was centralized in a City-wide account and does not show up in the budget for individual departments. In FY 02, this expense was \$448,675.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	51,635,544	56,704,692	58,004,692	56,726,147	57,767,914
Materials, Supplies and Services	2,982,789	2,362,873	3,288,474	3,302,560	2,818,297
Internal Support	5,617,478	6,216,019	6,223,701	6,147,932	6,241,588
Capital Purchases	49,127	75,160	108,075	193,425	63,488
Debt Service	0	0	0	0	1,975,522
Transfers from Other Funds	8,000	9,277	9,277	9,277	10,526
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	60,292,938	65,368,021	67,634,219	66,379,341	68,877,336
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	5,604,220	4,750,299	6,050,299	5,933,534	6,410,648
Fines and Forfeitures	945	500	500	3,500	500
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	342,544	126,500	882,258	525,132	285,000
Charges for Services	1,371,795	1,342,800	1,342,800	1,514,038	1,442,040
Other Revenues	152,890	91,700	96,700	73,350	61,200
Interfund Services - Charges	9,415,578	8,763,274	8,763,274	8,763,420	9,707,494
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	16,887,972	15,075,073	17,135,831	16,812,975	17,906,882
Personnel (Full-time Equivalents)	597.19	582.25	582.25	582.25	556.25

Administration Bureau Summary

Services Provided:

Provide general administrative support including budget preparation and management, payroll, personnel, purchasing, and warehousing/inventory,

Service Improvement Objectives:

Ensure the Department's operating expenditures/revenues are within authorized levels.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
% of expenditures/revenues to authorized amount	N/A	N/A	N/A	N/A	100%/100%
# of presentations to staff	3	18	18	3	5
% increase in participants/donations	N/A	N/A	N/A	N/A	25%/25%
Expenditures:					
Salaries, Wages and Benefits	692,941	996,216	996,216	985,456	449,127
Materials, Supplies and Services	23,060	22,352	24,472	191,724	20,053
Internal Support	142,736	122,979	122,979	138,491	90,860
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	858,737	1,141,547	1,143,666	1,315,671	560,040
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	3,198	2,500	2,500	2,826	1,500
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	2,500	0	0	0	0
Charges for Services	6,379	4,500	4,500	4,346	4,000
Other Revenues	5,335	3,200	3,200	4,694	2,700
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	17,412	10,200	10,200	11,867	8,200
Personnel (Full-time Equivalents)	11.39	13.39	13.39	13.39	10.50

Executive Office Bureau Summary

Services Provided:

To provide direction to the Department's four bureaus: Fire Prevention, Operations, Support Services and Administration. At the Fire Chief's direction, the Community Services Division serves as his liaison by providing the community, City staff, City Manager and City Council with vital information; provides public education; coordinates special events and volunteers; and provides Community Emergency Response Team (CERT) coordination and training.

Service Improvement Objectives:

Increase the number of newsworthy stories and features to the news media using digital technology and internet.
Increase the number of Community Emergency Response Teams by recruiting new members.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of new Fire Safety House curriculum	2	1	1	1	N/A
# of stories carried by the media	125	156	156	175	200
# of new CERT teams	40	50	50	55	60
Expenditures:					
Salaries, Wages and Benefits	776,130	709,689	709,689	779,916	724,372
Materials, Supplies and Services	143,216	32,135	49,510	114,662	32,135
Internal Support	144,688	124,727	124,727	108,404	97,832
Capital Purchases	8,270	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	1,072,304	866,551	883,925	1,002,982	854,339
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	63,000	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	10,000	0	5,000	5,000	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	73,000	0	5,000	5,000	0
Personnel (Full-time Equivalents)	8.00	8.00	8.00	8.00	8.00

Fire Operations Bureau Summary

Services Provided:

To protect lives, the environment and property by providing effective fire suppression and paramedic services in the cities of Long Beach and Signal Hill; to provide marine safety services on the beaches and in the waterways; and to provide quality emergency medical services training to the Firefighters and Paramedics.

Service Improvement Objectives:

Respond to 90% of emergency calls within 5 minutes, per National Fire Protection Association (NFPA) standards.

Respond to 90% of ALS calls by Paramedics within 8 minutes, per NFPA standards.

Respond to 90% of structural fires by truck and/or engine within 10 minutes, per Department's strategic goal.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of calls for emergency service	53,747	54,000	54,000	54,750	N/A
% of emergency calls within 5 minutes	N/A	N/A	N/A	N/A	90%
% of ALS calls within 8 minutes	N/A	N/A	N/A	N/A	90%
% of structural fires responded to by truck and/or engine within 10 minutes	N/A	N/A	N/A	N/A	90%
Expenditures:					
Salaries, Wages and Benefits	44,887,943	48,995,633	50,295,633	48,382,968	50,384,220
Materials, Supplies and Services	2,037,157	1,905,832	1,985,249	2,129,328	2,185,381
Internal Support	4,224,821	4,758,550	4,766,232	4,610,365	4,319,224
Capital Purchases	0	75,160	75,160	112,127	63,488
Debt Service	0	0	0	0	80,235
Transfers From Other Funds	8,000	9,277	9,277	9,277	10,526
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	51,157,921	55,744,452	57,131,551	55,244,064	57,043,074
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	4,254,431	3,500,000	4,500,000	4,288,261	4,805,936
Fines and Forfeitures	945	500	500	3,500	500
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	17,988	30,000	30,000	285,234	185,000
Charges for Services	1,151,155	1,123,000	1,123,000	1,282,837	1,204,700
Other Revenues	123,441	78,000	78,000	53,657	48,000
Interfund Services - Charges	9,415,578	8,763,274	8,763,274	8,763,420	9,707,494
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	14,963,539	13,494,774	14,494,774	14,676,910	15,951,630
Personnel (Full-time Equivalents)	516.80	490.40	490.40	490.40	465.40

Fire Prevention Bureau Summary

Services Provided:

To prevent fires from starting; to provide for life safety in case of fire; and to investigate and identify suspicious fires and environmental crimes through proactive enforcement of Fire, Life Safety and Environmental Code requirements in the cities of Long Beach and Signal Hill.

Service Improvement Objectives:

Review 100% of submitted building plans and return to submitter within one week.
 Inspect 100% of all occupancies requiring an annual code enforcement inspection.
 Enter Records Management System (RMS) reports within two days of incident.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of plans rec'd & reviewed within two weeks	1,608	1,500	1,500	1,832	N/A
% of plans returned within one week	N/A	N/A	N/A	N/A	100%
Implement date for haz mat bus plan review	N/A	4/1/2002	4/1/2002	7/26/2002	N/A
% of occupancies inspected	65%	100%	100%	70%	100%
Implementation date for RMS	Not Implemented	1/1/2002	1/1/2002	4/1/2002	N/A
% of closed RMS reports within two days	N/A	N/A	N/A	N/A	100%
Expenditures:					
Salaries, Wages and Benefits	2,311,617	2,756,308	2,756,308	2,661,516	3,003,290
Materials, Supplies and Services	81,130	54,423	55,223	152,001	59,754
Internal Support	335,238	385,075	385,075	380,248	522,894
Capital Purchases	0	0	0	4,968	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	2,727,985	3,195,806	3,196,606	3,198,733	3,585,938
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	1,346,590	1,247,799	1,547,799	1,642,447	1,603,212
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	214,261	215,300	215,300	226,855	233,340
Other Revenues	14,114	10,500	10,500	10,000	10,500
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	1,574,965	1,473,599	1,773,599	1,879,302	1,847,052
Personnel (Full-time Equivalents)	27.00	30.00	30.00	30.00	32.89

Fire Support Services Bureau Summary

Services Provided:

To direct and provide support services to the Department's training, communications/dispatch and disaster management activities.

Service Improvement Objectives:

- Graduate 24 candidates from the Fire Recruit Academy.
- Conduct at least one Citywide/School disaster exercise for relevant staff members.
- Complete all State/Federal-mandated training courses taken.
- Ensure that all 911 calls meet Emergency Medical Dispatch (EMD) requirements.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of recruits graduated	37	40	40	38	24
# of Citywide exercises conducted	2	2	2	1	2
# of school disaster exercises conducted	0	3	3	1	N/A
# of promotional exams conducted	3	3	3	3	N/A
% of training courses completed	N/A	N/A	N/A	N/A	100%
% of calls meeting EMD requirements	N/A	N/A	N/A	N/A	100%
Expenditures:					
Salaries, Wages and Benefits	2,966,914	3,246,847	3,246,847	3,916,292	3,206,904
Materials, Supplies and Services	698,226	348,131	1,174,021	714,844	520,974
Internal Support	769,995	824,688	824,688	910,424	1,210,778
Capital Purchases	40,857	0	32,915	76,330	0
Debt Service	0	0	0	0	1,895,287
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	4,475,992	4,419,666	5,278,471	5,617,891	6,833,944
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	259,056	96,500	852,258	239,897	100,000
Charges for Services	0	0	0	0	0
Other Revenues	0	0	0	0	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	259,056	96,500	852,258	239,897	100,000
Personnel (Full-time Equivalents)	34.00	40.46	40.46	40.46	39.46

Fire Department Personal Services

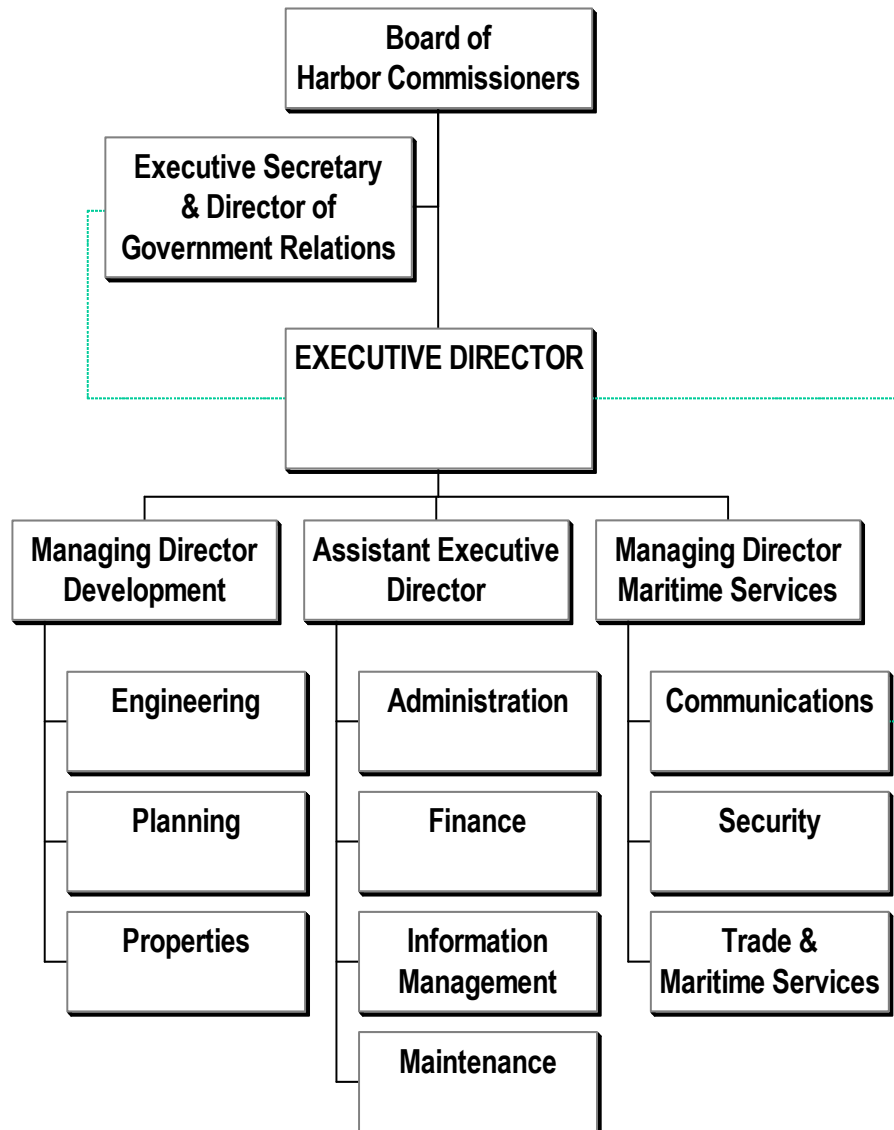
Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Fire Chief	1.00	1.00	1.00	149,087	147,060
Accounting Clerk III	1.00	1.00	1.00	38,299	38,298
Administrative Aide I	1.00	1.00	-	41,252	-
Administrative Officer-Fire	-	1.00	1.00	72,810	75,030
Assistant Fire Chief	2.00	3.00	4.00	351,694	468,971
Assistant Administrative Analyst I	1.00	1.00	1.00	45,603	45,604
Assistant Administrative Analyst II	1.00	1.00	1.00	53,006	53,004
Battalion Chief	13.00	13.00	12.00	1,340,804	1,231,367
Clerk Typist II	6.00	6.00	6.00	200,922	199,930
Clerk Typist II - NC	0.89	0.89	0.89	28,193	28,193
Clerk Typist III	3.00	3.00	3.00	109,485	109,482
Communication Specialist III	-	1.00	1.00	53,956	56,793
Communications Center Supervisor	1.00	1.00	1.00	60,131	60,132
Communications Dispatcher I	-	3.00	-	115,839	-
Communications Dispatcher II	9.00	10.00	10.00	467,606	474,272
Communications Dispatcher III	4.00	4.00	5.00	206,862	258,578
Communications Dispatcher IV	4.00	4.00	5.00	223,179	278,978
Community Relations Assistant II	1.00	1.00	1.00	45,943	45,946
Deputy Fire Chief	3.00	3.00	3.00	385,896	383,459
Emergency Medical Education Coordinator	1.00	1.00	-	83,860	-
Emergency Medical Educator	2.00	2.00	2.00	141,372	141,372
Emergency Medical Services Officer	-	-	1.00	-	92,000
Emergency Services Coordinator	1.00	1.00	1.00	76,071	76,070
Executive Secretary	1.00	1.00	1.00	49,041	49,041
Fireboat Operator	6.00	6.00	6.00	455,559	458,195
Fire Captain	97.00	103.00	100.00	9,137,327	8,874,942
Fire Engineer	87.00	93.00	90.00	6,799,586	6,610,782
Fire Recruit	5.00	6.46	6.46	268,014	268,016
Firefighter	289.00	250.00	231.00	15,546,161	14,474,816
Hazardous Materials Specialist II	-	1.00	1.00	51,716	51,716
Lifeguard - Hourly - NC	18.30	18.90	18.90	700,644	700,652
Maintenance Assistant II	-	1.00	1.00	31,919	31,917
Manager-Administration	1.00	1.00	1.00	98,085	98,086
Marine Safety Captain	3.00	3.00	3.00	258,307	245,779
Marine Safety Officer	12.00	12.00	10.00	720,800	568,503
Marine Safety Sergeant	-	-	2.00	-	143,026
Marine Safety Sergeant-Boat Operator	11.00	11.00	11.00	780,900	773,116
Payroll/Personnel Assistant II	1.00	1.00	1.00	32,768	34,700
Payroll/Personnel Assistant III	1.00	1.00	1.00	41,670	41,670
Plan Checker-Fire Prevention	2.00	3.00	3.00	199,978	198,525
Secretary	3.00	3.00	4.00	117,757	152,812
Stock & Receiving Clerk	1.00	1.00	1.00	31,919	27,430
Storekeeper II	1.00	1.00	1.00	41,252	41,251
Subtotal Page 1	595.19	580.25	554.25	39,655,273	38,109,514

Fire Department Personal Services

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Note: Callback overtime is utilized when budgeted Fire staff are on vacation, sick leave, training and/or injury leave in order to maintain a minimum level in the areas of Fire Suppression and Emergency Medical Services. This minimum staffing level is constant 24 hours per day, 7 days a week, 365 days per year. In previous years vacant Firefighter FTE funds were utilized for this purpose. Beginning with Fiscal Year 2002, positions that were previously budgeted but vacant have been reduced and those funds have been converted to Callback staffing.

Harbor



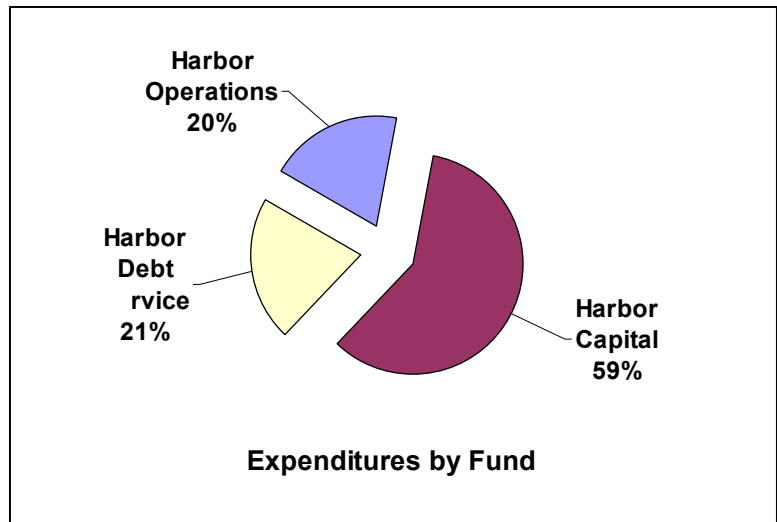
Harbor Department

Expenditures Budget by Fund

Capital	\$257,709,000
Debt Service	\$93,133,942
Operations	\$85,925,927

Revenues Budget by Fund

Capital	\$0
Debt Service	\$244,369,000
Operations	\$317,884,000



Major Accomplishments FY 02

- Successful completion of Phase I of the Pier T container terminal; the 290-acre new terminal, with its 12 gantry cranes, is the Port's largest.
- Completed the soil remediation and site for the new 160-acre Pier S terminal.
- Started the last phase of operational and environmental improvements on the Pier G bulk facilities in compliance with South Coast Air Quality Management District (SCAQMD) Rule 1158.
- Started construction of improvements on the 30-acre expansion area for the Pier E terminal.
- Started construction of the new deep-draft berth and gate complex on Pier G.

Strategic Plan Highlights

Environmental

- To reduce particulate matter from the harbor area, coke piles are now covered, accelerating compliance with SCAQMD Rule 1158.

Harbor Department Summary

Mission Statement

To promote and develop a leading self-supporting seaport, providing the maximum benefit to the City of Long Beach and to the regional, state, national and international economies through commercial facilities and services, which promote trade, employment, and recreational opportunities.

Customers Served

The international shipping community.

Primary Activities

To provide tenants and terminal operators with state of the art facilities and infrastructure essential for the efficient handling of all types of cargo.

Notes

The Harbor Department is a Commission governed department.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	20,479,094	25,760,238	25,760,238	23,374,548	27,010,086
Materials, Supplies and Services	232,430,314	32,985,660	32,985,660	310,760,154	37,681,350
Internal Support	20,720,384	7,610,495	7,610,495	21,717,423	10,292,991
Capital Purchases	1,001,084	417,456,637	417,456,637	606,042	257,709,000
Debt Service	66,412,349	93,885,635	93,885,635	61,597,107	95,398,442
Transfers from Other Funds	8,314,400	8,698,000	8,698,000	8,679,878	8,677,000
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	349,357,625	586,396,665	586,396,665	426,735,151	436,768,869
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	59,660	0	0	37,173	0
Fines and Forfeitures	0	0	0	6,675	0
Use of Money & Property	32,277,961	30,929,840	30,929,840	28,786,009	20,785,000
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	228,908,298	225,970,000	225,970,000	224,684,445	230,196,000
Other Revenues	20,159,869	33,021,000	33,021,000	5,344,490	66,903,000
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	11,570,310	0	0	14,137,054	0
Other Financing Sources	277,603,184	225,766,899	225,766,899	308,778,000	244,369,000
Operating Transfers	0	0	0	0	0
Total Revenues	570,579,283	515,687,739	515,687,739	581,773,846	562,253,000
Personnel (Full-time Equivalents)	361.78	362.37	362.37	362.37	376.30

Harbor Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Executive Director	1.00	1.00	1.00	170,406	194,257
Accountant I	1.00	1.00	1.00	46,990	47,940
Accountant II	1.00	1.00	-	50,269	-
Accountant III	-	1.00	1.00	61,652	53,015
Accounting Clerk II	-	1.00	1.00	35,602	35,602
Accounting Clerk III	2.00	1.00	1.00	38,299	38,298
Accounting Technician	2.00	1.00	1.00	42,187	42,257
Administrative Aide I	-	-	1.00	-	41,251
Administrative Aide III	-	1.00	1.00	51,716	46,219
Administrative Analyst I	1.00	-	2.00	-	100,923
Administrative Analyst II	-	1.00	1.00	63,264	63,262
Administrative Intern-NC/H28	13.00	1.00	1.60	18,418	29,469
Administrative Intern-NC/H30	0.50	1.00	-	19,873	-
Administrative Intern-NC/H32	1.00	9.00	4.80	186,471	96,886
Assistant Administrative Analyst I	2.00	3.00	2.00	131,870	84,100
Assistant Administrative Analyst II	-	1.00	3.00	53,006	155,566
Assistant Chief Harbor Engineer	1.00	1.00	1.00	110,401	105,163
Assistant Chief Wharfinger	1.00	1.00	1.00	53,510	56,302
Assistant Director of Finance	2.00	1.00	1.00	75,635	77,567
Assistant Director of Maintenance	1.00	1.00	1.00	75,596	75,596
Assistant Executive Director-Harbor	1.00	1.00	1.00	148,125	155,564
Assistant Marketing Manager II	1.00	-	1.00	-	57,207
Assistant Marketing Manager III	1.00	1.00	-	68,321	-
Assistant To Executive Director	1.00	1.00	1.00	54,420	42,019
Building Maintenance Engineer	2.00	2.00	2.00	108,724	108,722
Capital Projects Coordinator	1.00	1.00	1.00	70,070	70,071
Cargo Audit Clerk III	2.00	2.00	2.00	76,597	76,596
Cargo Audit Clerk IV	-	1.00	1.00	42,187	42,257
Carpenter	1.00	1.00	1.00	46,773	46,771
Carpenter – NC	1.00	1.00	0.80	39,824	30,320
Chief Construction Inspector	1.00	1.00	1.00	71,772	68,045
Chief Harbor Engineer	1.00	1.00	1.00	110,044	123,050
Chief Port Security Officer	1.00	1.00	1.00	64,911	64,910
Chief Surveyor	1.00	1.00	1.00	79,447	80,029
Chief Wharfinger	1.00	1.00	1.00	74,114	75,596
Civil Engineer	12.00	11.00	11.00	866,528	829,001
Civil Engineering Assistant	1.00	1.00	1.00	54,631	51,597
Civil Engineering Assistant- NC	2.00	-	1.00	-	36,808
Civil Engineering Associate	6.00	7.00	7.00	466,319	461,130
Clerk III	1.00	-	-	-	-
Clerk Supervisor	1.00	1.00	1.00	42,258	36,494
Clerk Typist I	5.00	6.00	6.00	182,330	169,770
Clerk Typist I-NC	0.96	-	-	-	-
Clerk Typist II	10.00	7.00	9.00	233,556	298,969
Clerk Typist III	11.00	15.00	11.00	541,292	396,141
Clerk Typist IV	1.00	2.98	2.50	112,366	95,976
Clerk Typist V	2.00	1.00	1.00	42,258	42,257
Subtotal Page 1	98.46	95.98	92.70	4,882,032	4,802,973

Harbor Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Subtotal Page 1	98.46	95.98	92.70	4,882,032	4,802,973
Combination Building Inspector	-	1.00	1.00	54,308	46,617
Communications Specialist II	0.32	0.40	0.40	21,202	9,897
Communications Specialist III	2.00	2.00	2.00	114,419	114,414
Communications Specialist IV	1.00	1.00	1.00	58,127	37,321
Communications Specialist V	2.00	2.00	2.00	133,158	133,160
Construction Inspector I	1.00	1.00	1.00	54,308	46,617
Construction Inspector II	14.00	14.00	14.00	852,386	847,042
Construction Supervisor	1.00	1.00	1.00	51,716	54,361
Contract Administrator-NC	1.00	-	-	-	-
Contract Administrator I	1.00	1.00	1.00	44,482	42,402
Contract Administrator II	2.00	1.00	-	51,716	-
Deputy Chief Harbor Engineer I	-	1.00	1.00	92,996	93,013
Deputy Chief Harbor Engineer II	3.00	4.00	4.00	401,566	394,532
Director of Administration	1.00	1.00	1.00	90,135	102,043
Director of Communications	1.00	1.00	1.00	82,056	85,042
Director of Finance	1.00	1.00	1.00	92,734	103,843
Director of Information Management	1.00	1.00	1.00	84,858	95,039
Director of Maintenance	1.00	1.00	1.00	91,811	100,992
Director of Planning/Environmental Affairs	1.00	1.00	1.00	97,171	108,545
Director of Properties	1.00	1.00	1.00	92,538	104,542
Director of Security	1.00	1.00	1.00	75,323	84,535
Director of Trade/Maritime Services	1.00	1.00	1.00	78,784	90,600
Electrical Engineer	1.00	1.00	1.00	79,681	68,540
Electrical Supervisor	1.00	1.00	1.00	55,795	26,894
Electrician	4.00	4.00	4.00	196,819	189,877
Electrician-NC	1.00	-	-	-	-
Engineering Technician II	3.00	3.00	3.00	148,276	138,013
Environmental Remediation Specialist I	2.00	1.00	1.00	73,543	68,540
Environmental Remediation Specialist II	-	1.00	1.00	88,205	85,567
Environmental Specialist Assistant	1.00	1.00	1.00	50,756	53,393
Environmental Specialist Associate	1.00	1.00	1.00	62,148	65,334
Environmental Specialist I	1.00	1.00	1.00	79,681	75,903
Equipment Mechanic I	-	-	2.00	-	86,980
Equipment Mechanic II	3.00	2.00	1.00	96,789	51,292
Equipment Operator II	4.00	4.00	4.00	157,009	157,009
Executive Secretary of The Board	1.00	1.00	1.00	88,897	93,039
Executive Secretary-Harbor	1.00	1.00	1.00	49,139	51,597
Garage Service Attendant I	-	-	1.00	-	32,859
Garage Service Attendant II	3.00	3.00	2.00	123,160	85,842
Garage Supervisor	1.00	1.00	1.00	53,006	57,884
Gardener I	3.00	5.00	5.00	165,693	158,139
Gardener II	2.00	2.00	2.00	89,191	89,193
General Maintenance Assistant	6.00	6.00	6.00	235,513	228,833
Geographic Information Systems Analyst I	1.00	1.00	1.00	54,565	54,564
Geographic Information Systems Analyst II	1.00	1.00	1.00	58,893	58,894
Geographic Information Systems Analyst III	1.00	1.00	1.00	65,124	65,123
Subtotal Page 2	177.78	176.38	173.10	9,669,709	9,540,839

Harbor Department Personal Services

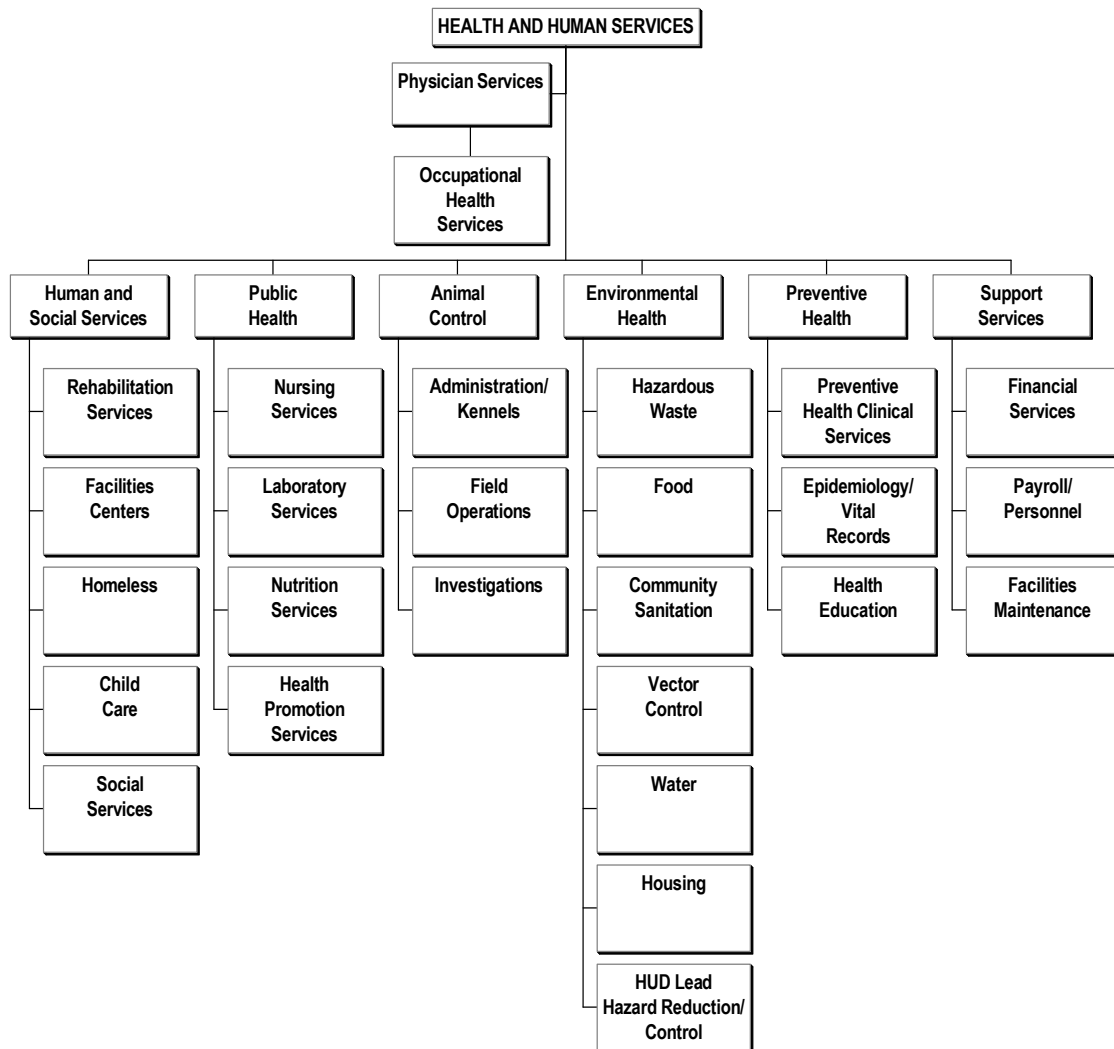
Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Subtotal Page 2	177.78	176.38	173.10	9,669,709	9,540,839
Geographic Information Systems Technician I	2.00	2.00	1.00	88,546	38,215
Geographic Information Systems Technician II	2.00	2.00	3.00	98,018	136,623
Harbor Maintenance Mechanic II	6.00	6.00	6.00	266,008	265,828
Harbor Maintenance Superintendent II	4.00	4.00	4.00	253,055	280,285
Harbor Patrol Officer II	30.00	-	-	-	-
Harbor Patrol Sergeant	6.00	-	-	-	-
Maintenance Aide I	8.00	-	-	-	-
Maintenance Aide I-NC	1.00	1.00	0.80	21,351	16,321
Maintenance Assistant I	-	7.00	7.00	202,614	198,176
Maintenance Assistant I-NC	1.00	1.00	0.80	24,705	18,866
Maintenance Assistant II	1.00	1.00	5.00	31,919	151,942
Maintenance Assistant II-NC	2.00	2.00	1.60	54,556	41,528
Maintenance Assistant III	12.00	12.00	7.00	408,583	243,801
Maintenance Supervisor	2.00	2.00	2.00	100,914	103,431
Manager of Environmental Planning	1.00	1.00	1.00	100,392	95,630
Manager of Leasing Sales	1.00	1.00	1.00	86,279	90,419
Manager of Master Planning	1.00	1.00	1.00	92,878	92,878
Manager of Railroad Facilities	1.00	1.00	1.00	88,673	85,117
Manager of Transportation Planning	1.00	1.00	1.00	92,878	92,878
Managing Director	2.00	2.00	2.00	246,434	276,113
Market Research Economist	1.00	1.00	-	73,716	-
Marketing Manager	-	1.00	1.00	77,569	77,567
Mechanical Supervisor II	1.00	1.00	1.00	57,209	64,216
Member-Boards and Commissions	5.00	5.00	5.00	26,000	26,000
Motor Sweeper Operator	3.00	2.00	2.00	84,516	78,751
Office Automation Analyst II	2.00	2.00	2.00	110,030	113,607
Office Automation Analyst III	1.00	2.00	2.00	123,305	107,258
Painter I	1.00	1.00	1.00	42,258	42,257
Painter II	1.00	1.00	1.00	44,235	44,485
Painter Supervisor	1.00	1.00	1.00	49,205	51,620
Park Maintenance Supervisor	1.00	1.00	1.00	49,205	49,204
Payroll/Personnel Assistant II	1.00	-	-	-	-
Planner II	1.00	1.00	1.00	70,973	50,466
Planner III	1.00	1.00	-	74,352	-
Plumber	4.00	4.00	4.00	191,636	186,848
Plumber-NC	1.00	-	-	-	-
Plumber Supervisor	1.00	1.00	1.00	55,795	55,796
Port Leasing Sales Officer II	1.00	-	-	-	-
Port Leasing Sales Officer IV	2.00	4.00	4.00	268,228	263,626
Port Planner II	-	-	1.00	-	66,593
Port Planner III	-	-	1.00	-	74,869
Port Risk Assistant II	1.00	-	-	-	-
Port Risk Manager	1.00	1.00	1.00	73,716	73,713
Principal Construction Inspector	2.00	3.00	4.00	204,607	273,785
Secretary	9.00	9.00	9.00	351,145	347,639
Secretary - Confidential	1.00	1.00	1.00	39,252	39,252
Subtotal Page 3	304.78	266.38	262.30	13,994,464	13,856,442

Harbor Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Subtotal Page 3	304.78	266.38	262.30	13,994,464	13,856,442
Security Officer I – NC	6.00	6.00	8.00	155,412	229,226
Security Officer III	-	30.00	42.00	1,209,072	1,622,902
Security Officer IV	-	6.00	7.00	287,636	319,662
Security Officer V	-	-	3.00	-	130,085
Senior Accountant	2.00	1.00	1.00	68,321	68,324
Senior Civil Engineer	6.00	7.00	7.00	602,659	571,920
Senior Engineering Technician I	1.00	1.00	1.00	60,002	59,023
Senior Engineering Technician II	1.00	1.00	1.00	63,146	63,145
Senior Equipment Operator	4.00	4.00	4.00	195,186	197,523
Senior Port Leasing Officer	1.00	1.00	1.00	68,321	73,713
Senior Program Manager	2.00	2.00	3.00	182,080	267,654
Senior Secretary	1.00	0.99	1.00	42,258	42,257
Senior Structural Engineer	1.00	1.00	1.00	92,487	92,488
Senior Survey Technician	6.00	6.00	6.00	339,275	331,269
Senior Surveyor	2.00	2.00	2.00	139,914	140,936
Senior Traffic Engineer	1.00	2.00	1.00	176,409	84,023
Stock & Receiving Clerk	1.00	1.00	1.00	31,919	28,912
Storekeeper II	2.00	2.00	2.00	82,504	76,860
Structural Engineer	1.00	2.00	2.00	166,148	166,144
Supervisor Stores & Property	1.00	1.00	1.00	47,939	41,259
Survey Technician	4.00	4.00	4.00	204,711	189,385
Surveyor	5.00	5.00	5.00	318,072	323,442
Traffic Engineer	2.00	3.00	3.00	239,042	225,798
Traffic Engineer Associate	1.00	1.00	1.00	66,781	57,434
Wharfinger I	3.00	3.00	6.00	126,774	253,542
Wharfinger II	3.00	3.00	-	143,818	-
Subtotal Salaries	361.78	362.37	376.30	19,104,707	19,513,364
Overtime	---	---	---	894,937	1,090,854
Fringe Benefits	---	---	---	5,313,801	5,675,067
Administrative Overhead	---	---	---	769,685	730,800
Expense Transfer	---	---	---	(322,892)	-
Salary Savings	---	---	---	-	-
	361.78	362.37	376.30	25,760,238	27,010,086



Health and Human Services



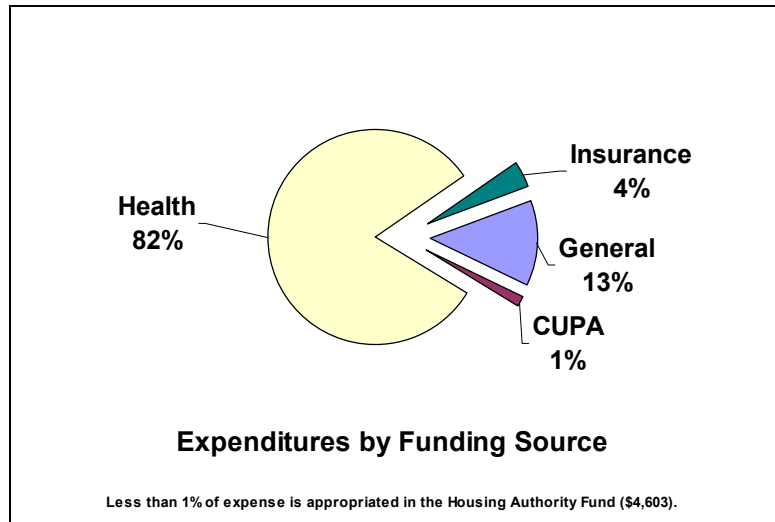
Health and Human Services Department

Expenditures Budget by Fund

General	\$4,526,454
CUPA	\$525,467
Health	\$29,207,472
Housing Authority	\$4,603
Insurance	\$1,436,454

Revenues Budget by Fund

General	\$1,792,906
CUPA	\$435,042
Health	\$28,299,883
Housing Authority	\$0
Insurance	\$16,900



Major Accomplishments FY 02

- Completed architectural design of the Family Health Education Center and released bids to select a construction company to complete refurbishment of the building. The Center will house a variety of programs that provide health services and promote healthy behaviors, and will include a Multi-Cultural Pavilion where people from all backgrounds can obtain culturally and linguistically appropriate health information.
- Successfully completed the first year of operations at the new P.D. Pitchford Companion Animal Village, in partnership with spca-LA.
- Responded to reports of potential acts of bioterrorism in collaboration with the City's public safety team by collecting and testing over 60 potential anthrax specimens, and presented information regarding the threat of biological agents at community and media events.
- Began development of a strategic plan for early childcare and education.
- Implemented Tobacco Education Program activities along with community partners utilizing Tobacco Master Settlement Agreement funds.
- Continued to enhance existing grant activities and implemented new grant activities in the following areas: communicable disease control, residential lead removal, homeless services, and health care access for children.

Strategic Plan Highlights

Community Safety

- Formed the Family Violence Prevention Alliance, which developed a strategic plan to address local issues surrounding family and domestic violence.
- Operated the Multi Service Center, which houses 14 agencies providing an array of services to homeless individuals and families.

Health and Human Services Department

Strategic Plan Highlights continued

Neighborhood Development

- Coordinated the Senior Strategic Planning process in conjunction with the Long Beach Senior Community.
- Implemented the Community Health Leadership Program, which helps residents identify and resolve code enforcement violations and unhealthy living conditions.

Education and Youth

- To improve the health of youth, the City collaborates with other agencies on a number of programs, including: Teen Pregnancy Prevention, Healthy Families, and the Los Angeles County Service Planning Area 8 Collaborative.
- The Childcare Coordinator has worked with representatives of community-based agencies serving children to develop a comprehensive citywide Childcare Master Plan.

Environmental

- A 24-hour Water Quality Info/Beach Advisory hotline (562) 570-4199 and a website http://www.ci.long-beach.ca.us/health/enviro_health.html are in effect to provide weekly water quality test results and beach closure information to the public and the press.



Health and Human Services Department Summary

Mission Statement

The mission of the City of Long Beach Department of Health and Human Services is to improve the quality of life of the residents of Long Beach by addressing the public health and human services needs to ensure that the conditions affecting the public's health afford a healthy environment in which to live, work and play.

Customers Served

General public, social service agencies and other community-based organizations, property and business owners, City departments and employees.

Primary Activities

To improve the conditions which affect the public's health by preventing communicable disease, premature mortality, and other causes of health problems through the provision of services in the following areas: animal control, environmental health, human and social services, and preventive health.

Notes

The Department of Health and Human Services is a City Manager department.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	20,704,480	25,458,434	26,288,424	24,910,562	27,593,042
Materials, Supplies and Services	11,071,021	7,356,230	11,899,334	11,801,188	6,179,480
Internal Support	2,680,077	2,171,741	2,373,945	2,633,016	2,402,441
Capital Purchases	12,752	0	0	8,344	0
Debt Service	0	0	0	0	35,000
Transfers from Other Funds	(510,533)	(579,440)	(179,440)	(76,669)	(509,513)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	33,957,797	34,406,965	40,382,264	39,276,440	35,700,450
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	2,909,669	2,279,908	2,279,908	2,818,106	2,643,038
Licenses and Permits	3,292,855	3,469,264	3,469,264	3,515,473	3,755,398
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	28,063	19,800	19,800	17,967	27,620
Revenue from Other Agencies	15,746,571	14,976,671	18,854,846	17,792,654	14,401,500
Charges for Services	1,418,159	1,461,342	1,461,342	1,534,175	1,541,731
Other Revenues	296,796	82,200	132,650	363,171	155,760
Interfund Services - Charges	529,061	606,772	606,772	556,921	595,245
Intrafund Services - GP Charges	752,148	832,690	832,690	888,751	828,218
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	5,259,901	5,247,659	7,172,560	8,052,296	6,596,221
Total Revenues	30,233,224	28,976,307	34,829,833	35,539,513	30,544,731
Personnel (Full-time Equivalents)	438.51	451.07	451.07	451.07	489.33

Animal Control Bureau Summary

Services Provided:

Protect the community from vicious animals and the spread of rabies. License dogs, impound loose dogs, impound dead animals and quarantine biting animals. Investigate cruelty complaints and prosecute violators.

Service Improvement Objectives:

- To issue 21,134 dog licenses.
- To issue 380 citations.
- To investigate 200 barking dog complaints.
- To investigate 170 vicious dog complaints.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of dog licenses issued	18,080	21,134	21,134	20,840	21,134
# of citations issued	260	380	380	320	380
# of barking dog complaints investigated	201	200	200	160	200
# of vicious dog complaints investigated	158	170	170	135	170
Expenditures:					
Salaries, Wages and Benefits	1,384,613	1,933,257	1,933,257	1,593,365	1,781,473
Materials, Supplies and Services	294,242	216,733	227,660	399,131	268,227
Internal Support	530,124	366,346	366,346	390,620	430,116
Capital Purchases	12,829	0	0	0	0
Debt Service	0	0	0	0	35,000
Transfers From Other Funds	8,362	16,126	16,126	16,126	16,126
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	2,230,170	2,532,462	2,543,389	2,399,242	2,530,942
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	546,620	701,396	701,396	764,894	741,995
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	150,262	159,335	159,335	141,618	152,519
Other Revenues	33,199	13,500	13,500	58,964	13,500
Interfund Services - Charges	0	4,848	4,848	5,880	4,848
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	730,081	879,079	879,079	971,356	912,862
Personnel (Full-time Equivalents)	34.56	36.36	36.36	36.36	36.36

Environmental Health Bureau Summary

Services Provided:

Inspections related to housing, food, hazardous waste, recreational and potable water, abatement and control of disease vectors.

Service Improvement Objectives:

To provide 6,500 inspections of licensed multiple dwellings.
 To provide 6,700 inspections of licensed food facilities.
 To provide 857 inspections of licensed hazardous waste generators.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of inspections of multiple dwellings	2,125	6,500	6,500	2,555	6,500
# of inspections of food facilities	4,276	6,700	6,700	4,700	6,700
# of inspections of hazardous waste generators	661	857	857	650	857
Expenditures:					
Salaries, Wages and Benefits	3,174,723	3,273,421	3,574,921	3,646,772	3,814,132
Materials, Supplies and Services	1,251,018	492,672	3,057,805	869,803	184,586
Internal Support	346,427	320,818	474,522	443,390	391,414
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	(1,000)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	4,772,168	4,086,911	7,107,248	4,959,964	4,389,132
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	2,740,835	2,767,868	2,767,868	2,743,254	3,013,403
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	19,854	18,500	18,500	17,014	26,320
Revenue from Other Agencies	546,473	104,052	3,104,052	499,997	104,052
Charges for Services	1,062	795	795	2,646	7,295
Other Revenues	45,113	53,250	53,250	34,739	53,250
Interfund Services - Charges	464,011	550,725	550,725	480,486	539,197
Intrafund Services - GP Charges	16,739	27,987	27,987	18,598	23,515
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	285,498	297,711	297,711	301,506	297,711
Total Revenues	4,119,585	3,820,888	6,820,888	4,098,240	4,064,743
Personnel (Full-time Equivalents)	51.00	52.60	52.60	52.60	59.87

Human and Social Services Bureau Summary

Services Provided:

Counseling, community education, and family preservation. Health and wellness program for City employees. Coordination of homeless services, support of social service agencies, grant administration and delivery of social services.

Service Improvement Objectives:

To provide 5,745 contacts for services to City employees (including health and safety fair participants).
 To provide 135 presentations, workshops and training sessions of preventive health services to City employees.
 To provide 60,000 units/hours of services to rehabilitation clients and their families.
 To provide 145,000 units of social services (may be multiple participants) at the three Facility Centers.
 To administer 48 social service grant program contracts.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Contacts for City employees	5,441	4,200	4,200	5,741	5,745
Presentations to City employees	110	125	125	135	135
# of rehabilitation services provided	45,000	50,000	50,000	53,000	60,000
# of human/social service units delivered	140,000	145,000	145,000	145,000	145,000
# of social service grant contracts	48	48	48	48	48
Expenditures:					
Salaries, Wages and Benefits	2,446,577	3,155,856	3,305,856	3,545,078	3,791,668
Materials, Supplies and Services	2,492,504	732,652	943,738	3,531,574	1,093,593
Internal Support	320,848	315,637	315,637	339,864	232,014
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	(538,585)	(567,550)	(567,550)	(348,370)	(567,706)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	4,721,344	3,636,595	3,997,681	7,068,146	4,549,568
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	2,817,241	1,899,776	2,155,912	4,672,338	2,590,521
Charges for Services	390,046	407,512	407,512	389,178	406,346
Other Revenues	192,180	2,950	53,400	152,059	2,950
Interfund Services - Charges	1,000	6,700	6,700	400	6,700
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	89,295	14,763	14,763	370,493	135,159
Total Revenues	3,489,761	2,331,701	2,638,287	5,584,467	3,141,676
Personnel (Full-time Equivalents)	74.93	69.62	69.62	69.62	80.46

Preventive Health Bureau Summary

Services Provided:

Communicable disease and Sexually Transmitted Disease (STD) control, HIV related services, epidemiology and vital statistics services.

Service Improvement Objectives:

To provide services to 9,000 patients in the Sexually Transmitted Disease Clinic and Mobile Clinic.

To provide 12,000 automated birth records through the Automated Vital Statistics System (AVSS).

To provide 2,400 communicable disease investigations.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of gonorrhea cases	620	600	600	620	600
# of STD clients	8,666	8,700	8,700	8,912	9,000
# of automated birth records	11,300	11,000	11,000	11,600	12,000
# of communicable disease investigations	2,200	2,400	2,400	2,210	2,400
Expenditures:					
Salaries, Wages and Benefits	2,375,714	3,133,910	3,266,330	3,127,278	3,304,557
Materials, Supplies and Services	2,127,159	1,661,243	1,853,006	1,668,344	1,123,715
Internal Support	305,573	223,137	224,637	243,912	226,429
Capital Purchases	788	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	(80,807)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	4,809,236	5,018,290	5,343,973	5,039,533	4,573,894
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	3,537,973	3,458,617	3,880,740	3,328,836	3,029,927
Charges for Services	414,536	394,500	394,500	457,692	408,500
Other Revenues	7,644	500	500	4,742	500
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	77,811	185,206	185,206	315,577	191,836
Total Revenues	4,037,964	4,038,822	4,460,945	4,106,847	3,630,763
Personnel (Full-time Equivalents)	55.18	56.54	56.54	56.54	58.59

Public Health Bureau Summary

Services Provided:

Provide health examinations, tobacco education, immunizations, nutrition counseling, treatment of communicable diseases, case management, laboratory testing, occupational injury and pre-employment services.

Service Improvement Objectives:

To distribute 405,725 Women, Infant and Children (WIC) Nutrition Vouchers.

To facilitate the immunization of two-year olds.

To generate 800,000 units of laboratory tests impacted by infectious diseases and environmental contamination.

To provide 7,500 medical examinations in the Occupational Health (OH) clinic.

To support compliance/enforcement of Long Beach Smoking Ordinance and California No-smoking law by distributing 8,000 brochures, signs, education pieces and compliance fact sheets.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of WIC Nutrition Vouchers	354,600	354,600	354,600	389,076	405,725
% of 2-year olds fully immunized	82%	87%	87%	82%	87%
# of units of public health lab testing	925,199	800,000	800,000	780,855	800,000
# of medical exams in OH	7,000	7,500	7,500	7,500	7,500
# of tobacco information pieces distributed	8,350	10,400	10,400	11,500	8,000
Expenditures:					
Salaries, Wages and Benefits	9,379,389	10,827,392	11,073,462	11,042,878	11,970,687
Materials, Supplies and Services	4,091,622	4,303,994	4,263,318	4,402,192	3,395,357
Internal Support	858,124	878,624	925,624	1,040,701	944,103
Capital Purchases	(866)	0	0	8,344	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	(70,346)	(76,990)	(76,990)	(327,210)	84,900
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	14,257,924	15,933,020	16,185,414	16,166,905	16,395,047
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	5,400	0	0	7,325	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	8,681,276	9,476,070	9,675,986	9,188,229	8,638,843
Charges for Services	462,253	499,200	499,200	543,021	567,071
Other Revenues	16,096	12,000	12,000	109,873	85,560
Interfund Services - Charges	64,050	44,499	44,499	70,155	44,500
Intrafund Services - GP Charges	735,409	804,703	804,703	870,153	804,703
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	428,543	1,084,603	1,084,603	961,580	765,444
Total Revenues	10,393,026	11,921,075	12,120,991	11,750,336	10,906,121
Personnel (Full-time Equivalents)	192.17	205.06	205.06	205.06	223.31

Support Services Bureau Summary

Services Provided:

General administrative support to all Departmental programs assuring efficient operations and effective services to the community.

Service Improvement Objectives:

To meet demands for public health services by providing 425,000 public health visits.

To manage 64 grants from both public and private funding sources.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of public health visits	410,768	406,000	406,000	425,000	425,000
# of grants managed	70	64	64	63	64
Expenditures:					
Salaries, Wages and Benefits	1,943,464	3,134,598	3,134,598	1,955,192	2,930,525
Materials, Supplies and Services	814,476	(51,065)	1,553,807	930,145	114,002
Internal Support	318,980	67,179	67,179	174,529	178,365
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	90,036	48,974	448,974	582,785	38,974
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	3,166,956	3,199,686	5,204,558	3,642,650	3,261,867
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	2,909,669	2,279,908	2,279,908	2,818,106	2,643,038
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	8,209	1,300	1,300	952	1,300
Revenue from Other Agencies	163,608	38,157	38,157	103,254	38,157
Charges for Services	0	0	0	21	0
Other Revenues	2,566	0	0	2,794	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	4,378,755	3,665,376	5,590,277	6,103,140	5,206,071
Total Revenues	7,462,807	5,984,741	7,909,642	9,028,267	7,888,566
Personnel (Full-time Equivalents)	30.67	30.89	30.89	30.89	30.74

Health and Human Services Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Director of Health and Human Services	1.00	1.00	1.00	136,939	143,784
Accountant I	1.00	1.00	1.00	42,117	44,289
Accountant II	1.00	1.00	1.00	54,220	54,361
Accounting Clerk I	1.00	1.00	1.00	34,185	34,185
Accounting Clerk III	4.00	4.00	4.00	147,619	151,990
Administrative Analyst II	5.00	5.00	3.00	298,727	173,853
Administrative Analyst III	1.00	1.00	3.00	68,321	203,283
Animal Control Officer I	2.00	3.00	3.00	102,320	105,399
Animal Control Officer I - NC	1.78	1.78	1.78	51,353	53,928
Animal Control Officer II	12.00	12.00	12.00	480,327	485,553
Animal Health Technician	1.00	1.00	1.00	40,208	40,209
Animal License Inspector-NC	3.78	3.78	3.78	77,937	77,940
Assistant Administrative Analyst I	1.00	1.00	1.00	39,252	44,195
Building Services Supervisor	-	1.00	1.00	38,290	40,225
Case Manager I	7.81	7.83	7.82	197,096	202,848
Case Manager II	11.01	6.00	6.00	173,615	181,029
Case Manager III	11.00	12.00	22.00	406,085	738,297
City Health Officer	1.00	1.00	1.00	134,152	134,152
Clerical Aide I - NC	0.29	0.29	0.29	5,763	5,763
Clerk I - NC	0.80	0.80	0.80	17,519	17,519
Clerk II	1.45	1.00	1.00	28,043	28,944
Clerk II - NC	2.22	3.00	3.02	72,802	71,205
Clerk III	5.00	6.00	6.00	184,153	185,666
Clerk III - NC	0.80	0.80	0.80	23,489	23,489
Clerk Supervisor	1.00	1.00	1.00	39,645	36,494
Clerk Typist I	4.00	3.00	3.00	89,198	89,199
Clerk Typist II	15.00	14.00	13.00	448,296	423,596
Clerk Typist II – NC	0.46	0.46	0.45	13,174	12,548
Clerk Typist III	10.00	11.00	12.00	390,179	431,069
Clerk Typist IV	2.00	2.00	2.00	79,966	79,966
Clerk Typist V	1.00	1.00	1.00	42,258	42,257
Community Services Supervisor	1.00	1.00	1.00	53,006	54,361
Community Services Supervisor II	1.00	1.00	1.00	54,362	54,361
Community Worker	16.00	16.00	15.00	497,427	460,062
Counselor II	7.00	8.00	8.00	333,770	323,943
Customer Service Representative II	2.00	2.00	2.00	63,893	64,900
Environmental Health Specialist II	16.00	17.00	16.00	806,173	789,817
Environmental Health Specialist III	8.00	8.00	9.00	443,382	511,603
Environmental Health Specialist IV	4.00	4.00	5.00	246,609	299,622
Epidemiologist	1.00	1.00	1.00	51,716	51,716
Epidemiologist-Supervisor	1.00	1.00	1.00	61,652	61,654
Executive Secretary	1.00	1.00	1.00	44,248	46,458
Financial Services Officer	1.00	1.00	1.00	71,054	74,606
Hazardous Materials Specialist I	5.00	5.00	5.00	278,042	286,035
Hazardous Materials Specialist II	1.00	1.00	1.00	60,131	60,132
Hazardous Waste Operations Officer	1.00	1.00	1.00	78,946	82,891
Health Educator I	19.00	19.01	18.99	511,459	542,729
Subtotal Page 1	195.40	195.75	205.73	7,613,115	8,122,125

Health and Human Services Department Personal Services

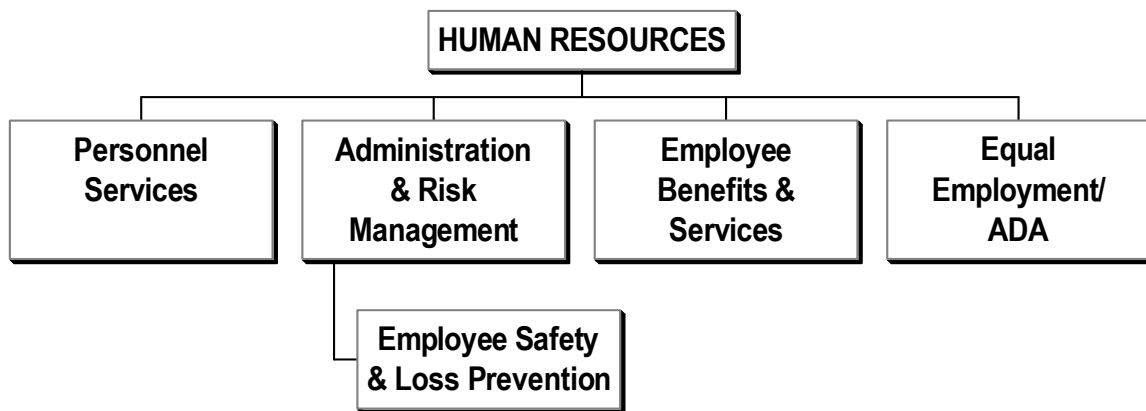
Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Subtotal Page 1	195.40	195.75	205.73	7,613,115	8,122,125
Health Educator II	19.00	21.00	24.50	821,058	970,225
Laboratory Assistant	4.53	4.53	2.00	150,598	67,078
Laboratory Assistant II	-	-	2.00	-	72,988
Laboratory Services Officer	1.00	1.00	1.00	80,676	84,708
Maintenance Assistant I	9.62	9.62	9.62	252,463	258,097
Maintenance Assistant I-NC	2.91	3.91	3.91	91,956	92,189
Maintenance Assistant III	1.00	1.00	1.00	34,678	34,680
Maintenance Assistant III-NC	-	-	0.87	-	23,148
Manager-Animal Control	1.00	1.00	1.00	95,581	95,580
Manager-Environmental Health	1.00	1.00	1.00	94,318	97,136
Manager-Human/Social Services	1.00	1.00	1.00	93,390	95,977
Manager-Preventive Health	1.00	1.00	1.00	84,924	89,170
Manager-Public Health	1.00	1.00	1.00	84,633	88,865
Manager-Support Services-Health	1.00	1.00	1.00	86,246	90,559
Medical Assistant I	7.00	5.50	6.50	130,237	160,901
Medical Assistant II	3.50	3.50	3.50	116,301	109,999
Medical Social Worker I	1.00	1.00	1.00	49,401	49,402
Medical Social Worker II	1.00	1.00	1.00	53,006	53,004
Microbiologist	5.60	5.60	-	292,285	-
Microbiologist II	-	-	7.00	-	407,176
Microbiologist III	-	-	2.00	-	129,819
Microbiologist Supervisor	2.00	2.00	-	120,263	-
Nurse I	8.00	8.00	8.00	438,860	438,854
Nurse I-NC	0.45	0.45	0.45	22,479	22,479
Nurse II	4.00	4.00	4.00	231,481	231,471
Nurse Practitioner	3.40	3.40	3.40	228,712	222,620
Nursing Services Officer	1.00	1.00	1.00	94,949	78,313
Nutrition Aide I	9.00	9.00	9.00	283,731	283,730
Nutrition Aide II	2.00	2.00	2.00	73,461	73,464
Nutrition Services Officer	1.00	1.00	1.00	80,291	84,305
Occupational Health Services Officer	1.00	1.00	1.00	122,492	125,000
Outreach Worker I	24.00	27.00	29.00	649,102	709,934
Outreach Worker II	11.00	13.00	14.00	413,499	443,416
Payroll/Personnel Assistant II	1.00	1.00	1.00	36,495	40,209
Prevention Services Officer	1.00	1.00	1.00	73,035	76,686
Public Health Associate I	3.00	3.00	3.75	75,962	94,156
Public Health Associate II	11.00	11.00	11.00	363,439	365,533
Public Health Associate III	18.50	20.71	31.50	1,040,584	1,580,953
Public Health Nurse	19.45	21.45	27.95	1,186,510	1,499,734
Public Health Nurse Supervisor	4.00	4.00	4.00	253,055	253,049
Public Health Nutritionist I	12.00	12.00	12.00	556,222	562,542
Public Health Nutritionist II	3.00	4.00	4.00	211,283	215,327
Public Health Nutritionist III	1.00	1.00	1.00	54,362	54,361
Public Health Physician	4.15	4.15	4.15	458,182	464,270
Public Health Professional	16.00	-	-	-	-
Public Health Professional I	1.00	6.00	6.00	310,236	311,783
Subtotal Page 2	419.51	420.57	457.83	17,603,550	19,425,015

Health and Human Services Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Subtotal Page 2	419.51	420.57	457.83	17,603,550	19,425,015
Public Health Professional II	1.00	10.00	10.00	561,647	591,353
Public Health Professional III	-	2.00	3.00	119,962	202,699
Public Health Registrar	2.00	2.00	2.00	74,452	74,450
Rehabilitation Services Officer	1.00	1.00	1.00	90,879	95,422
Secretary	5.00	5.00	5.00	197,723	197,723
Security Officer II – NC	-	1.50	1.50	48,146	48,145
Senior Accountant	1.00	1.00	1.00	58,886	61,916
Senior Animal Control Officer	3.00	3.00	3.00	143,818	137,131
Storekeeper II	1.00	1.00	1.00	39,681	39,260
Supervising Custodian	1.00	-	-	-	-
Vector Control Specialist I	2.00	2.00	2.00	71,006	74,626
Vector Control Specialist II	1.00	1.00	1.00	41,237	43,375
X-Ray Technician	1.00	1.00	1.00	43,361	43,362
Subtotal Salaries	438.51	451.07	489.33	19,094,349	21,034,478
Overtime	---	---	---	2	-
Fringe Benefits	---	---	---	5,513,621	5,871,513
Administrative Overhead	---	---	---	850,462	868,690
Salary Savings	---	---	---	-	(181,639)
Total	438.51	451.07	489.33	25,458,434	27,593,042



Human Resources



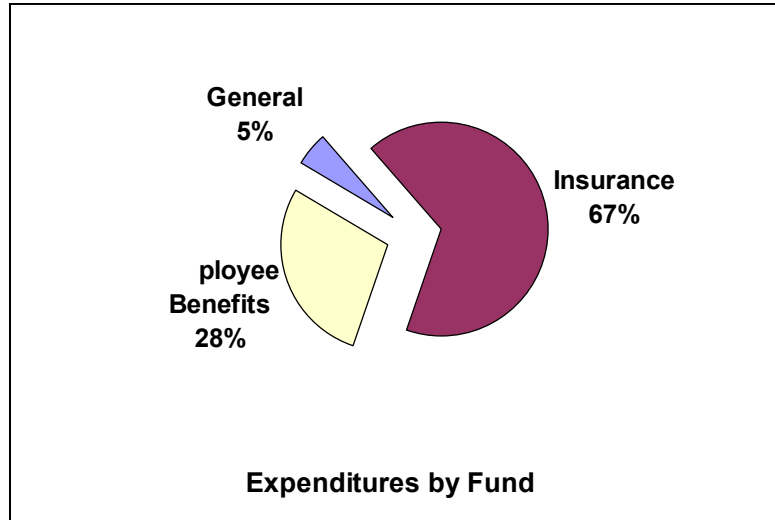
Human Resources Department

Expenditures Budget by Fund

General	\$404,126
Employee Benefits	\$2,246,198
Insurance	\$5,240,354

Revenues Budget by Fund

General	\$0
Employee Benefits	\$145,000
Insurance	\$1,646,806



Major Accomplishments FY 02

- Negotiated three Memorandums of Understanding (MOUs) and five MOU extensions with employee bargaining groups.
- Conducted successful Citywide charity campaign, resulting in increased donations by 31%.
- Conducted four Customer Service Training Workshops with 200 participants.
- Sponsored Supervisors Leadership Institute 2001/02, with 24 participants receiving Certificates of Completion.
- Sponsored four candidates for Leadership Long Beach.
- Sponsored two managers to attend the Executive Program through Harvard University.
- Conducted recruitment/selection activities for Management Assistant Program, which resulted in hiring of two Management Assistants.
- Coordinated the Mentor Program, which included over 30 participants during the year.
- Conducted six "Preventing Workplace Harassment" workshops with approximately 1,000 participants.
- Provided assistance in the development of the "Visitability" Ordinance, which provides regulations to make certain dwellings visitable by disabled persons.
- Implemented Citywide Injury and Illness Prevention Program (IIPP).
- Trained over 400 supervisors and managers on the IIPP and in accident investigation.
- Co-hosted Annual Wellness and Safety Affair.
- Developed for adoption an Administrative Regulation on Bomb, Biological, and Chemical Threat Assessment Procedures.
- Trained over 3,800 employees in a variety of safety training classes.

Strategic Plan Highlights

Neighborhood Development

- Staff, in conjunction with members of the Citizens' Advisory Committee on Disabilities (CACOD) and the disabled community, conducted a needs assessment that concluded there are many existing City department programs that address the needs of the disabled community. One of these programs addresses accessibility, for which priority facilities, curb ramps and bus stops, were completed in FY 02.

Human Resources Department Summary

Mission Statement

The mission of the Department of Human Resources is to provide leadership in the management of the City's human resources and risk management; to support and assist departments with legal mandates; and to maintain a work environment that enhances development, satisfaction, and commitment to City goals and objectives.

Customers Served

All City employees, supervisors, managers, retiring employees, retirees, City departments, Citizens Advisory Commission on Disabilities (CACOD), vendors, contractors, and the general public.

Primary Activities

To provide direction and administration for the Department; to administer the City's health benefits/insurance programs; to administer the City's Equal Employment Program; to ensure compliance with the Americans with Disabilities Act (ADA); to provide staff support to CACOD; to facilitate resolution of discrimination complaints; to provide human resources and employee relations support to departments in a variety of areas; to administer the Citywide labor relations program; to administer the loss prevention and insurance programs; to increase safety awareness; to provide employee safety training; and to provide retirement counseling.

Notes

The Department of Human Resources is a City Manager Department.

Note: Prior to FY 03, Civic Center rent was charged directly to individual departments in their Internal Support account group. For FY 03, this expense was centralized in a City-wide account and does not show up in the budget for individual departments. In FY 02 this expense was \$211,170.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	1,794,892	2,141,843	2,141,843	2,010,646	2,058,187
Materials, Supplies and Services	3,122,893	3,426,835	4,207,122	3,713,456	4,792,713
Internal Support	900,859	962,665	962,665	932,895	879,777
Capital Purchases	0	210,000	210,000	72,893	160,000
Debt Service	0	0	0	0	0
Transfers from Other Funds	0	0	0	50	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	5,818,644	6,741,342	7,521,630	6,729,940	7,890,677
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	53,012	58,000	58,000	47,801	50,000
Revenue from Other Agencies	0	0	0	(23)	0
Charges for Services	0	0	0	0	0
Other Revenues	236,152	393,769	393,769	380,632	268,780
Interfund Services - Charges	1,129,577	1,186,438	1,186,438	1,477,698	1,473,026
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	1,418,741	1,638,207	1,638,207	1,906,109	1,791,806
Personnel (Full-time Equivalents)	27.51	28.51	28.51	28.51	28.51

Administration and Risk Management Bureau Summary

Services Provided:

Loss prevention and insurance coverage; safety awareness and incentive programs; employee safety training; status reports and technical assistance to departments; and retirement counseling.

Service Improvement Objectives:

To expand the safety training opportunities in all departments and ensure that all at-risk employees are trained.
 To enhance the assessment of departments' safety performance.
 To provide timely assistance to departments on insurance requirements and case review.
 To provide timely assistance to employees for retirement planning.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of departments using safety training	22	22	22	22	22
# of employees attending safety training	2,328	3,600	3,600	3,806	3,700
# of types of safety training provided	37	48	48	50	52
# of quarterly dept safety performance reports	0	4	4	2	4
# of retirement counseling sessions	520	550	550	650	550
Expenditures:					
Salaries, Wages and Benefits	465,357	615,996	615,996	537,155	583,268
Materials, Supplies and Services	2,540,136	2,779,657	3,419,739	3,159,616	4,145,535
Internal Support	143,358	100,854	100,854	76,561	127,240
Capital Purchases	0	210,000	210,000	53,657	160,000
Debt Service	0	0	0	0	0
Transfers From Other Funds	139,391	127,488	127,488	158,100	84,058
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	3,288,242	3,833,995	4,474,076	3,985,090	5,100,101
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	3,477	13,000	13,000	7,447	5,000
Revenue from Other Agencies	0	0	0	(23)	0
Charges for Services	0	0	0	0	0
Other Revenues	104,704	293,769	293,769	157,458	168,780
Interfund Services - Charges	1,129,577	1,186,438	1,186,438	1,477,698	1,473,026
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	1,237,759	1,493,207	1,493,207	1,642,580	1,646,806
Personnel (Full-time Equivalents)	7.41	8.41	8.41	8.41	8.41

Executive Office Bureau Summary

Services Provided:

To provide direction and administration for the Department; to administer the City's health benefits/insurance programs; to administer the City's Equal Employment Opportunity Program (EEOP); to ensure compliance with the Americans with Disabilities Act (ADA); to facilitate resolution of discrimination complaints; to provide staff support to the Citizens Advisory Commission on Disabilities (CACOD).

Service Improvement Objectives:

To provide City Council with an annual status report on the Equal Employment Opportunity Program Plan (EEOP) by April 2003.

To monitor the implementation of the ADA Transition Plan.

To provide ADA & Unlawful Harassment training classes for City employees.

To limit the increase of the City's medical indemnity plans to less than 15% from 12/1/02 to 11/30/03.

To increase the participation/donations of employees in the charitable drive by 5% during the 2002/2003 campaign.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of status reports on ADA projects	8	12	12	12	12
# of ADA/Unlawful Harassment classes/year	19	25	25	20	25
% rate increase in indemnity health	0	<8%	<8%	0	<15%
% increase in participants/donations in charity drive	1%/14%	3%/3%	3%/3%	18%/31%	5%/5%
Expenditures:					
Salaries, Wages and Benefits	795,222	887,086	887,086	885,826	859,509
Materials, Supplies and Services	382,619	389,804	429,645	378,540	389,804
Internal Support	326,461	377,841	377,841	328,164	176,492
Capital Purchases	0	0	0	9,618	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	(291,820)	(258,478)	(258,478)	(310,411)	(165,039)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	1,212,481	1,396,253	1,436,094	1,291,737	1,260,766
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	49,534	45,000	45,000	40,355	45,000
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	130,896	100,000	100,000	222,712	100,000
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	180,430	145,000	145,000	263,067	145,000
Personnel (Full-time Equivalents)	12.00	12.00	12.00	12.00	12.00

Personnel Services Bureau Summary

Services Provided:

Provide human resources and employee relations support to departments in a variety of areas including classification and compensation; contract administration; conflict resolution; payroll/personnel systems; and policy and procedure interpretation.

Service Improvement Objectives:

- To meet the human resources and labor relations needs of line departments.
- To resolve employee relations disputes in a timely and productive manner.
- To assist departments by addressing changing service requirements by developing more responsive Human Resources (HR) systems and procedures.
- To coordinate and present training programs that address legislative changes and legal mandates.
- To enhance the effectiveness of the City's human resources program.
- To assist in placement of employees through the Injured Worker/Modified Duty Program.

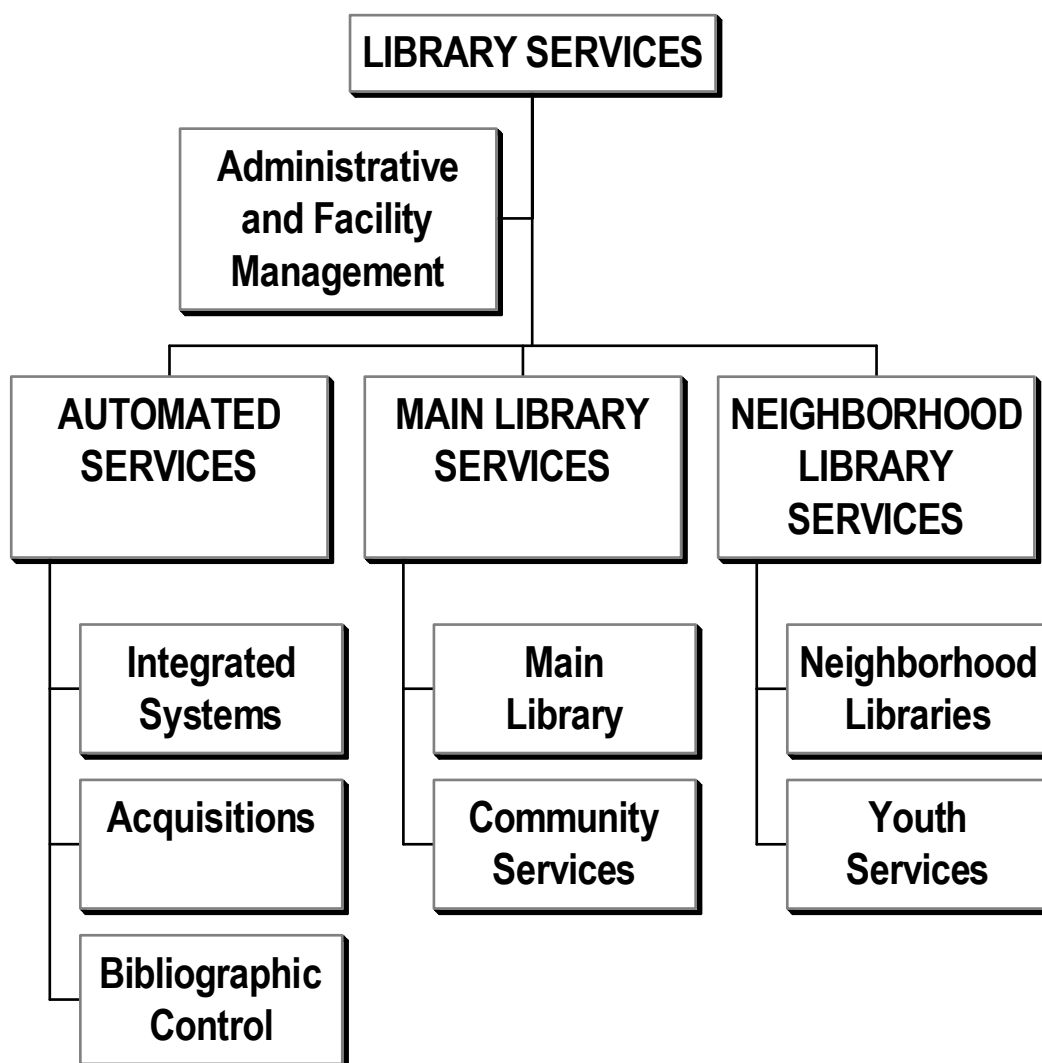
	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of managers/supervisors trained	575	700	700	550	700
# of HR documents processed	6,714	5,800	5,800	6,725	6,500
# of working days for position audit	34	30	30	31	30
# of people in customer service training	702	400	400	500	200
# of new labor MOUs negotiated	5	8	8	5	3
# of employees in Injured Worker/ Modified Duty Program	New	New	New	146	150
Expenditures:					
Salaries, Wages and Benefits	534,312	638,761	638,761	587,665	615,410
Materials, Supplies and Services	200,138	257,374	357,739	175,299	257,374
Internal Support	431,041	483,970	483,970	528,170	576,044
Capital Purchases	0	0	0	9,618	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	152,429	130,990	130,990	152,361	80,981
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	1,317,920	1,511,095	1,611,460	1,453,113	1,529,809
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	552	0	0	462	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	552	0	0	462	0
Personnel (Full-time Equivalents)	8.10	8.10	8.10	8.10	8.10

Human Resources Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Director of Human Resources	1.00	1.00	1.00	133,974	133,974
Administrative Aide II-Confidential	1.00	1.00	1.00	44,482	44,485
Administrative Analyst III-Confidential	-	1.00	1.00	68,125	68,324
Administrative Intern-NC/H42	0.91	0.91	0.91	38,147	32,845
City Safety Officer	1.00	1.00	1.00	75,979	78,310
Clerk Typist II-Confidential	2.00	2.00	2.00	58,006	60,163
Clerk Typist II-NC	0.50	0.50	0.50	12,975	13,639
Clerk Typist III-Confidential	2.00	2.00	2.00	68,221	69,914
Clerk Typist III-NC	0.10	0.10	0.10	2,936	3,084
Employee Benefits/Service Officer	1.00	1.00	1.00	78,405	78,405
Equal Employment/ADA Officer	1.00	1.00	1.00	75,370	79,137
Executive Secretary	1.00	1.00	1.00	50,890	50,889
Manager-Personnel Operations	1.00	1.00	1.00	101,481	101,481
Manager-Risk Management	1.00	1.00	1.00	88,107	92,511
Personnel Analyst I-Confidential	1.00	1.00	1.00	58,644	58,644
Personnel Analyst II-Confidential	4.00	4.00	4.00	251,062	249,931
Personnel Analyst III-Confidential	1.00	1.00	1.00	68,321	68,324
Personnel Assistant I-Confidential	1.00	-	-	-	-
Personnel Assistant II-Confidential	4.00	5.00	5.00	211,022	224,512
Secretary-Confidential	2.00	2.00	2.00	78,504	78,505
Systems Analyst II-Confidential	1.00	1.00	1.00	52,993	51,726
Subtotal Salaries	27.51	28.51	28.51	1,617,644	1,638,802
Overtime	---	---	---	20,117	20,117
Fringe Benefits	---	---	---	411,252	402,111
Administrative Overhead	---	---	---	92,828	89,395
Salary Savings	---	---	---	-	(92,238)
Total	27.51	28.51	28.51	2,141,841	2,058,186



Library Services



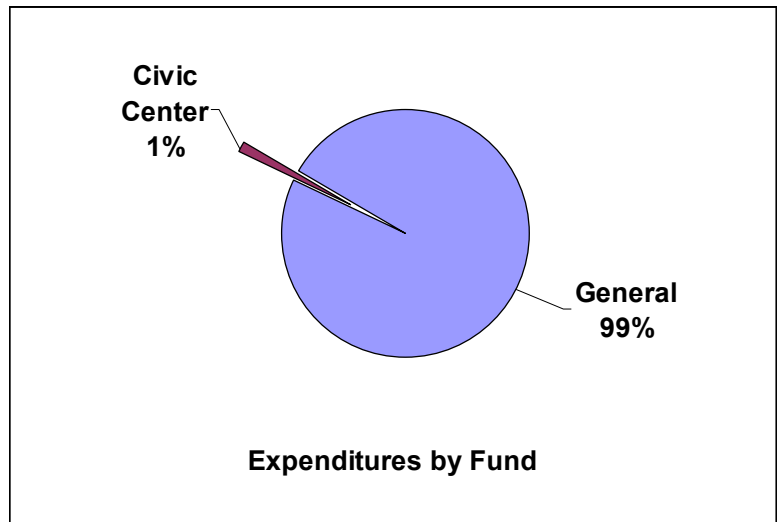
Library Services Department

Expenditures Budget by Fund

General	\$11,375,188
Civic Center	\$172,025

Revenues Budget by Fund

General	\$1,549,711
Civic Center	\$300



Major Accomplishments FY 02

- See Strategic Plan Highlights below.

Strategic Plan Highlights

Neighborhood Development

- To outreach and better serve the neighborhoods, the Library has enhanced its visibility and capacity as a community information, learning and education center.
- Two new neighborhood libraries are being planned.
- Hours at the Burnett neighborhood library were expanded to provide service on Mondays and two additional evenings.
- The "digital divide" issue was addressed with an expanded website that resulted in a 30% increase in hits (over 30,000 per month).
- Book Week, a citywide festival of reading, was created in which 35,000 residents and over 60 organizations participated.

Education and Youth

- Family Learning Centers are operational at all twelve library sites and provided assistance to 40,000 students and their families. All Family Learning Centers were funded three years ahead of schedule. These facilities provide individual and group development for families.
- Established the Communities Organizing Resources to Advance Learning (CORAL) program to provide out-of-school enrichment to six neighborhoods.
- Added English as a Second Language (ESL) component to the Family Learning Centers.
- Added Teen outreach program at Burnett for a total of four programs and four active Teen Advisory Councils system-wide.
- Implemented 24/7 Reference Service to allow patrons to receive online reference services from a librarian 24 hours a day, 7 days a week.
- Expanded volunteer program (Bookworm Buddies Read Aloud) to all neighborhood libraries.
- Expanded Proposition 10 funded pilot reading readiness program for pre-schoolers to 90813 area.
- Youth program participation (class visits, reading readiness programs, school-age reading programs, and special events) rose by more than 25% over FY 01.

Community Safety

- To provide safe places for youth, a Family Learning Center was created at each neighborhood library where youth can receive homework help. Teen Councils are active at four locations. In addition, an outreach librarian provides an after-school enrichment program at six school locations.

Library Services Department Summary

Mission Statement

The Department of Library Services is committed to meeting the information needs of our culturally diverse and dynamic population. We provide quality library service through a staff that is responsive, expert, and takes pride in service. We offer a wide selection of resources and materials representing all points of view. We support life-long learning, intellectual curiosity, and free access to information.

Customers Served

All people in need of information, cultural and recreational enrichment, including City of Long Beach staff.

Primary Activities

The Department of Library Services lends materials for home use; provides reference assistance; develops and maintains collection materials; provides educational programs to promote literacy of people of all ages; provides current information regarding local government and City resources at the City Hall Information Desk (City Source); and provides homework assistance and other resources in the Family Learning Centers located in the Main and Neighborhood Libraries.

Notes

The Department of Library Services is a City Manager department.

The budget for the Administrative and Facility Management Division is included in the Executive Office Bureau Summary for FY 02 and FY 03. For FY 01, that Division's budget was reflected in the Automated Services Bureau Summary.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	7,079,887	8,205,739	8,245,739	8,025,917	7,885,608
Materials, Supplies and Services	1,148,258	1,075,522	1,389,009	1,429,855	1,292,174
Internal Support	2,170,090	2,487,593	2,495,593	2,482,905	627,325
Capital Purchases	1,593,569	1,584,481	1,817,695	1,667,750	1,742,106
Debt Service	315,879	131,616	131,616	131,616	0
Transfers from Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	12,307,684	13,484,951	14,079,652	13,738,043	11,547,213
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	17,298	8,700	8,700	13,892	8,700
Revenue from Other Agencies	758,902	763,028	832,778	741,916	788,166
Charges for Services	352,023	326,738	326,738	382,537	346,738
Other Revenues	196,684	374,733	479,963	369,682	406,407
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	14,252	0	0	1,412	0
Total Revenues	1,339,159	1,473,199	1,648,179	1,509,439	1,550,011
Personnel (Full-time Equivalents)	164.11	167.37	167.37	167.37	165.16

Automated Services Bureau Summary

Services Provided:

Oversees collection, acquisition, and cataloging functions, and maintains electronic resources available to patrons and staff, including the Library's online integrated library system, website, and leased databases. Maintains all computer hardware, including servers, printers, and personal computers.

Service Improvement Objectives:

Achieve a two-week turnaround time from receipt of new materials to having materials available to the public.

Respond to customer service calls within 24 hours.

Expand electronic access to additional library databases and collections and alternative methods of providing library services through advanced technology.

Increase the number of website visits by 10% above the Estimated FY 02 level.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
% of new materials turnaround in two weeks	85%	85%	85%	85%	85%
% of 24-hour responses to service calls	85%	85%	85%	85%	85%
# of items added to the collection	57,734	66,000	66,000	59,227	59,000
# of website visits	302,687	244,200	244,200	423,833	466,216
Expenditures:					
Salaries, Wages and Benefits	958,245	611,062	611,062	582,020	663,066
Materials, Supplies and Services	654,916	410,363	410,363	446,942	529,950
Internal Support	177,633	266,070	266,070	147,417	391,930
Capital Purchases	171,747	133,053	133,053	132,913	133,053
Debt Service	315,879	131,616	131,616	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	2,278,420	1,552,164	1,552,164	1,309,291	1,717,999
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	39	0	0	0	0
Revenue from Other Agencies	60,636	0	0	57,674	0
Charges for Services	0	300	300	0	300
Other Revenues	10,858	0	0	750	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	71,533	300	300	58,424	300
Personnel (Full-time Equivalents)	20.90	11.97	11.97	11.97	12.87

Neighborhood Libraries Bureau Summary

Services Provided:

Access to library materials, professional assistance and programs to meet informational, educational, recreational, cultural and business needs.

Service Improvement Objectives:

To maintain the level of library materials circulated.

To increase the usage of the Family Learning Centers by 3% above the Estimated FY 02 level.

To increase the number of new youth library cardholders (ages 5-17) by 1% above the Estimated FY 02 level.

To increase self-service placement of holds on materials by 5% above the Estimated FY 02 level.

To increase Telecirc usage by 3% above the Estimated FY 02 level.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Materials circulated	1,251,671	1,238,462	1,238,462	1,300,385	1,300,385
Family Learning Centers usage	26,470	30,310	30,310	32,796	33,780
# of new youth cardholders	9,321	9,487	9,487	9,582	9,678
# of self-service placement holds	65,295	54,844	54,844	67,894	71,289
# of phone notifications and renewals	157,407	143,715	143,715	165,240	170,197
Expenditures:					
Salaries, Wages and Benefits	2,859,793	3,396,833	3,436,833	3,333,237	3,500,650
Materials, Supplies and Services	285,052	323,834	387,792	355,086	310,346
Internal Support	135,073	158,025	166,025	190,317	123,149
Capital Purchases	841,370	876,905	950,041	837,876	963,131
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	4,121,287	4,755,597	4,940,692	4,716,515	4,897,276
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	9,782	4,700	4,700	7,035	4,700
Revenue from Other Agencies	366,931	371,625	381,625	356,038	371,625
Charges for Services	211,954	181,047	181,047	228,832	193,047
Other Revenues	134,205	334,000	389,138	318,267	363,360
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	14,252	0	0	1,412	0
Total Revenues	737,124	891,372	956,510	911,584	932,732
Personnel (Full-time Equivalents)	78.62	80.82	80.82	80.82	78.01

Executive Office Bureau Summary

Services Provided:

Oversight for all Department functions including general personnel, financial management, administrative support and facility maintenance.

Service Improvement Objectives:

Ensure that the Department's appropriation is used in the most efficient and effective way to meet the needs of library users.

Continue to seek funding for enhancements/innovative services from outside sources.

Continue to seek partnerships and co-sponsorships for Department programs and activities.

Implement planning process for two new (replacement) neighborhood libraries for Mark Twain and North.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Ensure compliance with spending directive	100%	100%	100%	100%	100%
Donations and contributions	\$935,120	\$300,000	\$300,000	\$488,000	\$335,000
Grant awards (Adopted FY 02 did not include Public Library Foundation grant funds)	\$823,402	\$25,000	\$25,000	\$1,016,339	\$532,000
# of partnerships/co-sponsorships	19	30	30	94	64
# of ongoing replacement library projects	new	new	new	2	2
Expenditures:					
Salaries, Wages and Benefits	195,422	739,971	739,971	805,234	358,477
Materials, Supplies and Services	1,633	289,980	458,788	501,821	397,583
Internal Support	2,537	132,121	132,121	155,478	75,202
Capital Purchases	0	0	105,986	159,264	6,000
Debt Service	0	0	0	131,616	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	199,592	1,162,072	1,436,866	1,753,413	837,262
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	1,000	1,000	0	1,000
Revenue from Other Agencies	0	60,856	120,606	11,000	128,106
Charges for Services	0	0	0	0	0
Other Revenues	0	0	0	1,977	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	0	61,856	121,606	12,977	129,106
Personnel (Full-time Equivalents)	2.00	11.70	11.70	11.70	11.70

Main Library Bureau Summary

Services Provided:

Access to library materials, professional assistance and programs to meet informational, educational, recreational, cultural and business needs.

Service Improvement Objectives:

To maintain the level of library materials circulated.

To increase the usage of the Family Learning Centers by 3% above the Estimated FY 02 level.

To increase the number of new youth library cardholders (ages 5-17) by 1% above the Estimated FY 02 level.

To increase self-service placement of holds on materials by 5% above the Estimated FY 02 level.

To increase Telecirc usage by 3% above the Estimated FY 02 level.

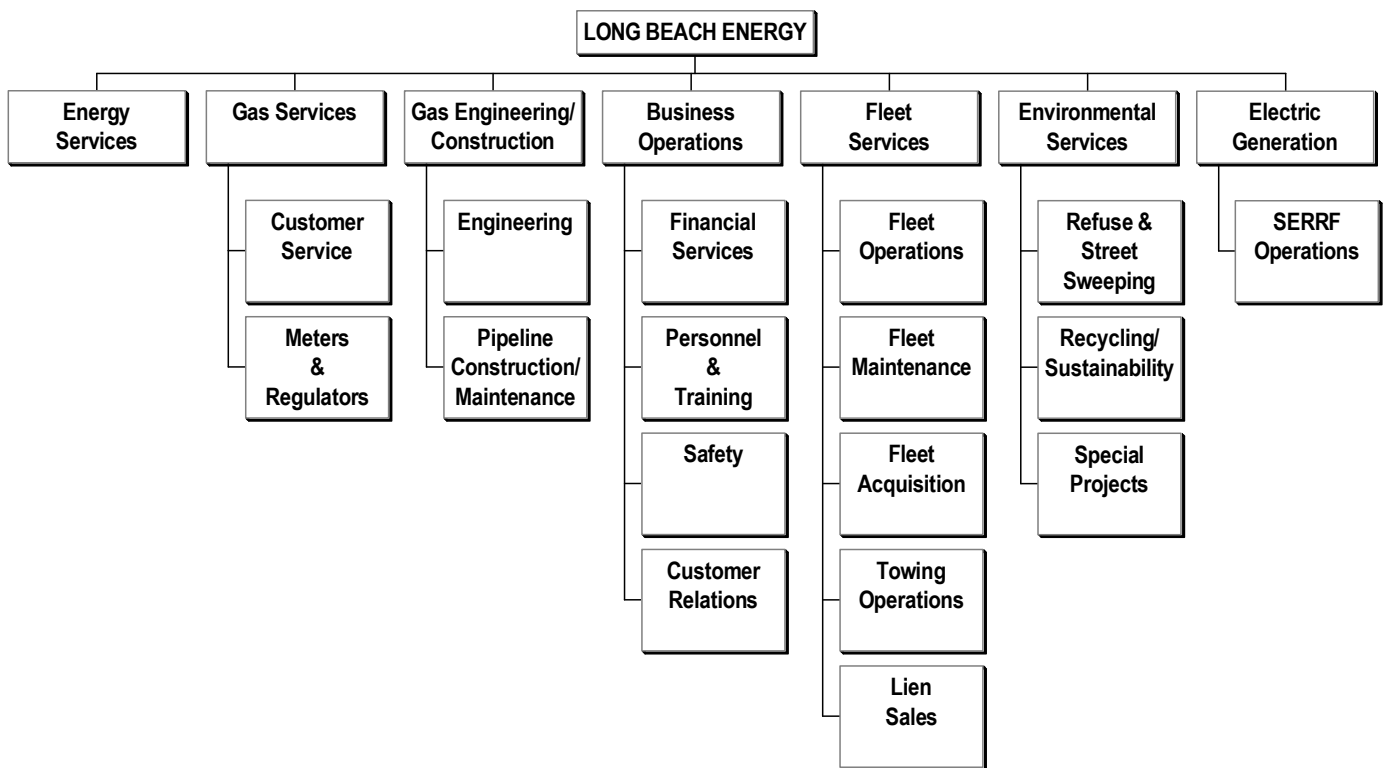
	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Materials circulated	476,146	480,193	480,193	482,594	482,594
Family Learning Centers usage	4,299	3,591	3,591	6,242	6,429
# of new youth cardholders	2,526	2,648	2,648	2,674	2,701
# of self-service placement holds	20,792	12,820	12,820	21,233	22,295
# of phone notifications and renewals	104,938	77,384	77,384	110,160	113,465
Expenditures:					
Salaries, Wages and Benefits	3,066,427	3,457,873	3,457,873	3,305,427	3,363,416
Materials, Supplies and Services	206,659	51,346	132,066	126,007	54,295
Internal Support	1,854,846	1,931,377	1,931,377	1,989,693	37,044
Capital Purchases	580,453	574,523	628,615	537,697	639,922
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	5,708,385	6,015,119	6,149,932	5,958,824	4,094,677
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	7,477	3,000	3,000	6,858	3,000
Revenue from Other Agencies	331,335	330,547	330,547	317,204	288,435
Charges for Services	140,069	145,391	145,391	153,704	153,391
Other Revenues	51,621	40,733	90,825	48,688	43,047
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	530,501	519,671	569,763	526,454	487,873
Personnel (Full-time Equivalents)	62.59	62.88	62.88	62.88	62.58

Library Services Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Director-Library Services	1.00	1.00	1.00	114,644	120,375
Accounting Clerk III	1.00	1.00	1.00	38,299	38,298
Administrative Analyst III	1.00	1.00	1.00	68,321	68,324
Administrative Intern-NC/H25	15.01	15.01	-	246,754	-
Administrative Intern-NC/H33	-	-	10.90	-	243,592
Administrative Officer-Library	1.00	1.00	1.00	73,244	76,905
Building Services Supervisor	-	-	1.00	-	38,365
Carpenter	1.00	1.00	1.00	46,773	46,771
Clerk Supervisor	1.00	1.00	-	42,258	-
Community Information Specialist II	-	1.00	1.00	33,393	37,321
Computer Operator I	1.00	1.00	-	42,093	-
Computer Operator I – NC	0.50	0.70	0.70	20,717	24,427
Department Librarian I	14.00	14.00	13.00	841,840	781,720
Department Librarian II	4.00	4.00	5.00	259,645	324,548
Executive Secretary	1.00	1.00	1.00	49,970	49,970
General Librarian I	7.24	7.24	7.84	327,144	350,651
General Librarian I-NC	0.90	1.10	1.10	47,181	47,133
General Librarian II	24.00	25.00	26.00	1,345,582	1,413,486
Library Aide	1.00	1.00	1.00	27,535	27,537
Library Aide – NC	0.91	0.50	0.50	7,970	7,970
Library Circulation Supervisor	1.00	1.00	1.00	44,482	44,485
Library Clerk I	26.27	26.57	26.07	798,020	778,224
Library Clerk II	18.90	17.50	19.30	618,711	669,636
Library Clerk III	3.00	4.00	4.00	153,194	153,192
Library Clerk IV	2.00	2.00	2.00	82,504	82,501
Library Youth Services Officer	1.00	1.00	1.00	75,035	77,615
Maintenance Assistant II-NC	0.70	0.70	0.70	19,398	20,156
Manager-Automated Services-Library	1.00	1.00	1.00	76,431	80,250
Manager-Neighborhood Library Services	1.00	1.00	1.00	89,100	93,553
Manager-Main Library Services	1.00	1.00	1.00	83,704	87,888
Messenger/Mail Clerk II	1.00	1.00	1.00	35,602	35,602
Page	-	-	0.50	-	7,284
Page-NC	26.68	28.05	27.55	412,344	405,048
Payroll/Personnel Assistant II	1.00	1.00	1.00	36,495	36,494
Secretary	2.00	2.00	2.00	78,504	78,505
Supervising Custodian	1.00	1.00	-	35,602	-
Systems Analyst II	1.00	1.00	1.00	57,209	57,207
Systems Technician I	-	-	1.00	-	42,257
Subtotal Salaries	164.11	167.37	165.16	6,329,697	6,447,290
Overtime	---	---	---	63,849	63,849
Fringe Benefits	---	---	---	1,436,844	1,416,462
Administrative Overhead	---	---	---	375,349	362,794
Salary Savings	---	---	---	-	(404,787)
Total	164.11	167.37	165.16	8,205,739	7,885,608

Long Beach

Energy





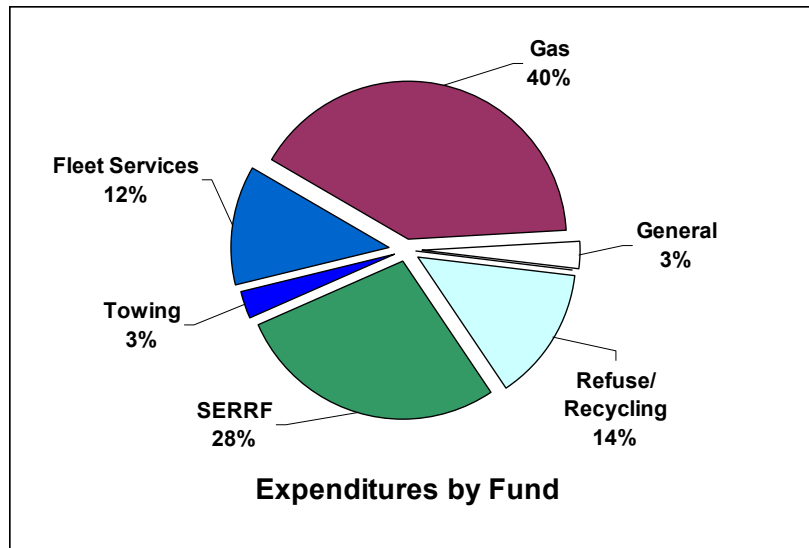
Long Beach Energy Department

Expenditures Budget by Fund

General	\$ 5,706,957
Energy Services	\$0
Fleet Services	\$26,244,565
Gas	\$87,461,981
Refuse/ Recycling	\$28,856,767
SERRF	\$59,454,393
Towing	\$5,834,547

Revenues Budget by Fund

General	\$4,962,347
Energy Services	\$6,225
Fleet Services	\$28,065,488
Gas	\$83,425,576
Refuse/ Recycling	\$29,220,480
SERRF	\$41,141,036
Towing	\$5,345,028



Major Accomplishments FY 02

- In March of 2002, the State of California Integrated Waste Management Board (CIWMB) certified that the City of Long Beach had exceeded the requirements of AB 939 by reaching a waste diversion rate of 55% in calendar year 2000. The City of Long Beach remains the largest city in California, and one of only 16 cities in Los Angeles County, to be certified.
- Developed and implemented a school recycling program for LBUSD schools based on a joint study conducted by the CIWMB and the Environmental Services Bureau (ESB) – 23 LBUSD schools are currently participating. This program is being used as a model by the CIWMB throughout California.
- Implemented the Premium Gas Service Program, which allows the customer to request, for a nominal fee, a specific appointment time for work to be performed.
- Negotiated a natural gas agreement with Coral Energy and renegotiated the California State Lands price agreement enabling Long Beach customers to have the lowest natural gas bills in the State for many months of the year.
- Developed a solar electric program, including a solar demonstration system at the Nature Center for the public to view, a residential solar rebate program, and a marketing campaign advertising the program.
- Implemented the Low Income Discount Program, lowering the gas portion of low income customers' bills by 5%.
- Improved the integrity and capacity of the gas distribution system through a pressure uprating program that, when completed, will eliminate 460+ valves, reducing maintenance and increasing gas storage capacity.
- To meet AQMD standards for alternative fuel vehicles, Fleet has requisitioned 32 dual fuel refuse haulers (Diesel and LNG), 19 dedicated LNG (liquefied natural gas) fueled street sweepers, and one electric vehicle.
- Towing reduced their average response time to calls for service by 23% over FY 01, from an average of 19.27 minutes to 14.87 minutes.
- SERRF will sell an estimated 233,000 megawatts of electricity to Southern California Edison, which represents a 1% increase over the prior year.

Strategic Plan Highlights

Community Safety

- To address illegal dumping of trash and debris, City serviced accounts are entitled to two free special items pick-ups per year.

Long Beach Energy Department Summary

Mission Statement

To provide the residents of Long Beach and Signal Hill with safe, efficient, and cost-effective energy and services related to the environment that positively contribute to the quality of life in city neighborhoods.

Customers Served

City of Long Beach residents and businesses, City of Signal Hill residents and businesses, other City departments and Southern California Edison.

Primary Activities

To provide the residents of Long Beach with safe and efficient natural gas services; refuse collection, disposal and recycling; street sweeping services and related parking enforcement; vehicle towing and lien sales; the regional underground petroleum storage tank program; City fleet acquisition and maintenance; and generation of electricity.

Notes

The Long Beach Energy Department is a City Manager department.

The Department is comprised of the former Gas and Electric Department and three former Department of Public Works bureaus including Energy Recovery, Fleet Services, and Integrated Resources. Historical budget information and the personal services details for the three bureaus are included in the Department of Public Works chapter.

Historical budget information for the Gas and Electric Department is reflected in the Gas and Electric Department Historical Summary included on the next page. However, the former Gas and Electric Department's personal services detail is included in the Long Beach Energy Department Personal Services at the end of this chapter.

The budget for the Department's Executive Office is included in the Business Operations Bureau Summary.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	0	33,556,286	33,656,286	32,031,814	32,813,376
Materials, Supplies and Services	0	129,094,587	130,872,216	87,042,042	114,674,565
Internal Support	0	25,632,349	25,632,920	25,530,928	26,317,699
Capital Purchases	0	11,614,732	12,164,250	8,634,768	10,887,713
Debt Service	0	4,138,596	4,138,596	3,530,267	3,538,844
Transfers from Other Funds	0	13,016,989	13,016,989	8,493,560	25,327,015
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	0	217,053,539	219,481,256	165,263,379	213,559,212
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	1,051,750	1,051,750	1,207,077	1,051,750
Fines and Forfeitures	0	4,597,450	4,597,450	4,759,272	4,700,000
Use of Money & Property	0	3,454,911	3,454,911	5,385,640	3,957,195
Revenue from Other Agencies	0	1,029,958	1,029,958	1,172,548	456,831
Charges for Services	0	176,326,020	176,526,020	133,765,310	152,947,189
Other Revenues	0	3,086,388	3,086,388	4,454,772	3,088,548
Interfund Services - Charges	0	24,322,126	24,322,126	24,620,161	25,933,669
Intrafund Services - GP Charges	0	30,998	30,998	30,998	30,998
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	0	213,899,601	214,099,601	175,395,779	192,166,180
Personnel (Full-time Equivalents)	N/C	536.26	536.26	536.26	546.26

Gas and Electric Department Historical Summary

Notes

As referenced in the Long Beach Energy Department Notes section, the Department is comprised of the former Gas and Electric Department and three former Department of Public Works bureaus. The three Public Works bureaus include Energy Recovery, Fleet Services, and Integrated Resources, which are now respectively named Electric Generation, Fleet Services, and Environmental Services in the Long Beach Energy Department.

Historical budget information including Actuals for FY 01 for the former Gas and Electric Department is included on this page. The personal service detail for the Gas and Electric Department is included in Long Beach Energy Department Personal Services located at the end of this chapter.

Historical budget information including Actuals for FY 01 for the former Department of Public Works bureaus are included in the Public Works Department chapter. The personal services details for these bureaus are included in the Department of Public Works Personal Services section.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	12,046,562	n/a	n/a	n/a	n/a
Materials, Supplies and Services	101,938,758	n/a	n/a	n/a	n/a
Internal Support	7,154,700	n/a	n/a	n/a	n/a
Capital Purchases	1,527,576	n/a	n/a	n/a	n/a
Debt Service	1,043,286	n/a	n/a	n/a	n/a
Transfers from Other Funds	6,427,560	n/a	n/a	n/a	n/a
Prior Year Encumbrance	0	n/a	n/a	n/a	n/a
Total Expenditures	130,138,441	0	0	0	0
Revenues:					
Property Taxes	0	n/a	n/a	n/a	n/a
Other Taxes	0	n/a	n/a	n/a	n/a
Licenses and Permits	0	n/a	n/a	n/a	n/a
Fines and Forfeitures	0	n/a	n/a	n/a	n/a
Use of Money & Property	1,333,995	n/a	n/a	n/a	n/a
Revenue from Other Agencies	106,483	n/a	n/a	n/a	n/a
Charges for Services	124,886,536	n/a	n/a	n/a	n/a
Other Revenues	59,032	n/a	n/a	n/a	n/a
Interfund Services - Charges	251,938	n/a	n/a	n/a	n/a
Intrafund Services - GP Charges	0	n/a	n/a	n/a	n/a
Harbor P/R Revenue Transfers	0	n/a	n/a	n/a	n/a
Other Financing Sources	0	n/a	n/a	n/a	n/a
Operating Transfers	0	n/a	n/a	n/a	n/a
Total Revenues	126,637,983	0	0	0	0
Personnel (Full-time Equivalents)	212.00	0.00	0.00	0.00	0.00

Business Operations Bureau Summary

Services Provided:

General administrative support including payroll, personnel, accounting, budget preparation and management, revenue development, warehousing/inventory, purchasing, customer relations, and safety.

Service Improvement Objectives:

To ensure the Department is within the prescribed expenditure limits and revenue projections.

To promote safety awareness by continuing the Safety and Sick Leave Incentive Programs and related training.

To enhance employees' performance through continued development and communication of policies and the availability of increased training opportunities.

To promote Department services and ensure customer satisfaction.

To ensure safe delivery of service through employee training and testing for a drug free workforce.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of policies and procedures developed	New	12	22	22	20
% of expenditures to operating budget	89%	98%	57%	57%	98%
% of actual revenues to budget	92%	100%	57%	57%	100%
Decrease lost time injuries per calendar year	New	10%	28%	28%	20%
# of training sessions conducted	New	15	100	100	58
# of random drug tests performed	48	48	54	54	79
Expenditures:					
Salaries, Wages and Benefits	0	2,246,833	2,246,833	2,141,627	2,090,755
Materials, Supplies and Services	0	130,814	8,376,551	363,551	186,530
Internal Support	0	552,986	552,986	562,555	528,369
Capital Purchases	0	14,000	76,919	16,260	14,000
Debt Service	0	1,043,474	1,043,474	1,043,057	1,041,640
Transfers From Other Funds	0	12,350,000	12,350,000	7,851,412	15,350,000
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	0	16,338,107	24,646,763	11,978,462	19,211,294
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	315,025	315,025	1,024,640	315,025
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	1,042,474	1,042,474	1,001,083	1,040,640
Other Revenues	0	0	0	1,818	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	0	1,357,499	1,357,499	2,027,541	1,355,665
Personnel (Full-time Equivalents)	N/C	27.00	27.00	27.00	27.00

Electric Generation Bureau Summary

Historical budget information for this bureau is included in the Department of Public Works, Energy Recovery Bureau Summary.

Services Provided:

Disposal of residential and commercial refuse for transformation into saleable electricity.

Service Improvement Objectives:

Receive 470,000 tons of municipal solid waste.

Generate 221,000,000 kilowatt-hours of electricity.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Refuse tons received	494,464	470,000	500,000	500,000	470,000
Kilowatt-hours generated	230,712,107	221,000,000	233,000,000	233,000,000	221,000,000
Expenditures:					
Salaries, Wages and Benefits	0	298,576	298,576	311,430	300,545
Materials, Supplies and Services	0	39,840,870	39,853,851	34,891,161	48,299,219
Internal Support	0	821,349	821,920	933,448	855,013
Capital Purchases	0	750,000	750,000	(201,122)	750,000
Debt Service	0	0	0	750	0
Transfers From Other Funds	0	60,752	60,752	60,752	9,109,812
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	0	41,771,547	41,785,099	35,996,419	59,314,588
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	1,000,000	1,000,000	2,031,339	1,474,000
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	38,105,146	38,105,146	40,800,714	38,511,000
Other Revenues	0	1,153,876	1,153,876	1,213,392	1,156,036
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	0	40,259,022	40,259,022	44,045,445	41,141,036
Personnel (Full-time Equivalents)	N/C	3.00	3.00	3.00	3.00

Energy Services Bureau Summary

Services Provided:

Purchase and transport natural gas to meet the requirements of all customers at the lowest available cost.
To promote efficient energy usage at all City facilities.

Service Improvement Objectives:

To procure at least 90%, but no more than 110%, of the monthly natural gas requirements of all customers so as to not incur gas balancing penalties from Southern California Gas Company (SoCalGas).
To procure gas at a price equal to or less than the published Southern California Gas Company core procurement price.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
% of gas requirements procured	100%	100%	100%	100%	100%
% of gas purchase price to border price index	99%	99%	96%	96%	99%
% of gas purchase price to SoCalGas core procurement price	New	New	100%	100%	100%
Expenditures:					
Salaries, Wages and Benefits	0	501,926	501,926	375,994	490,884
Materials, Supplies and Services	0	68,016,188	68,933,988	30,466,675	47,489,490
Internal Support	0	152,257	152,257	128,644	152,255
Capital Purchases	0	0	0	47,077	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	74,202	74,202	74,202	84,199
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	0	68,744,573	69,662,373	31,092,593	48,216,828
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	6,225	6,225	4,564	6,225
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	105,915,788	105,915,788	59,368,581	80,286,767
Other Revenues	0	0	0	32,688	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	0	105,922,013	105,922,013	59,405,833	80,292,992
Personnel (Full-time Equivalents)	N/C	7.00	7.00	7.00	7.00

Engineering and Construction Bureau Summary

Services Provided:

Engineering design, operation, and maintenance of the gas distribution system.

Provide inspection services for gas pipeline construction.

Maintain records and reports in compliance with regulatory requirements.

Construct improvements to the current natural gas distribution system; replace and extend pipeline; inspect City and private gas-related construction.

Service Improvement Objectives:

Maintain an average engineering cost of 4.5% of construction costs.

Maintain pressure in the main distribution system between 7 and 40 psi at all times.

Perform an effective leak survey program on 33% of the gas distribution system annually.

Install 10 miles of gas main and service pipelines annually.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
% of engineering costs to total project costs	4.5%	4.5%	4.5%	4.5%	4.5%
% of time pressure is between 7 & 40 psi	100%	100%	100%	100%	100%
% of system surveyed	33%	33%	33%	33%	33%
Miles of gas service pipeline installed*	7	7	19	19	7
Miles of gas main pipeline installed*	8	8	6.5	6.5	3
* (contract and in-house)					
Expenditures:					
Salaries, Wages and Benefits	0	6,815,351	6,682,296	6,192,452	6,153,587
Materials, Supplies and Services	0	3,728,206	(2,837,458)	3,813,503	2,421,547
Internal Support	0	1,189,264	1,189,264	1,224,128	1,187,241
Capital Purchases	0	243,400	243,400	232,620	86,400
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	0	11,976,221	5,277,502	11,462,704	9,848,775
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	125,700	125,700	618,154	210,700
Other Revenues	0	0	0	328	0
Interfund Services - Charges	0	20,000	20,000	20,000	20,000
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	0	145,700	145,700	638,482	230,700
Personnel (Full-time Equivalents)	N/C	106.50	106.50	106.50	99.00

Environmental Services Bureau Summary

Historical budget information for this bureau is included in the Department of Public Works, Integrated Resources Bureau Summary.

Services Provided:

Refuse collection, recycling, street sweeping, parking enforcement and Recycling Market Development Zone services.

Service Improvement Objectives:

Improve the appearance and quality of life in neighborhoods by collecting illegally-dumped items.

Continue the public education efforts at schools regarding recycling through the Traveling Recycling Education Center (TREC).

Continue to implement automated refuse collection to City-serviced accounts.

Increase the number of tons of materials recycled through promotion of the City's recycling program.

Continue to provide two free special collections to city-serviced accounts to help residents dispose of unwanted bulky items.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of dumped items collected	New	6,000	5,976	5,976	6,000
# of special items collected	New	14,000	15,070	15,070	14,500
# of school visits by TREC	38	35	12	12	25
Additional automated refuse accounts	2,500	9,000	4,000	4,000	9,000
Tons of materials recycled	16,188	17,500	15,900	15,900	16,500
Expenditures:					
Salaries, Wages and Benefits	0	10,842,186	10,842,186	10,409,549	10,831,081
Materials, Supplies and Services	0	6,948,963	6,991,423	6,595,910	5,774,894
Internal Support	0	16,563,724	16,563,724	16,712,256	17,417,305
Capital Purchases	0	120,000	120,000	224,070	193,200
Debt Service	0	600,000	600,000	0	0
Transfers From Other Funds	0	7,194	7,194	7,194	8,163
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	0	35,082,067	35,124,527	33,948,979	34,224,643
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	1,051,750	1,051,750	1,207,077	1,051,750
Fines and Forfeitures	0	4,597,450	4,597,450	4,759,272	4,700,000
Use of Money & Property	0	200,000	200,000	321,170	228,284
Revenue from Other Agencies	0	1,029,958	1,029,958	1,172,548	456,831
Charges for Services	0	24,802,807	24,802,807	25,427,318	26,563,977
Other Revenues	0	1,020,000	1,020,000	1,623,898	1,020,000
Interfund Services - Charges	0	120,768	120,768	132,007	130,987
Intrafund Services - GP Charges	0	30,998	30,998	30,998	30,998
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	0	32,853,731	32,853,731	34,674,289	34,182,827
Personnel (Full-time Equivalents)	N/C	179.26	179.26	179.26	185.26

Fleet Services Bureau Summary

Historical budget information for this bureau is included in the Department of Public Works, Fleet Services Bureau Summary.

Services Provided:

- Fleet acquisition and maintenance.
- Regional Underground Petroleum Storage Tank Program (UPST).
- Towing services and vehicle lien sales.

Service Improvement Objectives:

- Maintain City vehicle availability levels through aggressive factory training of Fleet personnel.
- Maintain active site UPST permits for all 34 City-owned petroleum storage tanks.
- Promote workplace safety and lessen possibility of City environmental liabilities through the training of Fleet personnel.
- Reach goal of 20,325 billable tows.
- Reduce the total amount of towing and impound damage claims.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
% of city vehicles availability	93%	93%	93%	93%	93%
Total # of UPST site permits	34	34	34	34	34
Total billable vehicles towed	20,250	18,700	20,325	20,325	20,325
Average price per vehicle sold at lien sales	\$399	\$408	\$373	\$373	\$400
Total paid/loss damage claims	\$9,177	\$8,765	\$20,000	\$20,000	\$15,000
Maintain overall customer satisfaction rating of 8 or better (1-10 scale)	New	New	New	New	8
Expenditures:					
Salaries, Wages and Benefits	0	8,137,216	8,237,216	8,144,515	8,048,502
Materials, Supplies and Services	0	9,506,646	10,189,387	10,336,832	9,534,985
Internal Support	0	1,215,009	1,215,009	1,038,701	1,036,905
Capital Purchases	0	9,669,332	10,155,931	7,845,497	9,826,113
Debt Service	0	2,495,122	2,495,122	2,486,460	2,497,204
Transfers From Other Funds	0	524,841	524,841	500,000	774,841
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	0	31,548,166	32,817,506	30,352,006	31,718,550
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	1,933,661	1,933,661	2,003,927	1,933,661
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	5,127,483	5,327,483	5,427,021	5,127,483
Other Revenues	0	912,512	912,512	1,580,195	912,512
Interfund Services - Charges	0	24,031,038	24,031,038	24,184,260	25,436,860
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	0	32,004,694	32,204,694	33,195,404	33,410,516
Personnel (Full-time Equivalents)	N/C	134.00	134.00	134.00	138.00

Gas Services Bureau Summary

Services Provided:

Process calls for customer service; provide gas and water turn on/off, safety appliance service; install, replace, test and maintain meters and regulators.

Service Improvement Objectives:

To provide "Next Business Day" service to customers 99% of the time.

To perform 72% of customer service appointments within a two-hour appointment window.

To improve customer convenience of scheduling gas pilot light, appliance adjustments, and emergency services.

To improve customer satisfaction with services provided.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
% "Next Business Day" appointments scheduled	99%	99%	99%	99%	99%
% customer service appts performed within a two-hour appointment window	70%	70%	72%	72%	72%
Average customer telephone wait time to schedule pilot light/appliance adjust.	3 minutes	3 minutes	2 min./50 sec.	2 min./50 sec.	2 min./50 sec.
Maintain an overall monthly customer satisfaction rating of 90%	N/A	12 months	12 months	12 months	12 months
Expenditures:					
Salaries, Wages and Benefits	0	4,714,198	4,847,253	4,456,247	4,898,022
Materials, Supplies and Services	0	922,900	(635,526)	574,409	967,900
Internal Support	0	5,137,760	5,137,760	4,931,195	5,140,611
Capital Purchases	0	818,000	818,000	470,366	18,000
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
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Total Expenditures	0	11,592,858	10,167,487	10,432,217	11,024,533
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	1,206,622	1,206,622	1,122,439	1,206,622
Other Revenues	0	0	0	2,453	0
Interfund Services - Charges	0	150,320	150,320	283,893	345,822
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
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Total Revenues	0	1,356,942	1,356,942	1,408,785	1,552,444
Personnel (Full-time Equivalents)	N/C	79.50	79.50	79.50	87.00

Long Beach Energy Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Director - Long Beach Energy	-	1.00	1.00	146,069	156,291
General Manager - Gas Department	1.00	-	-	-	-
Accountant III	1.00	1.00	1.00	61,652	61,654
Accounting Clerk II	1.00	1.00	1.00	35,602	35,602
Accounting Clerk III	1.00	1.00	1.00	38,299	38,298
Accounting Technician	1.00	2.00	2.00	84,516	80,555
Administrative Aide II	1.00	2.00	2.00	66,786	88,970
Administrative Analyst I	-	1.00	1.00	50,457	50,457
Administrative Analyst II	-	2.00	2.00	107,368	111,893
Administrative Analyst III	3.00	6.00	5.00	392,185	340,519
Assistant Administrative Analyst I	1.00	1.00	1.00	39,252	45,604
Assistant General Manager/Chief Gas Engineer	1.00	-	-	-	-
Carpenter	1.00	1.00	1.00	46,773	46,771
Clerk Typist I	-	1.00	1.00	26,888	26,894
Clerk Typist II	-	4.00	4.00	125,117	129,782
Clerk Typist III	-	10.00	11.00	349,852	397,557
Clerk Typist IV	-	1.00	1.00	39,252	39,252
Community Information Specialist I	-	0.63	0.63	18,235	19,145
Community Information Specialist II	-	0.75	0.75	23,939	23,938
Construction Inspector I	2.00	2.00	2.00	108,617	108,346
Construction Inspector II	4.00	4.00	4.00	243,189	242,588
Corrosion Control Supervisor	1.00	1.00	1.00	62,033	62,032
Customer Relations Officer	-	1.00	1.00	66,300	88,400
Customer Service Representative I	-	-	5.00	-	151,944
Customer Service Representative II	-	1.00	4.00	34,678	132,849
Customer Service Representative III	2.00	3.00	3.00	114,896	114,894
Department Safety Officer	-	1.00	1.00	60,000	75,030
Electrician	-	1.00	1.00	42,258	49,204
Engineering Aide III	1.00	1.00	1.00	39,175	39,175
Engineering Technician I	3.00	2.00	2.00	86,101	88,101
Engineering Technician II	4.00	4.00	4.00	195,890	203,020
Equipment Mechanic I	-	25.00	25.00	1,116,859	1,127,366
Equipment Mechanic II	3.00	29.00	28.00	1,405,573	1,363,764
Executive Secretary	1.00	1.00	1.00	43,523	45,698
Financial Services Officer	-	1.00	1.00	85,778	85,779
Fleet Services Supervisor	-	10.00	9.00	522,656	476,832
Garage Service Attendant I	-	20.00	20.00	687,107	680,474
Garage Service Attendant I-NC	-	7.00	7.00	200,472	200,473
Garage Service Attendant II	-	9.00	9.00	330,479	324,277
Garage Service Attendant III	-	1.00	3.00	41,947	126,372
Gardener II	1.00	1.00	1.00	37,320	37,321
Gas Compression & Storage Supervisor	1.00	-	-	-	-
Gas Crew Utility Assistant I	4.00	4.00	3.00	145,508	108,574
Gas Crew Utility Assistant II	27.00	27.00	27.00	1,051,239	1,038,399
Gas Crew Utility Assistant III	10.00	10.00	10.00	433,607	433,615
Gas Distribution Supervisor I	6.00	6.00	6.00	318,583	321,461
Gas Distribution Supervisor II	2.00	2.00	1.00	123,028	61,654
Subtotal Page 1	84.00	210.38	216.38	9,249,057	9,480,827

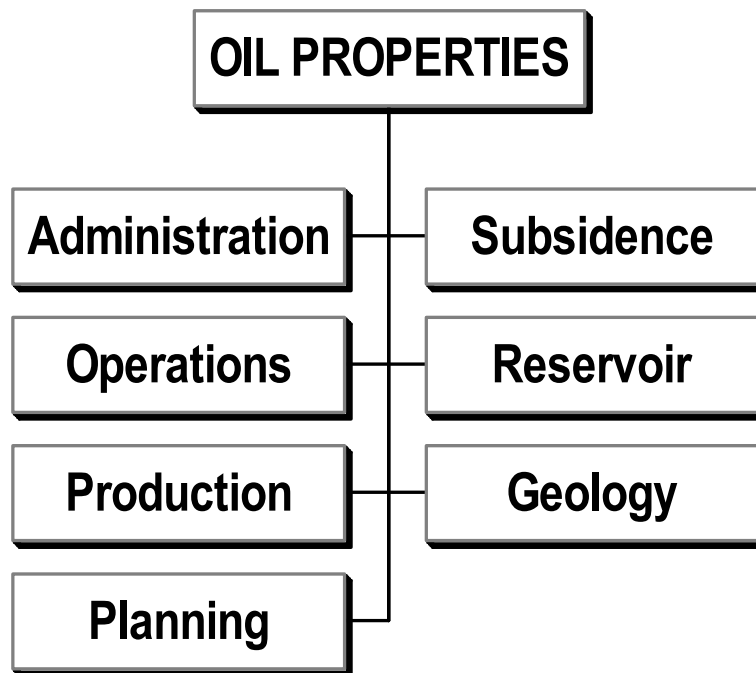
Long Beach Energy Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Subtotal Page 1	84.00	210.38	216.38	9,249,057	9,480,827
Gas Field Service Representative I	2.00	2.00	2.00	62,457	66,995
Gas Field Service Representative II	53.00	51.00	51.00	2,011,475	2,014,133
Gas Field Service Representative III	10.00	12.00	17.00	522,897	731,871
Gas Instrument Technician	4.00	4.00	4.00	191,757	191,762
Gas Maintenance Supervisor I	12.00	12.00	12.00	644,754	640,144
Gas Maintenance Supervisor II	1.00	1.00	1.00	61,652	61,654
Gas Measurement Assistant	5.00	5.00	-	218,619	-
Gas Systems Control Supervisor	1.00	-	-	-	-
General Maintenance Supervisor	-	-	1.00	-	45,604
Helicopter Mechanic	-	1.00	1.00	44,486	53,004
Maintenance Assistant I	2.00	3.00	3.00	81,367	86,691
Maintenance Assistant II	1.00	1.00	1.00	31,919	31,917
Maintenance Assistant III	-	1.00	1.00	34,678	34,680
Manager-Business Operations	-	1.00	1.00	101,605	108,545
Manager-Energy Recovery	-	1.00	1.00	112,147	114,130
Manager-Energy Services	1.00	1.00	1.00	110,244	110,244
Manager-Engineering & Construction	-	1.00	1.00	105,704	115,047
Manager-Engineering Services	1.00	-	-	-	-
Manager-Environmental Services	-	1.00	1.00	106,294	111,608
Manager-Fleet Services	-	1.00	1.00	112,005	112,004
Manager-Gas Services	1.00	1.00	1.00	79,615	83,597
Manager-Support Services	1.00	-	-	-	-
Manager-Pipeline Construction	1.00	-	-	-	-
Mechanical Engineer	3.00	3.00	3.00	227,888	220,332
Mechanical Equipment Stock Clerk I	-	6.00	5.00	194,106	163,204
Mechanical Equipment Stock Clerk II	-	1.00	2.00	41,252	82,501
Motor Sweeper Operator	-	18.00	18.00	749,851	759,580
Parking Control Checker I	-	19.00	19.00	630,032	620,731
Parking Control Checker I-NC	-	2.90	2.90	80,632	80,631
Parking Control Checker II	-	5.00	5.00	181,199	186,605
Parking Control Supervisor	-	1.00	1.00	46,669	46,671
Payroll/Personnel Assistant II	-	2.00	2.00	62,310	62,310
Payroll/Personnel Assistant III	1.00	1.00	1.00	34,678	34,680
Personnel And Training Officer	-	1.00	1.00	68,998	81,650
Pipeline Welder	8.00	8.00	8.00	397,653	398,019
Recycling And Sustainability Officer	-	1.00	1.00	78,380	78,379
Recycling Specialist I	-	1.00	1.00	45,603	38,697
Recycling Specialist II	-	1.00	1.00	45,603	53,004
Refuse Field Investigator	-	3.00	3.00	121,011	126,771
Refuse Operator I	-	14.14	14.14	443,626	437,811
Refuse Operator I-NC	-	12.84	12.84	363,895	363,891
Refuse Operator II	-	4.00	4.00	153,194	153,192
Refuse Operator III	-	72.00	72.00	2,948,483	2,942,193
Refuse Supervisor	-	7.00	7.00	342,244	341,994
Secretary	4.00	7.00	7.00	274,492	271,623
Security Officer I	-	3.00	3.00	97,165	95,009
Subtotal Page 2	196.00	504.26	511.26	21,511,695	21,833,935

Long Beach Energy Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Subtotal Page 2	196.00	504.26	511.26	21,511,695	21,833,935
Security Officer II	-	2.00	2.00	69,743	73,942
Senior Accountant	-	-	1.00	-	68,324
Senior Civil Engineer	1.00	1.00	1.00	75,886	86,629
Senior Engineering Technician I	1.00	1.00	1.00	60,002	60,003
Senior Equipment Operator	5.00	5.00	5.00	230,155	229,733
Senior Mechanical Engineer	1.00	1.00	1.00	88,205	84,023
SERRF Operations Officer	-	1.00	1.00	76,961	80,808
Special Projects Officer	-	1.00	1.00	90,420	90,419
Stock & Receiving Clerk	2.00	2.00	3.00	60,150	90,519
Storekeeper I	2.00	2.00	2.00	68,425	70,184
Storekeeper II	1.00	1.00	1.00	41,252	41,251
Superintendent-Engineering Services	-	1.00	1.00	109,168	98,000
Superintendent-Fleet Maintenance	-	-	1.00	-	88,834
Superintendent-Fleet Operations	-	-	1.00	-	87,297
Superintendent-Fleet Services	-	3.00	1.00	239,140	64,327
Superintendent-Gas Field & Technical Ops	1.00	1.00	-	66,233	-
Superintendent-Lien Sales	-	1.00	-	65,228	-
Superintendent-Meters & Regulators	-	-	1.00	-	70,067
Superintendent-Operations	-	-	1.00	-	67,820
Superintendent-Pipeline Construction	1.00	1.00	1.00	87,942	77,281
Superintendent-Ref Collection/St Sweeping	-	1.00	1.00	75,348	83,069
Superintendent-Towing	-	1.00	2.00	65,228	155,389
Supervisor Stores & Property	1.00	2.00	2.00	90,047	89,199
Supervisor-Waste Operations	-	2.00	2.00	100,945	111,591
Welder	-	2.00	2.00	95,879	95,881
Subtotal Salaries	212.00	536.26	546.26	23,368,053	23,898,524
Overtime	---	---	---	1,501,055	1,500,826
Fringe Benefits	---	---	---	7,743,023	7,447,530
Administrative Overhead	---	---	---	944,155	903,623
Salary Savings	---	---	---	-	(937,128)
Total	212.00	536.26	546.26	33,556,286	32,813,376





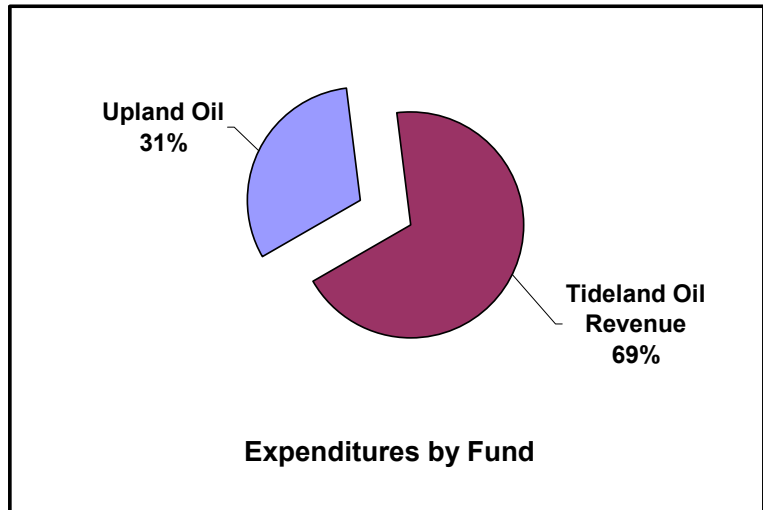
Oil Properties Department

Expenditures Budget by Fund

Tideland Oil Revenue \$18,969,556
Upland Oil \$8,647,000

Revenues Budget by Fund

Tideland Oil Revenue \$40,967,928
Upland Oil \$8,970,000



Major Accomplishments FY 02

- Installed a 47-megawatt power plant to provide electric energy at reduced cost to the Long Beach Unit.
- Completed studies for the evaluation of the Naples Seawalls to determine extent of damage to the walls due to subsidence.
- Developed a facility maintenance-tracking database for West Wilmington oil operations.
- Installed a computerized meter proving system to improve oil sales metering in the East Wilmington oil operations and implemented a Guided Ultrasonic Log (GUL) to evaluate pipeline integrity, making THUMS API (American Petroleum Institute) compliant.
- Selected sites and installed seven fixed Global Positioning System (GPS) stations to be used for semi-annual subsidence elevation studies.
- Conducted environmental monitoring in the Wilmington oil field to ensure that all regulatory statutes were met or exceeded, all field operation areas were kept in good physical condition, and all operational activities were performed as unobtrusively as possible.
- Conducted advanced 3D Vertical Seismic Profile (VSP) seismic data gathering to find new oil traps.
- Completed the National Academy of Science report commissioned by Congress to preserve geological data. The study, published under the title 'Geoscience Collection and Data: Natural Resources in Peril,' proposes a \$50 million grant to build a core repository in the West Coast, possibly in Long Beach.

Oil Properties Department Summary

Mission Statement

The Department of Oil Properties is a team committed to creativity, innovation and quality. We manage the City's oil and gas assets – protecting the environment, optimizing mineral resource production, and balancing oil field interests.

Customers Served

City Council, City Manager, City departments, State of California, general public, field contractors and local businesses.

Primary Activities

To administer all City oil operations, contracts, leases and agreements. To direct all subsidence control operations.
To provide petroleum engineering, geological and other oil field expertise to other City departments.

Notes

The Department of Oil Properties is a City Manager department.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	3,547,715	4,044,903	4,044,903	3,937,222	4,145,953
Materials, Supplies and Services	54,033,205	14,502,708	21,940,397	21,060,611	13,661,885
Internal Support	1,060,488	618,231	618,231	603,209	595,964
Capital Purchases	250	0	250	0	0
Debt Service	0	0	0	53,929	0
Transfers from Other Funds	11,253,786	5,352,962	6,846,304	6,846,304	9,212,754
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	69,895,443	24,518,804	33,450,085	32,501,274	27,616,556
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	98,143,680	24,564,774	24,564,774	52,558,705	49,723,428
Revenue from Other Agencies	229,811	100,000	100,000	368,189	50,000
Charges for Services	0	0	0	96	0
Other Revenues	14,392	500	500	151,398	500
Interfund Services - Charges	10,529	164,000	164,000	88,132	164,000
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	98,398,412	24,829,274	24,829,274	53,166,519	49,937,928
Personnel (Full-time Equivalents)	39.25	40.25	40.25	40.25	41.25

Oil Properties Operations Summary

Services Provided:

Administer City oil operations, contracts, leases and agreements.
 Direct all subsidence management operations.
 Provide petroleum engineering, geological, and other oil field expertise to other City departments.

Service Improvement Objectives:

To maintain surface elevations within the Wilmington oil field to within +/-0.3 feet per year.
 To maximize transfers to the Tidelands Operations Fund and General Fund within constraints of oil price volatility.
 To abandon 40 unneeded wells by September 30, 2003.
 To maximize revenues through competitive bid of required crude oil sell-offs.
 To conduct 12 environmental inspections of tidelands oil operations.

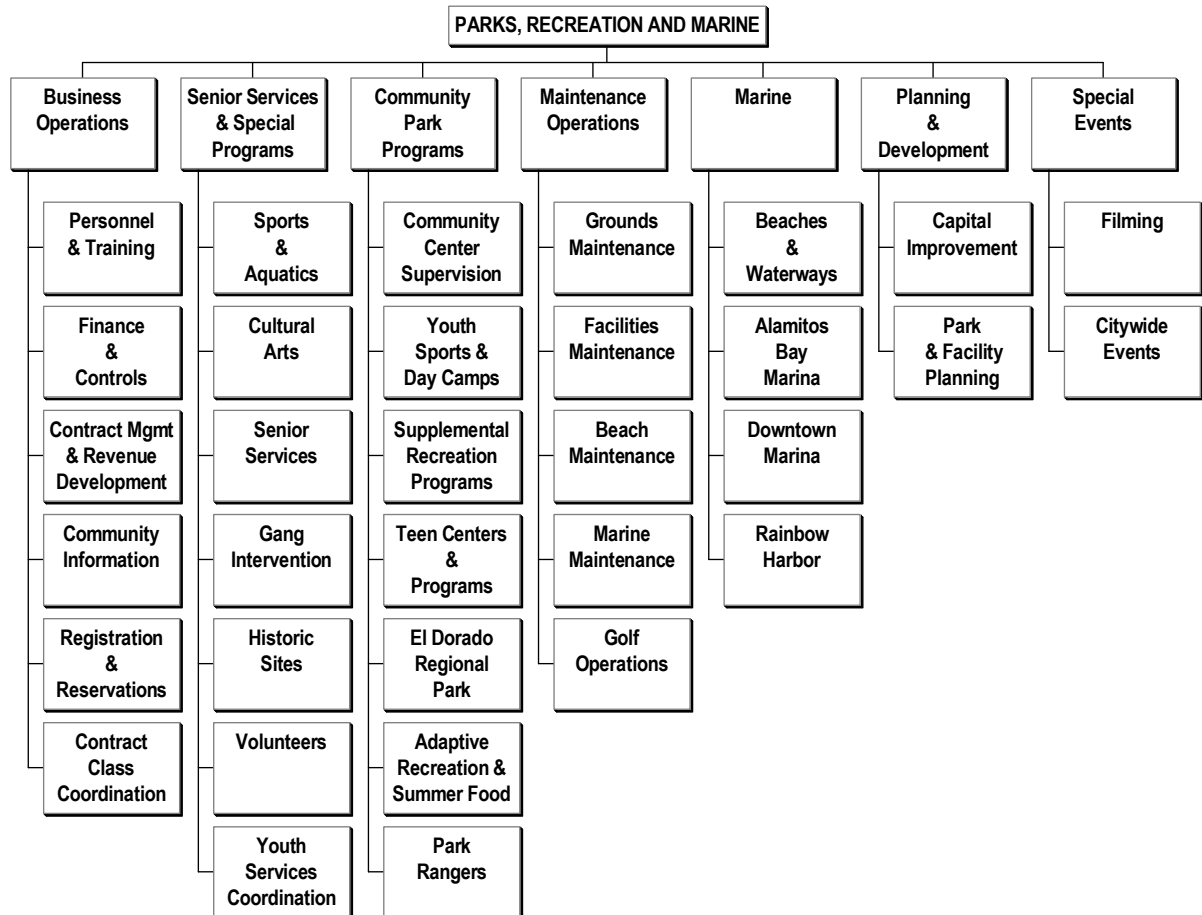
	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Surface elevation change	+/-0.3 ft.	+/-0.3 ft.	+/-0.3 ft.	+/-0.3 ft.	+/-0.3 ft.
Transfer to Tidelands Operations Fund	6,215,193	2,000,000	3,000,000	3,000,000	4,883,000
Transfer to General Fund	5,011,093	3,321,000	3,274,461	3,274,461	4,193,600
# of wells abandoned	42	50	45	45	40
# of environmental inspections	12	12	12	12	12
\$/barrel bonus for oil sell-offs	\$0.58	\$0.75	\$0.90	\$0.90	\$1.11
Expenditures:					
Salaries, Wages and Benefits	3,547,715	4,044,903	4,044,903	3,937,222	4,145,953
Materials, Supplies and Services	54,033,205	14,502,708	21,940,397	21,060,611	13,661,885
Internal Support	1,060,488	618,231	618,231	603,209	595,964
Capital Purchases	250	0	250	0	0
Debt Service	0	0	0	53,929	0
Transfers From Other Funds	11,253,786	5,352,962	6,846,304	6,846,304	9,212,754
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	69,895,443	24,518,804	33,450,085	32,501,274	27,616,556
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	98,143,680	24,564,774	24,564,774	52,558,705	49,723,428
Revenue from Other Agencies	229,811	100,000	100,000	368,189	50,000
Charges for Services	0	0	0	96	0
Other Revenues	14,392	500	500	151,398	500
Interfund Services - Charges	10,529	164,000	164,000	88,132	164,000
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	98,398,412	24,829,274	24,829,274	53,166,519	49,937,928
Personnel (Full-time Equivalents)	39.25	40.25	40.25	40.25	41.25

Oil Properties Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Director-Oil Properties	1.00	1.00	1.00	150,547	158,074
Accountant II	1.00	1.00	1.00	44,847	48,486
Accountant III	2.00	2.00	2.00	123,305	123,309
Accounting Clerk III	1.00	1.00	1.00	38,299	38,298
Administrative Analyst II	1.00	1.00	1.00	53,470	56,367
Administrative Officer-Oil Properties	1.00	1.00	1.00	89,360	89,360
Clerk III	-	-	1.00	-	26,889
Clerk Supervisor	1.00	1.00	1.00	42,258	42,257
Clerk Typist II	3.00	3.00	3.00	91,962	94,889
Clerk Typist II - NC	0.25	0.25	0.25	6,819	6,819
Clerk Typist III	1.00	1.00	1.00	31,155	34,763
Divison Engineer-Oil Properties	6.00	6.00	6.00	684,363	684,361
Executive Secretary	1.00	1.00	1.00	51,376	51,377
Geologist	1.00	1.00	1.00	83,902	88,265
Geologist II	1.00	1.00	1.00	103,259	103,258
Oil Field Gauger II	2.00	2.00	2.00	108,628	108,630
Petroleum Engineer	2.00	-	-	-	-
Petroleum Engineer I	-	2.00	2.00	177,514	160,145
Petroleum Engineer II	-	5.00	5.00	516,295	515,839
Petroleum Engineer Associate	4.00	-	-	-	-
Petroleum Engineer Associate II	-	4.00	4.00	294,184	300,116
Petroleum Operations Coordinator I	4.00	4.00	4.00	349,625	355,322
Senior Accountant	1.00	1.00	1.00	68,321	68,324
Senior Petroleum Engineer	4.00	-	-	-	-
Senior Petroleum Engineer Associate	1.00	1.00	1.00	93,277	93,275
Subtotal Salaries	39.25	40.25	41.25	3,202,764	3,248,425
Overtime	---	---	---	45,000	45,000
Fringe Benefits	---	---	---	666,822	725,977
Administrative Overhead	---	---	---	130,317	126,552
Salary Savings	---	---	---	-	-
Total	39.25	40.25	41.25	4,044,903	4,145,953



Parks, Recreation and Marine



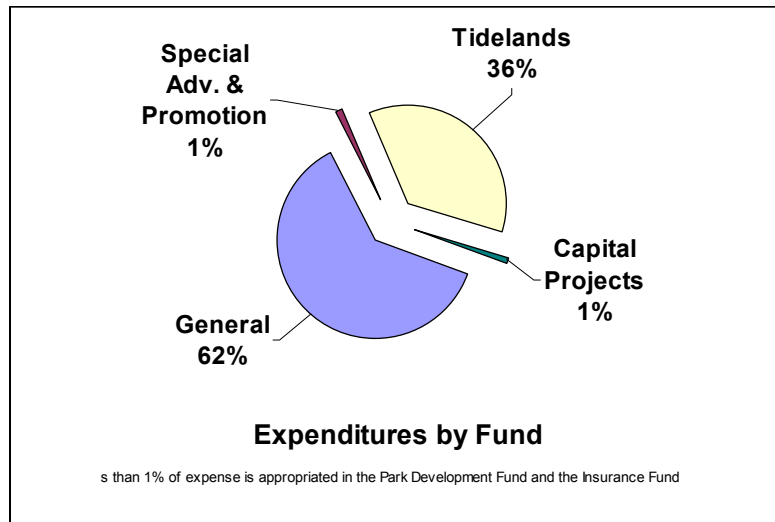
Parks, Recreation and Marine Department

Expenditures Budget by Fund

General	\$26,958,658
Capital Projects	\$400,000
Insurance	\$132,402
Park Development	\$44,818
Special Advertising & Promotion	\$485,807
Tidelands	\$15,609,463

Revenues Budget by Fund

General	\$8,850,934
Capital Projects	\$400,000
Insurance	\$0
Park Development	\$0
Special Advertising & Promotion	\$205,501
Tidelands	\$20,084,594



Major Accomplishments FY 02

- Constructed Jack Dunster Marine Reserve, Vietnam Memorial at Houghton Park, bluff restoration demonstration projects and concession stand at Silverado Park. Renovated 12 park restrooms, and started construction of the El Dorado Senior Center and "Costa del Sol" park.
- Completed 14th Street Park improvements, including skate plaza, basketball court, and playground.
- Made significant improvements to Blair Field, Drake Park, Veterans Park, and Houghton Park.
- Developed a plan for a \$5 million renovation of Skylinks Golf Course.
- Acquired new parkland at Baker & Golden, Plymouth & Elm, Pacific Coast Highway & Junipero (P.E. Right-of-Way), 14th & Atlantic, 14th & Chestnut, and Wardlow & Caspian (Tanaka Park).
- Revised the Open Space Element of the General Plan in conjunction with Planning and Building.
- Implemented a new computerized work order management system in Marine Maintenance.
- Completed the Alamitos Bay Master plan and developed the conceptual plan for the Marina rebuild for the Alamitos Bay and Shoreline Marinas.
- Implemented a pilot program to reduce beach parking lot fees by 50% to enhance beach usage.
- Received National Park Service approval on applications for \$907,000 to rehabilitate Silverado pool and \$500,000 to rehabilitate Martin Luther King pool. Awarded \$80,000 from Supervisor Don Knabe's office for indoor playground equipment for Martin Luther King pool.
- Obtained Federal Economic Development funding in the amount of \$75,000 to help build the Admiral Kidd Park Community Center.
- Earned #1 rating in the state on an application submitted to the State Department of Parks and Recreation for \$500,000 to fund a new Homeland program facility.
- Coordinated Southland Senior Olympics, which hosted over 1,000 participants, age 50 and older.
- Operated Get a Grip Golf Academy that provided golf lessons to 160 youth throughout the City.
- Held the 1st annual Cesar Chavez celebration at Cesar Chavez Park attended by over 160 people.
- Provided 86 teens with a forum in the City Council chambers to discuss issues most important to them. The Youth Services Network developed this program and videotaped this event.
- Facilitated numerous community events ranging in size from the Toyota Grand Prix of Long Beach to neighborhood block parties serving approximately one million visitors and residents per year.
- Managed many major motion picture filming locations throughout the year.

Parks, Recreation and Marine Department

Strategic Plan Highlights

Community Safety

- To encourage youth away from gang involvement, an increased gang intervention and park ranger staff presence has been instituted at pools, youth sports games and teen dances. The increased Gang Intervention and Prevention Program staff is also actively involved in coordinating intercultural meetings at five high schools and six middle schools.
- Increased youth activities such as a new Sunday basketball league for transitional 9th graders at Cabrillo, Wilson, Jordan and Poly High Schools, permanent and mobile skateparks, new programs at six middle schools and three programs in cooperation with the Boys and Girls Club of Long Beach are in place to direct our youth to positive activities.

Neighborhood Development

- The Department has used technology to increase public accessibility and now offers 21 classes over the Internet. On-line registration is now available for recreational classes and public use computers have been installed at eight sites.
- To increase utilization of public facilities, the City subcontracts to local agencies for use of community center facilities to deliver services to youth. The Irvine Foundation funded CORAL initiative, for example, utilized Bixby Park Community Center for its elementary school age intercession program.
- The Long Beach Unified School District (LBUSD) and the City are in the process of joint facility planning for the new school development at Broadway/Golden.
- Cesar E. Chavez, El Dorado Skatepark, and a prototype pocket park have been opened, upgrades to the Ranchos are underway, class offerings have increased 9% over the previous year and a new senior program at Recreation Park called "Club on the Green" has been implemented to increase the quantity and quality of recreational and other opportunities. The Department is planning to install a public use computer at "Club on the Green" by the end of summer.
- To increase understanding and appreciation for all people, a wide variety of citywide, regional, and neighborhood culturally oriented special events are provided.

Education and Youth

- Key representatives of the youth-serving community have met and are formulating a proposal for the formation of a Youth Commission.
- The Department actively seeks additional resources through grants and partnerships, some of which have funded additional youth programs.
- The longbeachyouth.org website provides youth and their families with comprehensive information on available services and programs.
- The Gang Intervention and Prevention Program and Future Generations Youth Center provide employment training and referral to youth who must complete an educational component.
- To improve the educational quality of programs offered, collaborative efforts have resulted in a number of new programs at school sites. Community Outreach Recreational Enrichment Program staff now provide oversight for LBUSD at three middle school sites. This program is funded by the federal 21st Century Learning grant.

Parks, Recreation and Marine Department

Strategic Plan Highlights Continued

Environmental

- To promote education, awareness and involvement regarding the environment, a new volunteer program called Sharing Nature in the City was initiated and the International City Theater performed a play about ocean pollution at 24 park sites.
- To increase open space in high-density neighborhoods, a Mini-Park Development Program was initiated. The Miracle on 4th Street Park was the first to be completed. Thirteen more sites are underway.
- Acquisition of 40 acres of underdeveloped land in the Wrigley Area will be for park use.
- Long Beach Unified School District and the City are enhancing the aesthetic and environmental value of school sites by developing greening projects at schools, coordinating park naturalist visits to classrooms, and expanding the Discover Long Beach Parks programs from five schools to ten.
- The “Protect our Watery World” volunteer program has visited 200 classrooms educating youth on non-point source pollution.

Parks, Recreation and Marine Department Summary

Mission Statement

To enhance the quality of life for our residents by providing recreational, leisure, and cultural opportunities and experiences through the development, maintenance and operations of a diverse and comprehensive system of parks, golf courses, specialized recreational facilities, open space areas, beaches, waterways and marinas.

Customers Served

City Council, City Manager, all City departments, departmental staff, active/retired employees, suppliers of goods and services, departmental customers, grant agencies, Long Beach residents, and the general public.

Primary Activities

To plan, acquire, develop, operate and manage neighborhood and community parks, El Dorado Regional Park, beaches, marinas, waterways, trails, natural areas, golf courses, swimming pools, historic sites, City cemetery, Museum of Art, and comprehensive recreation programs and oversee the maintenance of these areas.

Notes

The Department of Parks, Recreation and Marine is a City Manager department.

It should be noted that \$686,777 in costs for recreation programming provided by this Department are transferred to the Community Development Department and supported by Community Development Block Grant funds.

The Department's Executive Office budget information is included in the Business Operations Bureau summary.

The Department's Capital Projects budget information is included in the Planning and Development Bureau summary. Prior to FY 03, the Department's Special Events budget information was included in the Business Operations Bureau summary.

Prior to FY 03, Civic Center rent was charged directly to individual departments in their Internal Support account group.

For FY 03, this expense was centralized in a City-wide account and does not show up in the budget for individual departments. In FY 02 this expense was \$17,257.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	21,327,920	24,333,136	24,497,469	23,537,974	23,861,229
Materials, Supplies and Services	13,393,465	13,093,171	15,997,930	15,396,137	14,389,315
Internal Support	5,203,170	5,417,944	5,420,944	5,636,829	5,698,615
Capital Purchases	48,447	275,000	275,000	0	275,000
Debt Service	4,620,351	26,500	26,500	25,341	22,222
Transfers from Other Funds	(596,436)	(616,651)	(616,651)	(582,713)	(615,233)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	43,996,916	42,529,101	45,601,192	44,013,568	43,631,148
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	173,025	137,800	137,800	162,169	137,800
Fines and Forfeitures	180,862	235,132	235,132	135,630	180,000
Use of Money & Property	23,429,228	22,989,079	22,815,313	24,285,192	24,486,804
Revenue from Other Agencies	1,446,338	1,394,032	1,423,451	1,238,860	1,376,032
Charges for Services	2,522,087	2,574,789	2,645,539	2,621,666	2,600,523
Other Revenues	192,837	185,440	202,440	143,898	203,899
Interfund Services - Charges	124,905	89,069	89,069	118,712	89,069
Intrafund Services - GP Charges	180,816	2,837	2,837	73,105	66,902
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	350,000	350,000	350,000	350,000	400,000
Total Revenues	28,600,098	27,958,178	27,901,581	29,129,231	29,541,029
Personnel (Full-time Equivalents)	497.56	547.46	547.46	547.46	564.87

Business Operations Bureau Summary

Services Provided:

General administrative support including payroll/personnel, training, accounting, cash handling, budget management, revenue development, contract management, reservation and class registration services, community information and marketing Department services and facilities.

Service Improvement Objectives:

To reduce the cost of services, programs and operation of the Department through expanding contracting, leasing, and alternative funding sources.

To enhance employees' performance through continued development and communication of policies and increased training opportunities.

To increase the number of specialty recreation class participants by offering classes based upon participants' interest, as identified through Customer Satisfaction surveys and enrollment figures.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of new agreements	45	30	30	71	45
# of renegotiated agreements	9	10	10	11	10
# of training sessions	21	20	20	18	24
# of media coverage items	4,434	4,100	4,100	4,434	4,500
# of participants in specialty recreation classes	41,177	43,000	43,000	42,000	43,000
Expenditures:					
Salaries, Wages and Benefits	3,598,376	4,330,272	4,423,058	4,397,700	2,399,958
Materials, Supplies and Services	1,071,972	1,081,962	1,114,859	1,094,893	803,999
Internal Support	904,617	955,508	955,508	907,184	737,916
Capital Purchases	43,159	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	(5,343)	(5,434)	(5,434)	(11,074)	11,945
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	5,612,782	6,362,308	6,487,990	6,388,702	3,953,818
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	173,025	137,800	137,800	149,412	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	2,717,182	2,279,400	2,369,400	2,778,472	2,579,400
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	379,625	413,275	413,275	385,006	281,828
Other Revenues	7,091	83,000	100,000	38,266	83,000
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	3,276,924	2,913,475	3,020,475	3,351,156	2,944,228
Personnel (Full-time Equivalents)	42.74	42.74	42.74	42.74	39.25

Community Parks Programs Bureau Summary

Services Provided:

Community center programs, facility reservations, nature center and environmental education, senior centers, playground supervision, youth sports, summer and holiday camps, recreation classes, picnic and open space areas, outdoor recreation, teen centers, and programs for at-risk youth.

Service Improvement Objectives:

To increase the number of paid vehicle entries into El Dorado Park East.

To increase the number of youth participants in Supplemental Recreation (community-based recreation programs held at various school sites and satellite locations) by 5%, while continuing to improve the quality of service.

To maintain 90% attendance at day camps.

To maintain a minimum of 34 Summer Food Service Program meal service sites.

To maintain the number and diversity of environmental outreach programs offered to the public.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of paid vehicle entries into El Dorado Park East	110,000	110,000	110,000	115,000	121,000
# of participants in supplemental recreation programs	120,000	156,450	156,450	160,000	165,000
% attendance at day camps	90%	90%	90%	90%	90%
# of Summer Food Service Program Sites	34	34	34	31	34
# of environmental outreach programs	16	16	16	16	16
Expenditures:					
Salaries, Wages and Benefits	5,533,266	6,899,741	6,951,686	6,310,252	7,510,620
Materials, Supplies and Services	2,142,625	2,168,201	3,196,112	2,670,101	2,559,462
Internal Support	456,933	569,457	569,457	573,696	539,498
Capital Purchases	50	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	(409,092)	(434,128)	(434,128)	(423,266)	(450,089)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	7,723,782	9,203,271	10,283,127	9,130,783	10,159,492
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	3,937	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	906,969	1,088,628	1,088,628	1,248,819	1,098,664
Revenue from Other Agencies	310,387	453,683	453,683	237,354	435,683
Charges for Services	968,824	1,074,702	1,145,452	1,027,133	1,250,373
Other Revenues	623	28,000	28,000	2,501	28,000
Interfund Services - Charges	35,836	0	0	29,643	0
Intrafund Services - GP Charges	104,349	0	0	30,274	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	2,326,987	2,645,013	2,715,763	2,579,659	2,812,720
Personnel (Full-time Equivalents)	177.02	217.45	217.45	217.45	225.43

Maintenance Operations Bureau Summary

Services Provided:

Maintenance of all City park, recreation, beach, and marina facilities.
Manage City golf course leases.

Service Improvement Objectives:

To maintain or improve frequency standards of mowing turf throughout the park system.
To maintain frequency standards of servicing restrooms and emptying trash tubs at parks, beaches, and marinas.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Avg. days between mowings at park areas	8.0	8.0	8.0	8.0	8.0
Avg. daily restroom services	1.6	1.6	1.6	1.6	1.6
Avg. times trash containers emptied per week	2.0	2.0	2.0	2.0	2.0
Expenditures:					
Salaries, Wages and Benefits	7,330,673	7,916,131	7,916,131	7,804,090	8,185,297
Materials, Supplies and Services	5,416,815	5,164,546	5,777,718	5,994,855	5,150,335
Internal Support	2,613,622	2,496,147	2,496,147	2,676,024	2,839,101
Capital Purchases	0	275,000	275,000	0	275,000
Debt Service	0	0	0	0	0
Transfers From Other Funds	(15,057)	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	15,346,052	15,851,824	16,464,996	16,474,969	16,449,732
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	4,143,556	4,251,174	4,309,894	4,189,896	4,251,174
Revenue from Other Agencies	805,612	839,819	838,694	795,613	839,819
Charges for Services	45,849	49,186	49,186	2,939	49,186
Other Revenues	29,260	1,200	1,200	31,124	1,200
Interfund Services - Charges	89,069	89,069	89,069	89,069	89,069
Intrafund Services - GP Charges	4,797	2,837	2,837	4,860	4,659
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	5,118,143	5,233,285	5,290,880	5,113,500	5,235,107
Personnel (Full-time Equivalents)	160.63	166.50	166.50	166.50	168.66

Marine Bureau Summary

Services Provided:

Vessel mooring, seawall construction permits and dock inspections, coordination of special events, and boat launches.

Service Improvement Objectives:

To increase boat occupancy to 95%.

To increase the number of beach parking hours by 33% over the Estimated FY 02 level.

To increase the number of boat launches to 51,493.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Boat slip occupancy rate	93%	94%	94%	94%	95%
# of beach parking hours	410,569	510,000	510,000	430,273	572,263
# of boat launches	49,601	51,493	51,493	48,269	51,493
Expenditures:					
Salaries, Wages and Benefits	1,336,255	1,484,737	1,484,737	1,362,103	1,527,904
Materials, Supplies and Services	1,957,568	1,658,479	2,333,342	2,448,044	1,932,744
Internal Support	908,948	1,059,339	1,059,339	1,014,072	1,154,304
Capital Purchases	0	0	0	0	0
Debt Service	4,620,351	1,500	1,500	256	0
Transfers From Other Funds	0	58,449	58,449	0	58,449
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	8,823,123	4,262,503	4,937,367	4,824,475	4,673,402
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	8,320	0
Fines and Forfeitures	180,862	235,132	235,132	135,630	180,000
Use of Money & Property	15,224,864	14,903,934	14,581,448	15,567,879	16,097,227
Revenue from Other Agencies	29,941	3,428	3,428	23,379	3,428
Charges for Services	178,880	102,008	102,008	110,191	79,317
Other Revenues	42,557	20,000	20,000	49,873	46,199
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	15,657,104	15,264,502	14,942,016	15,895,271	16,406,171
Personnel (Full-time Equivalents)	28.45	29.45	29.45	29.45	29.45

Planning and Development Bureau Summary

Services Provided:

Manage Department Capital Improvement Program.

Identify and evaluate resources, trends, and opportunities to meet the recreational facility needs of residents.

Service Improvement Objectives:

To improve tracking of Capital Improvement Project status.

To develop a Capital Improvement Program reflecting citywide recreation and open space needs.

To identify opportunities for future open space and park development.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of CIP status reports prepared	4	4	4	4	4
# of needs assessment meetings conducted	6	6	6	6	6
# of coordinating meetings with Public Works	12	12	12	12	12
Expenditures:					
Salaries, Wages and Benefits	228,273	317,504	260,980	265,804	323,545
Materials, Supplies and Services	189,275	355,345	581,368	533,059	736,458
Internal Support	48,133	85,827	85,827	146,565	75,322
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	465,682	758,677	928,175	945,428	1,135,326
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	110,000	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	0	0	0	0	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	62,243
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	400,000
Total Revenues	110,000	0	0	0	462,243
Personnel (Full-time Equivalents)	4.01	4.00	4.00	4.00	4.00

Senior Services and Special Programs Bureau Summary

Services Provided:

Adult sports and aquatics programs, senior programs and services, citywide volunteer program, gang intervention/prevention programs, cultural and performing arts programs, and historic sites.

Service Improvement Objectives:

To maintain the number of free concerts and theater performances.

To maintain the number of volunteer hours provided in support of City departments.

To maintain the number of adult sports teams.

To maintain the number of hours of permitted field time.

To maintain the number of anti-gang presentations offered through the Gang Intervention/Prevention Program.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of free concerts/theater performances	98	90	90	108	90
# of volunteer hours	220,857	231,000	231,000	221,000	231,000
# of adult sports teams	1,197	1,200	1,200	1,200	1,200
# of hours of permitted field time	114,000	114,000	114,000	114,000	114,000
# of anti-gang presentations	108	100	100	115	100
Expenditures:					
Salaries, Wages and Benefits	3,301,076	3,384,752	3,460,878	3,395,886	3,700,805
Materials, Supplies and Services	2,615,209	2,664,638	2,994,531	2,655,185	3,063,829
Internal Support	270,916	251,666	254,666	319,288	273,409
Capital Purchases	5,238	0	0	0	0
Debt Service	0	25,000	25,000	25,085	22,222
Transfers From Other Funds	(166,944)	(235,538)	(235,538)	(148,373)	(235,538)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	6,025,495	6,090,517	6,499,537	6,247,072	6,824,726
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	500	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	436,657	465,943	465,943	500,126	460,339
Revenue from Other Agencies	190,398	97,102	127,646	182,515	97,102
Charges for Services	948,910	935,618	935,618	1,096,397	897,118
Other Revenues	113,306	53,240	53,240	22,135	45,500
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	71,670	0	0	37,971	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	350,000	350,000	350,000	350,000	0
Total Revenues	2,110,941	1,901,903	1,932,447	2,189,644	1,500,059
Personnel (Full-time Equivalents)	84.71	87.32	87.32	87.32	95.08

Special Events Bureau Summary

Services Provided:

One stop permit services for motion picture and commercial photography, as well as special events. Coordinates all departmental services for Citywide filming and special events.

Service Improvement Objectives:

To increase special events and filming revenue by 5%.

To continue to provide permitting and coordination services for film companies and special event organizations.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of film permits issued	new	new	new	new	302
# of special events permits issued	new	new	new	new	334
Expenditures:					
Salaries, Wages and Benefits	0	0	0	2,139	213,099
Materials, Supplies and Services	0	0	0	0	142,488
Internal Support	0	0	0	0	79,065
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	0	0	0	2,139	434,652
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	137,800
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	42,701
Other Revenues	0	0	0	0	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	0	0	0	0	180,501
Personnel (Full-time Equivalents)	0.00	0.00	0.00	0.00	3.00

Parks, Recreation and Marine Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Director-Parks, Recreation & Marine	1.00	1.00	1.00	137,875	150,284
Accountant I	1.00	1.00	1.00	41,252	44,453
Accounting Clerk II	-	-	1.00	-	30,389
Accounting Clerk III	5.00	5.00	5.00	188,680	190,342
Administrative Aide I	1.00	1.00	1.00	35,602	35,602
Administrative Analyst I	2.00	2.00	2.00	107,065	104,027
Administrative Analyst II	4.00	4.00	4.00	243,567	238,317
Administrative Analyst III	2.00	2.00	2.00	130,118	133,233
Administrative Intern-NC/H28	0.62	0.62	0.62	11,419	11,419
Administrative Intern-NC/H34	0.76	0.76	0.76	17,735	17,735
Administrative Intern-NC/H36	0.62	0.62	0.62	15,977	15,977
Administrative Intern-NC/H44	0.76	0.76	0.76	30,267	30,267
Administrative Intern-NC/H45	0.50	0.50	0.50	20,960	20,960
Aquatics Supervisor I	3.00	4.00	4.00	167,324	171,760
Aquatics Supervisor II	1.00	1.00	1.00	49,205	49,204
Aquatics Supervisor IV	1.00	1.00	1.00	46,773	54,361
Assistant Administrative Analyst I	0.90	0.90	1.00	35,327	40,385
Assistant Administrative Analyst II	3.00	3.00	2.00	144,211	98,608
Automatic Sprinkler Control Tech	2.00	2.00	2.00	84,516	84,514
Building Services Supervisor	4.00	4.00	4.00	153,758	159,463
Capital Projects Coordinator	-	-	1.00	-	60,132
Carpenter	3.00	2.00	2.00	86,981	86,797
Clerk I	1.76	1.76	1.76	40,896	40,898
Clerk III	4.61	4.61	4.61	126,987	131,941
Clerk III – NC	0.43	0.43	0.73	10,896	18,498
Clerk Typist I	3.00	3.00	3.00	93,327	93,465
Clerk Typist II	14.37	14.37	14.37	464,730	462,399
Clerk Typist III	8.00	9.00	9.00	317,266	320,252
Clerk Typist III-NC	-	0.50	0.50	14,680	14,681
Community Information Assistant II-NC	0.77	-	-	-	-
Community Information Specialist I	2.30	2.31	2.31	74,053	73,541
Community Information Specialist II	2.00	2.00	2.00	73,094	74,642
Community Services Supervisor	17.00	18.00	20.00	902,674	1,033,884
Community Services Supervisor II	3.00	3.00	3.00	163,086	163,083
Cultural Program Supervisor	1.00	1.00	2.00	50,457	93,818
Department Safety Officer	1.00	1.00	1.00	60,000	67,027
Director-Special Events	1.00	1.00	-	80,357	-
Electrician	1.00	2.00	3.00	91,463	140,664
Equipment Operator I	4.00	4.00	4.00	142,410	137,196
Equipment Operator II	7.00	7.00	7.00	259,571	264,862
Equipment Operator III	8.00	9.00	9.00	365,773	370,223
Executive Secretary	2.00	2.00	2.00	90,698	92,686
Gardener II	12.00	12.00	12.00	437,038	437,043
General Maintenance Assistant	11.00	11.00	11.00	418,534	427,828
General Maintenance Supervisor II	3.00	3.00	3.00	144,083	151,740
General Superintendent-Parks/Marine Maint	2.00	2.00	2.00	179,203	171,613
General Superintendent-Recreation	-	2.00	2.00	166,185	171,819
Subtotal Page 1	147.40	153.14	157.54	6,516,072	6,782,033

Parks, Recreation and Marine Department Personal Services

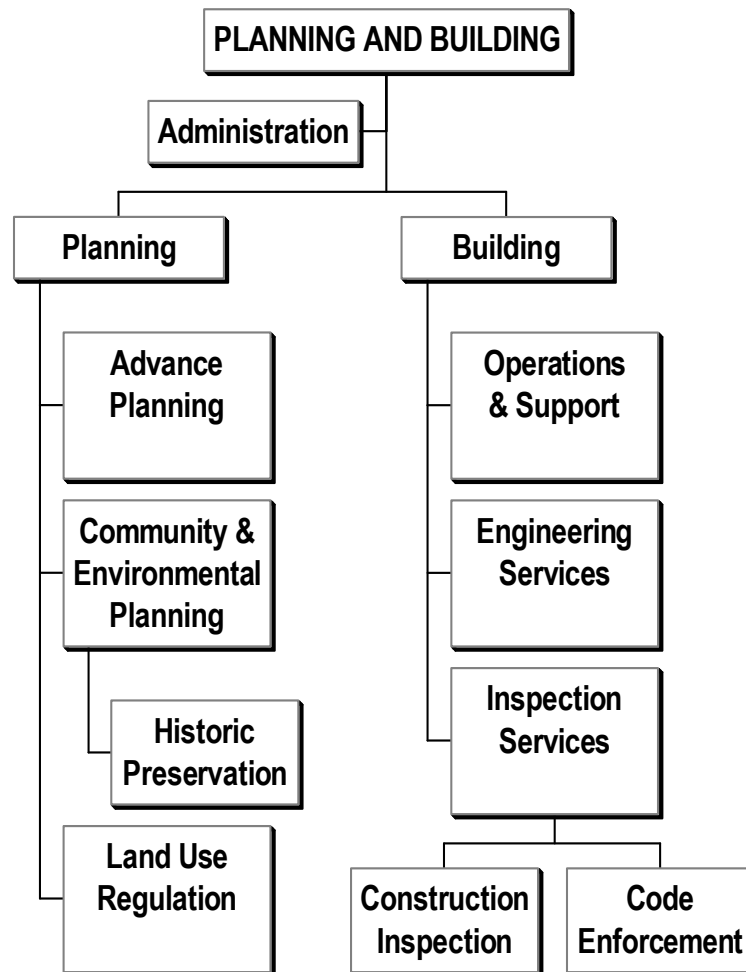
Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Subtotal Page 1	147.40	153.14	157.54	6,516,072	6,782,033
Historic Sites Officer	1.00	1.00	1.00	73,006	76,655
Historical Curator	1.00	1.00	1.00	53,006	53,004
Maintenance Assistant I	24.00	24.00	24.00	670,626	667,051
Maintenance Assistant I – NC	4.56	6.82	6.82	178,022	170,522
Maintenance Assistant II	14.00	14.00	14.00	432,210	433,698
Maintenance Assistant II – NC	9.26	9.97	10.03	299,905	287,249
Maintenance Assistant III	17.00	17.00	17.00	569,413	564,445
Maintenance Assistant III – NC	4.00	4.00	4.00	130,725	111,792
Manager-Business Operations	1.00	1.00	1.00	97,669	104,239
Manager-Community Parks Programs	1.00	1.00	-	92,355	-
Manager-Maintenance Operations	1.00	1.00	1.00	96,048	100,850
Manager-Marinas And Beaches	1.00	1.00	1.00	99,532	99,531
Manager-Planning and Development	1.01	1.00	1.00	92,503	92,503
Manager-Recreation Services	-	-	1.00	-	96,973
Manager-Senior Services & Special Programs	1.00	-	-	-	-
Manager-Special Events	-	-	1.00	-	80,357
Marina Agent I	3.00	3.00	3.00	92,162	89,199
Marina Agent II	8.00	8.00	8.00	263,202	260,477
Marina Agent III	4.00	5.00	5.00	190,623	192,284
Marina Supervisor	3.00	3.00	3.00	139,670	140,314
Marine Aide-NC	0.34	0.34	0.34	8,616	8,616
Musician – NC	2.59	2.59	2.59	181,330	181,328
Natural Resources Officer	-	1.00	-	74,287	-
Offset Press Operator I	0.88	0.88	0.88	32,842	32,842
Painter I	2.00	2.00	2.00	84,516	78,751
Painter II	1.00	1.00	1.00	38,299	44,485
Park Development Officer	-	-	1.00	-	77,281
Park Maintenance Supervisor	7.00	7.00	7.00	334,851	337,191
Park Naturalist	1.00	8.40	8.40	335,059	342,423
Park Ranger I	3.00	7.00	7.00	254,867	259,893
Park Ranger I-NC	3.68	6.73	6.73	225,807	225,805
Park Ranger II	2.00	3.00	3.00	133,368	137,131
Payroll/Personnel Assistant I	0.74	0.74	0.74	24,874	24,873
Payroll/Personnel Assistant II	2.00	2.00	2.00	70,257	73,761
Payroll/Personnel Assistant III	1.00	1.00	1.00	40,208	40,209
Plumber	1.00	2.00	2.00	91,463	96,721
Power Equipment Repair Mechanic II	1.00	1.00	1.00	44,482	44,485
Recreation Assistant	18.14	18.62	19.57	634,977	671,317
Recreation Leader/Specialist IX	0.12	0.12	0.12	3,813	3,813
Recreation Leader/Specialist I – NC	2.10	1.54	1.54	21,303	21,705
Recreation Leader/Specialist II- NC	2.61	1.87	1.87	27,070	27,070
Recreation Leader/Specialist III – NC	50.61	82.04	83.03	1,349,579	1,365,781
Recreation Leader/Specialist IV - NC	19.02	10.37	10.37	190,996	190,997
Recreation Leader/Specialist V – NC	27.91	34.01	35.96	727,011	768,714
Recreation Leader/Specialist VI- NC	43.18	34.41	38.60	802,517	900,283
Recreation Leader/Specialist VII – NC	17.29	21.20	24.07	546,068	620,028
Subtotal Page 2	456.44	505.79	522.20	16,365,207	16,978,677

Parks, Recreation and Marine Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Subtotal Page 2	456.44	505.79	522.20	16,365,207	16,978,677
Recreation Leader/Specialist VIII - NC	5.98	5.88	5.88	168,872	168,877
Recreation Leader/Specialist IX - NC	0.87	0.68	0.68	20,361	20,360
Recreation Leader/Specialist X - NC	1.27	3.11	3.11	96,956	96,957
Secretary	6.00	5.00	5.00	196,261	196,263
Senior Equipment Operator	2.00	3.00	3.00	136,355	137,131
Special Projects Officer	-	-	1.00	-	71,729
Storekeeper II	2.00	2.00	2.00	76,855	78,608
Superintendent-Community Information	-	-	1.00	-	78,461
Superintendent-Contract Mgmt/Revenue Dev	1.00	1.00	1.00	86,335	86,335
Superintendent-Environmental Programs	-	-	1.00	-	74,287
Superintendent-Finance and Controls	1.00	1.00	1.00	77,609	77,609
Superintendent-Gang Intervention	1.00	1.00	1.00	79,084	80,526
Superintendent-Operations	1.00	1.00	1.00	85,778	85,779
Superintendent-Park Maintenance	6.00	6.00	5.00	416,763	354,430
Superintendent-Personnel & Training	1.00	1.00	1.00	73,912	77,615
Superintendent-Recreation	7.00	6.00	5.00	439,184	376,800
Supervising Park Ranger	1.00	1.00	1.00	53,006	54,361
Systems Analyst II	1.00	1.00	1.00	57,209	57,207
Tree Trimmer I	1.00	1.00	1.00	38,299	38,298
Tree Trimmer II	1.00	1.00	1.00	41,983	41,981
Youth Services Coordinator	1.00	1.00	1.00	68,957	72,403
Subtotal Salaries	497.56	547.46	564.87	18,578,984	19,304,694
Overtime	---	---	---	201,532	200,287
Fringe Benefits	---	---	---	4,644,600	4,711,248
Administrative Overhead	---	---	---	908,020	886,845
Salary Savings	---	---	---	-	(1,241,846)
Total	497.56	547.46	564.87	24,333,136	23,861,228



Planning and Building



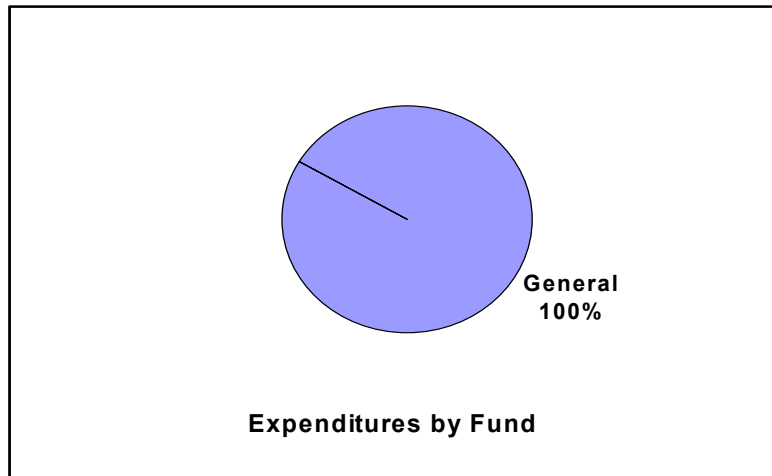
Planning and Building Department

Expenditures Budget by Fund

General \$10,824,513

Revenues Budget by Fund

General \$8,373,077



Major Accomplishments FY 02

- Implemented and staffed the Help Desk; a concept arising from the recommendations of the industry as a means for assisting small business applicants who are unable to retain professional help as their agents.
- Hired a consultant to guide the City on the road to sustainability. Meetings were held with participation from various departments.
- Completed the Draft Open Space and Recreation Element of the General Plan, heard by the Planning Commission on July 18, 2002.
- Presented "The Jewel in Your Neighborhood" 2001 Design Award to 21 business owners.
- Conducted environmental reports on a diverse range of projects: Rancho Los Cerritos, 50,000-barrel storage tank, Broadway Golden School, among others.
- Hosted a round table discussion with the State of California, Community Code Enforcement grant recipients from ten cities, and state staff to brainstorm ideas, common problems and innovative solutions to improve the program's success.
- Presented nine "Awards for Excellence" to recognize and honor outstanding achievements in preserving historic buildings and the people with vision who made the projects possible.
- Launched Homeowner's Night in April 2002. This after-hours pilot program is designed to provide individualized attention to homeowners, on an appointment basis, who opt to improve their homes themselves.
- Added Belmont Heights to the list of historic districts.
- Successfully started four new Community Code Enforcement (CCE) areas and have placed 14 CCE areas in maintenance mode.
- Processed several major projects: City Place, Queen Mary four-story parking structure, CSULB Foundation Technology Place, Carnival Cruises, Ocean Villas, self-storage buildings, Anastasi Development, the Emergency Communications and Operations Center, a 160-unit apartment building, and others.

Planning and Building Department

Strategic Plan Highlights

Community Safety

- City teams are in place that address nuisance and code enforcement issues in the neighborhoods. “Fresh Start” is one of the programs that is a combined enforcement approach using multiple departments and also addresses locations with trash dumping problems. The Community Code Enforcement Program is a community-based program that involves community leaders, multiple departments and other agencies for enforcement activities.

Neighborhood Development

- To provide the community with a list of available neighborhood meeting places, the Bluebook is published.
- Planners meet with community organizations at least once a year and help form neighborhood associations where none exist.
- To promote historic preservation, a Historic Preservation Officer and Cultural Heritage Commission are in place. Through their efforts, several new historic areas have been recently designated.
- To address housing issues, the Housing Element of the General Plan was updated and approved by City Council.

Environmental

- Funds were added to the FY 02 budget for a Sustainable Development Consultant to coordinate relevant activities in City departments, analyze purchasing practices, and establish baseline data and sustainability benchmarks. The consultant has been meeting with various departments towards the development of sustainable policies.
- To address open space issues, the Open Space and Recreation Element of the General Plan was revised and was presented to the Planning Commission in July 2002.

Note:

Prior to FY 03, Civic Center rent was charged directly to individual departments in their Internal Support account group. For FY 03, this expense was centralized in a City-wide account and does not show up in the budget for individual departments. In FY 02 this expense was \$587,463.



Planning and Building Department Summary

Mission Statement

To promote a quality living environment by guiding development and maintenance of the City and its neighborhoods in a manner that reflects the aspirations of its residents; creates an orderly, attractive and functional City; ensures a safe building environment; maintains value over time; and is business friendly.

Customers Served

The citizens of Long Beach; the City Council; Planning Commission; Board of Examiners, Appeals and Condemnation (BEAC); Cultural Heritage Commission; City departments; development industry; property owners; neighborhood and business organizations; design professionals; contractors; homeowners and tenants.

Primary Activities

To provide our customers with dependable, efficient and quality services in advance planning, community and environmental planning (including historic preservation), land use planning, plan checking, the one-stop shop service counter in the Development Services Center, building inspection, code enforcement (to eliminate blight/deterioration and nuisances through enforcement of minimum code standards); to promote a healthier and safer community; and to enforce various city/state/federal regulations aimed at improving the residents' quality of life.

Notes

The Planning and Building Department is a City Manager department.

It should be noted that \$1,331,686 in costs for code enforcement activities provided by this Department are transferred to the Community Development Department and supported by Community Development Block Grant funds.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	7,858,656	9,187,322	9,187,322	9,010,898	8,793,719
Materials, Supplies and Services	1,212,923	1,357,210	1,591,410	1,443,949	1,696,958
Internal Support	2,264,024	2,392,976	2,392,976	2,158,193	1,703,426
Capital Purchases	60,698	12,095	12,809	16,703	12,095
Debt Service	0	0	0	0	0
Transfers from Other Funds	(1,239,235)	(1,431,686)	(1,431,686)	(1,323,351)	(1,381,686)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	10,157,066	11,517,917	11,752,831	11,306,393	10,824,513
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	(77)	0	0	0	0
Licenses and Permits	7,449,859	6,701,125	6,701,125	8,963,623	7,001,125
Fines and Forfeitures	68,269	69,050	69,050	64,229	69,050
Use of Money & Property	(222)	0	0	21	0
Revenue from Other Agencies	104,682	180,768	180,768	209,404	134,542
Charges for Services	929,390	1,076,860	1,076,860	1,001,709	1,076,860
Other Revenues	98,351	91,500	91,500	124,902	91,500
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	8,650,252	8,119,303	8,119,303	10,363,888	8,373,077
Personnel (Full-time Equivalents)	111.27	117.17	117.17	117.17	118.17

Administration Division Summary

Services Provided:

Direct departmental operations; prepare and monitor budget; represent Department before major clients.

Service Improvement Objectives:

To continue to implement City and departmental policies in a manner which emphasizes customer service and a friendly business attitude.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
"Good/Very Good" ratings on all Customer Service Surveys	95%	96%	96%	96%	96%
Expenditures:					
Salaries, Wages and Benefits	697,124	676,531	676,531	832,106	786,374
Materials, Supplies and Services	68,581	141,640	147,926	93,050	148,490
Internal Support	84,430	346,270	346,270	142,626	204,232
Capital Purchases	10,909	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	861,043	1,164,441	1,170,727	1,067,781	1,139,096
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	0	0	0	0	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	0	0	0	0	0
Personnel (Full-time Equivalents)	5.50	5.50	5.50	5.50	7.50

Building Bureau Summary

Services Provided:

Review plans, issue permits, review for construction compliance with City Building Codes, inspect properties, cite violations, and initiate corrective proceedings to ensure that properties are safely and legally utilized.

Service Improvement Objectives:

To maintain Development Service Center (DSC) customer service ratings of "Good" and "Very Good" at 95% level.
 To maintain average plan check turnaround of four days.
 To maintain 24-hour inspection response rate of 99%.
 To complete 2,000 housing and 4,200 weed abatement, property maintenance, and abandoned vehicle cases.
 To complete 68,000 inspections of housing, property maintenance, weed abatement and abandoned vehicle cases.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
DSC surveys of "Good/Very Good"	95%	95%	95%	95%	95%
Average plan check turnaround (days)	3.5	4.0	4.0	4.0	4.0
% of inspections made in 24 hours	99%	99%	99%	99%	99%
# completed housing cases	2,434	1,700	1,700	2,364	2,000
# completed property, weed, vehicle cases	4,119	4,200	4,200	4,744	4,200
# of investigations performed	77,358	67,000	67,000	63,961	68,000
Expenditures:					
Salaries, Wages and Benefits	5,497,778	6,601,887	6,601,887	6,411,982	6,142,936
Materials, Supplies and Services	1,066,444	738,229	931,589	971,186	1,034,127
Internal Support	1,758,245	1,584,503	1,584,503	1,559,798	1,159,889
Capital Purchases	47,439	12,095	12,809	16,703	12,095
Debt Service	0	0	0	0	0
Transfers From Other Funds	(1,227,697)	(1,311,686)	(1,311,686)	(1,311,686)	(1,311,686)
Prior Year Encumbrance	-----	-----	-----	-----	-----
Total Expenditures	7,142,210	7,625,028	7,819,102	7,647,984	7,037,360
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	(77)	0	0	0	0
Licenses and Permits	6,580,562	5,760,300	5,760,300	8,118,836	6,060,300
Fines and Forfeitures	68,269	69,050	69,050	64,229	69,050
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	104,682	180,768	180,768	209,404	134,542
Charges for Services	774,139	829,000	829,000	819,331	829,000
Other Revenues	98,326	91,500	91,500	115,077	91,500
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	7,625,901	6,930,618	6,930,618	9,326,877	7,184,392
Personnel (Full-time Equivalents)	81.45	87.35	87.35	87.35	86.36

Planning Bureau Summary

Services Provided:

Prepare long-range plans and strategies to guide development; evaluate environmental consequences of public and private projects to minimize negative impacts; assist neighborhoods to organize and undertake neighborhood program and historic preservation; implement land use policy through zoning and subdivision regulations.

Service Improvement Objectives:

To amend the Open Space and Recreation Element, and other Elements of the General Plan.

To provide required environmental analysis in a timely manner so that project and funding applications proceed without legal challenge.

To improve outreach to neighborhood organizations interested in possible historic landmark or district designations.

To process Planning Commission (PC) cases within ten weeks of receiving completed application.

To process Zoning Administrator (ZA) cases within six weeks of receiving completed application.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Amendments of General Plan Elements	3	3	3	3	5
Environmental docs successfully challenged	0	0	0	0	0
New landmark designations/Certificates of Appropriateness	8/220	5/220	5/221	4/220	4/230
% of PC cases processed in ten weeks	95%	90%	90%	95%	95%
% of ZA cases processed in six weeks	98%	95%	95%	98%	98%
Expenditures:					
Salaries, Wages and Benefits	1,663,754	1,908,905	1,908,905	1,766,810	1,864,409
Materials, Supplies and Services	77,898	477,341	511,894	379,713	514,341
Internal Support	421,349	462,203	462,203	455,769	339,306
Capital Purchases	2,350	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	(11,539)	(120,000)	(120,000)	(11,665)	(70,000)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	2,153,813	2,728,448	2,763,002	2,590,628	2,648,056
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	869,297	940,825	940,825	844,787	940,825
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	(222)	0	0	21	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	155,251	247,860	247,860	182,378	247,860
Other Revenues	25	0	0	9,825	0
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	1,024,350	1,188,685	1,188,685	1,037,011	1,188,685
Personnel (Full-time Equivalents)	24.32	24.32	24.32	24.32	24.31

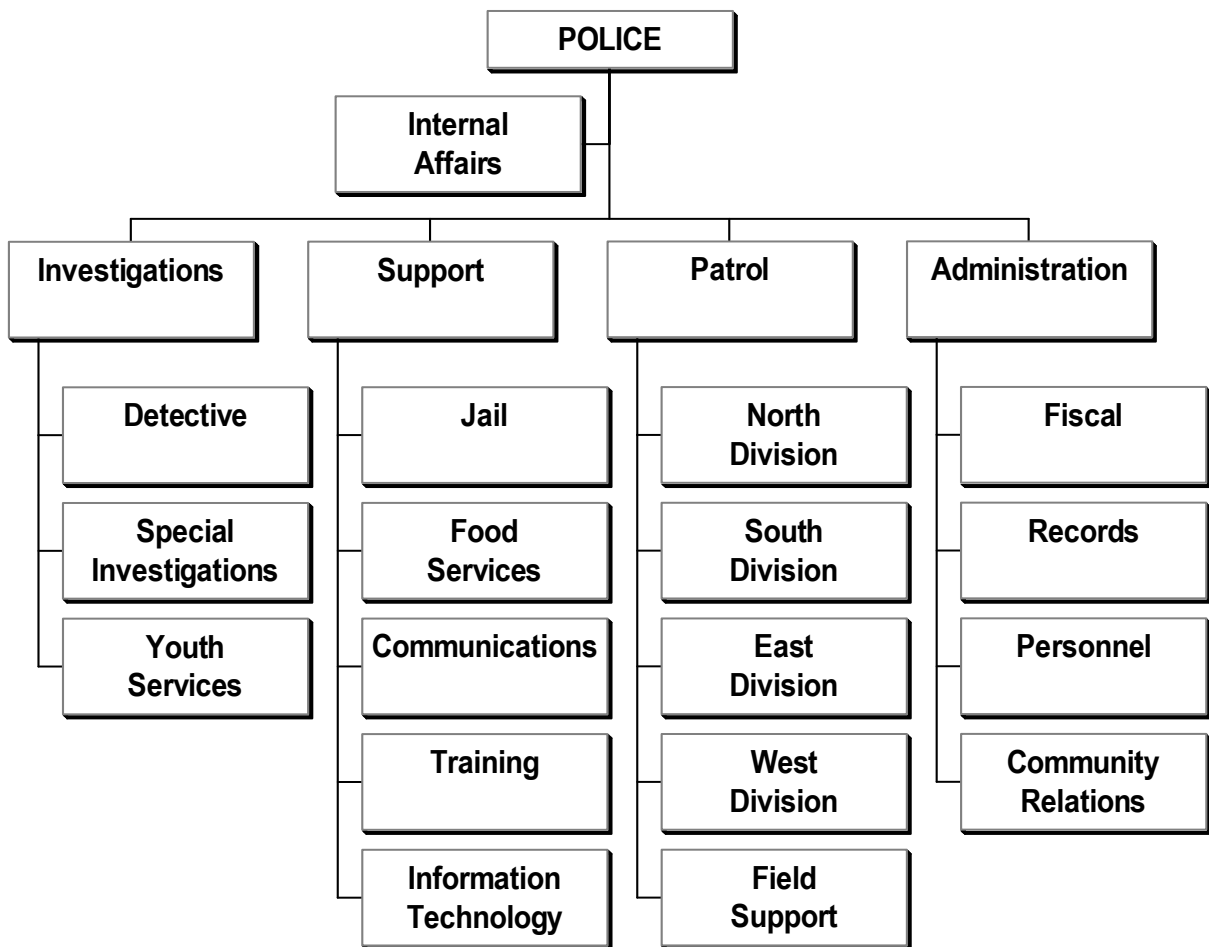
Planning and Building Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Director-Planning and Building	1.00	1.00	1.00	156,636	156,635
Administrative Analyst III	-	-	1.00	-	68,324
Administrative Officer-Planning and Building	1.00	1.00	1.00	88,450	88,450
Advance Planning Officer	1.00	1.00	1.00	84,010	84,011
Assistant Planner II	4.00	3.00	-	151,512	-
Assistant Planner II - NC	0.77	0.77	-	36,816	-
Building Inspection Officer	1.00	1.00	1.00	97,592	97,591
Chief Building Inspector	3.00	3.00	3.00	238,353	238,039
Civil Engineer	3.00	3.00	2.00	227,888	151,806
Clerk Typist II	6.00	6.00	5.00	184,919	150,960
Clerk Typist III	6.00	6.00	7.00	213,193	250,420
Clerk Typist IV	-	1.00	1.00	39,252	39,252
Combination Building Inspector Aide II	5.00	5.00	5.00	199,246	192,239
Combination Building Inspector	24.00	28.00	28.00	1,504,395	1,482,638
Customer Service Representative II	1.00	1.00	1.00	34,678	29,292
Customer Service Representative III	1.00	1.00	1.00	32,723	38,298
Engineering Plan Check Officer	1.00	1.00	1.00	97,592	102,091
Environmental Planning Officer	1.00	1.00	1.00	89,112	89,112
Executive Secretary	1.00	1.00	1.00	49,931	49,932
Members-Boards and Commissions	-	-	-	24,000	24,000
Neighborhood Preservation Officer	1.00	1.00	1.00	62,395	62,394
Operations Officer-Building Safety	1.00	1.00	-	84,758	-
Plan Checker-Electrical	1.00	1.00	1.00	69,960	69,785
Plan Checker-Mechanical	1.00	1.00	1.00	69,960	71,351
Plan Checker-Plumbing	1.00	1.00	1.00	69,960	71,351
Planner I	2.00	3.00	1.00	197,235	46,123
Planner II	6.00	5.50	3.00	371,796	159,256
Planner II-NC	-	-	0.77	-	35,712
Planner III	5.00	6.00	3.00	448,657	199,740
Planner IV	-	-	6.50	-	444,646
Planner V	-	-	6.00	-	465,403
Planning Aide	2.00	2.00	1.00	82,914	42,257
Principal Building Inspector	6.00	6.00	6.00	409,215	418,105
Secretary	0.50	0.50	0.50	19,626	19,626
Senior Civil Engineer	2.00	2.00	2.00	176,409	168,045
Senior Combination Building Inspector	13.00	13.40	13.40	807,909	824,040
Senior Electrical Inspector	2.00	2.00	2.00	124,290	121,902
Senior Mechanical Inspector	2.00	2.00	2.00	124,290	124,512
Senior Plumbing Inspector	2.00	2.00	2.00	120,114	121,050
Senior Structural Engineer	1.00	1.00	1.00	92,487	88,101
Structural Engineer	-	-	1.00	-	75,740
Subtotal Page 1	109.27	115.17	116.17	6,882,273	6,962,228

Planning and Building Department Personal Services

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Police



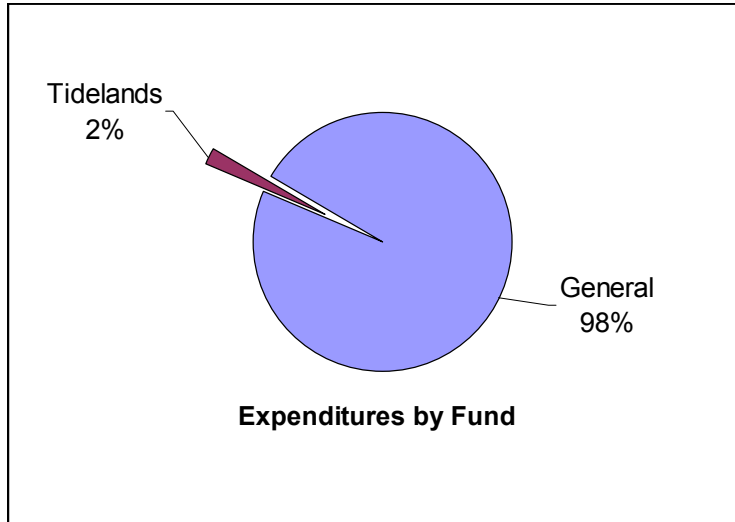
Police Department

Expenditures Budget by Fund

General	\$141,993,827
Tidelands	\$2,676,245

Revenues Budget by Fund

General	\$22,561,130
Tidelands	\$0



Major Accomplishments FY 02

- Broke ground on the new, state-of-the-art Fire and Police Emergency Communication and Operations Center.
- Hired 40 new police officers.
- Graduated a new class of Medical Reserve Officers.
- Worked with the City Prosecutor to obtain an injunction from the Long Beach Superior Court against gang members engaging in nuisance behavior in two target areas in Long Beach.
- Launched a photo red light enforcement program at four intersections with high occurrences of traffic accidents.
- Implemented a new automated investigative tool using high technology analytical software.
- Continued upgrading the Department's wireless technology to improve capabilities for remote incident report filing, thereby increasing patrol officer field time.
- Maintained one of the State's fastest average response times to priority one emergency calls for service (4.7 minutes as of June 2002).

Police Department

Strategic Plan Highlights

Community Safety

- To improve communication and mutual understanding between the public and the Police Department, Police Officers are assigned to a beat for one year so they may learn and understand the neighborhood. In addition, Bike Officers and Foot Patrol Officers provide an added dimension in areas of the city to better address the needs of the neighborhood. Residents also have the opportunity to participate in the Community Police Academy.
- To address the concerns of the communities within the city, the Police Chief listens and responds to 15 Chief Advisory Groups representing the community and holds monthly crime prevention meetings.
- The new North (Police Athletic League) PAL location will allow for an additional safe place and productive program opportunities for youth in the North area of the city.
- Senior Police Partners duties have expanded to include, crime prevention program presentations, vacation home checks, and clerical support.
- The North Police Station is designed and construction is awaiting final approvals.

Neighborhood Development

- To better service the neighborhoods, the Department is fully decentralized with substations in all geographic divisions including several storefronts and PAL facilities.
- To address the needs of the older adult population, a Senior Advisory group meets quarterly to discuss the issues and concerns of the seniors in our community.

Education and Youth

- The Child Abuse Response Team (CART) provides 24 hour on-call service to youth and their families.



Police Department Summary

Mission Statement

To ensure a safe, secure and orderly community by reducing criminal activity, enhancing public safety, and providing quality service while promoting the dignity and worth of all people.

Customers Served

All Long Beach residents, businesses, property owners and managers, visitors, City departments and other law enforcement and criminal justice agencies.

Primary Activities

To provide the residents of Long Beach prompt, effective and service-oriented law enforcement through responding to calls for service, community policing, traffic enforcement, emergency preparedness, criminal and special investigations, and prisoner custody.

Notes

The Police Department is a City Manager department.

Prior to FY 03, Civic Center rent was charged directly to individual departments in their Internal Support account group. For FY 03, this expense was centralized in a City-wide account and does not show up in the budget for individual departments. In FY 02, this expense was \$2,822,989.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	104,708,272	116,876,940	118,200,326	114,284,351	118,033,259
Materials, Supplies and Services	8,114,940	5,280,936	7,775,957	9,494,974	6,417,841
Internal Support	17,187,928	19,036,076	19,190,608	18,796,377	16,930,021
Capital Purchases	591,571	164,544	529,799	397,841	927,612
Debt Service	0	0	0	0	2,435,052
Transfers from Other Funds	211,542	5,435	5,435	1,194,470	(73,713)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	130,814,254	141,363,930	145,702,124	144,168,013	144,670,072
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	154,153	169,400	169,400	133,485	113,000
Fines and Forfeitures	6,191,591	7,409,550	7,409,550	6,301,215	6,649,000
Use of Money & Property	430,753	61,000	94,500	298,066	43,200
Revenue from Other Agencies	11,859,172	9,090,458	11,455,660	11,033,750	9,989,649
Charges for Services	2,381,632	1,895,477	1,993,287	2,641,250	2,461,847
Other Revenues	428,630	197,144	202,070	612,402	183,600
Interfund Services - Charges	901,305	1,084,704	2,105,675	1,983,887	3,120,834
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	22,347,236	19,907,733	23,430,142	23,004,056	22,561,130
Personnel (Full-time Equivalents)					
Civilian	528.93	546.48	546.48	546.48	548.08
Sworn	908.25	913.25	913.25	913.25	950.25
TOTAL BUDGETED PERSONNEL	1,437.18	1,459.73	1,459.73	1,459.73	1,498.33
Sworn Overtime (estimate)*	105.52	113.79	113.79	113.79	121.41
AUTHORIZED PERSONNEL	1,542.70	1,573.52	1,573.52	1,573.52	1,619.74

* Based on \$70,000/year per sworn position

Administration Bureau Summary

Services Provided:

Community and media relations, crime prevention programs; crime, arrest and fingerprint records coordination; budget preparation and execution, securing and the administration of funding grants; fiscal performance monitoring; human resources management, payroll processing and benefits coordination; and facility maintenance.

Service Improvement Objectives:

Develop and implement innovative crime prevention and public relations programs.
 Improve effectiveness of the Automated Reporting System/Records Management System.
 Optimize the use of fiscal resources and manpower.
 Improve the cleanliness and conditions of police facilities.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# Neighborhood Watch meetings/events	98	110	110	224	250
# Apartment Watch meetings/events	2	75	75	0	75
# Business Watch meetings/events	278	250	250	257	300
# community programs coordinated and/or participated in	580	625	625	495	525
Expenditures:					
Salaries, Wages and Benefits	11,963,467	15,421,825	15,626,430	15,317,710	15,361,361
Materials, Supplies and Services	2,079,059	1,599,611	2,166,594	2,242,982	2,030,794
Internal Support	7,130,744	1,669,237	2,050,074	1,783,149	1,875,600
Capital Purchases	532,707	150,000	496,255	178,406	927,612
Debt Service	0	0	0	0	0
Transfers From Other Funds	2,294,628	0	1,872,332	2,355,404	2,001,870
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	24,000,605	18,840,672	22,211,684	21,877,650	22,197,237
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	49,430	117,500	117,500	37,737	30,000
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	378,282	52,000	85,500	227,832	34,200
Revenue from Other Agencies	3,752,448	3,321,821	4,340,243	3,749,341	4,537,421
Charges for Services	588,197	465,000	465,000	591,452	505,944
Other Revenues	216,549	1,000	1,000	162,678	2,000
Interfund Services - Charges	0	0	0	1,848	3,696
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	4,984,906	3,957,321	5,009,243	4,770,888	5,113,261
Personnel (Full-time Equivalents)	157.95	165.50	165.50	165.50	164.50

Executive Office Bureau Summary

Services Provided:

Provide administrative direction to the department and coordinate the activities of the Patrol, Investigations, Support and Administration Bureaus.

Service Improvement Objectives:

To complete the investigation of 75% of misconduct complaints within 90 days.

To maintain Community Policing in each Patrol Division.

Oversee the seismic retrofit of the Public Safety Building.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of misconduct complaints	451	400	400	377	400
% of complaints investigated within 35 days	1	1	1	90%	N/A
Average # of days to complete investigation	26	28	28	26	N/A
% of complaints completed within 90 days	N/A	N/A	N/A	N/A	1
Average # of days to complete case	N/A	N/A	N/A	N/A	120
Expenditures:					
Salaries, Wages and Benefits	2,092,213	3,941,077	3,941,077	3,067,716	2,922,100
Materials, Supplies and Services	229,915	154,922	184,796	309,420	244,422
Internal Support	55,758	51,982	51,982	118,132	55,755
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	2,377,886	4,147,981	4,177,855	3,495,269	3,222,276
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	5,000	1,000	1,000	419,863	1,000
Charges for Services	0	0	0	0	0
Other Revenues	14	0	0	35	0
Interfund Services - Charges	1,750	0	0	4,250	2,500
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	6,764	1,000	1,000	424,148	3,500
Personnel (Full-time Equivalents)	29.00	31.00	31.00	31.00	32.00

Investigations Bureau Summary

Services Provided:

Adult and juvenile criminal investigations of homicide, robbery, domestic violence, violent crimes, child abuse, forgery, theft, graffiti, sex crimes, narcotics, vice, gangs, and computer crimes. The Investigations Bureau duties also include the handling of storage of evidence, the Career Criminal Apprehension Team (CCAT), and juvenile support including D.A.R.E. and PAL.

Service Improvement Objectives:

To maintain case clearance rate of 35%.

To maintain 32 arrests per Special Investigations detectives per year.

To maintain the number of Investigation Bureau cases cleared at 9,000 per year.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Case clearance rate	34%	30%	30%	35%	35%
# of arrests per Special Investigations detectives	31	55	55	32	32
# of cases cleared by Adult Investigations detectives	5,034	11,000	11,000	3,190	N/A
# of cases cleared by Investigations Bureau	N/A	N/A	N/A	N/A	9,000
Expenditures:					
Salaries, Wages and Benefits	23,477,486	25,917,412	25,974,636	24,353,636	25,856,189
Materials, Supplies and Services	786,217	948,748	1,402,199	1,841,726	1,328,621
Internal Support	422,282	564,772	598,467	778,229	665,079
Capital Purchases	884	0	0	30,100	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	207,871	0	0	1,302,964	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	24,894,741	27,430,932	27,975,302	28,306,655	27,849,889
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	2,902	6,000	6,000	1,329	3,000
Fines and Forfeitures	191,344	101,000	101,000	50,815	80,000
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	450,143	302,650	352,650	416,710	308,650
Charges for Services	415,316	44,000	101,224	418,046	426,141
Other Revenues	204,361	181,000	181,000	108,453	181,000
Interfund Services - Charges	2,184	50,000	50,000	4,347	50,000
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	1,266,250	684,650	791,874	999,699	1,048,791
Personnel (Full-time Equivalents)	307.50	307.50	307.50	307.50	310.50

Patrol Bureau Summary

Services Provided:

Response to calls for service (CFS), traffic enforcement, emergency preparedness and proactive law enforcement.

Service Improvement Objectives:

To respond to priority 1 calls for service (P1 CFS) within an average of five minutes.

To enforce the California Vehicle Code to enhance public safety.

To increase the number of driver safety and public awareness programs to 30.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of vehicle code citations	78,824	79,000	79,000	72,374	75,000
# of driver safety and public awareness programs	30	30	30	35	30
Average response time (minutes) for P1 CFS	4.8	5.0	5.0	4.7	5.0
Expenditures:					
Salaries, Wages and Benefits	52,010,184	54,487,790	55,549,347	53,552,997	56,756,808
Materials, Supplies and Services	1,558,612	1,122,275	1,178,175	1,598,408	1,143,850
Internal Support	817,140	545,282	545,282	919,503	608,731
Capital Purchases	56,195	0	19,000	49,692	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	(2,290,957)	5,435	(1,866,897)	(2,632,913)	(2,075,583)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	52,151,174	56,160,781	55,424,907	53,487,687	56,433,805
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	6,000,247	7,308,550	7,308,550	6,250,401	6,569,000
Use of Money & Property	22,241	0	0	16,711	0
Revenue from Other Agencies	5,142,307	4,991,987	4,991,987	4,731,751	4,649,578
Charges for Services	1,336,592	1,339,477	1,380,063	1,557,939	1,454,762
Other Revenues	184	100	5,026	337,051	100
Interfund Services - Charges	462,098	600,000	1,620,971	1,528,938	2,623,934
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	12,963,669	14,240,114	15,306,597	14,422,790	15,297,374
Personnel (Full-time Equivalents)	709.00	697.00	697.00	697.00	733.60

Support Bureau Summary

Services Provided:

To provide communications, prisoner custody, technology, planning and training for Police Department personnel to help meet the service needs of the community.

Service Improvement Objectives:

Provide response to 911 calls within 10 seconds 93.5% of the time.

Provide temporary jail facilities for arrested law violators.

Provide training programs for police personnel.

Provide food for in-custody suspects at a reasonable cost.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
% of time 911 calls answered within 10 seconds	92.8%	94.0%	94.0%	93.5%	93.5%
Average cost for each custody meal	\$1.10	\$1.00	\$1.00	\$1.10	\$1.15
Number of sworn officers that attend non in-service training classes during the year	954	710	710	674	710
Expenditures:					
Salaries, Wages and Benefits	15,164,921	17,108,837	17,108,837	17,992,293	17,136,802
Materials, Supplies and Services	3,461,136	1,455,380	2,844,193	3,502,438	1,670,154
Internal Support	8,762,004	16,204,803	15,944,803	15,197,364	13,724,857
Capital Purchases	1,785	14,544	14,544	139,643	0
Debt Service	0	0	0	0	2,435,052
Transfers From Other Funds	0	0	0	169,015	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	27,389,847	34,783,564	35,912,377	37,000,752	34,966,865
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	101,821	45,900	45,900	94,419	80,000
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	30,230	9,000	9,000	53,523	9,000
Revenue from Other Agencies	2,509,274	473,000	1,769,780	1,716,085	493,000
Charges for Services	41,526	47,000	47,000	73,814	75,000
Other Revenues	7,522	15,044	15,044	4,185	500
Interfund Services - Charges	435,273	434,704	434,704	444,504	440,704
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	3,125,646	1,024,648	2,321,428	2,386,530	1,098,204
Personnel (Full-time Equivalents)	233.73	258.73	258.73	258.73	257.73

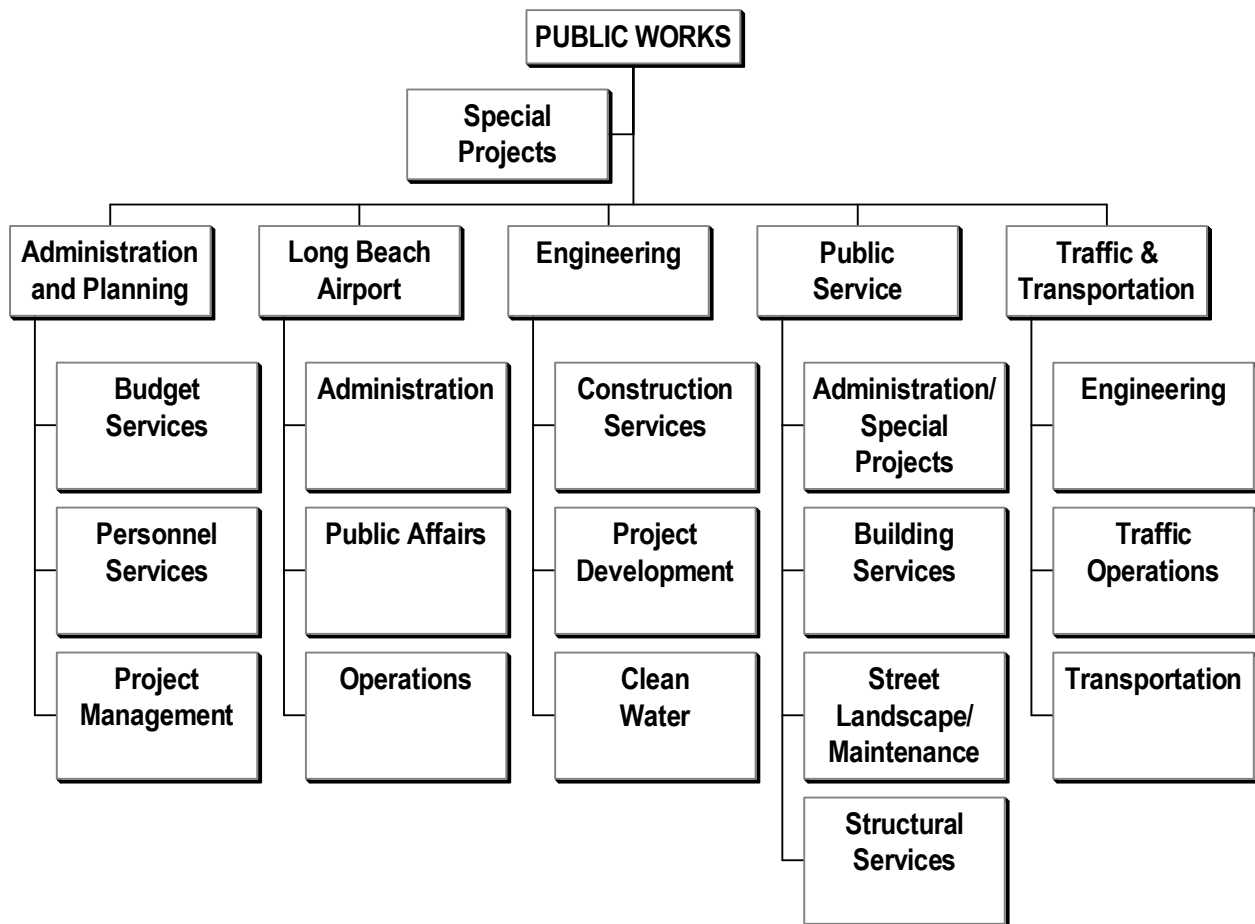
Police Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Chief of Police	1.00	1.00	1.00	154,806	162,020
Accounting Clerk II	1.00	1.00	1.00	30,383	30,272
Accounting Clerk III	1.00	1.00	1.00	32,723	35,118
Accounting Technician	1.00	1.00	1.00	42,258	36,494
Administrative Aide I	1.00	-	-	-	-
Administrative Analyst I	1.00	1.00	2.00	57,400	108,300
Administrative Analyst II	4.00	5.00	4.00	297,807	243,373
Administrative Analyst III	1.00	1.00	2.00	62,352	133,966
Administrative Officer-Police	2.00	2.00	2.00	155,376	163,039
Assistant Administrative Analyst I	1.00	1.00	-	41,015	-
Clerk Supervisor	10.00	10.00	10.00	434,063	432,174
Clerk Typist I	3.00	3.00	-	84,235	-
Clerk Typist I - NC	1.50	1.50	1.50	38,010	38,950
Clerk Typist II	25.00	25.00	1.00	820,023	30,646
Clerk Typist III	113.00	113.00	141.00	4,016,490	5,055,185
Clerk Typist IV	4.00	4.00	4.00	158,470	158,471
Communications Center Coordinator	1.00	1.00	1.00	71,876	71,877
Communications Center Supervisor	5.00	5.00	5.00	300,657	300,662
Communications Dispatcher I	11.00	11.00	11.00	434,330	433,775
Communications Dispatcher II	31.00	31.00	30.00	1,438,688	1,415,952
Communications Dispatcher III	12.00	12.00	12.00	606,119	617,814
Communications Dispatcher IV	6.00	6.00	7.00	334,768	392,030
Criminalist I-Miscellaneous	1.00	1.00	1.00	51,453	54,106
Criminalist II-Miscellaneous	3.00	3.00	3.00	207,108	210,214
Criminalist III-Miscellaneous	1.00	1.00	1.00	77,569	77,567
Deputy Chief of Police	3.00	3.00	3.00	392,892	398,914
Employee Assistance Officer	1.00	1.00	1.00	101,341	101,343
Executive Secretary	1.00	1.00	1.00	48,673	49,099
Fingerprint Classifier	7.00	7.00	7.00	273,854	277,327
Food Services Administrator	1.00	1.00	1.00	59,256	62,437
Handwriting Examiner-Miscellaneous	1.00	1.00	1.00	70,070	70,071
Identification Officer-Post 2	2.00	-	-	-	-
Identification Technician II	9.00	11.00	11.00	605,290	604,876
Institutional Cook	2.00	2.00	2.00	76,102	76,103
Institutional Cook – NC	0.98	0.98	0.98	29,479	31,044
Intelligence Analyst	1.00	1.00	1.00	64,911	64,910
Maintenance Assistant I	3.00	3.00	3.00	86,834	86,832
Maintenance Assistant I – NC	-	6.00	6.00	141,471	141,466
Maintenance Assistant II	1.00	8.00	8.00	224,661	228,887
Maintenance Assistant III	-	1.00	1.00	34,678	34,680
Manager - Police Administration	1.00	1.00	1.00	108,563	106,001
Payroll/Personnel Assistant II	3.00	3.00	3.00	103,363	98,559
Payroll/Personnel Assistant III	2.00	2.00	2.00	84,294	82,225
Photographer	1.00	1.00	1.00	46,773	46,771
Police Commander	12.00	12.00	12.00	1,354,497	1,354,484
Police Community Relations Officer	1.00	1.00	1.00	68,625	72,055
Police Corporal	66.00	52.00	48.00	3,818,141	3,516,825
Subtotal Page 1	360.48	360.48	357.48	17,741,749	17,706,915

Police Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Subtotal Page 1	360.48	360.48	357.48	17,741,749	17,706,915
Police Information & Technology Officer	1.00	1.00	1.00	84,044	93,148
Police Investigator – NC	-	7.25	7.25	397,818	397,811
Police Lieutenant	27.00	28.00	28.00	2,687,197	2,707,280
Police Officer	652.00	669.00	707.00	42,833,334	45,010,521
Police Officer – NC	7.25	-	-	-	-
Police Planning & Research Officer	1.00	1.00	1.00	89,180	84,044
Police Property & Supply Clerk	9.00	9.00	-	360,427	-
Police Property & Supply Clerk I	-	-	8.00	-	328,641
Police Property & Supply Clerk II	-	-	1.00	-	47,617
Police Records Administrator	1.00	1.00	1.00	75,571	78,064
Police Recruit	17.00	17.00	17.00	754,361	754,361
Police Sergeant	123.00	124.00	127.00	10,450,687	10,672,744
Police Services Assistant I – NC	4.45	3.00	3.00	88,083	88,084
Police Services Assistant II	29.00	30.00	30.00	1,216,846	1,231,718
Police Services Assistant III	7.00	7.00	7.00	312,867	314,283
School Guard/H26	25.00	25.00	25.00	455,968	455,967
School Guard/H28	27.20	27.20	27.80	531,589	543,314
Secretary – Confidential	4.00	4.00	4.00	157,009	157,009
Security Officer I	17.00	2.00	2.00	59,006	60,142
Security Officer I – NC	0.80	0.80	0.80	22,243	25,834
Security Officer II	40.00	39.00	38.00	1,481,730	1,485,718
Security Officer III	55.00	76.00	76.00	3,048,226	3,153,803
Security Officer IV	15.00	15.00	16.00	722,524	777,327
Senior Records Clerk	8.00	8.00	8.00	452,661	466,486
Storekeeper II	1.00	1.00	1.00	41,252	35,275
Supervising Custodian	1.00	-	-	-	-
Systems Analyst I	4.00	4.00	3.00	184,089	130,856
Systems Support Specialist I	-	-	1.00	-	53,004
Miscellaneous Skill Pays	-	-	-	1,440,688	1,514,688
Subtotal Salaries	1,437.18	1,459.73	1,498.33	85,689,149	88,374,655
Overtime	---	---	---	7,965,585	8,498,501
Fringe Benefits	---	---	---	18,282,774	17,938,852
Administrative Overhead	---	---	---	4,939,432	4,814,593
Salary Savings	---	---	---	-	(1,593,342)
Total	1,437.18	1,459.73	1,498.33	116,876,940	118,033,259

Public Works



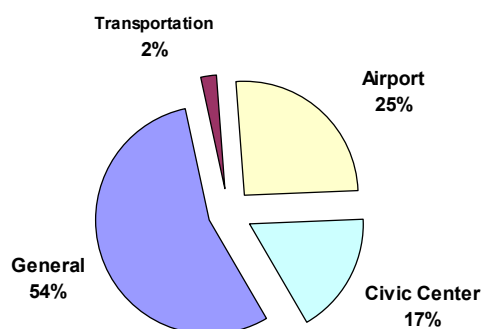
Public Works Department

Expenditures Budget by Fund*

General	\$30,701,834
Airport	\$14,850,964
Civic Center	\$9,589,053
Tidelands	\$100,774
Transportation	\$1,218,076

Revenues Budget by Fund*

General	\$7,003,549
Airport	\$22,857,122
Civic Center	\$230,000
Tidelands	\$0
Transportation	\$2,000



Less than 1% of expense is appropriated for the Tidelands (\$100,774).

*The Capital Projects portion of the Department's FY 03 budget (\$21,003,067 expenditures, \$14,163,404 revenue) is not represented in the pie chart or the tables above.

Major Accomplishments FY 02

Accomplished the following capital improvements:

- Completed I-605/Carson interchange reconfiguration.
- Completed reconstruction and widening of Lakewood Boulevard between Carson Street and Willow Street.
- Completed construction of Alamitos Avenue between Ocean Boulevard and 7th Street.
- Replaced over 24,000 potholes citywide.
- Reconstructed 11 miles of streets.
- Completed Long Beach Airport modular passenger holding room baggage claim, rental car facility, resurfacing and restriping of rental car lot in 34 days.
- Achieved an approximated 50% increase in Airport terminal passenger traffic.
- Installed citywide Light Emitting Diode (LED) traffic signals for energy efficiency.
- Conducted groundbreaking on the Emergency Communications and Operations Center (ECOC) project and managed the construction on schedule and within budget.
- Commenced construction of the seismic hazard mitigation improvements to the Public Safety Building.
- Reorganized for capital project delivery, including establishment of a dedicated project management function and project management software implementation.
- Conducted Federal Emergency Management Act (FEMA) flood insurance refund program outreach.
- Removed over 38,000 graffiti sites.

Public Works Department

Strategic Plan Highlights

Community Safety

- The ECOC project is expected to be complete in the fall of 2003 and will house reliable state-of-the-art public safety communications systems.
- To address graffiti, the City's Graffiti Abatement Program uses 25-30 court referrals during the weekdays and more on weekends. Volunteers such as Girl Scout Troops also assist in abatement efforts and are provided with the necessary equipment and supplies. A free paint voucher program is also in place that provides free paint to private property owners to use in abatement efforts.

Neighborhood Development

- To improve neighborhood infrastructure, a multi-phase sidewalk repair program is underway and a major street, curb, and gutter repair program is in progress.
- To assist with neighborhood identification, funding has been secured for customized street signs for historic districts.

Business Growth and Workforce Development

- The Long Beach Airport has allocated all of the airline flight slots and is currently constructing facility enhancements to the terminal area.

Environmental

- To encourage public environmental education, awareness and involvement, the National Pollutant Discharge Elimination System (NPDES) Citywide Task Force partners with other agencies to hold beach cleanup events, earth day events and numerous other outreach activities.
- A speakers bureau has involved the community with pollution reduction programs; and the Stormwater Information and Reporting Hotline (562) 570-DUMP, along with the interactive website <http://www.lbstormwater.org>, have boosted community outreach.
- The City partners with the Los Angeles Regional Water Quality Control Board and 43 Los Angeles River Watershed cities to reduce pollution in our recreational waters.
- The urban forest management program was implemented in February 2002 to provide improved management of the City's urban forest.
- The Bicycle Master Plan was adopted by the City Council in December 2001.
- Funding has been secured to begin design and construction of bicycle projects that will link existing bike paths and transit services, encouraging the use of alternative transportation modes.
- The City is in collaboration with the Long Beach Aquarium of the Pacific on beach and wetland cleanup projects and actively pursues other partnerships with the Long Beach Unified School District and other agencies.
- The City has begun implementation of the Adopt-A-Storm Drain Program to supplement storm water pollution prevention and education programs.



Public Works Department Summary

Mission Statement

To plan, construct and preserve the general City infrastructure and transportation systems, and to provide emergency and disaster response.

Customers Served

All Long Beach residents and businesses are customers of the Department's services. In addition, the Department serves other City departments to provide and maintain the facilities they need to accomplish their departmental missions.

Primary Activities

The Department of Public Works plans, budgets, designs and constructs the City's Capital Improvements; operates the Long Beach Airport; maintains City streets, street trees, traffic signals, and facilities; provides services in support of new development; and advocates City needs in regional transportation planning organizations.

Notes

The Department of Public Works is a City Manager Department.

As part of the reorganization of Public Works, the Energy Recovery, Fleet Services, and Integrated Resources bureaus were transferred to the new Long Beach Energy Department. Historical information from FY 01 for these bureaus is included in this chapter. The three bureaus have been renamed as referenced in the Long Beach Energy Department chapter, where the FY 02 and FY 03 budget information can be located.

Note: Prior to FY 03, Civic Center rent was charged directly to individual departments in their Internal Support account group. For FY 03, this expense was centralized in a City-wide account and does not show up in the budget for individual departments. In FY 02 this expense was \$628,419.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	40,818,388	27,079,990	27,916,693	26,360,248	26,879,658
Materials, Supplies and Services	130,484,228	93,147,333	135,208,772	113,928,383	35,437,294
Internal Support	29,988,527	9,443,673	12,499,565	16,922,682	10,332,320
Capital Purchases	15,663,024	28,604	1,353,757	2,522,018	28,604
Debt Service	8,168,488	4,877,078	5,987,166	11,429,771	4,912,884
Transfers from Other Funds	4,232,329	(119,724)	(262,744)	1,065,057	(126,992)
Prior Year Encumbrance	(29,646)	0	(1,985,778)	0	0
Total Expenditures	229,325,338	134,456,954	180,717,431	172,228,159	77,463,768
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	2,838,518	3,432,500	3,503,500	3,638,809	115,000
Fines and Forfeitures	4,717,610	0	0	0	0
Use of Money & Property	22,594,863	14,971,974	23,943,529	17,866,680	22,103,010
Revenue from Other Agencies	18,979,219	22,458,054	(5,289,183)	26,974,264	8,401,169
Charges for Services	77,088,045	1,966,618	1,969,718	1,956,857	1,947,618
Other Revenues	6,185,904	55,000	2,936,319	216,971	479,697
Interfund Services - Charges	33,482,613	11,783,691	11,783,691	12,214,525	1,636,601
Intrafund Services - GP Charges	3,603,952	3,043,656	3,043,656	4,275,781	2,442,980
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	9,985,778	17,683,208	76,274,295	70,076,992	0
Operating Transfers	12,331,678	13,112,136	13,305,940	11,033,728	7,130,000
Total Revenues	191,808,183	88,506,837	131,471,465	148,254,607	44,256,075
Personnel (Full-time Equivalents)	727.06	418.46	418.46	418.46	438.16

Administration and Planning/Director Bureau Summary

Services Provided:

Development and administration of the Department's operating budget and the City's Capital Improvement Program (CIP) budget. General administrative support to the Department of Public Works' four Bureaus and management of Public Safety, Civic Center, Library Services, and Health Department CIP projects.

Service Improvement Objectives:

Manage departmental operations within authorized expenditure levels.
Limit the number of lost time injuries for the Department.
Construct Capital Improvement Program (CIP) projects within available resources.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
% of expenditures of operating budget	98%	100%	100%	98%	100%
Lost time injuries per calendar year	17	15	15	15	15
Total CIP expenditures (in millions)	\$50.5	\$79.3	\$79.3	\$67.9	\$19.8
Expenditures:					
Salaries, Wages and Benefits	1,275,466	1,308,576	1,814,769	1,748,838	1,774,174
Materials, Supplies and Services	76,218	(18,129)	38,001	462,010	305,671
Internal Support	(238,889)	(165,168)	(141,957)	(449,756)	(166,663)
Capital Purchases	0	0	1,975	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	30,000	0	0	25,197	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	1,142,795	1,125,279	1,712,788	1,786,290	1,913,182
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	11,798	9,000	9,000	4,994	9,000
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	45	0	0	0	0
Other Revenues	(20)	0	0	0	0
Interfund Services - Charges	346	0	0	0	0
Intrafund Services - GP Charges	97,908	5,110	5,110	361,852	105,110
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	110,077	14,110	14,110	366,846	114,110
Personnel (Full-time Equivalents)	16.67	15.00	15.00	15.00	23.00

Airport Bureau Summary

Services Provided:

Operation and maintenance of a safe, efficient, and environmentally acceptable aviation business and industrial complex.

Service Improvement Objectives:

Fund 100% of Airport operations without General Fund support.

Achieve a combined rating of "good" or "excellent" for facilities and overall experience categories in the Airport "Quality Service" surveys.

Maintain identity of at least 98% of noise ordinance violators.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
% of operations funded by the Airport	100%	100%	100%	100%	100%
Combined facilities/overall experience rating of "good" or better	80%	90%	90%	82%	90%
% of noise ordinance violators identified	99%	98%	98%	99%	98%
Expenditures:					
Salaries, Wages and Benefits	3,378,174	3,905,482	4,738,077	4,075,187	4,520,965
Materials, Supplies and Services	2,917,816	3,005,446	5,606,744	4,262,474	3,536,201
Internal Support	3,729,493	3,743,392	5,409,276	6,017,765	5,439,894
Capital Purchases	27,066	28,604	28,604	13,160	28,604
Debt Service	1,302,774	1,294,208	1,294,208	1,354,891	1,299,995
Transfers From Other Funds	17,500	20,276	20,276	252,622	23,008
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	11,372,823	11,997,407	17,097,184	15,976,100	14,848,667
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	15,852	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	10,746,984	14,083,974	15,791,818	14,424,188	21,182,860
Revenue from Other Agencies	0	0	0	2,424,033	1,237,765
Charges for Services	0	0	0	0	0
Other Revenues	774,158	10,000	2,872,525	18,887	436,497
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	11,521,142	14,093,974	18,664,343	16,882,961	22,857,122
Personnel (Full-time Equivalents)	62.00	67.65	67.65	67.65	79.65

Energy Recovery Bureau Summary

FY 02 and FY 03 Budget information for this bureau is located in the Energy Generation Bureau Summary in the Long Beach Energy Department chapter.

Services Provided:

Disposal of residential and commercial refuse for transformation into saleable electricity.

Service Improvement Objectives:

Receive 470,000 tons of municipal solid waste.

Generate 221,000,000 kilowatt-hours of electricity.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Refuse tons received	494,464	N/A	N/A	N/A	N/A
Kilowatt-hours generated	230,712,107	N/A	N/A	N/A	N/A
Expenditures:					
Salaries, Wages and Benefits	355,097	N/A	N/A	N/A	N/A
Materials, Supplies and Services	38,532,925	N/A	N/A	N/A	N/A
Internal Support	685,350	N/A	N/A	N/A	N/A
Capital Purchases	19,005	N/A	N/A	N/A	N/A
Debt Service	0	N/A	N/A	N/A	N/A
Transfers From Other Funds	56,729	N/A	N/A	N/A	N/A
Prior Year Encumbrance	0	N/A	N/A	N/A	N/A
Total Expenditures	39,649,106	0	0	0	0
Revenues:					
Property Taxes	0	N/A	N/A	N/A	N/A
Other Taxes	0	N/A	N/A	N/A	N/A
Licenses and Permits	0	N/A	N/A	N/A	N/A
Fines and Forfeitures	0	N/A	N/A	N/A	N/A
Use of Money & Property	2,242,848	N/A	N/A	N/A	N/A
Revenue from Other Agencies	0	N/A	N/A	N/A	N/A
Charges for Services	44,487,089	N/A	N/A	N/A	N/A
Other Revenues	1,583,392	N/A	N/A	N/A	N/A
Interfund Services - Charges	0	N/A	N/A	N/A	N/A
Intrafund Services - GP Charges	0	N/A	N/A	N/A	N/A
Harbor P/R Revenue Transfers	0	N/A	N/A	N/A	N/A
Other Financing Sources	0	N/A	N/A	N/A	N/A
Operating Transfers	0	N/A	N/A	N/A	N/A
Total Revenues	48,313,329	0	0	0	0
Personnel (Full-time Equivalents)	4.43	N/A	N/A	N/A	N/A

Engineering Bureau Summary

Services Provided:

Provide engineering and support for the Capital Improvement Program (CIP) and engineering services to the City including development and construction management services. Coordinate the Clean Water program.

Service Improvement Objectives:

Deliver planned and budgeted capital projects.

Provide plan check services in a prompt, courteous, and responsive fashion.

Promptly respond to assessment district inquiries by sending out information packets within two weeks.

Promptly respond to drainage complaints by field personnel reviewing the problem area and sending out determination letters to complainant.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Total CIP expenditures (in millions)	\$50.5	\$79.3	\$79.3	\$67.9	\$19.8
% of plan checks within three weeks	85%	80%	80%	80%	80%
% of assessment district inquiries answered within two weeks	95%	100%	100%	100%	100%
% of drainage complaints answered within two weeks	85%	85%	85%	85%	85%
Expenditures:					
Salaries, Wages and Benefits	4,805,705	6,106,641	5,600,447	5,769,097	5,928,990
Materials, Supplies and Services	382,075	4,170,717	2,950,230	6,337,082	3,988,917
Internal Support	(1,596,363)	1,417,965	1,455,441	(1,762,302)	595,564
Capital Purchases	1,975	0	108,684	(355,358)	0
Debt Service	513,000	0	0	0	0
Transfers From Other Funds	984,823	0	8,455	(12,500)	0
Prior Year Encumbrance	(319,405)	0	(156,692)	(3,578)	0
Total Expenditures	4,771,810	11,695,323	9,966,564	9,972,440	10,513,471
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	1,634,357	115,000	(170,448)	1,680,267	115,000
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	3,085,351	200,000	5,963,544	1,465,770	200,000
Revenue from Other Agencies	905,078	0	(279,464)	(77,756)	0
Charges for Services	1,923,779	1,842,518	1,842,518	1,837,296	1,842,518
Other Revenues	12,629	0	17,015	410	0
Interfund Services - Charges	460,162	511,829	511,829	253,413	659,128
Intrafund Services - GP Charges	2,622,799	2,256,699	2,256,699	3,244,934	2,215,549
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	21,522,293	0	0
Operating Transfers	(2,126,094)	0	4,262,387	826,588	0
Total Revenues	8,518,060	4,926,046	35,926,372	9,230,922	5,032,195
Personnel (Full-time Equivalents)	78.00	79.30	79.30	79.30	77.00

Fleet Services Bureau Summary

FY 02 and FY 03 Budget information for this bureau is located in the Fleet Services Bureau Summary in the Long Beach Energy Department chapter.

Services Provided:

Fleet acquisition and maintenance.
Regional Underground Petroleum Storage Tank Program (UPST).
Towing services and vehicle lien sales.

Service Improvement Objectives:

Maintain City vehicle availability levels through aggressive factory training of Fleet personnel.
Maintain active site UPST permits for all 34 City-owned petroleum storage tanks.
Promote workplace safety and lessen possibility of City environmental liabilities through the training of Fleet personnel.
Reach goal of 20,325 billable tows.
Reduce the total amount of towing and impound damage claims.

Note: Adjusted budget in FY 02 reflects technical correction in Capital Projects Fund.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
% of City vehicles availability	93%	N/A	N/A	N/A	N/A
Total # of UPST site permits	34	N/A	N/A	N/A	N/A
Total billable vehicles towed	20,250	N/A	N/A	N/A	N/A
Average price per vehicle sold at lien sales	\$399	N/A	N/A	N/A	N/A
Total paid/loss damage claims	\$9,177	N/A	N/A	N/A	N/A
Expenditures:					
Salaries, Wages and Benefits	7,755,808	N/A	N/A	N/A	N/A
Materials, Supplies and Services	10,579,507	N/A	(181,726)	N/A	N/A
Internal Support	1,263,715	N/A	N/A	N/A	N/A
Capital Purchases	14,372,377	N/A	N/A	22	N/A
Debt Service	2,490,804	N/A	N/A	N/A	N/A
Transfers From Other Funds	500,000	N/A	N/A	N/A	N/A
Prior Year Encumbrance	0	N/A	N/A	N/A	N/A
Total Expenditures	36,962,210	0	(181,726)	22	0
Revenues:					
Property Taxes	0	N/A	N/A	N/A	N/A
Other Taxes	0	N/A	N/A	N/A	N/A
Licenses and Permits	0	N/A	N/A	N/A	N/A
Fines and Forfeitures	0	N/A	N/A	N/A	N/A
Use of Money & Property	2,025,433	N/A	N/A	N/A	N/A
Revenue from Other Agencies	0	N/A	N/A	N/A	N/A
Charges for Services	5,466,389	N/A	N/A	N/A	N/A
Other Revenues	1,636,225	N/A	N/A	N/A	N/A
Interfund Services - Charges	22,746,538	N/A	N/A	N/A	N/A
Intrafund Services - GP Charges	0	N/A	N/A	N/A	N/A
Harbor P/R Revenue Transfers	0	N/A	N/A	N/A	N/A
Other Financing Sources	0	N/A	N/A	N/A	N/A
Operating Transfers	0	N/A	N/A	N/A	N/A
Total Revenues	31,874,585	0	0	0	0
Personnel (Full-time Equivalents)	137.01	N/A	N/A	N/A	N/A

Integrated Resources Bureau Summary

FY 02 and FY 03 Budget information for this bureau is located in the Environmental Services Bureau Summary in the Long Beach Energy Department chapter.

Services Provided:

Refuse collection, recycling, street sweeping, parking enforcement & Recycling Market Development Zone services.

Service Improvement Objectives:

Improve the appearance and quality of life in neighborhoods by collecting illegally-dumped items.

Continue the public education efforts at schools regarding recycling through the Traveling Recycling Education Center (TREC).

Continue to implement automated refuse collection to City-serviced accounts.

Increase the number of tons of materials recycled through promotion of the City's recycling program.

Continue to provide two free special collections to City-serviced accounts to help residents dispose of unwanted bulky items.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Number of school visits by TREC	38	N/A	N/A	N/A	N/A
Additional automated refuse accounts	2,500	N/A	N/A	N/A	N/A
Tons of materials recycled	16,188	N/A	N/A	N/A	N/A
Expenditures:					
Salaries, Wages and Benefits	9,633,090	N/A	N/A	N/A	N/A
Materials, Supplies and Services	6,771,552	N/A	N/A	N/A	N/A
Internal Support	15,587,949	N/A	N/A	N/A	N/A
Capital Purchases	23,211	N/A	N/A	N/A	N/A
Debt Service	309,474	N/A	N/A	N/A	N/A
Transfers From Other Funds	6,200	N/A	N/A	N/A	N/A
Prior Year Encumbrance	0	N/A	N/A	N/A	N/A
Total Expenditures	32,331,476	0	0	0	0
Revenues:					
Property Taxes	0	N/A	N/A	N/A	N/A
Other Taxes	0	N/A	N/A	N/A	N/A
Licenses and Permits	1,128,604	N/A	N/A	N/A	N/A
Fines and Forfeitures	4,717,610	N/A	N/A	N/A	N/A
Use of Money & Property	440,123	N/A	N/A	N/A	N/A
Revenue from Other Agencies	1,268,155	N/A	N/A	N/A	N/A
Charges for Services	25,089,558	N/A	N/A	N/A	N/A
Other Revenues	1,335,337	N/A	N/A	N/A	N/A
Interfund Services - Charges	107,607	N/A	N/A	N/A	N/A
Intrafund Services - GP Charges	44,432	N/A	N/A	N/A	N/A
Harbor P/R Revenue Transfers	0	N/A	N/A	N/A	N/A
Other Financing Sources	0	N/A	N/A	N/A	N/A
Operating Transfers	0	N/A	N/A	N/A	N/A
Total Revenues	34,131,427	0	0	0	0
Personnel (Full-time Equivalents)	179.14	N/A	N/A	N/A	N/A

Public Service Bureau Summary

Services Provided:

Maintain the City's median landscaping, street trees, streets, curbs, gutters, sidewalks, the Civic Center Complex, and City-owned facilities.

Service Improvement Objectives:

Increase or maintain the number of trees trimmed in block tree trimming operations.

Remove 90% of reported graffiti within three days.

Limit the number of lost-time injuries to eight per year.

Respond to after-hours disaster-related events and/or provide support to Police and Fire Departments.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of block trees trimmed	8,361	8,500	8,500	7,500	8,500
% of graffiti sites removed within three days	100%	100%	100%	92%	90%
Lost time injuries (calendar year)	6	8	8	14	8
Hours expended for emergency response	2,328	2,500	2,500	1,700	2,500
Hours expended for support to Police/Fire	4,234	5,000	5,000	4,000	5,000
Expenditures:					
Salaries, Wages and Benefits	10,757,794	11,722,178	11,726,286	11,368,356	11,155,305
Materials, Supplies and Services	4,306,389	5,241,049	5,370,943	5,486,414	5,680,399
Internal Support	3,479,917	4,034,938	4,034,938	3,993,664	3,959,971
Capital Purchases	7,072	0	130	13,754	0
Debt Service	3,552,437	3,582,870	3,582,870	3,581,073	3,612,889
Transfers From Other Funds	(140,000)	(140,000)	(140,000)	(150,000)	(150,000)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	21,963,609	24,441,035	24,575,167	24,293,261	24,258,564
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	8,000	0	0	3,000	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	203,380	94,000	94,000	243,964	126,150
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	99,393	97,000	100,100	110,256	78,000
Other Revenues	40,842	7,500	8,508	96,106	5,700
Interfund Services - Charges	9,958,678	11,105,565	11,105,565	11,862,234	811,176
Intrafund Services - GP Charges	597,931	725,000	725,000	308,572	65,474
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	10,908,224	12,029,065	12,033,173	12,624,133	1,086,500
Personnel (Full-time Equivalents)	198.81	201.51	201.51	201.51	201.71

Traffic and Transportation Bureau Summary

Services Provided:

Operate and improve the City's surface transportation system, including the roadway network, traffic controls, and parking regulations as well as facilities for pedestrians, transit riders, and cyclists.

Service Improvement Objectives:

Minimize the Citywide traffic accident rate.

Respond effectively to all constituent traffic concerns.

Limit after-hours traffic signal call-outs through preventive maintenance and improved equipment specifications.

Support the development of new Council-directed transportation programs.

Reduce energy consumption by converting incandescent lights in traffic signals to Light Emitting Diodes (LEDs).

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of reported traffic accidents per 1,000,000 vehicle miles traveled	3.82	3.64	3.64	3.82	3.82
# of responses to Council-referred constituent requests	320	300	300	320	320
# of after-hours traffic signal service call-outs	1,100	1,200	1,200	900	750
% of incandescent lights converted to LEDs	25%	100%	100%	100%	N/A
Expenditures:					
Salaries, Wages and Benefits	2,731,030	3,852,836	3,852,836	3,214,455	3,500,224
Materials, Supplies and Services	1,195,724	1,127,672	1,168,911	1,321,918	923,039
Internal Support	371,807	355,410	355,410	258,268	503,554
Capital Purchases	2,118	0	2,118	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	4,300,679	5,335,918	5,379,275	4,794,641	4,926,817
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	585,947	585,000	700,000	717,814	585,000
Revenue from Other Agencies	75,016	130,000	130,000	132,077	130,000
Charges for Services	21,792	27,100	27,100	9,304	27,100
Other Revenues	68,291	37,500	37,500	100,179	37,500
Interfund Services - Charges	108,393	166,297	166,297	98,878	166,297
Intrafund Services - GP Charges	230,105	56,847	56,847	360,423	56,847
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	1,089,544	1,002,744	1,117,744	1,418,676	1,002,744
Personnel (Full-time Equivalents)	51.00	55.00	55.00	55.00	56.80

Capital Improvement Program Summary

Services Provided:

Strategic improvements to the City's existing infrastructure including major enhancements to parks, City buildings, storm drains, marinas, beaches, waterways, street lights, traffic signals, bus stops, bridges, and roadways. The Capital Improvement Program also provides for Americans with Disabilities Act upgrades and repairs to the airport, as well as one-time projects designed to address important community needs such as the construction of permanent police substations, the Emergency Communications and Operations Center/911 Facility, and a new library and community center along the Anaheim Corridor and skateboard parks.

Service Improvement Objectives:

Deliver planned and budgeted capital projects on time, within budget, and to the satisfaction of the facility users.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Total CIP expenditures (in millions)	\$50.5	\$79.3	\$79.3	\$67.9	\$19.8
Formal construction contracts awarded	33	36	36	25	30
Formal construction contracts completed	25	30	30	27	24
Expenditures:					
Salaries, Wages and Benefits	126,224	184,277	184,277	184,314	0
Materials, Supplies and Services	65,722,023	79,620,579	120,255,670	96,058,485	21,003,067
Internal Support	6,705,548	57,136	1,386,458	8,865,041	0
Capital Purchases	1,210,200	0	1,212,246	2,850,441	0
Debt Service	0	0	1,110,088	6,493,807	0
Transfers From Other Funds	2,777,076	0	(151,475)	949,738	0
Prior Year Encumbrance	289,759	0	(1,829,085)	3,578	0
Total Expenditures	76,830,830	79,861,992	122,168,179	115,405,404	21,003,067
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	67,557	3,317,500	3,673,948	1,939,690	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	3,252,999	0	1,385,167	1,009,949	0
Revenue from Other Agencies	16,730,970	22,328,054	(5,139,719)	24,495,910	7,033,404
Charges for Services	0	0	0	0	0
Other Revenues	735,050	0	771	1,389	0
Interfund Services - Charges	100,889	0	0	0	0
Intrafund Services - GP Charges	10,778	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	9,985,778	17,683,208	54,752,002	70,076,992	0
Operating Transfers	14,457,773	13,112,136	9,043,553	10,207,140	7,130,000
Total Revenues	45,341,794	56,440,898	63,715,723	107,731,070	14,163,404
Personnel (Full-time Equivalents)	N/A	N/A	N/A	N/A	N/A

Public Works Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Director of Public Works	1.00	1.00	1.00	134,254	140,965
Accountant III	1.00	1.00	1.00	61,652	61,654
Accounting Clerk I	1.00	1.00	1.00	28,233	28,234
Accounting Clerk III	2.00	2.00	2.00	73,074	71,632
Accounting Clerk III - NC	0.10	-	-	-	-
Accounting Technician	1.00	-	-	-	-
Administrative Aide II	3.00	3.00	3.00	133,445	127,268
Administrative Analyst I	1.00	-	1.00	-	50,457
Administrative Analyst II	7.00	5.00	5.00	291,743	280,545
Administrative Analyst III	9.00	7.00	8.00	388,554	513,062
Administrative Intern-NC/H38	-	0.30	-	8,616	-
Administrative Officer-Airport	1.00	1.00	1.00	79,084	90,037
Administrative Officer-Public Work	-	-	2.00	-	159,594
Airport Operations Assistant I	4.00	4.00	4.00	129,786	134,374
Airport Operations Assistant I-NC	0.50	1.00	1.00	27,278	27,278
Airport Operations Assistant II	2.00	2.00	2.00	67,652	66,732
Airport Operations Specialist I	1.00	2.00	1.00	50,457	50,457
Airport Operations Specialist II	1.00	-	1.00	43,593	48,989
Airport Public Affairs Officer	1.00	1.00	1.00	67,975	78,039
Assistant Traffic Signal Technician I	3.00	3.00	3.00	108,399	101,155
Assistant Traffic Signal Technician II	1.00	1.00	1.00	35,602	41,251
Automatic Sprinkler Control Technician	1.00	1.00	1.00	42,258	42,257
Budget Services Officer	1.00	1.00	-	79,616	-
Building Maintenance Engineer	7.00	9.00	10.00	465,305	512,096
Building Services Supervisor	1.00	1.00	2.00	41,252	80,511
Capital Projects Coordinator	4.00	4.00	9.00	254,385	568,359
Carpenter	9.00	8.00	8.00	370,998	371,892
Carpenter Supervisor	2.00	2.00	2.00	105,090	105,089
Cement Finisher I	3.00	3.00	3.00	123,757	118,104
Chief Construction Inspector	1.00	1.00	1.00	77,274	80,296
Chief Surveyor	1.00	1.00	1.00	79,447	80,029
City Engineer	1.00	1.00	1.00	120,660	120,050
Civil Engineer	8.00	8.65	8.65	643,994	647,291
Civil Engineering Associate	5.00	5.00	5.00	305,331	314,029
Clean Water Officer	1.00	1.00	1.00	82,301	75,030
Clerical Aide II-NC	0.80	0.50	0.50	10,688	10,688
Clerk I - NC	0.50	-	-	-	-
Clerk Typist I	1.00	-	-	-	-
Clerk Typist II	14.00	10.00	10.00	322,513	326,789
Clerk Typist III	24.00	14.00	15.00	495,799	528,005
Clerk Typist IV	1.00	-	-	-	-
Construction Inspector I	4.00	4.00	4.00	220,268	206,031
Construction Inspector II	9.00	9.00	9.00	520,837	530,760
Construction Service Officer	1.00	1.00	1.00	98,083	102,091
Customer Service Rep II	1.00	-	-	-	-
Customer Service Rep III	1.00	-	-	-	-
Department Safety Officer	1.00	-	-	-	-
Subtotal Page 1	143.90	120.45	131.15	6,189,253	6,891,115

Public Works Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Subtotal Page 1	143.90	120.45	131.15	6,189,253	6,891,115
Division Engineer	2.00	2.00	2.00	184,389	184,398
Electrical Supervisor	1.00	1.00	1.00	55,795	55,796
Electrician	11.00	11.00	11.00	533,011	534,294
Engineering Aide III	4.00	4.00	4.00	151,015	152,872
Engineering Technician I	1.00	1.00	1.00	45,879	37,532
Engineering Technician II	8.00	8.00	8.00	392,248	392,925
Equipment Mechanic I	25.00	-	-	-	-
Equipment Mechanic II	27.00	-	-	-	-
Equipment Operator I	2.00	2.00	2.00	62,663	65,995
Equipment Operator II	16.00	16.00	16.00	609,075	606,683
Equipment Operator III	10.00	10.00	10.00	422,579	411,044
Executive Secretary	1.00	1.00	1.00	49,110	49,110
Fleet Finance Officer	1.00	-	-	-	-
Fleet Services Supervisor	9.00	-	-	-	-
Garage Service Attendant I	20.00	-	-	-	-
Garage Service Attendant I-NC	7.00	-	-	-	-
Garage Service Attendant II	9.00	-	-	-	-
Garage Service Attendant III	1.00	-	-	-	-
Gardener I	1.00	1.00	1.00	29,657	34,680
Gardener I-NC	0.90	0.90	0.90	29,413	29,413
Gardener II	6.00	6.00	6.00	225,459	228,552
General Maintenance Assistant	4.00	4.00	4.00	154,754	147,740
General Maintenance Supervisor I	1.00	1.00	1.00	40,279	42,334
General Maintenance Supervisor II	1.00	1.00	1.00	52,545	52,545
General Superintendent-Fleet Services	2.00	-	-	-	-
Geographic Information Systems Analyst II	1.00	1.00	1.00	58,893	58,894
Geographic Information Systems Technician II	1.00	1.00	1.00	41,653	44,494
Helicopter Mechanic	1.00	-	-	-	-
Locksmith	1.00	2.00	2.00	82,927	89,754
Maintenance Assistant I	11.00	10.00	10.00	280,049	281,387
Maintenance Assistant I-NC	1.00	1.00	1.00	23,579	23,578
Maintenance Assistant II	15.00	19.00	19.00	579,660	583,176
Maintenance Assistant II-NC	17.11	17.11	17.11	514,681	514,664
Maintenance Assistant III	39.00	38.00	38.00	1,319,913	1,327,403
Manager-Administration & Planning	1.00	1.00	1.00	100,427	98,040
Manager-Airport	1.00	1.00	1.00	114,778	114,777
Manager-Energy Recovery	1.00	-	-	-	-
Manager-Fleet Services	1.00	-	-	-	-
Manager-Integrated Resources	1.00	-	-	-	-
Manager-Public Service	1.00	1.00	1.00	126,050	126,048
Manager-Traffic & Transportation	1.00	1.00	1.00	104,899	106,043
Mechanical Engineering Associate	1.00	-	-	-	-
Mechanical Equipment Stock Clerk I	6.00	-	-	-	-
Mechanical Equipment Stock Clerk II	1.00	-	-	-	-
Mechanical Supervisor II	2.00	3.00	3.00	155,619	171,621
Motor Sweeper Operator	18.00	-	-	-	-
Subtotal Page 2	436.91	286.46	297.16	12,730,252	13,456,906

Public Works Department Personal Services

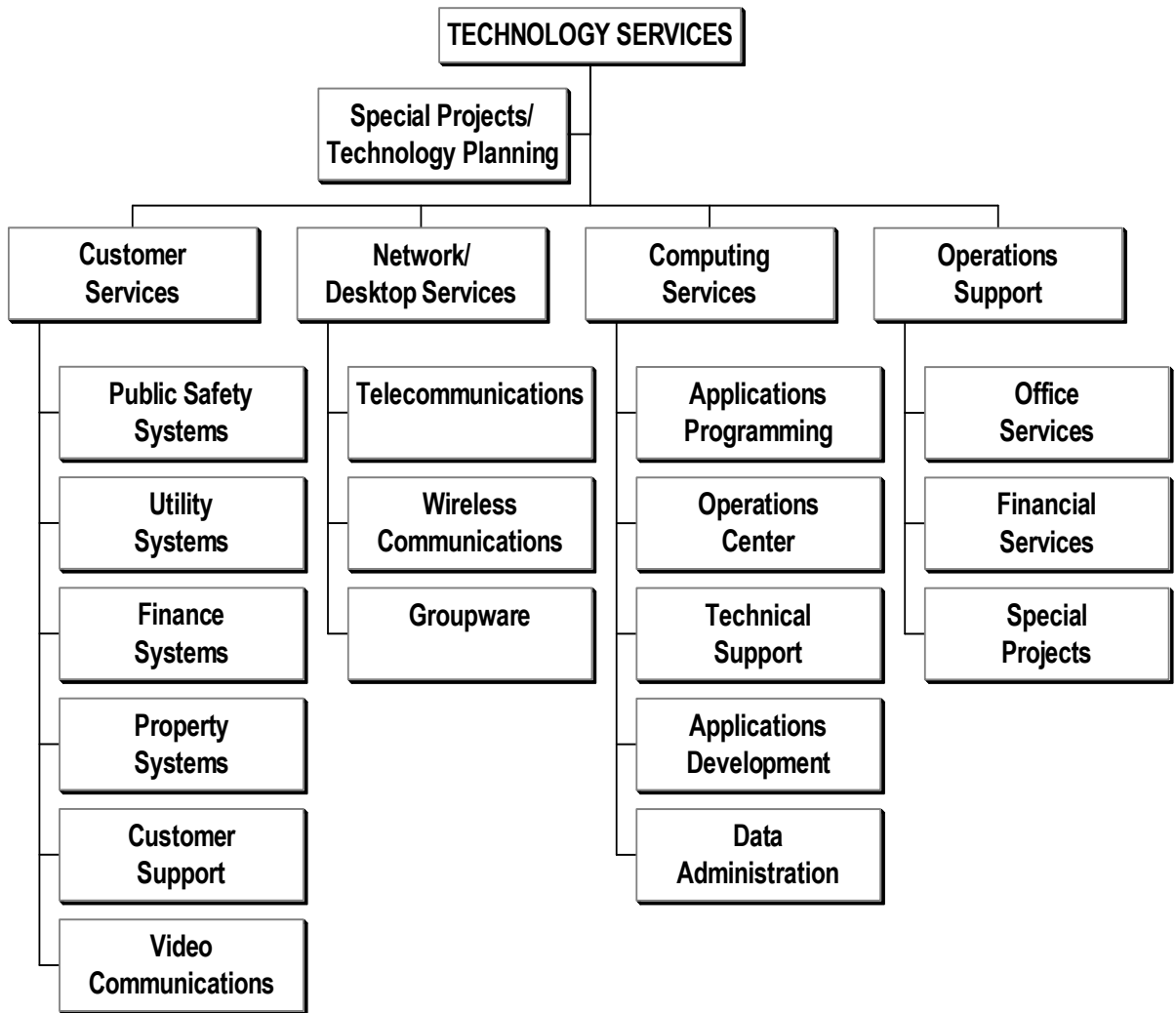
Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Subtotal Page 2	436.91	286.46	297.16	12,730,252	13,456,906
Operations Officer-Airport	1.00	1.00	1.00	74,242	77,953
Painter I	3.00	3.00	3.00	121,011	117,313
Painter II	3.00	3.00	3.00	129,454	133,455
Painter Supervisor	1.00	1.00	1.00	49,205	49,204
Parking Control Checker I	19.00	-	-	-	-
Parking Control Checker I-NC	2.90	-	-	-	-
Parking Control Checker II	5.00	-	-	-	-
Parking Control Supervisor	1.00	-	-	-	-
Parking Meter Technician I	3.00	3.00	3.00	120,624	120,626
Parking Meter Technician II	1.00	1.00	1.00	45,603	45,604
Payroll/Personnel Assistant II	1.00	1.00	1.00	30,592	36,494
Payroll/Personnel Assistant III	1.00	1.00	1.00	40,208	40,726
Personnel Services Officer	1.00	1.00	-	72,378	-
Plumber	6.00	6.00	6.00	296,580	296,573
Plumber Supervisor	1.00	1.00	1.00	55,795	55,796
Power Equipment Repair Mechanic II	1.00	1.00	1.00	44,482	44,485
Principal Construction Inspector	2.00	2.00	2.00	135,314	138,672
Project Management Officer	1.00	1.00	1.00	90,231	96,040
Recycling Specialist I	1.00	-	-	-	-
Recycling Specialist II	1.00	-	-	-	-
Refuse Field Investigator	3.00	-	-	-	-
Refuse Operator I	14.14	-	-	-	-
Refuse Operator I-NC	14.10	-	-	-	-
Refuse Operator II	4.00	-	-	-	-
Refuse Operator III	72.00	-	-	-	-
Refuse Supervisor	7.00	-	-	-	-
Secretary	8.00	5.00	5.00	196,261	196,262
Security Officer I	3.00	-	-	-	-
Security Officer II	11.00	-	-	-	-
Security Officer II-NC	-	2.00	9.00	64,195	314,419
Security Officer III	4.00	9.00	14.00	365,521	536,631
Security Officer IV	1.00	6.00	4.00	267,575	186,026
Security Officer V	-	1.00	1.00	55,795	55,796
Senior Civil Engineer	3.00	3.00	3.00	264,614	252,068
Senior Engineering Technician I	6.00	6.00	6.00	356,718	359,588
Senior Engineering Technician II	1.00	1.00	1.00	63,146	63,145
Senior Equipment Operator	2.00	2.00	2.00	94,712	91,226
Senior Survey Technician	4.00	4.00	4.00	211,795	220,938
Senior Surveyor	1.00	1.00	1.00	60,054	70,468
Senior Traffic Engineer	1.00	2.00	2.00	166,388	151,777
Special Projects Officer-Integrated Resources	1.00	-	-	-	-
Special Projects Officer-Public Service	1.00	1.00	1.00	79,624	83,606
Special Projects Officer-Public Works	1.00	1.00	2.00	75,000	164,534
Stock and Receiving Clerk	1.00	1.00	1.00	27,535	27,542
Storekeeper II	1.00	1.00	1.00	41,252	41,251
Street Landscaping Supervisor I	5.00	5.00	5.00	239,916	244,598
Subtotal Page 3	662.05	363.46	384.16	16,666,072	17,769,720

Public Works Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Subtotal Page 3	662.05	363.46	384.16	16,666,072	17,769,720
Street Landscaping Supervisor II	2.00	2.00	2.00	107,169	107,165
Street Maintenance Supervisor	5.00	5.00	5.00	247,031	250,195
Street Maintenance Supervisor I	1.00	1.00	1.00	49,205	48,421
Superintendent-Airport Operations	2.00	2.00	3.00	121,041	192,104
Superintendent-Building Services	1.00	1.00	1.00	80,311	80,135
Superintendent-Fleet Services	1.00	-	-	-	-
Superintendent-Refuse Collection	1.00	-	-	-	-
Superintendent-Street Landscaping/Maintenance	1.00	1.00	1.00	88,059	91,525
Superintendent-Street Sweeping	1.00	-	-	-	-
Superintendent-Structural/Street Lighting	1.00	1.00	1.00	79,719	83,716
Superintendent-Towing	2.00	-	-	-	-
Superintendent-Traffic Operations	1.00	1.00	1.00	79,000	82,219
Supervisor Custodian	2.00	2.00	1.00	71,205	35,602
Supervisor-Facility Maintenance	1.00	1.00	1.00	60,131	60,132
Supervisor-Stores and Property	1.00	-	-	-	-
Supervisor-Waste Operations	1.00	-	-	-	-
Survey Technician	1.00	1.00	1.00	44,050	43,561
Surveyor	4.00	4.00	4.00	256,869	258,753
Traffic Engineer	1.00	1.00	1.00	68,526	76,804
Traffic Engineering Associate	4.00	4.00	3.00	257,763	181,625
Traffic Painter I	5.00	5.00	5.00	175,696	180,290
Traffic Painter II	1.00	1.00	1.00	40,208	40,209
Traffic Signal Coordinator	1.00	1.00	1.00	60,131	63,262
Traffic Signal Technician I	6.00	6.00	6.00	309,660	310,632
Traffic Signal Technician II	1.00	1.00	1.00	58,644	58,644
Transportation Program Officer	1.00	1.00	1.00	78,054	80,526
Tree Trimmer I	5.00	5.00	5.00	177,892	182,666
Tree Trimmer II	7.00	7.00	7.00	291,258	294,183
Waste Management Officer	1.00	-	-	-	-
Welder	3.00	1.00	1.00	47,939	47,940
Subtotal Salaries	727.05	418.46	438.16	19,515,633	20,620,030
Overtime	---	---	---	986,270	978,885
Fringe Benefits	---	---	---	5,781,575	5,730,773
Administrative Overhead	---	---	---	796,514	778,108
Salary Savings	---	---	---	-	(1,228,137)
Total	727.05	418.46	438.16	27,079,992	26,879,658

Technology

Services



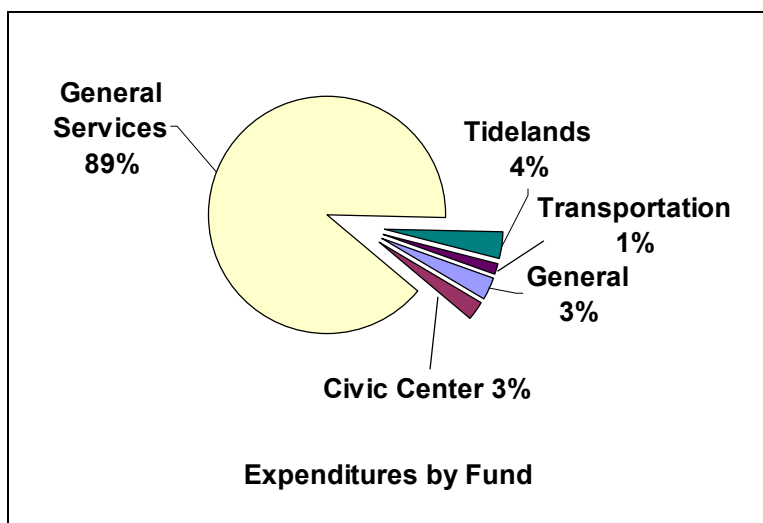
Technology Services Department

Expenditures Budget by Fund

General	\$1,165,427
Civic Center	\$950,284
General Services	\$33,722,892
Tidelands	\$1,338,574
Transportation	\$503,144

Revenues Budget by Fund

General	\$1,431,265
Civic Center	\$840,500
General Services	\$37,745,184
Tidelands	\$1,730,000
Transportation	\$508,000



Major Accomplishments FY 02

- Developed a strategic plan for E-Government to guide the City's efforts in implementing technology to increase access to City Government and promote public participation. Information and access made available to date includes access to City Council staff reports and cable channel 21 over the Internet, on-line registration for recreation classes, current street construction project information, and geographic information system (GIS) data.
- The new Project Management Office staff provided project management for the design, specification development and implementation of technology systems for the new Emergency Communications and Operations Center (ECOC). This office also offers services to departments to assist in development and definition of ITAC (Information Technology Advisory Committee) proposals.
- Developed several special video programs describing the City's emergency preparedness program following the September 11, 2001 terrorist attacks.
- Developed an agreement for emergency broadcast services in association with KLON-FM 88.1.
- Finalized the parking plan for the CityPlace garages along with Community Development and Wal-Mart.
- Answered an average of 2,900 calls to the Help Desk each month, a 10 percent increase over FY 01 call volume.
- Completed facility moves for the Police Department from Police Headquarters to City Hall East and Police Property to Canal Street location.
- Completed moves for three Community Development functions.
- Completed move of Special Events office from City Hall to the World Trade Center.
- Assisted City departments with website development.
- City website visitors increased by 50 percent in the number of visitors to the website during FY 01.
- Initiated a project to determine the City's business continuation and security requirements to respond to disasters and terrorism.

Strategic Plan Highlights

Neighborhood Development

- As a step toward building the infrastructure to support a network of neighborhood centers and increase access to City government, the E-Government Strategic Plan was finalized.

Technology Services Department Summary

Mission Statement

The Department of Technology Services manages and provides leading edge technology, innovative solutions and a wide range of services to facilitate and enhance our customers' ability to provide the highest level of service to the people, businesses and organizations of Long Beach.

Customers Served

The Mayor and City Council, City Manager, all City departments, internal staff, quasi-governmental agencies, and the general public.

Primary Activities

To provide services in end-user computing support, application development, data processing, geographic information systems, voice and data communications, wireless communications, video communications, technological project management, mail and messenger services, reprographic services, parking operations, property sales, and operation of the City Store.

Notes

The Department of Technology Services is a City Manager department.
The Department's Executive Office Bureau and Special Projects/Technology Planning Bureau are included with the Operations Support Bureau Summary.

Prior to FY 03, Civic Center rent was charged directly to individual departments in their Internal Support account group. For FY 03, this expense was centralized in a City-wide account and does not show up in the budget for individual departments. In FY 02 this expense was \$938,161.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	10,239,888	12,339,918	12,339,918	11,461,432	12,689,477
Materials, Supplies and Services	16,321,988	16,289,232	16,373,554	16,967,057	18,673,690
Internal Support	1,825,780	1,817,093	1,817,093	1,857,091	816,510
Capital Purchases	2,329,796	2,942,389	2,949,474	1,996,129	2,351,369
Debt Service	2,490,122	2,973,368	2,973,368	2,790,255	3,032,520
Transfers from Other Funds	561,247	153,483	153,483	85,805	116,755
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	33,768,821	36,515,483	36,606,890	35,157,770	37,680,321
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	2,477,743	2,450,000	2,450,000	2,542,225	2,500,000
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	1,963,270	2,054,150	2,054,150	2,195,095	3,529,465
Revenue from Other Agencies	1,392,486	1,317,667	1,317,667	1,263,566	1,222,381
Charges for Services	1,440	0	0	1,440	0
Other Revenues	103,301	475,000	475,000	691,787	510,000
Interfund Services - Charges	29,780,322	30,868,277	30,868,277	29,544,977	34,493,103
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	35,718,562	37,165,094	37,165,094	36,239,090	42,254,949
Personnel (Full-time Equivalents)	145.00	150.50	150.50	150.50	165.50

Computing Services Bureau Summary

Services Provided:

Operation and support of data processing systems, programming and consulting services.

Service Improvement Objectives:

Ensure that monthly expenditures are within 98% of plan and revenues are at least 98% of plan.

Ensure that service requests are processed within service level agreement goals.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
% of expenditures to plan	96%	98%	100%	100%	98%
% of revenues to plan	93%	100%	95%	95%	100%
% of service requests processed within goals	85%	85%	85%	85%	85%
Expenditures:					
Salaries, Wages and Benefits	3,824,580	4,824,851	4,824,851	4,555,112	4,900,495
Materials, Supplies and Services	2,190,318	2,637,495	2,640,475	2,811,536	2,825,423
Internal Support	564,055	1,088,333	1,088,333	1,077,597	551,674
Capital Purchases	195,742	0	0	148,484	318,980
Debt Service	565,085	591,977	591,977	404,394	339,952
Transfers From Other Funds	1,138,689	137,836	137,836	105,590	99,000
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	8,478,469	9,280,492	9,283,472	9,102,713	9,035,524
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	(94,223)	0	0	0	0
Interfund Services - Charges	8,264,566	8,635,501	8,635,501	8,695,910	9,747,146
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	8,170,343	8,635,501	8,635,501	8,695,910	9,747,146
Personnel (Full-time Equivalents)	55.50	57.50	57.50	57.50	59.50

Customer Services Bureau Summary

Services Provided:

Technology project planning and administration, including Information Technology Advisory Committee (ITAC), process facilitation and project portfolio management.

Video communications services, including video production and government access channel management.

Service Improvement Objectives:

Ensure that monthly expenditures are within 98% of plan and revenues are at least 98% of plan.

Increase number of visitors to the City's website.

Increase viewership of HTTV.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
% of expenditures to plan	134%	98%	100%	100%	98%
% of revenues to plan	98%	100%	100%	100%	100%
Annual number of City website visitors	New	New	1,680,000	1,680,000	1,920,000
% of cable subscribers watching HTTV	New	New	30%	30%	35%
Expenditures:					
Salaries, Wages and Benefits	787,822	624,072	624,072	591,993	863,436
Materials, Supplies and Services	1,761,406	768,873	770,281	619,959	1,001,473
Internal Support	94,522	(374,298)	(374,298)	(251,592)	(348,241)
Capital Purchases	976,743	37,389	37,389	27,110	37,389
Debt Service	0	0	0	0	0
Transfers From Other Funds	(654,805)	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	2,965,688	1,056,036	1,057,443	987,470	1,554,057
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	2,477,743	2,450,000	2,450,000	2,542,225	2,500,000
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	750,748	557,667	557,667	603,599	552,381
Charges for Services	0	0	0	0	0
Other Revenues	(35,697)	0	0	8	0
Interfund Services - Charges	1,121,445	30,000	30,000	23,685	227,500
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	4,314,238	3,037,667	3,037,667	3,169,516	3,279,881
Personnel (Full-time Equivalents)	11.00	7.00	7.00	7.00	12.00

Network/Desktop Services Bureau Summary

Services Provided:

Support of networks, voice, electronics and desktop hardware and software, training and consulting services.

Service Improvement Objectives:

Ensure that monthly expenditures are within 98% of plan and revenues are at least 98% of plan.

Ensure that service calls are resolved on the first request 90% of the time.

Increase the number of workstations for greater productivity.

Ensure that customers can take advantage of new technology by continuing the three-year replacement cycle for workstations.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
% of expenditures to plan	92%	98%	100%	100%	98%
% of revenues to plan	98%	100%	91%	91%	100%
% of service calls resolved on first request	92%	92%	92%	92%	92%
# of end-user workstations	2,425	2,550	2,965	2,965	3,128
# of end-user workstations replaced	New	750	850	850	900
Expenditures:					
Salaries, Wages and Benefits	3,588,130	4,797,808	4,797,808	4,294,408	5,101,429
Materials, Supplies and Services	6,779,436	7,758,084	7,829,684	8,083,950	7,738,329
Internal Support	675,466	1,804,294	1,804,294	1,794,305	1,497,164
Capital Purchases	572,669	2,905,000	2,912,085	1,660,154	1,995,000
Debt Service	1,776,487	2,236,941	2,236,941	2,237,787	2,692,568
Transfers From Other Funds	1,428,147	0	0	(35,432)	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	14,820,336	19,502,128	19,580,813	18,035,172	19,024,490
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	0	0	0	0	0
Revenue from Other Agencies	131,844	120,000	120,000	107,668	120,000
Charges for Services	1,440	0	0	1,440	0
Other Revenues	(274,116)	0	0	6,994	0
Interfund Services - Charges	16,443,768	18,636,296	18,636,296	16,949,916	19,919,240
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	16,302,936	18,756,296	18,756,296	17,066,018	20,039,240
Personnel (Full-time Equivalents)	53.50	62.50	62.50	62.50	70.50

Operations Support Bureau Summary

Services Provided:

Department administrative support including budget preparation and personnel administration.
 Office services including reprographics, mail and messenger services.
 Financial services including purchasing, contract administration, accounts payable and internal customer billing.
 Miscellaneous services including property sales, parking management and air quality administration and programs.

Service Improvement Objectives:

Ensure that monthly expenditures are within 98% of plan and revenues are at least 98% of plan.
 Ensure that Reprographics requests are completed in a timely manner.
 Maintain 100% compliance with mobile source emission reduction objectives as defined by South Coast Air Quality Management District (SCAQMD).
 Ensure that monthly internal customer billing is timely.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
% of expenditures to plan	117%	98%	106%	106%	98%
% of revenues to plan	108%	100%	101%	101%	100%
Avg. days to complete Reprographics requests	5	5	5	5	5
% of worksites in SCAQMD compliance	100%	100%	100%	100%	100%
% of impressions requiring re-run p/mo.	0.02%	0.01%	0.01%	0.01%	0.01%
% of monthly JVs entered by Finance deadline	New	85%	78%	78%	85%
Expenditures:					
Salaries, Wages and Benefits	2,039,355	2,093,187	2,093,187	2,019,919	1,824,117
Materials, Supplies and Services	5,590,828	5,124,780	5,133,114	5,451,613	7,108,465
Internal Support	491,737	(701,236)	(701,236)	(763,218)	(884,087)
Capital Purchases	584,642	0	0	160,380	0
Debt Service	148,550	144,450	144,450	148,075	0
Transfers From Other Funds	(1,350,784)	15,647	15,647	15,647	17,755
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	7,504,328	6,676,828	6,685,162	7,032,416	8,066,250
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	1,963,270	2,054,150	2,054,150	2,195,095	3,529,465
Revenue from Other Agencies	509,893	640,000	640,000	552,299	550,000
Charges for Services	0	0	0	0	0
Other Revenues	507,337	475,000	475,000	684,785	510,000
Interfund Services - Charges	3,950,543	3,566,480	3,566,480	3,875,466	4,599,217
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	6,931,044	6,735,630	6,735,630	7,307,646	9,188,682
Personnel (Full-time Equivalents)	25.00	23.50	23.50	23.50	23.50

Technology Services Department Personal Services

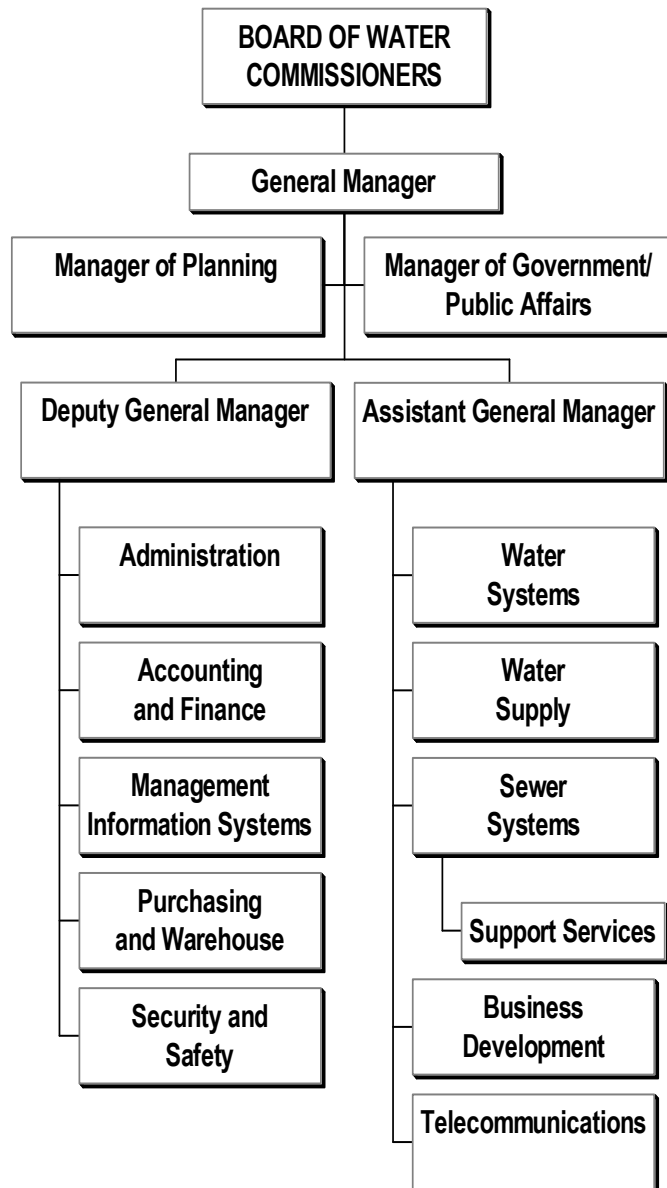
Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Director-Technology Services	1.00	1.00	1.00	146,194	146,193
Accounting Clerk III	1.00	1.00	1.00	38,299	38,298
Administrative Analyst II	1.00	1.00	1.00	49,599	54,361
Administrative Analyst III	3.00	2.00	2.00	136,238	136,647
Applications Development Officer	-	1.00	1.00	93,242	97,904
Applications Programming Officer	1.00	1.00	1.00	93,242	97,904
Business Systems Specialist I	-	4.00	4.00	200,243	204,357
Business Systems Specialist II	-	7.00	7.00	375,496	395,773
Business Systems Specialist III	-	11.00	13.00	705,331	777,009
Business Systems Specialist IV	-	12.00	12.00	845,702	851,186
Business Systems Specialist V	-	9.00	12.00	715,591	899,007
Business Systems Specialist V - Confidential	-	1.00	1.00	83,448	79,507
Business Systems Specialist VI	-	9.00	9.00	742,396	779,747
Business Systems Specialist VI - Confidential	-	1.00	1.00	88,032	88,030
Clerk Typist II	2.00	2.00	2.00	66,033	67,225
Clerk Typist III	7.00	7.50	7.50	263,194	263,587
Communications Network Specialist I	1.00	-	-	-	-
Communications Network Specialist II	3.00	-	-	-	-
Computer Operator I	6.00	-	-	-	-
Computer Operator II	3.00	-	-	-	-
Computer Operator III	3.00	-	-	-	-
Communication Specialist I	5.00	6.00	6.00	310,293	310,293
Communication Specialist II	6.00	8.00	8.00	441,162	445,216
Communication Specialist III	2.00	3.00	3.00	181,718	155,515
Communication Specialist IV	2.00	5.00	6.00	341,980	424,182
Communication Specialist V	-	1.00	-	71,634	-
Communication Specialist VI	-	-	1.00	-	70,206
Customer Services Officer	1.00	1.00	1.00	89,185	89,185
Data Communications Technician II	1.00	-	-	-	-
Data Communications Technician III	3.00	-	-	-	-
Executive Secretary	1.00	1.00	1.00	50,893	50,893
Financial Services Officer	1.00	-	-	-	-
Geographic Information Systems Analyst I	2.00	-	-	-	-
Geographic Information Systems Analyst II	1.00	-	-	-	-
Geographic Information Systems Analyst III	1.00	-	-	-	-
Groupware Applications Officer	1.00	1.00	1.00	81,560	85,635
Manager-Computing Services	1.00	1.00	1.00	109,000	109,000
Manager-Customer Service-Tech Services	1.00	1.00	1.00	96,545	101,370
Manager-Network/Desktop Services	1.00	1.00	1.00	109,000	109,000
Manager-Operations Support	1.00	1.00	1.00	79,616	83,597
Office Services Assistant I	3.00	3.00	3.00	86,036	86,994
Office Services Assistant II	2.00	2.00	2.00	64,245	65,446
Office Services Assistant III	1.00	1.00	1.00	35,602	35,602
Office Services Officer	1.00	1.00	1.00	62,388	62,387
Office Systems Technician I	2.00	-	-	-	-
Office Systems Technician II	5.00	-	-	-	-
Offset Press Operator I	1.00	1.00	1.00	37,320	37,321
Subtotal Page 1	78.00	108.50	114.50	6,890,457	7,298,577

Technology Services Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Subtotal Page 1	78.00	108.50	114.50	6,890,457	7,298,577
Offset Press Operator II	1.00	1.00	1.00	40,208	40,209
Operations Center Officer	1.00	1.00	1.00	92,036	96,639
Programmer/Analyst I	3.00	-	-	-	-
Programmer/Analyst II	7.00	-	-	-	-
Programmer/Analyst III	8.00	-	-	-	-
Programmer/Analyst IV	12.00	-	-	-	-
Programmer/Analyst V	6.00	-	-	-	-
Programmer/Analyst V-Confidential	1.00	-	-	-	-
Programmer/Analyst VI	7.00	-	-	-	-
Programmer/Analyst VI-Confidential	1.00	-	-	-	-
Secretary	2.00	2.00	2.00	78,504	78,505
Support Projects Officer	1.00	1.00	1.00	74,722	78,457
Systems Officer	1.00	1.00	1.00	94,634	94,634
Systems Programmer I	1.00	-	-	-	-
Systems Programmer II	1.00	-	-	-	-
Systems Programmer III	3.00	-	-	-	-
Systems Programmer IV	1.00	-	-	-	-
Systems Support Specialist I	-	3.00	4.00	159,018	203,903
Systems Support Specialist II	-	2.00	5.00	117,289	260,967
Systems Support Specialist III	-	1.00	2.00	61,702	118,974
Systems Support Specialist IV	-	1.00	1.00	71,876	71,877
Systems Support Specialist V	-	1.00	1.00	83,448	79,507
Systems Support Specialist VI	-	2.00	3.00	176,065	251,616
Systems Technician I	3.00	9.00	9.00	346,679	348,600
Systems Technician II	3.00	8.00	10.00	359,630	446,637
Systems Technician III	-	5.00	4.00	233,572	198,329
Systems Technician IV	-	-	1.00	-	58,644
Technical Assistant	-	-	1.00	-	31,155
Technical Support Officer	1.00	1.00	1.00	99,471	99,472
Telecommunications Officer	1.00	1.00	1.00	105,986	105,985
Video Communications Officer	1.00	1.00	1.00	89,195	89,195
Wireless Communications Officer	1.00	1.00	1.00	95,329	98,048
Subtotal Salaries	145.00	150.50	165.50	9,269,823	10,149,930
Overtime	---	---	---	459,402	459,402
Fringe Benefits	---	---	---	2,228,959	2,350,263
Administrative Overhead	---	---	---	381,734	389,415
Salary Savings	---	---	---	-	(659,534)
Total	145.00	150.50	165.50	12,339,918	12,689,477



Water



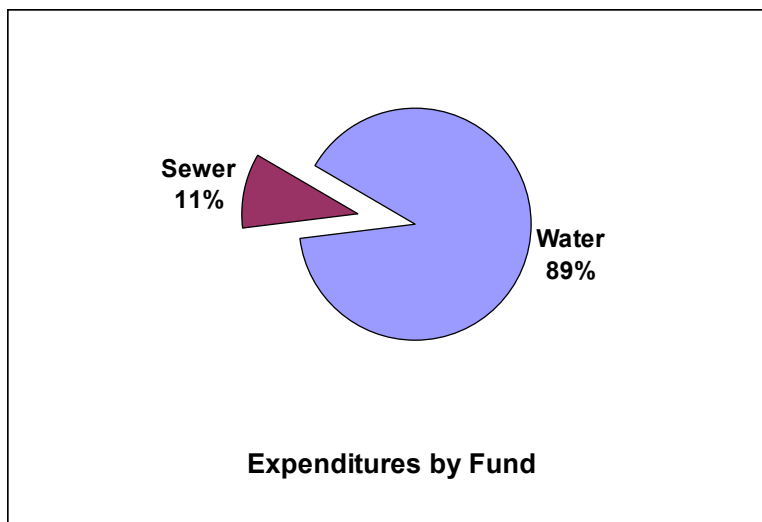
Water Department

Expenditures Budget by Fund

Sewer	\$9,408,814
Water	\$78,802,366

Revenues Budget by Fund

Sewer	\$8,881,400
Water	\$77,355,000



Major Accomplishments FY 02

- Applied for patent for innovative ocean desalination process.
- Received a Federal Grant for ocean desalination research.
- Submitted a Proposal to Metropolitan Water District of Southern California for an ocean desalination grant.
- Received a 100% grant for conjunctive use well rehabilitation and construction.
- Continued to maintain goal of replacing 100,000 lineal feet of old, cast-iron water mains.
- Received Federal Grant for expansion of reclaimed water system.
- Received the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Award.
- Water Ambassadors attended 56 events and contributed 1,600 hours of time during the year.
- To encourage water conservation, channeled approximately \$37,000 in rebates from state and regional agencies to customers for energy efficient washing machines.

Strategic Plan Highlights

Environment

- Acquisition and project development for water pollution traps in City storm drains.
 - Converted irrigation services along Willow from potable water to reclaimed water as part of the ongoing reclaimed water expansion plan.
 - Distributed over 4,000 Ultra Low Flow Toilets, plus thousands of low flow showerheads, and other water conserving devices.
 - Enhanced public access to water quality information by posting new water quality information on the Department website.
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Water Department Summary

Mission Statement

The mission of the Long Beach Water Department is to deliver an uninterrupted supply of quality water to our customers; to effectively dispose of, or reclaim, sewage and runoff waters; to operate in an economically efficient and environmentally responsible manner.

Customers Served

Residential, commercial, industrial water and sewer users of the greater Long Beach area.

Promote the use of reclaimed water; encourage water conservation; effectively dispose of sewage; ensure the effective maintenance and operation of the storm sewer system.

Primary Activities

Deliver an uninterrupted supply of quality water, maintain water and sewer systems efficiently and effectively.

Promote the use of reclaimed water; encourage water conservation; effectively dispose of sewage; ensure the effective maintenance and operation of the storm sewer system.

Notes

The Water Department is a Commission governed department.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Expenditures:					
Salaries, Wages and Benefits	15,735,094	17,217,087	17,217,087	17,164,656	17,856,448
Materials, Supplies and Services	59,365,530	34,848,865	34,848,865	52,857,469	35,238,248
Internal Support	5,277,608	5,441,149	5,463,746	5,474,380	5,963,796
Capital Purchases	1,088,046	19,673,850	19,673,850	890,939	25,046,490
Debt Service	4,611,929	3,739,125	3,739,125	3,739,990	4,106,198
Transfers from Other Funds	24,500	22,597	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	86,102,707	80,942,673	80,942,673	80,127,434	88,211,180
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	1,299,866	756,000	756,000	688,249	507,500
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	3,004,612	2,435,000	2,435,000	1,957,778	1,500,000
Revenue from Other Agencies	1,234,378	6,061,550	6,061,550	275,520	6,660,000
Charges for Services	65,242,418	67,185,500	67,185,500	66,709,955	67,712,500
Other Revenues	634,733	2,370,500	2,370,500	764,839	1,270,000
Interfund Services - Charges	86,400	86,400	86,400	86,400	86,400
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	133,396	0	0	0	0
Other Financing Sources	0	3,300,000	3,300,000	0	8,500,000
Operating Transfers	0	0	0	0	0
Total Revenues	71,635,802	82,194,950	82,194,950	70,482,742	86,236,400
Personnel (Full-time Equivalents)	219.68	229.19	229.19	229.19	232.31

Sewer Operations Summary

Services Provided:

Operation and maintenance of sewer systems (sanitary and storm).

Service Improvement Objectives:

Clean, repair and maintain sewer systems in a cost-effective manner.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
Miles of sewer pipelines cleaned	291	310	310	325	310
# of sewer laterals repaired or replaced	291	250	250	270	260
Sewer main pipeline televised (ft)	74,855	155,000	155,000	115,000	155,000
Expenditures:					
Salaries, Wages and Benefits	3,048,534	3,552,673	3,552,673	3,195,812	3,675,722
Materials, Supplies and Services	9,526,839	1,516,200	1,516,200	8,021,925	1,465,200
Internal Support	1,286,375	1,313,234	1,313,234	1,318,973	1,447,892
Capital Purchases	363,598	1,059,000	1,059,000	40,696	2,370,000
Debt Service	191,293	0	0	0	0
Transfers From Other Funds	455,111	450,000	450,000	463,542	450,000
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	14,871,749	7,891,107	7,891,107	13,040,949	9,408,814
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	1,299,866	756,000	756,000	688,249	507,500
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	996,840	600,000	600,000	547,354	300,000
Revenue from Other Agencies	0	0	0	0	0
Charges for Services	7,315,925	7,280,500	7,280,500	7,275,000	7,887,500
Other Revenues	111,728	25,500	25,500	(237,082)	100,000
Interfund Services - Charges	86,400	86,400	86,400	86,400	86,400
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	9,810,759	8,748,400	8,748,400	8,359,921	8,881,400
Personnel (Full-time Equivalents)	46.48	50.67	50.67	50.67	47.00

Water Operations Summary

Services Provided:

To provide and deliver an uninterrupted supply of premium quality water, which surpasses all applicable standards.

Service Improvement Objectives:

Maintain water collection system, water distribution system and reclaimed water distribution system in working condition by repairing leaks, replacing old pipes, exercising valves to maintain their functionality, and repairing meters to maintain their accuracy.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Quantitative Measures of Service:					
# of feet of cast iron pipe replaced or relined	96,351	100,000	100,000	100,774	85,000
# of water meters replaced	2,348	3,000	3,000	2,985	3,000
# of valves operated	8,589	7,500	7,500	10,930	10,000
Expenditures:					
Salaries, Wages and Benefits	12,686,559	13,664,414	13,664,414	13,968,843	14,180,726
Materials, Supplies and Services	49,838,692	33,332,665	33,332,665	44,835,544	33,773,048
Internal Support	3,991,234	4,127,915	4,150,512	4,155,407	4,515,904
Capital Purchases	724,448	18,614,850	18,614,850	850,242	22,676,490
Debt Service	4,420,637	3,739,125	3,739,125	3,739,990	4,106,198
Transfers From Other Funds	(430,611)	(427,403)	(450,000)	(463,542)	(450,000)
Prior Year Encumbrance	0	0	0	0	0
Total Expenditures	71,230,959	73,051,566	73,051,566	67,086,485	78,802,366
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	2,007,772	1,835,000	1,835,000	1,410,423	1,200,000
Revenue from Other Agencies	1,234,378	6,061,550	6,061,550	275,520	6,660,000
Charges for Services	57,926,493	59,905,000	59,905,000	59,434,955	59,825,000
Other Revenues	523,005	2,345,000	2,345,000	1,001,922	1,170,000
Interfund Services - Charges	0	0	0	0	0
Intrafund Services - GP Charges	0	0	0	0	0
Harbor P/R Revenue Transfers	133,396	0	0	0	0
Other Financing Sources	0	3,300,000	3,300,000	0	8,500,000
Operating Transfers	0	0	0	0	0
Total Revenues	61,825,044	73,446,550	73,446,550	62,122,821	77,355,000
Personnel (Full-time Equivalents)	173.20	178.52	178.52	178.52	185.31

Water Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
General Manager - Water	1.00	1.00	1.00	150,000	155,000
Accident Prevention Coordinator I	-	-	1.00	-	53,004
Accountant III	1.00	1.00	1.00	61,652	61,654
Accounting Clerk III	2.00	2.00	1.00	76,597	38,298
Accounting Officer	1.00	1.00	1.00	71,558	74,448
Accounting Technician	2.00	1.00	2.00	42,258	84,514
Administrative Aide I	-	3.00	1.00	109,835	41,251
Administrative Aide II	-	-	2.00	-	88,970
Administrative Aide II-Confidential	1.00	-	-	-	-
Administrative Analyst I	-	2.00	1.00	117,289	52,038
Administrative Analyst II	2.00	-	2.00	-	126,488
Administrative Analyst III	1.00	2.00	2.00	133,120	136,529
Administrative Intern-NC	1.54	2.55	0.77	65,456	21,873
Administrative Officer - Water	-	-	1.00	-	99,658
Administrative Project Coordinator	1.00	1.00	1.00	51,716	51,716
Assistant Administrative Analyst I	-	-	1.00	-	45,604
Assistant Administrative Analyst II	1.00	-	-	-	-
Assistant to the General Manager	1.00	1.00	-	77,782	-
Body/Fender Mechanic-Painter II	1.00	1.00	1.00	48,670	49,935
Business Systems Specialist IV	-	2.00	1.00	143,752	71,877
Civil Engineer	2.00	2.00	2.00	158,111	167,469
Civil Engineer Assistant	-	-	1.00	-	47,939
Civil Engineer Associate	-	-	1.00	-	58,553
Clerk Typist I	-	1.00	1.00	28,942	30,404
Clerk Typist III	4.00	4.00	3.00	142,965	109,482
Construction Inspector I	2.00	-	-	-	-
Construction Inspector II	2.00	4.00	4.00	239,696	241,193
Customer Service Representative III	3.00	3.00	3.00	111,583	113,453
Deputy General Manager	2.00	2.00	2.00	254,763	266,095
Division Engineer	2.00	2.00	2.00	182,896	178,073
Electrician	3.00	3.00	3.00	147,614	147,611
Electronic Communication Technician III	1.00	1.00	1.00	60,131	60,132
Engineering Technician I	-	2.00	1.00	81,219	41,493
Engineering Technician II	4.00	3.00	3.00	152,270	152,265
Equipment Mechanic I	-	-	1.00	-	39,366
Equipment Mechanic II	3.00	3.00	2.00	150,538	101,331
Equipment Operator I	1.00	1.00	1.00	35,602	35,450
Equipment Operator II	1.00	1.00	1.00	39,252	39,252
Executive Secretary	1.00	1.00	1.00	45,875	45,875
Fleet Services Supervisor	1.00	1.00	1.00	53,006	53,004
Garage Service Attendant II	1.00	1.00	1.00	37,320	37,321
Geographic Information Systems Analyst I	-	-	1.00	-	53,167
Geographic Information Systems Officer	1.00	1.00	1.00	75,949	79,016
Geographic Information Systems Technician I	-	1.00	1.00	44,482	44,494
Geographic Information Systems Technician II	1.00	-	1.00	-	46,614
Laboratory Analyst I	1.00	2.50	1.00	117,400	47,824
Laboratory Analyst I-NC	1.54	-	0.77	-	29,935
Subtotal Page 1	54.08	60.05	61.54	3,309,299	3,519,668

Water Department Personal Services

Classification	FY 01 Adopt FTE	FY 02 Adopt FTE	FY 03 Adopt FTE	FY 02 Adopted Budget	FY 03 Adopted Budget
Subtotal Page 1	54.08	60.05	61.54	3,309,299	3,519,668
Laboratory Analyst III	3.00	3.00	3.00	184,957	184,963
Laboratory Assistant	-	-	1.00	-	34,680
Laboratory Services Supervisor	1.00	1.00	1.00	70,896	73,761
Machinist	1.00	1.00	1.00	47,939	42,399
Maintenance Assistant I-NC	-	1.54	0.77	39,160	17,235
Maintenance Assistant III	1.00	1.00	1.00	34,678	34,680
Management Information System Officer	1.00	1.00	1.00	85,094	90,304
Manager-Administration	1.00	1.00	-	93,910	-
Manager-Engineering Planning/Dev Service	3.00	3.00	2.00	311,999	219,582
Manager-Government-Public Affairs	-	-	1.00	-	80,532
Manager-Planning	-	-	1.00	-	89,494
Manager-Security/Safety	-	-	1.00	-	85,000
Manager-Water Quality & Process	1.00	1.00	1.00	101,356	107,559
Members-Boards/Commissions	-	-	-	29,600	29,600
Network Administrator	1.00	1.00	1.00	67,764	71,911
Office Administrator	2.00	1.00	1.00	51,716	51,716
Painter II	1.00	1.00	1.00	44,482	44,485
Park Maintenance Supervisor	1.00	1.00	1.00	50,362	50,360
Payroll/Personnel Assistant I	1.00	-	-	-	-
Payroll/Personnel Assistant III	1.00	1.00	-	40,208	-
Payroll Specialist I	-	-	1.00	-	44,485
Plumber	1.00	1.00	1.00	50,556	50,555
Procurement/Warehouse Supervisor	1.00	1.00	1.00	71,086	75,437
Programmer/Analyst III	1.00	-	-	-	-
Programmer/Analyst IV	2.00	1.00	1.00	71,876	71,877
Public Affairs & Water Conservation Officer	1.00	1.00	-	80,000	-
Secretary	2.00	1.00	-	39,252	-
Secretary-General Manager	0.60	0.60	-	18,792	-
Secretary to Board-Water	1.00	1.00	1.00	53,582	55,205
Senior Accountant	1.00	1.00	1.00	68,321	68,324
Senior Civil Engineer	2.00	2.00	2.00	176,409	172,228
Senior Engineering Technician I	3.00	3.00	2.00	176,583	119,444
Senior Equipment Operator	14.00	15.00	14.00	781,279	725,816
Senior Secretary	-	1.00	3.00	42,258	126,771
Senior Survey Technician	1.00	1.00	1.00	56,620	57,036
Senior Surveyor	1.00	1.00	1.00	69,957	70,468
Sewer Operations Superintendent	1.00	1.00	1.00	79,755	91,615
Storekeeper I	1.00	2.00	2.00	72,990	72,988
Storekeeper II	2.00	2.00	2.00	82,504	82,501
Support Services Superintendent	1.00	1.00	-	82,219	-
Telemetry Instrument Technician II	2.00	2.00	2.00	111,408	111,591
Telemetry Systems Superintendent	1.00	1.00	1.00	80,762	83,031
Water District Systems Superintendent	-	-	1.00	-	93,033
Water Operations Superintendent	1.00	1.00	-	83,491	-
Water Treatment Operator I	1.00	2.00	-	88,351	-
Water Treatment Operator II	10.00	10.00	9.00	493,923	455,746
Subtotal Page 2	124.68	131.19	127.31	7,495,396	7,456,080

Water Department Personal Services

[illegible]





General Funds Summary

Purpose:

The General Funds are used for financial resources applicable to the general governmental operations of the City.

Assumptions for Major Resources:

The largest sources of revenue for the General Funds are Property Taxes, Sales and Use Taxes, Utility Users Taxes, and Motor Vehicle License Fees. These revenues are discussed in more detail on pages 30 and 31 of this document. Note that the Utility Users Tax rate has been reduced to 7% for FY 03; the rate was 10% prior to October 2000. Motor Vehicle License Fees projections include a slight increase over FY 02; however, 67.5% of this revenue is backfilled from the State General Fund and legislative action to reduce this revenue is being closely monitored.

Revenue Trends and Forecast:

This fund retains the most diverse source of revenues, over 200. Economic conditions will dictate many of the major revenues sources while others come from other county, state, and federal agencies. Staff closely monitors these revenue sources and will continue to revise and update these throughout the year.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	9,321,398	24,605,858	28,079,001	28,079,001	152,683
Unreserving/(Reserving) of Restricted Fund Balance	(1,089,772)	(154,877)	(22,671,483)	(22,671,483)	9,186,677
Revised Fund Balance	8,231,626	24,450,981	5,407,518	5,407,518	9,339,360
Revenues:					
Property Taxes	44,489,559	51,249,000	51,269,000	50,274,494	52,544,000
Other Taxes	141,622,693	133,445,028	133,445,028	122,252,075	117,040,000
Licenses and Permits	13,847,487	12,092,720	13,392,720	15,801,951	14,037,268
Fines and Forfeitures	11,090,842	12,203,650	12,203,650	11,448,301	11,490,050
Use of Money & Property	18,090,359	15,837,500	20,963,013	19,620,280	16,421,661
Revenue From Other Agencies	47,243,581	42,676,538	46,030,876	49,951,510	47,755,334
Charges for Services	10,414,879	10,121,062	10,292,722	10,761,160	10,950,109
Other Revenues	2,126,332	1,718,929	3,933,895	4,959,609	2,013,698
Interfund Services-Charges	20,452,382	20,017,630	21,074,601	21,358,450	24,299,120
Intrafund Services-Gen Fund Chgs	10,978,569	11,019,507	11,487,680	13,411,228	11,336,518
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	2,158,897	0	7,212,193	24,337,476	0
Operating Transfers	19,272,496	22,864,075	22,864,075	23,202,789	53,448,685
Total Revenues	341,788,075	333,245,639	354,169,453	367,379,324	361,336,443
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	350,019,701	357,696,620	359,576,971	372,786,842	370,675,803
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	229,319,832	258,146,754	261,217,080	251,483,879	259,157,785
Materials, Supplies and Services	43,877,265	43,974,780	58,473,308	55,689,649	47,750,697
Internal Support	32,356,638	37,308,379	37,459,293	37,492,792	38,337,017
Capital Purchases	2,622,765	2,101,387	2,989,555	10,104,905	3,010,408
Debt Service	2,962,087	2,995,418	4,294,859	3,489,351	8,896,749
Transfers From Other Funds	10,797,864	13,035,746	11,751,177	14,373,582	11,010,399
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	321,936,451	357,562,464	376,185,272	372,634,159	368,163,055
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	28,083,250	134,156	(16,608,301)	152,683	2,512,748





Special

Funds

Health Fund

Parking and Business Area Improvement Fund

Special Advertising and Promotion Fund

Upland Oil Fund

Housing Development Fund

Belmont Shore Parking Meter Fund

Business Assistance Fund

Community Development Grants Fund

Park Development Fund

Gasoline Tax Street Improvement Fund

Transportation Fund

Capital Projects Fund



Health Fund Summary

Purpose:

The Health Fund is used to account for revenues and expenditures associated with grants, core public health activities and health permits, fees, and services. Activities supported by the Health Fund are critical to the Department of Health and Human Services' mission of improving the quality of life of the residents of Long Beach by ensuring that the conditions affecting the public's health afford a healthy environment in which to live, work and play.

Assumptions for Major Resources:

The two largest revenue sources in the Health Fund are grant funds and revenue from the State for core public health services.

Revenue Trends and Forecast:

State funding for core public health services has steadily increased over the last ten years. Provided that this State funding to local governments continues, the Department anticipates a 17% increase in revenue over FY 02. Though adjustments in individual grants occur, grant funding as a whole continues to be a stable revenue source for funding programs.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	1,112,164	1,243,843	1,309,379	1,309,379	1,595,178
Unreserving/(Reserving) of Restricted Fund Balance	65,536	0	(2,182)	(2,182)	0
Revised Fund Balance	1,177,700	1,243,843	1,307,197	1,307,197	1,595,178
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	2,909,669	2,279,908	2,279,908	2,818,106	2,643,038
Licenses and Permits	2,416,315	2,384,868	2,384,868	2,418,421	2,604,681
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	7,619	1,300	1,300	(729)	1,300
Revenue From Other Agencies	15,708,176	14,929,419	18,807,594	17,740,912	14,354,248
Charges for Services	1,267,712	1,302,007	1,302,007	1,392,306	1,389,212
Other Revenues	222,472	65,750	65,750	263,749	139,310
Interfund Services-Charges	521,411	585,024	585,024	545,491	573,497
Intrafund Services-Gen Fund Chgs	16,739	27,987	27,987	18,598	23,515
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	5,546,581	5,571,520	7,496,421	8,287,574	6,899,082
Total Revenues	28,616,694	27,147,784	32,950,860	33,484,427	28,627,883
Estimated All-years Carryover Revenue	na	na	na	na	25,306,983
Total Resources	29,794,394	28,391,627	34,258,057	34,791,624	55,530,044
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	17,030,788	20,807,482	21,637,472	20,683,036	22,918,629
Materials, Supplies and Services	9,230,385	5,742,768	10,158,442	9,749,529	4,524,524
Internal Support	1,852,227	1,598,716	1,800,920	1,960,033	1,735,124
Capital Purchases	(78)	0	0	8,344	0
Debt Service	286,657	349,000	349,000	251,632	328,000
Transfers From Other Funds	89,285	(112,916)	287,084	543,872	37,974
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	28,489,264	28,385,050	34,232,918	33,196,446	29,544,250
Estimated All-years Carryover Exp.	na	na	na	na	24,853,248
Ending Fund Balance	1,305,129	6,577	25,139	1,595,178	1,132,546

Parking and Business Area Improvement Fund Summary

Purpose:

The Parking and Business Improvement Area (PBIA) Fund is used to account for the assessments and charges collected along with business license taxes in the City's three PBIA areas -- Downtown, Belmont Shore, and Bixby Knolls. The revenues are used to promote retail trade activities in the areas.

Assumptions for Major Resources:

Revenue in this fund consists of assessments and charges collected in the three Parking and Business Improvement Areas in the City, as listed above.

Revenue Trends and Forecast:

The Parking and Business Improvement Area Fund will remain unchanged in FY 03. FY 04 and beyond will increase due to changes in assessment levels for several districts and routine increases in other districts.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	224,160	266,098	266,098	266,098	306,900
Unreserving/(Reserving) of Restricted Fund Balance	0	0	0	0	0
Revised Fund Balance	224,160	266,098	266,098	266,098	306,900
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	1,674,226	1,917,691	1,917,691	1,776,060	1,917,691
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	12,340	7,826	7,826	11,273	7,826
Revenue From Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	0	0	0	0	0
Interfund Services-Charges	0	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	1,686,566	1,925,517	1,925,517	1,787,333	1,925,517
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	1,910,726	2,191,615	2,191,615	2,053,431	2,232,417
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	0	0	0	0	0
Materials, Supplies and Services	1,644,628	1,888,000	1,888,000	1,746,531	1,834,555
Internal Support	0	0	0	0	0
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	1,644,628	1,888,000	1,888,000	1,746,531	1,834,555
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	266,098	303,615	303,615	306,900	397,862

Special Advertising and Promotion Fund Summary

Purpose:

The Special Advertising and Promotion fund is used to account for Transient Occupancy Tax revenues. The revenues are used for advertising, promotional and public relations projects calling attention to the City.

Assumptions for Major Resources:

The single largest revenue for the Special Advertising and Promotion Fund is Transient Occupancy Tax revenues. This fund receives 1/2 or 6% out of the 12% total tax imposed on hotel rooms located in the non-Downtown area.

Revenue Trends and Forecast:

Due to the events of September 11, and a slow economy, hotel room reservations booked through the Long Beach Convention and Visitors Bureau are currently lower for 2003. However, more rooms are expected to be booked as the year progresses. The City is projecting a recovery and up to 1% growth over 2002 estimated revenues.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	1,299,441	1,416,958	1,560,335	1,560,335	877,608
Unreserving/(Reserving) of Restricted Fund Balance	143,377	0	0	0	0
Revised Fund Balance	1,442,818	1,416,958	1,560,335	1,560,335	877,608
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	3,835,683	4,165,000	4,165,000	3,619,532	3,645,000
Licenses and Permits	173,025	137,800	137,800	149,612	137,800
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	419,457	380,000	354,700	397,253	304,500
Revenue From Other Agencies	0	0	0	0	0
Charges for Services	42,701	42,701	42,701	46,176	42,701
Other Revenues	(20,783)	25,000	25,000	46,375	25,000
Interfund Services-Charges	0	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	2,860,000	1,278,000	1,278,000	730,000	1,035,000
Total Revenues	7,310,083	6,028,501	6,003,201	4,988,948	5,190,001
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	8,752,901	7,445,459	7,563,536	6,549,283	6,067,609
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	212,168	344,608	344,608	295,074	315,845
Materials, Supplies and Services	5,031,978	5,486,354	5,629,731	5,177,490	5,295,942
Internal Support	94,261	147,464	147,464	108,226	145,831
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	1,854,158	1,000,000	1,000,000	90,885	0
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	7,192,566	6,978,426	7,121,804	5,671,675	5,757,618
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	1,560,335	467,033	441,733	877,608	309,991

Upland Oil Fund Summary

Purpose:

The Upland Oil Fund is used to account for all costs and revenues for the City's proprietary oil interests and for accumulating reserves to pay for the City's portion of well-abandonment and site-clearance liabilities.

Assumptions for Major Resources:

The sources of revenue for the Upland Oil Fund are revenues for the City's participation in proprietary oil operations and overhead received by the City as unit operator for the Tidelands Oil Operations.

Revenue Trends and Forecast:

The projected revenues for the Upland Oil Fund are based on a \$17 per barrel price for crude oil. The Department of Oil Properties feels that this is a prudent price to project based on the volatility of the oil market.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	1,300,696	2,012,902	2,013,016	2,013,016	2,271,913
Unreserving/(Reserving) of Restricted Fund Balance	(407,544)	0	(308,134)	(308,134)	0
Revised Fund Balance	893,152	2,012,902	1,704,882	1,704,882	2,271,913
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	11,952,290	8,563,500	8,563,500	8,639,540	8,970,000
Revenue From Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	(26,278)	0	0	5,031	0
Interfund Services-Charges	0	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	11,926,012	8,563,500	8,563,500	8,644,570	8,970,000
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	12,819,164	10,576,402	10,268,382	10,349,452	11,241,913
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	0	0	0	0	0
Materials, Supplies and Services	5,795,056	5,242,400	5,242,515	4,756,439	4,453,400
Internal Support	0	0	0	0	0
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	5,011,093	3,321,100	3,321,100	3,321,100	4,193,600
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	10,806,149	8,563,500	8,563,615	8,077,539	8,647,000
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	2,013,016	2,012,902	1,704,767	2,271,913	2,594,913

Housing Development Fund Summary

Purpose:

The Housing Development Fund is used to account for tax increment set-aside funds received from the Redevelopment Agency, as well as other sources of funding used for new development and rehabilitation of low and moderate income housing in the City.

Assumptions for Major Resources:

A major revenue source in FY 03 is tax increment set-aside funds. Other sources include loan repayments and proceeds from leases and sales of Long Beach Housing Development Company owned property.

Revenue Trends and Forecast:

If real estate market conditions continue at their current pace, it is expected that Redevelopment Project Area Tax Increment revenue will increase in FY 04 and FY 05, which will increase the amount of 20% housing set-aside in the Housing Development Fund.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	5,221,771	7,940,239	5,312,605	5,312,605	10,349,604
Unreserving/(Reserving) of Restricted Fund Balance	(1,244,778)	0	1,819,951	1,819,951	0
Revised Fund Balance	3,976,993	7,940,239	7,132,556	7,132,556	10,349,604
Revenues:					
Property Taxes	4,729,264	3,968,751	3,968,751	4,550,774	5,694,000
Other Taxes	0	0	0	0	0
Licenses and Permits	90,625	0	0	8,572	3,000
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	527,589	192,250	192,250	535,689	465,000
Revenue From Other Agencies	118,458	205,000	205,000	1,680,750	250,000
Charges for Services	0	0	0	1,000	0
Other Revenues	909,748	193,850	193,850	986,394	300,100
Interfund Services-Charges	0	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	5,230,005	250,000	850,000	930,885	800,000
Operating Transfers	0	0	0	0	0
Total Revenues	11,605,688	4,809,851	5,409,851	8,694,063	7,512,100
Estimated All-years Carryover Revenue	na	na	na	na	3,489,490
Total Resources	15,582,681	12,750,090	12,542,407	15,826,619	21,351,194
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	437,130	741,497	741,497	599,692	828,525
Materials, Supplies and Services	6,040,365	3,088,600	4,816,636	4,345,293	9,917,540
Internal Support	230,928	206,229	206,229	263,988	300,143
Capital Purchases	5,614	950,000	850,000	0	1,504,000
Debt Service	0	0	21,240	39,009	0
Transfers From Other Funds	3,556,039	0	0	229,033	0
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	10,270,077	4,986,326	6,635,602	5,477,015	12,550,208
Estimated All-years Carryover Exp.	na	na	na	na	944,905
Ending Fund Balance	5,312,605	7,763,764	5,906,805	10,349,604	7,856,081

Belmont Shore Parking Meter Fund Summary

Purpose:

The Belmont Shore Parking Meter Revenue Fund was established by City Council Ordinance C-6219 to account for parking revenues in the Belmont Shore area of Long Beach. Revenues from this fund are used exclusively for the acquisition, construction, improvement and operation of parking facilities and equipment for the benefit of the Belmont Shore area.

Assumptions for Major Resources:

Revenue in this fund is from parking fees in the Belmont Shore area of the City.

Revenue Trends and Forecast:

Annual parking meter revenue should increase in Belmont Shore in FY 04 and FY 05, due to the creation of new metered parking spaces and implementation of electronic payment.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	364,854	434,160	277,415	277,415	201,119
Unreserving/(Reserving) of Restricted Fund Balance	(156,745)	0	(49,999)	(49,999)	0
Revised Fund Balance	208,109	434,160	227,416	227,416	201,119
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	433,052	430,500	430,500	448,629	430,500
Revenue From Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	0	0	0	0	0
Interfund Services-Charges	0	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	433,052	430,500	430,500	448,629	430,500
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	641,161	864,660	657,916	676,045	631,619
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	0	0	0	0	0
Materials, Supplies and Services	244,015	215,000	220,167	212,907	215,000
Internal Support	46,337	46,337	43,500	50,419	46,337
Capital Purchases	0	0	0	0	0
Debt Service	230,169	213,900	211,600	211,600	215,000
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	520,520	475,237	475,267	474,926	476,337
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	120,641	389,423	182,649	201,119	155,282

Business Assistance Fund Summary

Purpose:

The Business Assistance Fund is used to account for the Redevelopment Agency monies used to fund commercial rehabilitation loans and rebates, business outreach and commercial and retail services, including business attraction, retention and expansion.

Assumptions for Major Resources:

The major funding source for this fund in FY 02 and FY 03 was a \$2 million transfer from Redevelopment funds. Additional revenue is from repayment of business loans.

Revenue Trends and Forecast:

It is anticipated that the revenue for the Business Assistance Fund will realize slight increases during FY 04 and FY 05, as loan activity increases and the loan portfolio is being built.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	532,939	168,848	172,849	172,849	16,926
Unreserving/(Reserving) of Restricted Fund Balance	4,001	0	0	0	0
Revised Fund Balance	536,940	168,848	172,849	172,849	16,926
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	5,000	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	61,935	347,000	347,000	21,201	347,000
Revenue From Other Agencies	0	300,000	300,000	0	300,000
Charges for Services	0	0	0	0	0
Other Revenues	512,565	0	0	133,019	0
Interfund Services-Charges	0	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	195,000	2,000,000	2,000,000	1,137,263	2,000,000
Total Revenues	774,500	2,647,000	2,647,000	1,291,484	2,647,000
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	1,311,440	2,815,848	2,819,849	1,464,333	2,663,926
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	188,974	754,433	754,433	358,864	792,665
Materials, Supplies and Services	760,604	1,173,954	1,177,954	834,476	1,423,210
Internal Support	174,013	191,842	191,842	212,454	181,609
Capital Purchases	15,000	0	0	6,376	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	35,237	0
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	1,138,591	2,120,229	2,124,229	1,447,408	2,397,484
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	172,849	695,619	695,620	16,926	266,441

Community Development Grants Fund Summary

Purpose:

The Community Development Grants Fund is used to account for funds received from the Federal Government, Department of Housing and Urban Development (HUD), to improve the living environment by improving and developing depressed and blighted areas of the City. This fund is also used to account for grants and settlements received from the State of California Job Training Partnership Act used by the City to promote job training and placement.

Assumptions for Major Resources:

Each year the City actively pursues new funding opportunities to support various programs and services. State and federal grants comprise 75 percent of the FY 03 revenue in this fund. The balance of revenue is primarily from residential rehabilitation loan repayments.

Revenue Trends and Forecast:

The revenue trend for Community Development Block Grant (CDBG) funds continues on a slight downward spiral for FY 04 and FY 05. The overall level of CDBG funds allocated by Congress has been steady; however, they continue to allocate setaside funding for special projects, which diverts CDBG funding from entitlement communities, including Long Beach.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	2,359,053	(50,959)	8,856	8,856	372,121
Unreserving/(Reserving) of Restricted Fund Balance	22,431	0	411,870	411,870	0
Revised Fund Balance	2,381,484	(50,959)	420,726	420,726	372,121
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	11,700	0	8,077	10,377	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	614,164	1,048,102	1,097,768	881,621	631,315
Revenue From Other Agencies	33,530,560	25,118,533	24,543,061	33,799,116	20,030,804
Charges for Services	0	0	0	0	0
Other Revenues	2,430,985	7,550,048	8,633,520	4,090,797	4,623,649
Interfund Services-Charges	0	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	44,088	0
Total Revenues	36,587,410	33,716,683	34,282,426	38,825,999	25,285,768
Estimated All-years Carryover Revenue	na	na	na	na	50,721,892
Total Resources	38,968,894	33,665,724	34,703,152	39,246,725	76,379,781
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	3,003,037	11,545,323	10,344,674	3,640,325	11,934,769
Materials, Supplies and Services	29,143,677	16,627,124	15,408,661	25,840,672	15,020,297
Internal Support	3,250,471	3,007,180	3,009,159	3,284,394	2,517,480
Capital Purchases	432,864	1,400,000	252,885	14,009	0
Debt Service	242,450	587,997	1,840,373	2,825,260	83,400
Transfers From Other Funds	2,887,538	498,100	3,375,650	3,269,944	(3,584,583)
Prior Year Encumbrance	0	0	66	0	0
Total Requirements	38,960,038	33,665,724	34,231,467	38,874,604	25,971,363
Estimated All-years Carryover Exp.	na	na	na	na	38,875,020
Ending Fund Balance	8,856	(0)	471,685	372,121	11,533,398

Park Development Fund Summary

Purpose:

The Park Development Fund was established by City Ordinance C-6567 to account for park fees to be used solely and exclusively for the purpose of funding park land acquisition and recreation improvements.

Assumptions for Major Resources:

This fund is fully compromised of Park Impact Fees, which are derived from new residential construction and are collected with the occupancy of apartments or the first sale of condominiums.

Revenue Trends and Forecast:

Based on the amount of new construction in FY 02, Adopted FY 03 revenues for the Park Development Fund reflect a projected decrease; however, it is anticipated that large residential construction projects at CityPlace, the Park at Harbour View, and the Ocean Villas will contribute to projected receipts of \$750,000 for FY 04 and FY 05.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	340,853	456,510	467,038	467,038	415,891
Unreserving/(Reserving) of Restricted Fund Balance	10,528	0	0	0	0
Revised Fund Balance	351,381	456,510	467,038	467,038	415,891
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	583,668	600,000	600,000	835,778	500,000
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	26,637	12,000	12,000	15,838	15,000
Revenue From Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	0	0	0	0	0
Interfund Services-Charges	0	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	610,305	612,000	612,000	851,616	515,000
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	961,686	1,068,510	1,079,038	1,318,654	930,891
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	20,243	32,864	32,864	29,986	33,802
Materials, Supplies and Services	20,000	5,921	16,449	10,150	5,921
Internal Support	1,665	6,978	6,978	2,094	5,095
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	452,740	860,532	860,532	860,532	500,000
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	494,648	906,295	916,823	902,763	544,818
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	467,038	162,215	162,215	415,891	386,073

Gasoline Tax Street Improvement Fund Summary

Purpose:

The Gasoline Tax Street Improvement Fund is used to account for receipt and expenditure of gasoline tax funds apportioned under the State Streets and Highway code, as well as other sources dedicated to transportation improvements. Expenditures may be made for any street-related purpose on the City's system of streets, including maintenance.

Assumptions for Major Resources:

In addition to gasoline tax revenue from the State of California, other transportation-related revenue sources include funding from the Federal Transportation Equity Act for the Twenty-First Century (TEA-21) and the State Traffic Congestion Relief Fund (AB2928).

Revenue Trends and Forecast:

Revenue from the gasoline tax has been increasing and will continue to do so if gasoline prices and sales continue to increase. Revenue from grant funds will fluctuate depending on the number of grant-funded projects.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	4,492,657	61,073	5,325,724	5,325,724	5,748,705
Unreserving/(Reserving) of Restricted Fund Balance	5,264,651	0	0	0	0
Revised Fund Balance	9,757,308	61,073	5,325,724	5,325,724	5,748,705
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	247,101	219,000	605,755	475,302	260,886
Revenue From Other Agencies	17,356,008	11,744,323	9,449,366	18,843,531	10,605,086
Charges for Services	0	0	0	0	0
Other Revenues	0	0	0	0	0
Interfund Services-Charges	53,847	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	(60,000)	0	0
Total Revenues	17,656,957	11,963,323	9,995,121	19,318,833	10,865,972
Estimated All-years Carryover Revenue	na	na	na	na	9,935,491
Total Resources	27,414,265	12,024,396	15,320,845	24,644,557	26,550,168
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	87	0	0	0	0
Materials, Supplies and Services	16,461,539	5,836,305	(1,294,420)	9,859,772	4,557,000
Internal Support	5,615,247	6,183,323	6,941,349	8,411,656	6,308,973
Capital Purchases	11,668	0	(83,315)	624,425	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	(272,488)	0	0
Total Requirements	22,088,541	12,019,628	5,291,126	18,895,852	10,865,973
Estimated All-years Carryover Exp.	na	na	na	na	14,529,312
Ending Fund Balance	5,325,724	4,768	10,029,718	5,748,705	1,154,883

Transportation Fund Summary

Purpose:

The Transportation Fund is used to account for the City's share of an additional 1 percent sales tax which was approved by the electorate, and is collected by the County of Los Angeles to finance certain transportation projects (Proposition A and C).

Assumptions for Major Resources:

In addition to the Proposition A (approved in November 1980) and Proposition C (approved in November 1990) revenues described above, interest earned on unspent funds is accumulated in the fund and must be used for transportation purposes.

Revenue Trends and Forecast:

Recent trends indicate increases in revenues from Proposition A and Proposition C. Currently, the upward trend is continuing.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	18,112,268	18,161,010	19,346,254	19,346,254	19,193,091
Unreserving/(Reserving) of Restricted Fund Balance	1,185,244	0	80,001	80,001	0
Revised Fund Balance	19,297,512	18,161,010	19,426,255	19,426,255	19,193,091
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	1,404,057	898,000	1,142,000	1,089,439	579,850
Revenue From Other Agencies	11,288,146	11,090,000	15,647,600	11,582,246	11,849,176
Charges for Services	0	2,000	2,000	0	0
Other Revenues	1,046	0	0	915	0
Interfund Services-Charges	0	0	0	0	2,000
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	12,693,249	11,990,000	16,791,600	12,672,600	12,431,026
Estimated All-years Carryover Revenue	na	na	na	na	1,446,610
Total Resources	31,990,761	30,151,010	36,217,855	32,098,855	33,070,727
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	735,119	855,627	855,627	728,367	839,778
Materials, Supplies and Services	10,139,060	10,210,700	10,501,951	10,495,497	11,547,156
Internal Support	1,762,216	303,809	311,205	1,681,648	275,545
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	8,112	0	1,353	252	0
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	12,644,507	11,370,136	11,670,136	12,905,764	12,662,479
Estimated All-years Carryover Exp.	na	na	na	na	16,307,293
Ending Fund Balance	19,346,254	18,780,874	24,547,718	19,193,091	4,100,955

Capital Projects Fund Summary

Purpose:

The Capital Projects Funds were established to account for resources used for the acquisition or construction of major capital improvements, except those financed by proprietary, internal service and nonexpendable trust funds.

Assumptions for Major Resources:

Revenues to the fund consist of operating transfers from the General Fund (including \$1 million from Golf operations), various grants, such as from the Metropolitan Transportation Authority (MTA), transportation improvement fees, and bond sale proceeds.

Revenue Trends and Forecast:

Revenue predictions show that the downward trend of the State's economy could potentially result in reduced grant income availability from the MTA, State, and County.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	41,900,368	34,295,739	14,758,874	14,758,874	41,170,200
Unreserving/(Reserving) of Restricted Fund Balance	(19,536,866)	0	30,099,709	30,099,709	0
Revised Fund Balance	22,363,502	34,295,739	44,858,583	44,858,583	41,170,200
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	1,551,195	3,317,500	3,317,500	3,422,290	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	2,097,254	605,300	1,715,313	1,433,289	75,000
Revenue From Other Agencies	2,294,838	5,523,996	(2,304,322)	6,127,629	247,058
Charges for Services	0	0	0	0	0
Other Revenues	747,050	0	0	12,500	0
Interfund Services-Charges	47,042	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	9,341,103	2,605,013	39,755,426	37,150,413	0
Operating Transfers	10,013,938	13,172,136	13,315,408	10,923,196	7,730,000
Total Revenues	26,092,421	25,223,945	55,799,325	59,069,316	8,052,058
Estimated All-years Carryover Revenue	na	na	na	na	40,703,366
Total Resources	48,455,923	59,519,684	100,657,909	103,927,900	89,925,624
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	2,819,188	3,583,405	3,583,405	3,665,079	3,804,971
Materials, Supplies and Services	28,283,605	20,804,358	48,985,300	48,366,938	4,315,819
Internal Support	(788,318)	(17,554)	382,276	(400,973)	(343,731)
Capital Purchases	1,079,914	0	1,404,245	1,870,658	0
Debt Service	0	0	1,110,088	6,493,807	0
Transfers From Other Funds	3,884,454	2,799,000	2,654,627	2,762,192	778,000
Prior Year Encumbrance	(8,686)	0	(1,087,329)	0	0
Total Requirements	35,270,158	27,169,210	57,032,613	62,757,700	8,555,058
Estimated All-years Carryover Exp.	na	na	na	na	108,934,146
Ending Fund Balance	13,185,765	32,350,474	43,625,296	41,170,200	(27,563,580)



Civic Center Fund
General Services Fund
Fleet Services Fund
Insurance Fund
Employee Benefits Fund



Civic Center Fund Summary

Purpose:

The Civic Center Fund is used to maintain City Hall, the Main Library, Public Safety Buildings and related parking.

Assumptions for Major Resources:

The major ongoing revenue source to this fund is rental payments from the departments occupying the facilities. Minor sources of revenue include public parking charges and interest earnings.

Revenue Trends and Forecast:

For Adopted FY 03, rental payments from other departments is characterized as a negative expense in Internal Services. In prior years, rental payments were characterized as revenue under Interfund Services.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	35,302,768	28,800,274	1,929,850	1,929,850	14,054,080
Unreserving/(Reserving) of Restricted Fund Balance	(26,870,424)	3,746,338	24,606,621	24,606,621	7,185,116
Revised Fund Balance	8,432,344	32,546,612	26,536,471	26,536,471	21,239,196
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	1,500	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	2,021,862	560,150	6,212,796	1,263,147	694,200
Revenue From Other Agencies	0	150,000	(149,712)	288	60,000
Charges for Services	0	300	300	0	300
Other Revenues	124,906	40,000	41,080	235,103	40,000
Interfund Services-Charges	9,934,812	11,381,365	11,381,365	11,422,590	435,300
Intrafund Services-Gen Fund Chgs	109,731	60,000	60,000	84,113	60,000
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	15,078,195	(4,667,045)	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	12,191,311	27,270,010	12,878,783	13,006,742	1,289,800
Estimated All-years Carryover Revenue	na	na	na	na	(116,048)
Total Resources	20,623,655	59,816,622	39,415,255	39,543,213	22,412,948
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	1,409,083	1,873,869	1,873,869	1,771,746	1,825,376
Materials, Supplies and Services	9,764,702	23,133,276	8,400,899	18,342,556	4,798,287
Internal Support	1,988,702	1,890,096	1,890,096	2,247,724	(9,209,342)
Capital Purchases	116,254	14,000	14,000	180	14,000
Debt Service	4,213,987	3,727,320	3,727,320	3,725,523	3,612,889
Transfers From Other Funds	1,201,077	500,000	500,000	(598,597)	7,685,116
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	18,693,805	31,138,560	16,406,184	25,489,133	8,726,326
Estimated All-years Carryover Exp.	na	na	na	na	13,123,890
Ending Fund Balance	1,929,850	28,678,062	23,009,071	14,054,080	562,732

General Services Fund Summary

Purpose:

The General Services Fund is used to account for the operation, maintenance and timely replacement of the City's data processing and telecommunications equipment and software as well as the cost of providing a variety of services to City departments including application development and programming, central telephone and wireless communication, video communication, retired property, central mailing and reprographic services.

Assumptions for Major Resources:

The largest source of revenue for the General Services Fund is internal charge-back to City departments (90%). The remaining revenues are from cable franchise fees (7%) and miscellaneous external fees (3%).

Revenue Trends and Forecast:

Revenue increases are attributable to increases in rates as well as more equipment (computers, network connections and ancillary equipment) being utilized by City departments.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	7,404,813	7,089,044	7,327,563	7,327,563	6,030,147
Unreserving/(Reserving) of Restricted Fund Balance	238,519	0	0	0	0
Revised Fund Balance	7,643,332	7,089,044	7,327,563	7,327,563	6,030,147
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	2,477,743	2,450,000	2,450,000	2,542,225	2,500,000
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	13,217	0	0	14,882	0
Revenue From Other Agencies	882,593	677,667	677,667	711,267	672,381
Charges for Services	1,440	0	0	1,440	0
Other Revenues	(19,619)	435,000	435,000	480,533	470,000
Interfund Services-Charges	30,610,277	31,679,929	31,679,929	30,354,127	35,407,798
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	33,965,650	35,242,596	35,242,596	34,104,473	39,050,179
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	41,608,982	42,331,640	42,570,159	41,432,036	45,080,326
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	10,219,576	12,329,248	12,329,248	11,503,421	12,779,117
Materials, Supplies and Services	14,263,738	14,679,057	14,843,627	15,087,255	15,542,259
Internal Support	1,757,012	1,542,510	1,542,510	1,588,827	1,469,710
Capital Purchases	2,332,160	2,942,389	2,949,474	1,995,949	2,351,369
Debt Service	3,040,024	3,527,371	3,527,371	3,340,633	3,672,768
Transfers From Other Funds	2,602,035	1,953,483	1,953,483	1,885,805	3,826,934
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	34,214,544	36,974,058	37,145,713	35,401,889	39,642,157
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	7,394,437	5,357,582	5,424,446	6,030,147	5,438,169

Fleet Services Fund Summary

Purpose:

The Fleet Services Fund is used to account for the City's purchase, maintenance and replacement of all fleet vehicles and equipment.

Assumptions for Major Resources:

There are two major sources of revenue for this fund, Fleet Services Charges and Land Rental Payments. These two sources, combined, account for approximately 95% of the revenues generated by this fund. Fleet Services charges are generated from City Departments that utilize vehicles and equipment that are acquired and maintained by the Fleet Services Bureau. Vehicle and equipment charges include capital replacement, preventative maintenance and repair, and fueling charges. Land Rental Payments are received from the Environmental Services Bureau and Towing Enterprise Funds for their portion of the Willow and Temple Facility Debt Service.

Revenue Trends and Forecast:

Revenues have been increasing at a modest rate based on charges to customers reflecting the fluctuations in the price of fuel, parts and equipment. Significant savings in acquisition charges have occurred through careful analysis of vehicle requirements and prudent use of used and refurbished vehicles where appropriate.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	17,047,677	11,746,440	2,899,173	2,899,173	8,622,889
Unreserving/(Reserving) of Restricted Fund Balance	(8,847,267)	8,700,000	9,911,798	9,911,798	0
Revised Fund Balance	8,200,410	20,446,440	12,810,971	12,810,971	8,622,889
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	2,430,624	1,815,000	1,815,000	2,108,089	1,815,000
Revenue From Other Agencies	0	0	0	0	0
Charges for Services	904	0	0	13,050	0
Other Revenues	1,573,742	845,758	845,758	1,554,595	845,758
Interfund Services-Charges	22,743,584	23,998,908	23,998,908	24,175,360	25,404,730
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	(6,669,875)	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	26,748,854	26,659,666	19,989,791	27,851,093	28,065,488
Estimated All-years Carryover Revenue	na	na	na	na	(425,003)
Total Resources	34,949,264	47,106,106	32,800,762	40,662,065	36,263,374
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	5,706,865	6,033,103	6,033,103	6,048,393	5,835,424
Materials, Supplies and Services	8,589,548	16,398,003	15,234,676	15,054,140	7,561,158
Internal Support	900,198	436,835	436,835	433,274	301,698
Capital Purchases	14,362,677	9,669,332	10,154,391	7,842,470	9,826,113
Debt Service	2,490,804	2,495,122	2,495,122	2,486,460	2,497,204
Transfers From Other Funds	0	202,840	202,840	174,439	222,969
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	32,050,091	35,235,235	34,556,967	32,039,176	26,244,565
Estimated All-years Carryover Exp.	na	na	na	na	3,068,020
Ending Fund Balance	2,899,173	11,870,871	(1,756,205)	8,622,889	6,950,789

Insurance Fund Summary

Purpose:

The Insurance Fund was created to finance and account for all risk management-related activities Citywide. It consists of two subfunds (Workers' Compensation and Liability) and provides funding for activities in various City departments, as well as for future claims payable.

Assumptions for Major Resources:

The three major revenue sources in this fund are: annual interest earned on the fund balance; charges collected from departments based on allocation of risk management costs; and reimbursement received on claims expense or other expenditures.

Revenue Trends and Forecast:

Revenue from interest earned on fund balances will decrease if interest rates remain low and do not improve. Expenditures will continue to increase due to the projection of even higher insurance costs as the result of the events of September 11th, rising hospital and medical costs related to workers' compensation claims, and improved State workers' compensation benefits to injured employees, which become effective in 2003.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	53,894,882	38,177,614	38,362,975	38,362,975	21,137,575
Unreserving/(Reserving) of Restricted Fund Balance	(4,251,639)	0	(4,004,000)	(4,004,000)	0
Revised Fund Balance	49,643,243	38,177,614	34,358,975	34,358,975	21,137,575
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	3,431,079	3,213,000	3,213,000	2,099,437	2,405,000
Revenue From Other Agencies	21,617	0	0	2,819	0
Charges for Services	185	0	0	251	0
Other Revenues	376,376	466,269	466,269	513,311	341,280
Interfund Services-Charges	13,931,864	18,225,652	18,225,652	18,505,285	18,490,055
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	17,761,121	21,904,921	21,904,921	21,121,104	21,236,335
Estimated All-years Carryover Revenue	na	na	na	na	145
Total Resources	67,404,364	60,082,535	56,263,896	55,480,078	42,374,055
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	9,268,091	10,093,002	10,593,002	10,247,063	10,919,647
Materials, Supplies and Services	17,697,737	19,949,907	22,835,738	22,057,070	22,806,685
Internal Support	1,792,119	1,759,010	1,759,010	1,718,111	2,011,025
Capital Purchases	36,167	240,000	240,000	82,843	190,000
Debt Service	0	0	0	0	0
Transfers From Other Funds	247,275	283,901	283,901	237,418	1,003,631
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	29,041,389	32,325,819	35,711,651	34,342,503	36,930,988
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	38,362,975	27,756,716	20,552,244	21,137,575	5,443,067

Employee Benefits Fund Summary

Purpose:

The Employee Benefits Fund was created to finance and account for payments to employees for all paid time off (sick leave, vacation, holiday, etc.) and fringe benefits, such as retirement, health insurance and Social Security.

Assumptions for Major Resources:

The two major revenue sources in this fund are: annual interest earned on the fund balance and charges collected from departments based on allocation of employee benefits costs and administration of payroll costs.

Revenue Trends and Forecast:

Revenues to the fund will be increasing due to cost recovery of increasing and new employee benefits charged to departments.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	9,666,331	23,666,273	5,313,745	5,313,745	15,991,012
Unreserving/(Reserving) of Restricted Fund Balance	(7,301,569)	0	3,603,901	3,603,901	2,498,615
Revised Fund Balance	2,364,762	23,666,273	8,917,646	8,917,646	18,489,627
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	914,369	848,000	848,000	562,141	610,000
Revenue From Other Agencies	0	0	0	0	0
Charges for Services	150	0	0	0	0
Other Revenues	2,645,979	106,000	106,000	236,444	109,000
Interfund Services-Charges	96,782,396	109,617,464	109,617,464	108,173,214	118,909,754
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	4,005,101	0
Operating Transfers	0	0	0	0	0
Total Revenues	100,342,894	110,571,464	110,571,464	112,976,899	119,628,754
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	102,707,656	134,237,737	119,489,110	121,894,545	138,118,381
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	82,657,472	94,835,596	94,835,596	90,677,441	104,001,721
Materials, Supplies and Services	733,885	1,340,231	1,457,727	780,792	1,025,681
Internal Support	1,336,432	1,524,158	1,524,158	1,557,990	1,678,049
Capital Purchases	0	0	0	19,236	0
Debt Service	11,039,053	11,667,368	11,667,368	7,750,170	9,144,783
Transfers From Other Funds	1,707,888	242,732	242,732	5,117,904	9,636,611
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	97,474,729	109,610,085	109,727,581	105,903,533	125,486,845
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	5,232,927	24,627,652	9,761,529	15,991,012	12,631,536





Tidelands Operating Funds
Tideland Oil Revenue Fund
Reserve for Subsidence Fund

Tidelands Operating Funds Summary

ASSUMPTIONS FOR MAJOR RESOURCES

The Tidelands Operating Funds are comprised of the following four funds: Tidelands Operations, Marina, Queen Mary and Rainbow Harbor Area funds.

The major sources of revenue for the Tidelands Operations Fund are permit fees and ground rent from various waterfront concessions; Convention Center and Hyatt leases; Aquarium of the Pacific; Queen Mary; and parking revenue from beach area parking lots.

The major sources of revenue for the Marina Fund are slip rental fees for recreational boats, commercial enterprises, and temporary/guest docking; and ground leases next to the marinas.

The major source of revenue for the Queen Mary Fund is restricted lease revenue from Catalina Express operations.

The major source of funding for the Rainbow Harbor Area Fund is an operating transfer from the Tidelands Operations Fund, representing approximately 66% of the total revenue. The Aquarium parking structure revenue is restricted for use in operating and maintaining the structure, and paying debt service for the structure and the Aquarium.

Tidelands Operating Funds Summary

Purpose:

The Tidelands Operating Funds are used to account for operations, programming, maintenance and development of the City's beaches and waterways, including the Convention Center and Hyatt Hotel lease arrangement, the Queen Mary properties, the Long Beach Aquarium of the Pacific, Rainbow Harbor area and Pike at Rainbow Harbor Project, the City's marinas, as well as other areas in the City's Tidelands Trust. Operations include Police, Fire, Lifeguards, Refuse, Park and Beach maintenance and other support functions.

Revenue Trends and Forecast:

Convention Center, Queen Mary and Aquarium revenues were negatively impacted by the slowed economy and the September 11, 2001 tragedy. These revenues are expected to return close to prior year levels in FY 03. The City's portion of Tidelands Oil Revenue profits continue to be higher than anticipated as a result of strong oil prices.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	22,493,020	15,584,396	16,444,713	16,444,713	61,043,145
Unreserving/(Reserving) of Restricted Fund Balance	(24,688,250)	0	11,657,220	11,657,220	0
Revised Fund Balance	(2,195,230)	15,584,396	28,101,933	28,101,933	61,043,145
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	71,000	31,768	0
Fines and Forfeitures	181,807	235,632	235,632	139,131	180,500
Use of Money & Property	29,083,008	24,396,029	24,456,029	29,650,843	26,547,485
Revenue From Other Agencies	1,341,146	7,432,561	(9,904,717)	1,245,467	559,322
Charges for Services	10,568,680	23,906,026	23,906,026	21,703,977	25,757,535
Other Revenues	74,344	24,500	41,206	108,824	50,699
Interfund Services-Charges	74,412	71,758	71,758	71,899	80,047
Intrafund Services-Gen Fund Chgs	837	837	837	837	837
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	130,164,675	0	47,855,789	42,237,893	0
Operating Transfers	22,037,894	18,779,450	18,889,982	20,279,227	19,925,450
Total Revenues	193,526,803	74,846,793	105,623,542	115,469,867	73,101,875
Estimated All-years Carryover Revenue	na	na	na	na	22,212,253
Total Resources	191,331,573	90,431,189	133,725,475	143,571,800	156,357,273
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	13,213,731	14,819,817	14,832,317	14,320,683	14,298,354
Materials, Supplies and Services	26,872,024	42,869,457	75,090,081	43,281,047	36,732,905
Internal Support	5,347,641	4,848,556	5,067,262	5,650,923	5,576,319
Capital Purchases	96,516,232	1,750,000	1,750,000	0	0
Debt Service	15,504,585	13,655,699	13,655,699	13,661,306	13,678,196
Transfers From Other Funds	5,460,638	6,267,269	6,277,944	5,614,696	5,547,974
Prior Year Encumbrance	(38,874)	0	(458,718)	0	0
Total Requirements	162,875,978	84,210,798	116,214,585	82,528,655	75,833,748
Estimated All-years Carryover Exp.	na	na	na	na	61,511,361
Ending Fund Balance	28,455,595	6,220,391	17,510,890	61,043,145	19,012,164

Tideland Oil Revenue Fund Summary

Purpose:

The Tideland Oil Revenue Fund is used to account for the proceeds from oil operations within the tidelands area.

Assumptions for Major Resources:

The major source of revenue for the Tideland Oil Revenue Fund is the revenue generated from oil operations in the Tidelands area, which is dependent upon the price of oil.

Revenue Trends and Forecast:

The projected revenues for the Tideland Oil Revenue Fund are based on a \$17 per barrel price for crude oil. The Department of Oil Properties feels that this is a prudent price to project based on the volatility of the oil market.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	3,298,990	10,771,107	17,622,472	17,622,472	21,874,997
Unreserving/(Reserving) of Restricted Fund Balance	(5,805,491)	0	(15,511,406)	(15,511,406)	0
Revised Fund Balance	(2,506,501)	10,771,107	2,111,066	2,111,066	21,874,997
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	86,191,390	16,001,274	16,001,274	43,919,165	40,753,428
Revenue From Other Agencies	229,811	100,000	100,000	368,189	50,000
Charges for Services	0	0	0	96	0
Other Revenues	40,670	500	500	146,367	500
Interfund Services-Charges	10,529	164,000	164,000	88,132	164,000
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	86,472,400	16,265,774	16,265,774	44,521,949	40,967,928
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	83,965,899	27,036,881	18,376,840	46,633,015	62,842,925
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	3,713,233	4,135,167	4,135,167	4,016,387	4,145,953
Materials, Supplies and Services	48,241,274	9,435,308	16,872,882	16,304,172	9,383,485
Internal Support	1,297,073	874,785	874,785	858,327	694,808
Capital Purchases	250	0	250	0	0
Debt Service	0	0	0	53,929	0
Transfers From Other Funds	6,242,693	2,031,862	3,525,204	3,525,204	5,019,154
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	59,494,522	16,477,122	25,408,288	24,758,018	19,243,400
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	24,471,377	10,559,759	(7,031,448)	21,874,997	43,599,525

Reserve for Subsidence Fund Summary

Purpose:

The Reserve for Subsidence Fund is used to account for the accumulation of funds to be used to minimize and remedy future land sinkage due to city oil operations.

Assumptions for Major Resources:

The revenue source for the subsidence fund is interest earned on the fund balance.

Revenue Trends and Forecast:

It is estimated that the interest rate for FY 03 will be approximately 4.0%. 50% of the interest earned in CY 2002 will be transferred to the State in January 2003.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	135,498,271	139,565,826	139,565,825	139,565,825	142,753,237
Unreserving/(Reserving) of Restricted Fund Balance	(1)	0	0	0	0
Revised Fund Balance	135,498,270	139,565,826	139,565,825	139,565,825	142,753,237
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	8,135,109	7,500,000	7,500,000	6,374,824	5,336,800
Revenue From Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	0	0	0	0	0
Interfund Services-Charges	0	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	8,135,109	7,500,000	7,500,000	6,374,824	5,336,800
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	143,633,379	147,065,826	147,065,825	145,940,649	148,090,037
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	0	0	0	0	0
Materials, Supplies and Services	4,067,555	4,100,000	4,100,000	3,187,412	3,314,800
Internal Support	0	0	0	0	0
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	4,067,555	4,100,000	4,100,000	3,187,412	3,314,800
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	139,565,825	142,965,826	142,965,825	142,753,237	144,775,237





Enterprise

Funds

Gas Fund
Energy Services Fund
Water Fund
Sewer Fund
Airport Fund
Refuse/Recycling Fund
SERRF Fund
SERRF JPA Fund
Towing Fund



Gas Fund Summary

Purpose:

The Gas Fund is used to provide natural gas services and meet the energy needs of all customers in a safe and efficient manner at the lowest practical cost; and to ensure quality services and system reliability.

Assumptions for Major Resources:

The major source of revenue for the Gas Fund is gas metered sales, which accounts for approximately 92% of the fund's total revenues.

Revenue Trends and Forecast:

Revenues are expected to experience somewhat of a steady growth, coinciding with increasing natural gas demand due to population, commerce and industrial growth.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	19,746,505	7,459,370	7,249,505	7,249,505	13,880,184
Unreserving/(Reserving) of Restricted Fund Balance	(8,209,865)	0	8,007,013	8,007,013	0
Revised Fund Balance	11,536,640	7,459,370	15,256,518	15,256,518	13,880,184
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	1,328,745	315,025	315,025	1,024,825	315,025
Revenue From Other Agencies	106,483	0	0	0	0
Charges for Services	123,853,614	108,290,584	108,290,584	62,110,257	82,744,729
Other Revenues	59,032	0	0	37,287	0
Interfund Services-Charges	251,938	170,320	170,320	303,893	365,822
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	125,599,811	108,775,929	108,775,929	63,476,262	83,425,576
Estimated All-years Carryover Revenue	na	na	na	na	(613,859)
Total Resources	137,136,451	116,235,299	124,032,447	78,732,780	96,691,901
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	12,046,562	14,278,308	14,278,308	13,136,912	13,633,248
Materials, Supplies and Services	101,938,758	72,798,108	73,775,554	35,162,164	51,065,467
Internal Support	7,917,024	7,798,466	7,798,466	7,606,622	7,813,643
Capital Purchases	1,527,576	1,075,400	1,138,319	760,297	118,400
Debt Service	1,043,286	1,043,474	1,043,474	1,043,057	1,041,640
Transfers From Other Funds	6,427,560	11,626,172	11,626,172	7,143,545	14,594,750
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	130,900,765	108,619,928	109,660,293	64,852,596	88,267,148
Estimated All-years Carryover Exp.	na	na	na	na	13,893,852
Ending Fund Balance	6,235,686	7,615,371	14,372,154	13,880,184	(5,469,099)

Energy Services Fund Summary

Purpose:

The Energy Services Fund is used to meet the aggregated electric commodity energy needs of all City departments at the lowest practical cost at or below the existing electric utility tariff prices.

Assumptions for Major Resources:

The major source of revenue for the Energy Services Fund is interest.

Revenue Trends and Forecast:

The Energy Services Fund will remain dormant until new projects are initiated.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	77,554	101,906	101,906	101,906	44,285
Unreserving/(Reserving) of Restricted Fund Balance	0	0	0	0	0
Revised Fund Balance	77,554	101,906	101,906	101,906	44,285
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	5,249	6,225	6,225	4,379	6,225
Revenue From Other Agencies	0	0	0	0	0
Charges for Services	19,103	0	0	0	0
Other Revenues	0	0	0	0	0
Interfund Services-Charges	0	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	24,352	6,225	6,225	4,379	6,225
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	101,906	108,131	108,131	106,285	50,510
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	0	0	0	0	0
Materials, Supplies and Services	0	0	62,000	55,974	0
Internal Support	0	0	0	0	0
Capital Purchases	0	0	0	6,026	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	0	0	62,000	62,000	0
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	101,906	108,131	46,131	44,285	50,510

Water Fund Summary

Purpose:

The Water Fund is used to meet the water needs of the citizens of Long Beach with a dependable supply of high quality water at a reasonable cost.

Assumptions for Major Resources:

The major sources of revenue include a volumetric charge for water used by customers and a service charge based on the size of the customers water meter. Other revenues include rents received from tenants on Water Department owned property, interest income received on cash balances and charges for services requested by customers. FY 03 revenue assumes normal water usage and no water rate increases.

Revenue Trends and Forecast:

The Department will be using a combination of revenue sources to fund future major projects. Grant proceeds will be received for the Conjunctive Use Wells, Reclaimed Water System, and the Ocean Desalination Study. Proceeds from variable debt for the Reclaimed Water System and the Ocean Desalination Study may be incurred.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	19,291,590	9,256,337	11,798,573	11,798,573	3,252,572
Unreserving/(Reserving) of Restricted Fund Balance	2,570,354	0	(2,856,228)	(2,856,228)	0
Revised Fund Balance	21,861,944	9,256,337	8,942,345	8,942,345	3,252,572
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	2,007,772	1,835,000	1,835,000	1,410,423	1,200,000
Revenue From Other Agencies	1,234,378	6,061,550	6,061,550	275,520	6,660,000
Charges for Services	57,926,493	59,905,000	59,905,000	59,434,955	59,825,000
Other Revenues	523,005	2,345,000	2,345,000	1,001,922	1,170,000
Interfund Services-Charges	0	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	133,396	0	0	0	0
Other Financing Sources	0	3,300,000	3,300,000	0	8,500,000
Operating Transfers	0	0	0	0	0
Total Revenues	61,825,044	73,446,550	73,446,550	62,122,821	77,355,000
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	83,686,988	82,702,887	82,388,895	71,065,166	80,607,572
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	12,686,559	13,664,414	13,664,414	13,968,843	14,180,726
Materials, Supplies and Services	49,838,692	33,332,665	33,332,665	44,835,544	33,773,048
Internal Support	4,648,690	4,854,024	4,876,621	4,881,516	5,121,474
Capital Purchases	724,448	18,614,850	18,614,850	850,242	22,676,490
Debt Service	4,420,637	3,739,125	3,739,125	3,739,990	4,106,198
Transfers From Other Funds	(430,611)	(427,403)	(450,000)	(463,542)	(450,000)
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	71,888,415	73,777,675	73,777,675	67,812,594	79,407,936
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	11,798,573	8,925,212	8,611,220	3,252,572	1,199,636

Sewer Fund Summary

Purpose:

The Sewer Fund is used to maintain and upgrade the City's sewer storm drain system in a cost effective manner.

Assumptions for Major Resources:

The major sources of revenue include a volumetric charge based on water usage which will enter the sewer system and a service charge based on the size of the customer's meter. Other revenues include interest income received on cash balances and sewer capacity fees from developers for new projects in the City. FY 03 revenue assumes normal water usage and a slight sewer rate increase. The rate increase will be applied to only the Long Beach Water Department (LBWD) portion of the consumer sewer bill.

Revenue Trends and Forecast:

Volumetric charges are anticipated to increase slightly due to the sewer rate increase. Interest income will decline in the future as the sewer cash balance declines as funds are used for capital projects.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	18,495,521	13,351,476	13,937,544	13,937,544	3,474,823
Unreserving/(Reserving) of Restricted Fund Balance	586,068	0	(5,662,668)	(5,662,668)	0
Revised Fund Balance	19,081,589	13,351,476	8,274,876	8,274,876	3,474,823
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	1,299,866	756,000	756,000	688,249	507,500
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	996,840	600,000	600,000	547,354	300,000
Revenue From Other Agencies	0	0	0	0	0
Charges for Services	7,315,925	7,280,500	7,280,500	7,275,000	7,887,500
Other Revenues	111,728	25,500	25,500	(237,082)	100,000
Interfund Services-Charges	86,400	86,400	86,400	86,400	86,400
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	9,810,759	8,748,400	8,748,400	8,359,921	8,881,400
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	28,892,348	22,099,876	17,023,276	16,634,797	12,356,223
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	3,048,534	3,552,673	3,552,673	3,195,812	3,675,722
Materials, Supplies and Services	9,526,839	1,516,200	1,516,200	8,021,925	1,465,200
Internal Support	1,369,430	1,432,259	1,432,259	1,437,998	1,642,115
Capital Purchases	363,598	1,059,000	1,059,000	40,696	2,370,000
Debt Service	191,293	0	0	0	0
Transfers From Other Funds	455,111	450,000	450,000	463,542	450,000
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	14,954,804	8,010,132	8,010,132	13,159,974	9,603,037
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	13,937,544	14,089,744	9,013,144	3,474,823	2,753,186

Airport Fund Summary

Purpose:

The Airport Fund is used to meet the air transportation needs of the Long Beach community; to link the City with the nation's transportation system; and to provide an attractive, adequate and efficient terminal facility which creates a favorable impression of the City.

Assumptions for Major Resources:

Major revenue sources consist of revenues related to airport operations and grants. Airport operations include landing, parking, and car rental fees, and leases of airport property to tenants. Grants are from the Federal Aviation Administration and are used for capital improvements to the Airport such as airfield pavement rehabilitation, upgrades to security, and passenger terminal enhancements.

Revenue Trends and Forecast:

In FY 03, the Airport Enterprise Fund is expected to benefit from an increase in commercial airline flights, increased parking rates implemented in July of 2002, and an operating grant subsidy from the Transportation Safety Administration. The capital improvement program will be enhanced by funding from the Federal Aviation Administration and the implementation of a passenger facility charge.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	2,164,689	1,675,700	3,027,121	3,027,121	1,884,405
Unreserving/(Reserving) of Restricted Fund Balance	2,326,421	0	648,038	648,038	0
Revised Fund Balance	4,491,110	1,675,700	3,675,159	3,675,159	1,884,405
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	15,852	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	10,782,742	14,083,974	15,910,815	14,438,975	21,182,860
Revenue From Other Agencies	2,093,347	6,150,819	10,947,645	5,704,166	1,237,765
Charges for Services	0	0	0	0	0
Other Revenues	774,158	10,000	2,872,525	18,887	436,497
Interfund Services-Charges	0	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	13,650,247	20,244,793	29,730,985	20,177,880	22,857,122
Estimated All-years Carryover Revenue	na	na	na	na	17,308,525
Total Resources	18,141,357	21,920,493	33,406,144	23,853,040	42,050,052
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	3,378,894	3,856,898	4,689,493	4,075,224	4,474,678
Materials, Supplies and Services	6,128,228	10,188,273	16,108,886	9,440,146	4,139,785
Internal Support	4,477,925	4,073,165	5,745,099	6,832,591	5,901,683
Capital Purchases	27,066	28,604	28,604	13,160	28,604
Debt Service	1,302,774	1,294,208	1,294,208	1,354,891	1,299,995
Transfers From Other Funds	17,500	20,276	20,276	252,622	23,008
Prior Year Encumbrance	(29,646)	0	(167,243)	0	0
Total Requirements	15,302,741	19,461,423	27,719,323	21,968,635	15,867,753
Estimated All-years Carryover Exp.	na	na	na	na	13,184,460
Ending Fund Balance	2,838,616	2,459,070	5,686,821	1,884,405	12,997,839

Refuse/Recycling Fund Summary

Purpose:

To provide refuse collection to the citizens of Long Beach in a timely and cost effective manner.

Assumptions for Major Resources:

The primary source of revenue for the Refuse Fund is from refuse and recycling services, which accounts for approximately 91% of the fund's total revenues. This fund also receives grant money from the state for various public outreach messages (recycling, litter reduction, used motor oil collection, etc.); California Redemption Value (CRV) from the City's residential recycling program; and fees paid by the City's licensed private refuse haulers for AB 939 compliance.

Revenue Trends and Forecast:

Refuse/Recycling rate revenue will increase by 7% in FY 03 assuming that the City's housing vacancy rate remains stable. Subsequent fiscal year's rate revenue increases are directly related to the annual Consumer Price Index (CPI) as determined by the United States Department of Labor.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	9,282,647	7,138,545	6,965,258	6,965,258	5,246,490
Unreserving/(Reserving) of Restricted Fund Balance	(173,287)	0	(10,070)	(10,070)	0
Revised Fund Balance	9,109,360	7,138,545	6,955,188	6,955,188	5,246,490
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	1,128,604	1,051,750	1,051,750	1,207,077	1,051,750
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	440,123	200,000	200,000	321,170	228,284
Revenue From Other Agencies	1,268,155	1,029,958	1,029,958	1,172,548	329,427
Charges for Services	25,087,108	24,802,807	24,802,807	25,427,318	26,549,449
Other Revenues	1,335,337	1,020,000	1,020,000	1,623,633	1,020,000
Interfund Services-Charges	143,368	156,768	156,768	193,889	41,570
Intrafund Services-Gen Fund Chgs	44,432	30,998	30,998	30,998	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	29,447,127	28,292,281	28,292,281	29,976,634	29,220,480
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	38,556,487	35,430,826	35,247,469	36,931,822	34,466,970
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	8,876,062	9,503,591	9,503,591	9,488,993	8,106,302
Materials, Supplies and Services	6,737,187	6,975,438	6,526,755	6,571,561	5,203,539
Internal Support	15,813,701	15,251,282	15,251,282	15,131,933	15,833,498
Capital Purchases	23,211	120,000	120,000	224,070	193,200
Debt Service	309,474	600,000	600,000	0	0
Transfers From Other Funds	6,200	274,113	274,113	268,775	276,243
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	31,765,835	32,724,424	32,275,741	31,685,332	29,612,781
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	6,790,653	2,706,402	2,971,727	5,246,490	4,854,189

SERRF Fund Summary

Purpose:

To maintain the Solid Waste Program as an Enterprise Operation, provide disposal services at the Southeast Resources Recovery Facility (SERRF) for residential and commercial refuse delivered by the City and various surrounding communities, and to implement waste reduction and recycling activities.

Assumptions for Major Resources:

The two main sources of revenue for the SERRF Enterprise Fund are electrical sales to Southern California Edison, which accounts for approximately 60% of the total revenue, and customer disposal fees, which makes up an additional 35%.

Revenue Trends and Forecast:

Revenues from electrical sales to Southern California Edison are expected to remain unchanged for the next several years per the contract with Southern California Edison. Revenues from customer disposal fees are expected to increase annually due to increases in the Consumer Price Index (CPI).

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	35,746,659	44,355,133	44,289,495	44,289,495	52,067,357
Unreserving/(Reserving) of Restricted Fund Balance	(65,638)	0	0	0	0
Revised Fund Balance	35,681,021	44,355,133	44,289,495	44,289,495	52,067,357
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	2,242,848	1,000,000	1,000,000	2,031,339	1,474,000
Revenue From Other Agencies	0	0	0	0	0
Charges for Services	44,487,089	38,105,146	38,105,146	40,800,714	38,511,000
Other Revenues	1,583,392	1,153,876	1,153,876	1,213,392	1,156,036
Interfund Services-Charges	0	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	48,313,329	40,259,022	40,259,022	44,045,445	41,141,036
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	83,994,350	84,614,155	84,548,517	88,334,940	93,208,393
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	355,097	298,576	298,576	311,430	300,545
Materials, Supplies and Services	38,532,925	39,840,870	39,853,851	34,891,161	48,299,219
Internal Support	820,290	955,504	956,075	1,067,603	997,521
Capital Purchases	19,005	750,000	750,000	(201,122)	750,000
Debt Service	0	0	0	750	0
Transfers From Other Funds	56,729	200,557	200,557	197,761	9,249,617
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	39,784,046	42,045,507	42,059,059	36,267,583	59,596,901
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	44,210,304	42,568,648	42,489,458	52,067,357	33,611,491

SERRF JPA Fund Summary

Purpose:

To account for bonds that were issued to finance the planning, design, procurement, construction and startup of the SERRF Facility. The SERRF Facility is a "waste-to-energy" facility.

Assumptions for Major Resources:

The main revenue source is facility rental income from the SERRF Fund.

Revenue Trends and Forecast:

Due to the expiration of the swap agreement for the '95 SERRF bond issue, the interest expense for FY 03 has been budgeted at an estimated 6.385% interest rate vs. a variable rate of 3% for FY 02.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	105,410	989,660	989,660	989,660	1,484,490
Unreserving/(Reserving) of Restricted Fund Balance	517,356	0	401,734	401,734	0
Revised Fund Balance	622,766	989,660	1,391,394	1,391,394	1,484,490
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	5,017,538	7,784,000	7,784,000	2,771,125	13,462,333
Revenue From Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	0	0	0	0	0
Interfund Services-Charges	0	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	5,017,538	7,784,000	7,784,000	2,771,125	13,462,333
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	5,640,304	8,773,660	9,175,394	4,162,519	14,946,823
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	0	0	0	0	0
Materials, Supplies and Services	0	0	0	0	0
Internal Support	0	0	0	0	0
Capital Purchases	0	0	0	0	0
Debt Service	4,650,644	7,289,503	7,289,503	2,678,029	12,967,503
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	4,650,644	7,289,503	7,289,503	2,678,029	12,967,503
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	989,660	1,484,157	1,885,891	1,484,490	1,979,320

Towing Fund Summary

Purpose:

The Towing Fund is an Enterprise Fund used to account for the City's towing services, which are used primarily by the Police and Public Works Departments to remove vehicles from the City's streets that have been involved in traffic accidents, abandoned or parked illegally.

Assumptions for Major Resources:

There are two major sources of revenue for this fund, Towing Service Fees and Towing Lien Sales. These two sources combined account for approximately 96% of the revenues generated by this fund. Towing Service Fees are generated when a vehicle is towed and impounded by the City. Towing Lien Sales are generated from the auction lien sale of unclaimed vehicles held at the Towing Operations Yard. The City is allowed to retain the lien sales revenue up to the towing and storage costs of each vehicle sold. Any revenue generated from a lien sale beyond the City's charges is transferred to the California Department of Motor Vehicles.

Revenue Trends and Forecast:

The Towing Fund balance is decreasing at a modest rate due to growth in expenditures outpacing revenues.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	1,326,776	1,283,717	1,354,090	1,354,090	1,105,834
Unreserving/(Reserving) of Restricted Fund Balance	70,373	0	0	0	0
Revised Fund Balance	1,397,149	1,283,717	1,354,090	1,354,090	1,105,834
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	52,476	118,661	118,661	63,077	118,661
Revenue From Other Agencies	0	0	0	0	0
Charges for Services	5,465,485	5,127,483	5,327,483	5,413,971	5,127,483
Other Revenues	62,483	66,754	66,754	25,601	66,754
Interfund Services-Charges	2,954	32,130	32,130	8,900	32,130
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	5,583,398	5,345,028	5,545,028	5,511,549	5,345,028
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	6,980,547	6,628,745	6,899,118	6,865,639	6,450,862
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	2,048,943	2,104,113	2,204,113	2,111,631	2,213,078
Materials, Supplies and Services	2,128,434	2,058,643	2,227,476	2,158,620	1,973,827
Internal Support	939,380	972,614	972,614	847,044	843,102
Capital Purchases	9,700	0	1,540	3,050	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	500,000	642,306	642,306	639,460	912,435
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	5,626,457	5,777,676	6,048,049	5,759,805	5,942,442
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	1,354,090	851,069	851,069	1,105,834	508,420





Harbor Funds
Parking Authority Fund
Housing Authority Fund
Redevelopment Funds
Certified Unified Program Agency (CUPA) Fund



Harbor Funds Summary

Purpose:

The Harbor Funds are used to account for the operations and development of the Port of Long Beach.

Assumptions for Major Resources:

The Board of Harbor Commissioners sets tariff charges for wharfage, dockage, pilotage, land usage, storage, and demurrage applicable to all ships and cargo at municipal berths and wharves or otherwise City-owned property in the Harbor District. Under the terms of various property agreements, the terminal operators, as permittees or lessees, are responsible for collecting tariffs and for remitting to the Harbor Department all or any portion of such tariffs required to be paid to the Harbor Department. The Harbor Department charges tariffs on a per container load of freight basis for container cargoes and on a commodity rate per ton of cargo basis for bulk and break-bulk cargoes.

Revenue Trends and Forecast:

The Harbor Department revenues will increase slightly during FY 03 as a combined result of the opening and leasing of new installations to current tenants and the expansion into areas vacated by other tenants.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	45,965,623	265,268,205	129,565,266	129,565,266	251,972,115
Unreserving/(Reserving) of Restricted Fund Balance	(135,752,939)	0	(31,323,896)	(31,323,896)	0
Revised Fund Balance	(89,787,316)	265,268,205	98,241,370	98,241,370	251,972,115
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	59,660	0	0	37,173	0
Fines and Forfeitures	0	0	0	6,675	0
Use of Money & Property	32,277,961	30,929,840	30,929,840	29,504,133	20,785,000
Revenue From Other Agencies	0	0	0	0	0
Charges for Services	228,908,298	225,970,000	225,970,000	224,684,445	230,196,000
Other Revenues	20,159,869	33,021,000	33,021,000	5,344,490	66,903,000
Interfund Services-Charges	0	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	11,570,310	0	0	14,137,054	0
Other Financing Sources	277,603,184	225,766,899	225,766,899	308,778,000	244,369,000
Operating Transfers	0	0	0	0	0
Total Revenues	570,579,283	515,687,739	515,687,739	582,491,970	562,253,000
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	480,791,967	780,955,944	613,929,109	680,733,340	814,225,115
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	20,479,094	25,760,238	25,760,238	23,374,548	27,010,086
Materials, Supplies and Services	232,430,314	32,985,660	32,985,660	310,760,154	37,681,350
Internal Support	22,589,460	9,636,569	9,636,569	23,743,497	12,747,421
Capital Purchases	1,001,084	417,456,637	415,456,637	606,042	257,709,000
Debt Service	66,412,349	93,885,635	93,885,635	61,597,107	95,398,442
Transfers From Other Funds	8,314,400	8,698,000	8,698,000	8,679,878	8,677,000
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	351,226,701	588,422,739	586,422,739	428,761,225	439,223,299
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	129,565,266	192,533,205	27,506,370	251,972,115	375,001,816

Parking Authority Fund Summary

Purpose:

The Parking Authority Funds are used to account for the debt service payments for the Rainbow Harbor Area parking structure.

Assumptions for Major Resources:

The Parking Authority Funds are required by the Aquarium Parking Structure bond indenture and are used to account for restricted Aquarium parking revenues used to make debt service payments. The revenues are rental income from the City for the parking structure which is equal to the debt service payments.

Revenue Trends and Forecast:

The revenues and expenses for the Parking Authority will remain constant for the term of the Certificates of Participation issued in 1997 to partially fund the Aquarium Parking structure. The debt service currently outstanding through 2017 is approximately \$500,000 per year.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	352,284	149,390	149,390	149,390	224,730
Unreserving/(Reserving) of Restricted Fund Balance	719,044	0	0	0	0
Revised Fund Balance	1,071,328	149,390	149,390	149,390	224,730
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	585,463	583,230	583,230	583,301	579,730
Revenue From Other Agencies	0	0	0	0	0
Charges for Services	0	0	0	0	0
Other Revenues	0	0	0	0	0
Interfund Services-Charges	0	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	585,463	583,230	583,230	583,301	579,730
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	1,656,791	732,620	732,620	732,691	804,460
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	0	0	0	0	0
Materials, Supplies and Services	5,894	6,375	6,375	6,071	6,928
Internal Support	0	0	0	0	0
Capital Purchases	0	0	0	0	0
Debt Service	1,501,508	502,480	502,480	501,890	501,849
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	1,507,402	508,855	508,855	507,961	508,777
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	149,390	223,765	223,765	224,730	295,683

Housing Authority Fund Summary

Purpose:

The Housing Authority Fund is used to account for revenues received by the City to operate various programs that assist lower income households. The primary activity is the U.S. Department of Housing and Urban Development's (HUD) Section 8 Program. Other activities include the City's replacement Housing and Tenant Relocation Programs.

Assumptions for Major Resources:

The major revenue source (99 percent) for the Housing Authority Fund is allocations from the U.S. Department of Housing and Urban Development.

Revenue Trends and Forecast:

It is anticipated that revenues from Section 8 Program Funds and Administrative Fees will increase in FY 04 and FY 05, due to increased Housing Choice Voucher allocations from HUD.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	2,360,483	3,255,580	3,264,514	3,264,514	2,688,659
Unreserving/(Reserving) of Restricted Fund Balance	8,934	0	28,350	28,350	0
Revised Fund Balance	2,369,417	3,255,580	3,292,864	3,292,864	2,688,659
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	203,195	219,792	219,792	116,819	144,340
Revenue From Other Agencies	36,691,955	42,229,126	42,229,126	42,186,463	43,563,519
Charges for Services	0	0	0	0	0
Other Revenues	33,378	4,550	4,550	47,733	35,000
Interfund Services-Charges	0	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	36,928,528	42,453,468	42,453,468	42,351,015	43,742,859
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	39,297,945	45,709,048	45,746,332	45,643,879	46,431,518
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	2,051,669	3,034,577	3,034,577	2,703,085	3,448,058
Materials, Supplies and Services	33,195,132	38,401,242	39,042,754	39,232,678	39,223,343
Internal Support	777,695	882,816	1,081,151	1,017,252	1,158,174
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	2,204	(80,807)
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	36,024,497	42,318,636	43,158,483	42,955,220	43,748,768
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	3,273,448	3,390,412	2,587,849	2,688,659	2,682,750

Redevelopment Funds Summary

Purpose:

The Redevelopment Funds are used to account for 1) funds associated with development projects in the seven Redevelopment Project Areas (Downtown, West Beach, West Long Beach Industrial, Poly High, North Long Beach, Los Altos and Central) and 2) incremental property taxes within the City generated from the Redevelopment Projects. The fund type also includes special purpose funds generated by land sale proceeds and lease revenue. Funds are used to satisfy debt obligations in addition to the support of redevelopment projects.

Assumptions for Major Resources:

The major revenue source for Redevelopment funds is property tax increment. In FY 03, over \$22 million in tax increment is projected. Other revenue sources include proceeds from leases and sales of Redevelopment Agency-owned land.

Revenue Trends and Forecast:

The Redevelopment Funds are anticipated to increase in FY 04 and FY 05 due to increasing tax increment revenues caused by rising property values from new developments, such as CityPlace and the Pike at Rainbow Harbor, and general real estate inflation.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	21,600,937	23,919,840	8,242,838	8,242,838	70,449,494
Unreserving/(Reserving) of Restricted Fund Balance	(14,823,578)	0	18,218,450	18,218,450	0
Revised Fund Balance	6,777,359	23,919,840	26,461,288	26,461,288	70,449,494
Revenues:					
Property Taxes	19,251,004	19,749,000	19,749,000	25,830,234	22,394,600
Other Taxes	3,260,339	3,613,000	3,613,000	3,309,054	3,414,000
Licenses and Permits	8,770	7,700	7,700	7,045	8,745
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	5,086,453	4,388,081	4,388,081	5,509,820	4,729,458
Revenue From Other Agencies	(298,239)	875,000	659,464	(17,162)	0
Charges for Services	5	0	0	3	0
Other Revenues	2,310,709	300,500	300,500	3,531,697	500
Interfund Services-Charges	0	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	2,424,462	939,240	110,430,752	80,375,337	459,692
Operating Transfers	6,855,753	245,000	(75,000)	162,302	1,328,869
Total Revenues	38,899,256	30,117,521	139,073,497	118,708,331	32,335,864
Estimated All-years Carryover Revenue	na	na	na	na	41,035,797
Total Resources	45,676,615	54,037,361	165,534,785	145,169,619	143,821,155
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	1,339,940	1,636,450	1,636,450	1,522,094	2,031,183
Materials, Supplies and Services	12,852,057	14,746,187	34,363,630	15,058,367	30,738,806
Internal Support	723,176	645,871	646,041	699,007	833,435
Capital Purchases	0	1,035,000	1,160,000	288,330	0
Debt Service	18,870,994	15,203,620	77,757,616	52,741,462	16,806,059
Transfers From Other Funds	3,647,610	3,373,948	4,470,943	4,410,865	6,729,889
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	37,433,777	36,641,076	120,034,681	74,720,125	57,139,373
Estimated All-years Carryover Exp.	na	na	na	na	9,687,601
Ending Fund Balance	8,242,838	17,396,285	45,500,105	70,449,494	76,994,181

Certified Unified Program Agency (CUPA) Fund Summary

Purpose:

The CUPA Fund was established by the City to account for services relating to hazardous waste material. The City of Signal Hill also participates in the services through a "Joint Powers Agreement", whereby the City of Long Beach provides the annual inspections at facilities in Signal Hill as well as Long Beach, and collects annual permit fees from facilities located in both cities.

Assumptions for Major Resources:

97% of CUPA Fund revenue is derived from permits and fees that support the cost of annual inspections of facilities which handle hazardous materials. FY 03 revenues assume a 8.5% increase from FY 02, primarily due to a fee increase for Health Hazardous Materials Generator Permit Fees.

Revenue Trends and Forecast:

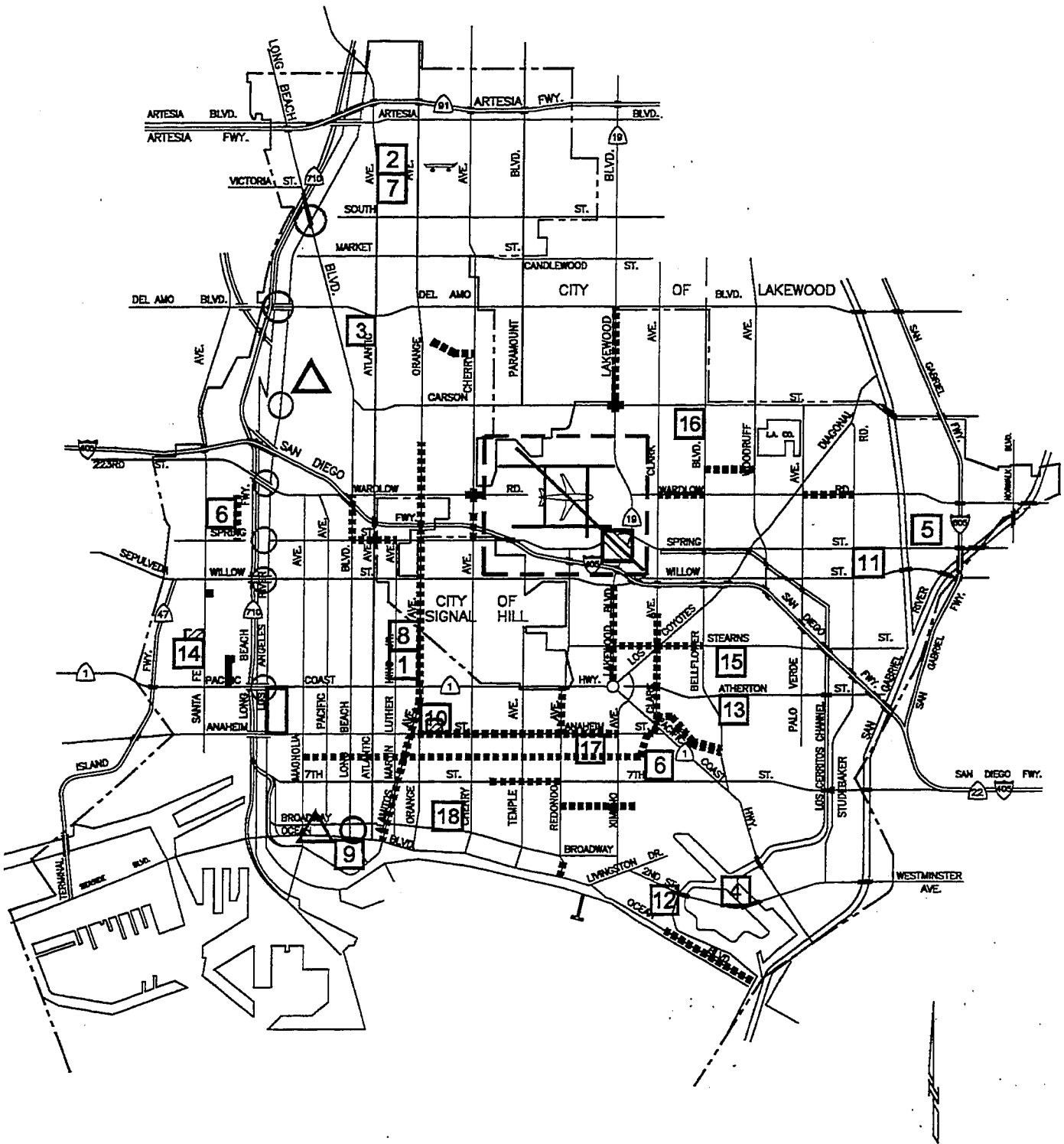
FY 03 revenues assume an 4% increase from Adopted FY 02, primarily due to a fee increase for Health Hazardous Materials Generator Permit Fees.

	Actual FY 01	Adopted FY 02	Adjusted FY 02	Estimated FY 02	Adopted FY 03
Resources:					
Beginning Fund Balance	87,664	102,996	112,871	112,871	180,079
Unreserving/(Reserving) of Restricted Fund Balance	9,875	0	0	0	0
Revised Fund Balance	97,539	102,996	112,871	112,871	180,079
Revenues:					
Property Taxes	0	0	0	0	0
Other Taxes	0	0	0	0	0
Licenses and Permits	664,352	849,500	849,500	754,242	875,222
Fines and Forfeitures	0	0	0	0	0
Use of Money & Property	20,444	18,500	18,500	18,696	26,320
Revenue From Other Agencies	4,647	0	0	12,069	0
Charges for Services	0	0	0	0	0
Other Revenues	0	0	0	(331)	0
Interfund Services-Charges	0	0	0	0	0
Intrafund Services-Gen Fund Chgs	0	0	0	0	0
Harbor P/R Rev Trsfs	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Operating Transfers	0	0	0	0	0
Total Revenues	689,443	868,000	868,000	784,675	901,542
Estimated All-years Carryover Revenue	na	na	na	na	na
Total Resources	786,982	970,996	980,871	897,546	1,081,621
Requirements:					
Expenditures:					
Salaries, Wages and Benefits	574,260	721,748	721,748	644,984	735,363
Materials, Supplies and Services	37,272	17,775	27,650	11,570	17,775
Internal Support	62,579	96,771	96,771	60,913	74,230
Capital Purchases	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0
Prior Year Encumbrance	0	0	0	0	0
Total Requirements	674,111	836,294	846,170	717,467	827,368
Estimated All-years Carryover Exp.	na	na	na	na	na
Ending Fund Balance	112,871	134,702	134,701	180,079	254,253





FY 03 Capital Improvement Program Overview



CAPITAL PROGRAM OVERVIEW MAP

NOTE: See next page for legend

FY 03 Capital Improvement Program Overview

Legend for Capital Program Overview Map

Major and Secondary Highway Improvements

..... Design to be completed

..... Construction to be initiated



Lakewood Boulevard and Spring Street Tunnels



ADA Facility Improvements

- 1 - Martin Luther King Park
- 2 - Houghton Park Courtyard
- 3 - Scherer Park
- 4 - Marina Park/Mothers Beach
- 5 - El Dorado Park East
- 6 - Recreation Park
- 7 - North Health Facility
- 8 - Central Health Facility
- 9 - Convention Center
- 10 - MacArthur Park
- 11 - El Dorado Branch Library
- 12 - Bayshore Branch Library
- 13 - Whaley Park
- 14 - Admiral Kidd Park
- 15 - Los Altos Branch Library
- 16 - Ruth Bach Branch Library
- 17 - Brewitt Branch Library
- 18 - Alamitos Branch Library



Airport area



Airport Improvements



Civic Center Complex Improvements



City Hall East Complex Improvements



Public Service Yard Redesign and Construction



Bikeway and Pedestrian Improvements



Los Angeles River bike path improvements



Park Acquisition & Development



Rancho Los Cerritos



Skate Park - Houghton Park

FY 03 Capital Improvement Program Overview

Purpose:

To provide a comprehensive program of planning, design, construction, maintenance, and repair of City facilities and infrastructure.

Budget Highlights

The Economic Development and Infrastructure Standing Committee established by the City Manager was responsible for organizing the Fiscal Year 2003 (FY 03) Capital Improvement Program (CIP). The Committee selected representatives from the Departments of Community Development; Financial Management; Fire; Parks, Recreation and Marine; Planning and Building; Police; and Public Works to assume the task of compiling the CIP for final approval. The Subcommittee worked together to carefully review the City's capital needs and to prioritize project submittals based on the following criteria:

- Meets health, safety and legal concerns and mandates
- Prolongs the life of City assets or avoids/minimizes future repair costs
- Benefits the community and supports the goals of the Strategic Plan 2010
- Generates operating savings or increases productivity
- Secures future funds through program planning
- Identified in a previous year's CIP document
- Urgency

In FY 03, another component, Guiding Principles, was added to the CIP evaluation criteria. The introduction of the Guiding Principles provided further support and direction toward refocusing the CIP on "real" capital projects and removing projects that represent operating activities.

The CIP identifies and provides for two types of expenditures. The first covers strategic capital investment in the City's infrastructure including major enhancements and repairs to the Airport, parks, City buildings, marinas, beaches, street lights, traffic signals, sidewalks, bus stops, fuel storage facilities, bridges and roadways and Americans with Disabilities Act (ADA) upgrades. The second type involves one-time projects designed to address important community needs. Examples of one-time projects include ADA facility upgrades, the construction of the Emergency Communications and Operations Center/911 Facility, permanent police substations and the Adult Sports Complex.

The economic vitality and quality of life in the community is enhanced through CIP projects. Capital improvements require a major initial investment, a significant and continuing financial commitment for maintenance and, eventually, replacement. The Committee recognizes that capital programs demand careful long-term planning and budgeting so that cyclical downturns or unforeseen financial emergencies do not curtail planned maintenance and necessary replacement. To that end, new capital improvements must be supportive of the City's General Plan and are phased in as appropriate.

The CIP is divided into major categories, according to the type of capital investment. Following is a summary of each category with a dollar amount that represents "new" money for FY 03. In addition, certain project balances from projects currently underway will be carried forward.

FY 03 Capital Improvement Program Overview

Allocation Plan

Uses:	Estimated FY 02	Adopted FY 03
Airport	\$5,688,930	\$555,000
Community Development	\$1,024,997	\$2,700,000
Long Beach Energy	\$4,588,792	\$3,135,000
Marinas, Beaches and Waterways	\$3,544,921	\$166,303
Parks and Recreation	\$5,798,474	\$950,000
Parks, Recreation and Marine	\$0	\$1,272,596
Public Facilities	\$36,791,272	\$2,400,000
Storm Drains*	\$415,723	\$400,000
Street Rehabilitation	\$14,995,678	\$12,420,110
Traffic Enhancements	\$6,171,317	\$739,058
Subtotal	\$79,020,104	\$24,738,067
Harbor	\$321,371,397	\$258,416,000
Sewer*	\$1,414,312	\$2,325,000
Water Utility	\$10,954,150	\$24,557,490
Grand Total	\$412,759,963	\$310,036,557

Sources: **

Airport Fund	\$5,569,557	\$555,000
Civic Center Fund	\$9,782,920	\$1,000,000
Fleet Services Fund	\$4,894,667	\$0
Gas Fund	\$4,588,792	\$3,135,000
Gasoline Tax Street Improvement Fund	\$11,588,640	\$4,557,000
Capital Projects Fund	\$26,211,960	\$7,777,058
Marina Fund	\$1,144,691	\$613,899
Special Assessment District Capital Projects Fund	\$7,585,956	\$0
Tidelands Operations Fund	\$2,102,987	\$350,000
Transportation Fund	\$5,549,934	\$6,550,110
Subtotal	\$79,020,104	\$24,538,067
Harbor Fund	\$321,371,397	\$258,416,000
Sewer Fund	\$1,414,312	\$2,525,000
Water Fund	\$10,954,150	\$24,557,490
Grand Total	\$412,759,963	\$310,036,557

* Storm Drains' FY 03 adopted appropriation includes \$200,000 from the Sewer Fund.

** Each fund may include various sources such as fees and grants. Funding sources for the Capital Projects Fund include, but are not limited to:

County Parks Bonds	County Grants	Developer Fees
General Fund	Golf Subfund	Park Impact Fees
Public Safety Facilities	Capital Improvements	Lease Revenue Bonds
Traffic Mitigation Program Monies	Transportation Development Act-SB821	State Grants

FY 03 Capital Improvement Program Overview

Airport Projects

Long Beach Airport offers a variety of services required by commercial and general aviation users. The direct and indirect economic impacts of the Airport on the Long Beach region are important to the City. Funding for Airport CIPs can come from several sources including Federal Aviation Administration grants, Airport fees and facility charges, loans, and bonds. Improvements will be implemented as needed to accommodate an anticipated 41 commercial airline flights and up to 25 commuter airline flights per day and as many as 3 million passengers annually. Passenger safety, compliance with federal mandates, and future operational needs of the Airport provide the basis for capital projects. Planned projects include major airfield pavement reconstruction activity, airport terminal area and parking improvements, airport terminal area traffic improvements, and security access system enhancements.

Project Title	Adopted FY 03
Airport Terminal Area Improvements	\$100,000
Airfield Pavement Rehabilitation	\$50,000
Runway Rehabilitation	\$350,000
Airport Security Access Control	\$35,000
Airport Terminal Area Traffic Improvements	\$20,000
Total Airport Projects	\$555,000

Community Development Projects

In recent years, the primary focus of Community Development projects has been implementing the City's Transition Plan to comply with the Americans with Disabilities Act (ADA). The City continues to make significant progress in completing projects based on the priorities established in the Transition Plan. Facilities with completed, or soon to be completed, ADA upgrades include branch libraries, the Convention Center theatres and the Arena, various elevators, City Hall, park playgrounds, the El Dorado Senior Center, and park buildings. In keeping with this commitment, additional CIP projects totaling \$2,700,000 will be funded in FY 03. ADA work is also accomplished in other project categories as well as by various departments not included in the CIP.

Project Title	Adopted FY 03
ADA Facility Upgrades	\$2,700,000
Total Community Development Projects	\$2,700,000

FY 03 Capital Improvement Program Overview

Harbor Department Projects

The Harbor Department (Port) continues the pursuit of its long-term commitments which are: (1) to provide Port tenants with state-of-the-art facilities capable of accommodating expanding international trade and (2) to secure regional economic benefits. These commitments constitute the driving force behind the Port's CIP.

The first phase of the Port's newest container handling facility opened during the last quarter of FY 02. This phase consists of a 288-acre terminal located in the former naval complex on Terminal Island (Pier T) and is equipped with 12 cranes capable of reaching across 22 containers. The second phase of this project consists of adding 87 acres of land to the terminal and is expected to open during FY 03. The anticipated total cost for the Pier T terminal is \$576 million and will be occupied by Hanjin Shipping of South Korea.

Concurrently, the Port is working on the expansion and development of container cargo facilities on Piers E, G, and J and continuing to upgrade the coke and coal handling facilities on Pier G to comply with State environmental regulations established to protect the surrounding community from coal dust.

Project Title	Adopted FY 03
Major Projects	
Terminals Expansion And Development	
Pier A	\$376,000
Pier C	\$3,320,000
Pier D/E/F	\$5,000,000
Pier G – Compliance Rule 1158	\$11,500,000
Pier G And J Development	\$36,600,000
Pier J South	\$850,000
Pier S - Marine Terminal (160 Acres)	\$31,390,000
Pier T	
Container Terminal (395 Acres)	\$48,806,000
Cranes	\$3,500,000
Other Construction	\$14,540,000
Total Terminals Expansion And Development	\$155,882,000
Streets, Bridges, And Railways	
Pier B Railyard	\$8,597,000
Streets And Bridges	\$49,148,000
Total Streets, Bridges, And Railways	\$57,745,000
Total Major Construction Projects	\$213,627,000
Land Acquisitions	
Alameda Corridor	\$1,000,000
Wetlands Mitigation Projects	\$23,500,000
North Harbor	\$2,000,000
Total Land Acquisitions	\$26,500,000
Environmental And Engineering	\$13,932,000
Furniture, Fixtures, and Equipment	\$1,911,000
Warehouse Inventory	\$707,000
Fire Station Relocations	\$1,739,000
Total Harbor Department Expenditures	\$258,416,000

FY 03 Capital Improvement Program Overview

Long Beach Energy Department Projects

Long Beach Energy is the largest of the three municipally owned natural gas utilities in California and the sixth largest such utility in the country. One of the primary goals of Long Beach Energy is to supply its customers with a dependable source of natural gas at a reasonable price via a safe and reliable pipeline distribution system. The Department is also responsible for the City's fleet of variously fueled vehicles, towing operations and waste management, including refuse removal, recycling, street sweeping, and disposal of solid waste through a state-of-the-art waste-to-energy plant.

The Department's goals will be achieved by continuing the ongoing program of systematically replacing old and deteriorating gas mains and service lines, thus maintaining the integrity of the pipeline distribution system. Gas meters will also be replaced utilizing a statistical analysis program that identifies those units most likely to suffer operational failure due to such factors as age, location, and construction materials.

The Department is also committed to the preservation of its assets by continuing to maintain, rejuvenate and enhance the usefulness of its buildings and other properties through various capital improvement projects.

Project Title	Adopted FY 03
Base Facility Improvements	\$200,000
Pipeline Integrity	\$2,260,000
Fueling Stations And Compressed Natural Gas	\$200,000
Meter Regulator And Replacement And Automatic Meter Reading Pilot Program	\$475,000
Total Long Beach Energy Department Projects	\$3,135,000

Marinas, Beaches and Waterways Projects

Two assets that make Long Beach unique are its beaches and marinas. These City maintained resources provide recreational enjoyment to both residents and tourists. With the support of the Harbor Department, work continues on a major bluff erosion control project to prevent injury to persons, private property, and public parks and infrastructure due to storm induced slope failure. Additional FY 03 projects include replacing the substructure and decking of the Peninsula Boardwalk, and replacing Rainbow Harbor Docks 8 and 9.

Project Title	Adopted FY 03
Marina Facility Rehabilitation	\$16,303
Peninsula Boardwalk Replacement	\$150,000
Total Marinas, Beaches & Waterways Projects	\$166,303

FY 03 Capital Improvement Program Overview

Parks and Recreation Projects

Parks located throughout the City provide the recreational amenities and open space to enhance the environment and provide leisure opportunities to meet the needs and interests of residents. There is a constant effort to address and balance the issues of aging facilities, demographics, and the uneven distribution of park facilities throughout the City. In FY 03, the restoration of Rancho Los Cerritos and the development of community centers, mini-parks, and skate parks will continue.

Project Title	Adopted FY 03
Rancho Los Cerritos	\$100,000
Park Acquisition and Development	\$650,000
Skate Parks	\$200,000
Total Parks and Recreation Projects	\$950,000

Parks, Recreation and Marine Projects

Beginning in FY 03, the Parks, Recreation and Marine Department will be administering some of its own CIP projects. These projects include the oversight of the Los Angeles River dredging, Shoreline Downtown Marina rehabilitation and others as noted below.

Project Title	Adopted FY 03
Park Bike Path Replacement	\$75,000
Matching Funds	\$50,000
Sports Lighting Improvements	\$250,000
Los Angeles River Studies	\$100,000
Shoreline Downtown Marina Rehabilitation	\$597,596
Los Angeles River Dredging	\$200,000
Total Parks, Recreation and Marine Projects	\$1,272,596

Public Facilities Projects

Building and related facility improvements are often key to the City's ability to deliver quality services to residents. Notable projects in this category are the Emergency Communications and Operations Center/911 facility, transit and bus stop improvements, police substations, Health Department land development, and various capital improvements to the Civic Center Complex. Three new programs will begin in FY 03: City Hall East Complex Improvements; Library Services Facility Assessments; and Parks, Recreation and Marine Facility Assessments.

FY 03 Capital Improvement Program Overview

Public Facilities Projects (continued)

Project Title	Adopted FY 03
Civic Center Complex Refurbishment	\$637,500
Proposition "A" Improvements	\$1,000,000
City Hall East Complex Improvements	\$362,500
Facility Assessments – Library Services	\$150,000
Facility Assessments – Parks, Recreation & Marine	\$200,000
Public Service Yard Redesign And Construction	\$50,000
Total Public Facilities Projects	\$2,400,000

Storm Drain Projects

Storm water is removed from city streets through a network of seven regional drains that channels the water into the ocean through the City's harbors and bays. The Department of Public Works is responsible for the storm sewer capital projects. The maintenance of the City's storm sewers has been assumed by the Long Beach Water Department.

Project Title	Adopted FY 03
Storm Drain System Improvements	\$400,000
Total Storm Drain Projects	\$400,000

Street Rehabilitation Projects

Restoring our neighborhoods is a key element in the Long Beach Strategic Plan. The Street Rehabilitation category programs are designed to help meet that goal. The program delivers improvements including, but not limited to, reconstruction and resurfacing of major and secondary streets; replacement of street signs; application of slurry seal to residential streets; repair of neighborhood sidewalks, curbs, and gutters; removal and replacement of street trees; and rehabilitation of bridges to repair deficiencies identified by the Los Angeles County annual bridge inspection report.

FY 03 Capital Improvement Program Overview

Street Rehabilitation Projects (continued)

Project Title	Adopted FY 03
Major and Secondary Highway Program	\$6,518,510
Bridge Rehabilitation and Seismic Retrofit Program	\$320,000
Street Sign Replacement	\$37,000
Median Landscape Renovation	\$250,000
Citywide Infrastructure Improvements	\$3,000,000
Traffic Operations	\$434,600
Citywide Slurry Seal Program	\$1,560,000
ADA Response Program	\$300,000
Total Street Rehabilitation Projects	\$12,420,110

Transportation Enhancement Projects

This category contains programs designed for the implementation of transportation improvements needed to meet increased needs for mobility resulting from economic growth utilizing a combination of funds. These funds include Proposition "A" and "C," Gasoline Tax Street Improvement Capital, Transportation Improvement Fees, and Federal grants. The transportation improvements include street and intersection widening, traffic signal system expansion and upgrades, roadway grade separations, transit improvements, parking restrictions and replacement parking, neighborhood traffic management, and bike lanes. This category also includes programs that monitor and evaluate traffic congestion areas throughout the City and respond with projects to relieve congestion or enhance traffic safety.

Project Title	Adopted FY 03
Bikeway and Pedestrian Improvements	\$172,058
Congestion Management Program Compliance	\$137,000
Traffic Signals - New Installations and Enhancements	\$75,000
I-710 Freeway Major Corridor Improvements	\$200,000
Annual Traffic Count Program	\$75,000
Street Tree Removal and Replacement Program	\$80,000
Total Transportation Enhancement Projects	\$739,058

Water Department Projects

Planned capital improvements to the City's water and sewer system encompass a wide range of projects. The Water Department will continue replacing cast iron mains, which are approaching the end of their useful life, with more durable ductile iron pipes at an aggressive rate of 100,000 feet annually. In addition, the Department is continuing with its reclaimed water system expansion, conjunctive use projects, and ocean desalination research and development.

FY 03 Capital Improvement Program Overview

Water Department Projects (continued)

Project Title	Adopted FY 03
Potable Water	
Facility Upgrades	\$320,000
Cast Iron Main Replacement - Water Department	\$5,100,000
Cast Iron Main Replacement - Contractors	\$3,093,490
Preventative Maintenance	\$821,000
Water Distribution System Improvements	\$1,520,000
Water Resources/Facility Improvements - Regular	\$2,797,000
Water Resources/Facility Improvements - Conjunctive Use	\$2,500,000
Water Resources/Facility Improvements - Desalination	\$3,000,000
Total Potable Water	\$19,151,490
Reclaimed Water	
Reclaimed Water System Expansion	\$5,406,000
Total Reclaimed Water	\$5,406,000
Total Water Fund	\$24,557,490
Sanitary Sewer	
Sewer Collection System Improvements	\$2,205,000
Sewer Facility Improvements	\$320,000
Total Sewer Fund	\$2,525,000
Total Water Department Projects	\$27,082,490

Awards

California Society of Municipal Finance Officers

Certificate of Award

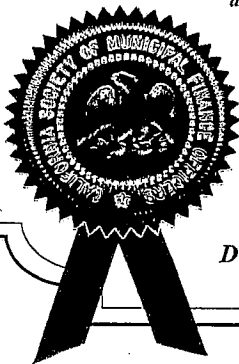
Excellence in Operational Budgeting 2001-2002

Presented to

City of Long Beach

This certificate recognizes the achievement of Excellence in Operational Budgeting and reflects an outstanding budget document and the underlying budgeting process through which the budget is implemented.

February 21, 2002



Joan Michaels
Chair, Budgeting & Financial Management
Wanda D. Smith
Vice-Chair, Budgeting & Financial Management

Dedicated to Excellence in Municipal Financial Management

The California Society of Municipal Finance Officers (CSMFO) presented an award of Excellence in Operational Budgeting to the City of Long Beach for its annual budget for the fiscal year beginning October 1, 2001.

In order to receive this award, a governmental unit must publish an outstanding budget document that reflects program criteria and the underlying budgeting process through which the budget is implemented.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to CSMFO to determine its eligibility for another award.

Awards

California Society of Municipal Finance Officers

Certificate of Award

Merit in Public Communication Budgeting 2001-2002

Presented to

City of Long Beach

This certificate recognizes meritorious achievement in Public Communication Budgeting and reflects a highly professional budget document and the underlying budgeting process through which the budget is implemented.

February 21, 2002



Manuel Delgado
Chair, Budgeting & Financial Management

Jan Michaels
Vice-Chair, Budgeting & Financial Management

Dedicated to Excellence in Municipal Financial Management

The California Society of Municipal Finance Officers (CSMFO) presented an award of Merit in Public Communication Budgeting to the City of Long Beach for its annual budget for the fiscal year beginning October 1, 2001.

The purpose of the award is to recognize any aspect of the budget documents or materials prepared for the budget review process that especially facilitates public awareness and understanding of the jurisdiction's budget.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to CSMFO to determine its eligibility for another award.

Awards



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**City of Long Beach
California**

For the Fiscal Year Beginning
October 1, 2001

Timothy Dwyer
President

Jeffrey R. Egan
Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to the City of Long Beach for its annual budget for the fiscal year beginning October 1, 2001.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



Glossary

Adjusted Budget- The current budget adopted by the City Council, including any Council-approved modifications authorized throughout the year and prior year encumbrances.

Administrative Overhead- Cost applied, based on employee salaries, to fund the administration of the payroll system, employee benefits, labor relations, and ancillary services.

Adopted Budget- The new allocation of expenditures and revenues for the current fiscal year. The adopted budget does not reflect the prior-year estimated carryover budget.

Allocation Plan- A financial plan used to allocate resources among program operations, which lists an estimate of required expenditures and the means of financing them for the fiscal year.

Appropriation- An authorization by the City Council that permits officials to incur obligations and expend City resources within a fiscal year. This includes adopted budget plus prior year estimated carryover budget.

Bureau- A unit of organization within a department.

Capital Improvements- Construction or major repair of City facilities or buildings.

Capital Improvement Program- A plan for Capital expenditures to be incurred each year describing each project, the amount to be expended, and the method of financing.

Capital Outlay- The acquisition costs of equipment with a value of \$5,000 or greater used in providing direct services.

Debt Service- The cost of paying the principal and interest on borrowed money according to a predetermined schedule.

Department- An organizational unit that may be subdivided into bureaus.

Division- A unit of organization within a bureau.

Enterprise Fund- A fund used to account for the City's ongoing activities, which are similar to those found in the private sector in that they are structured to be self-supporting, e.g. gas, airport, towing, etc.

Estimated Actuals/FY 02 Estimated- Anticipated year-end totals for the current fiscal year for expenditures and revenues. These amounts may be larger than the Adopted Budget due to mid-year budget adjustments and prior year encumbrances which are not included in the Adopted Budget.

Estimated Carryover- Funds carried over from prior-years for multi-year grants and projects.

Expenditures- The cost for the personnel, materials and equipment required for a department to function.

Fiscal Year- A time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Long Beach's fiscal year is October 1 through September 30.

Fringe Benefits- Cost of providing employee health/dental/life insurance, payroll taxes (FICA and Medicare), pension costs, workers' compensation and auto allowance.

Full-Time Equivalent (FTE) - 2,088 employee work hours.

Fund- An accounting entity with a self-balancing set of accounts recording financial resources and transactions for specific activities.

Glossary

Fund Balance- The net effect of assets less liabilities at any given point in time.

General Fund- A fund which accounts for tax and other general purpose revenues, e.g., sales taxes, property taxes, fines, interest, etc. and records the transactions of general governmental services, e.g. police, fire, library, parks and public works.

Internal Services- The costs of reimbursement for services provided by Internal Service Fund programs to other City programs and departments.

Internal Service Fund- A fund used to finance and account for goods and services provided by one City department to other City departments.

Memorandum of Understanding (MOU)- Agreement between mutual parties such as between City departments or between the City and employee organizations.

Miscellaneous Skill Pays- Additional compensation for police officers who qualify annually for firearm skill and physical fitness, as well as specialized pay for field training officers and one-officer patrol.

Non-Personal Services- The costs of utilities, materials and supplies, services, and other non-labor costs.

Objective- A specific statement describing a result to be achieved in support of a department's purpose.

Operating Budget- See "Allocation Plan."

Outstanding Encumbrance- The money allocated for payment of goods/services contracted for but not yet received.

Performance Measure- Specific quantitative measures of work performed within an activity or program.

Personal Services- The costs of labor, including salaries and fringe benefits.

Personnel- Reflects total full-time, part-time and temporary budgeted positions, expressed as full-time equivalents. (Example: Two half-time positions equals one full-time equivalent.)

Prior Year Encumbrances (PYE)- Money set aside from last year's budget to pay for items or services ordered during that year but received in the subsequent fiscal year. The encumbrance is removed when the items or services are received and paid for.

Purpose or Mission- A broad statement of goals, in terms of meeting public service needs for which a department is organized.

Resources- Total dollars available for appropriations including estimated revenues, fund transfers and beginning fund balances.

Revenues- The historical and estimated yield of taxes and other sources of income that a governmental unit collects and receives for public use.

Salary Savings- Targeted budget amount to be saved by departments during the fiscal year. Although targeted at Personal Services savings (retirements, vacations), the department may realize these savings in other areas of its budget.

Special Revenue Fund- A fund used to account for the proceeds of specific revenue sources that are restricted by law to expenditure for specific purposes.

Glossary

Subsidiary Agency Fund- A fund used to account for funds when the City is acting as an agent for other governmental units, private organizations or individuals.

Tidelands Funds- The Tidelands Operating Funds are used to account for operations, maintenance and development of the Convention Center, beaches, waterways and marinas in the Tidelands area. The Tidelands Oil Revenue Fund is used to account for the proceeds from oil operations within the Tidelands area. The Subsidence Fund is used to account for the accumulation of resources to minimize and remedy future land sinkage due to oil operations in the Tidelands area.

User Charges/Fees- The payment of a fee for direct receipt of a public service by the party benefiting from the service.

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